



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMEN MEETING

DATE: May 20, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Aldersperson Don Hagans	☐ Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	☐ Absent
Aldersperson Lynn Smith	☐ Present	☐ Absent
Aldersperson Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations or Presentations

- a. Planning & Zoning Commissioners – Outgoing
- b. Tim Campbell, Fire Chief, City of Granite Shoals

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for May 6, 2025
- b. Financials April 2025
- c. Sales Tax Report April 2025

7. Convene into Executive Session as per Texas Govt. Code §551.072 to discuss Real Property.

- a. Closed Session:
 - i. Discuss real property matters.
- b. Open Session: Reconvene into Open Session.

8. Discussion and/or Possible Action on Executive Session matters.

- a. Real Property matters.

9. Discussion and/or Possible Action – City Logo

DISCUSSION / INFORMATION ITEMS

10. Discussion – Budget FY 2025

- a. Budget workshop scheduled for June 3, 2025 at 5:30 PM
- b. General Fund

11. Discussion – City Hall Sign Replacement

12. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - b. The next P&Z meeting is scheduled for June 12, 2025, at 6:00 PM.

13. Legislative Updates

- a. City Administrator's Update
- b. Legislative Bill Update

14. Drainage Issues

15. Review Water System –

- a. Maintenance and Operations Issues
 - i. Handheld Meter Reader Deployed
 - ii. GIS Data
- b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions

16. Review Solid Waste Services

17. Mayor's Reports

18. Aldermen Comments

Next Special meeting – Thursday, May 29, 2025 at 10:00 AM, Roscoe L. Holt City Hall

Next Special meeting – Budget Workshop – Tuesday, June 3, 2025 at 5:30 PM, HH Community Center

Next Regular meeting – Tuesday, June 3, 2025, at 7:00 pm, Highland Haven Community Center

Adjournment.

Posted: May 15, 2025

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT [WWW. HIGHLANDHAVENTX.COM](http://WWW.HIGHLANDHAVENTX.COM) ON MAY 15, 2025, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

Sarah Collard

Sarah Collard, City Secretary



THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMEN MEETING

DATE: Tuesday, May 6, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call – **Mayor Kelley called the meeting to order at 7:00 PM.**

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	☐ Present	✓Absent
Aldersperson Bruce Robertson	✓Present	☐ Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	✓Present	☐ Absent

2. Pledge of Allegiance - **Mayor Kelley led the Pledge of Allegiance**

3. Recognize Visitors. Visitors present were Mac McClennahan, Alice Price, and Rick Hieb

4. Announcements, Proclamations, or Presentations

A. National Safe Boating Week

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Alice Price addressed the Board of Aldermen regarding the upcoming PEC Director election and how to vote.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion; there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- A. Meeting Minutes for April 15, 2025.
- B. Water Usage Report

Motion to approve Consent Agenda Items made by Terry Nuss, seconded by Bruce Robertson.

Vote 4-0

7. Discussion and/or Possible Action: Commercial Zoning Ordinance

8. Convene into Executive Session as per Texas Govt. Code §551.072 to discuss Real Property.

The Board convened to Executive Session at 7:23 PM.

- A. Closed Session:
 - i. Discuss real property matters.
- B. Open Session: Reconvene into Open Session.

The Board re-convened to Open Session at 8:00 PM.

9. Discussion and/or Possible Action on Executive Session matters.

- A. Real Property matters.

- 10. Election Results
 - A. Unopposed candidates
 - B. Canvass period – Ends May 14, 2025
 - C. Oath of Office – May 29, 2025, meeting at 10:00 AM

DISCUSSION / INFORMATION ITEMS

- 11. Refresh City's logo
- 12. Town Bulletin Board Update
- 13. Discussion – Budget FY 2026
 - A. Preliminary estimated taxable values
 - B. Water Budget
- 14. Review assignments for the Planning and Zoning Commission
 - A. Review of current Planning and Zoning assignments
 - B. The next P&Z meeting is scheduled for May 8, 2025, at 6:00 pm.
- 15. Legislative Updates
 - A. City Administrator's Update
 - B. Legislative Bill Update
 - i. S.B. 785 (Flores), allows HUD-code manufactured homes in residential zoning districts. Passed by the Senate and sent to the House for their vote!
 - ii. S.B. 673 (Hughes) – Accessory Dwelling Units: allows an accessory dwelling unit (ADU) in a single-family-zoned or un-zoned area by right and prohibits a city's ability to regulate an ADU in certain ways. Passed by Senate and sent to the House for their vote!
 - iii. H.B. 4812 (Oliverson), a city may not require the preparation or submission for approval of a subdivision plat in connection with the creation or alteration of a condominium. Already voted out of committee, ready for House vote.
 - iv. Consider alternate bill language to address issues in large cities, i.e. "Applies to cities with a population over 90,000 in a county with a population over 300,000."
 - v. Are there other bills that will affect HH we need to discuss in a public forum???
 - vi. 26 days to Texas Legislature Session sine die. Bills are being sent forward daily by both House and Senate for final approvals.
- 16. Drainage Issues
- 17. Review Water System
 - A. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
 - B. Maintenance and Operations Issues
- 18. Review Solid Waste Services
- 19. Mayor's Report
- 20. Aldermen Comments

Next regular meeting – Tuesday, May 20, 2025, at 7:00 p.m., Highland Haven Community Center.

Motion to adjourn was made by Terry Smith, seconded by Lynn Smith.

Vote 4-0

Adjournment.

The Meeting adjourned at 8:16 PM.

Olan Kelley, Mayor

Joseph Adams, City Administrator



General Fund
Budget vs. Actuals: FY_2024_2025 - FY25 P&L
 October 2024 - April 2025

	Total		Budget	FY Total Budget
	Actual			
Income				
8000 General Fund Revenue				
8100 Taxes				
8110 Property Taxes Collected	310,952.02		307,136.00	322,136.00
8120 Sales and Use Tax	20,414.25		17,500.00	29,500.00
Total 8100 Taxes	\$ 331,366.27	\$	324,636.00	\$ 351,636.00
8200 Franchise Fees				
8210 Cable TV	3,711.52		3,750.00	5,000.00
8220 Electrical	13,208.39		12,000.00	24,000.00
8230 Telephone	148.14		100.00	200.00
8240 Solid Waste (deleted)			0.00	0.00
Total 8200 Franchise Fees	\$ 17,068.05	\$	15,850.00	\$ 29,200.00
8300 Building Permits / Inspections				
8310 Building Permits	7,700.00		14,588.00	25,000.00
8330 Inspections	5,220.00		8,750.00	15,000.00
8340 Forfeited Compliance Deposit	1,200.00			
Total 8300 Building Permits / Inspections	\$ 14,120.00	\$	23,338.00	\$ 40,000.00
8400 Other Income				
8410 ROW - License Agreement	500.00		500.00	500.00
8420 Miscellaneous Income	0.00		0.00	0.00
8430 NSF Check Charge			0.00	0.00
Total 8400 Other Income	\$ 500.00	\$	500.00	\$ 500.00
8500 Charges for Services				
8510 Lot Mowing Program Fees	360.00		1,500.00	2,000.00
8520 Copies, FAX & Phone Usage			0.00	25.00
8530 Newsletter Copy Fee	150.98		250.00	250.00
8540 Newsletter Postage Fee	313.32		350.00	350.00
8550 Re-Plat & Variances			700.00	1,200.00
Total 8500 Charges for Services	\$ 824.30	\$	2,800.00	\$ 3,825.00
8600 Public Safety				
8610 Child Safety Fund	373.83		525.00	700.00
8620 OPIOID Abatement Fund	95.19		50.00	50.00
Total 8600 Public Safety	\$ 469.02	\$	575.00	\$ 750.00
8800 Donations & Contributions				
8805 Sale of Assets (deleted)			0.00	0.00
Total 8800 Donations & Contributions	\$ 0.00	\$	0.00	\$ 0.00

General Fund
Budget vs. Actuals: FY_2024_2025 - FY25 P&L
 October 2024 - April 2025

	Total		
	Actual	Budget	FY Total Budget
8900 Investment Income		0.00	0.00
8910 Interest Income	15,150.04	11,669.00	20,000.00
Total 8900 Investment Income	\$ 15,150.04	\$ 11,669.00	\$ 20,000.00
Total 8000 General Fund Revenue	\$ 379,497.68	\$ 379,368.00	\$ 445,911.00
Total Income	\$ 379,497.68	\$ 379,368.00	\$ 445,911.00
Gross Profit	\$ 379,497.68	\$ 379,368.00	\$ 445,911.00
Expenses			
60000 EXPENSES - GENERAL FUND			
61100 Personnel Services			
61101 Aministrative Services	50,111.25	50,115.00	85,905.00
61102 Secretary Salary	43,982.53	34,398.00	58,970.00
61103 Acccounting / Utility Coord.	28,678.44	28,679.00	49,163.00
61104 Building Permit Officer	9,128.56	9,128.00	15,649.00
61105 Temporary Employee		1,750.00	3,000.00
61106 City Administrator (deleted)		0.00	0.00
61108 Stipend	13,600.00	12,600.00	21,600.00
61110 Payroll Taxes / FICA	12,894.89	10,458.00	17,923.00
61111 Texas Workforce Commission	1.08	413.00	700.00
61112 Direct Deposit Fees	51.18	147.00	250.00
61113 Employee Health Insurance (deleted)		0.00	0.00
61114 Texas Municipal Retirment Cont.	15,014.65	14,413.00	24,712.00
Total 61100 Personnel Services	\$ 173,462.58	\$ 162,101.00	\$ 277,872.00
61200 Administrative & Office			
61201 Miscellaneous Office Supplies	1,297.29	1,605.00	2,750.00
61202 Equipment replacement		4,375.00	7,500.00
61203 Newsletter Copy Charge	68.60	175.00	300.00
61204 Newsletter Postage	219.00	395.00	675.00
61205 Printing, Binding, Reproduction		615.00	1,050.00
61206 Software	2,075.09	3,705.00	6,350.00
61207 Postage	221.10	500.00	850.00
61208 Public Notice Publication	319.00	1,225.00	2,100.00
61209 Variances & Re-plats	34.00	645.00	1,100.00
61210 Travel Reimbursement		325.00	550.00
61211 Schools & Training	2,872.42	4,085.00	7,000.00
61212 Recognition & Awards		150.00	250.00
61213 Food & Beverage		150.00	250.00
61214 - Bank Fees	217.46	90.00	150.00
Total 61200 Administrative & Office	\$ 7,323.96	\$ 18,040.00	\$ 30,875.00

General Fund
Budget vs. Actuals: FY_2024_2025 - FY25 P&L
October 2024 - April 2025

	Total			
	Actual	Budget	FY Total Budget	
61300 Street Maintenance & Repair				
61301 Contract Repair		3,210.00		5,500.00
61302 Material & Supplies	636.30	3,795.00		6,500.00
Total 61300 Street Maintenance & Repair	\$ 636.30	\$ 7,005.00	\$	12,000.00
61400 Maintenance & Repair				
61401 Equipment Repair & Maintenance		325.00		550.00
61402 Buildings / Infrastructure	268.00	4,145.00		7,100.00
Total 61400 Maintenance & Repair	\$ 268.00	\$ 4,470.00	\$	7,650.00
61500 Professional Services				
61501 Judge Expenses	700.00	700.00		1,200.00
61502 Accountants Fees-Audit	10,386.55	4,665.00		8,000.00
61503 Attorneys Fees	1,495.00	3,210.00		5,500.00
61504 Ordinance Codification	2,490.00	2,450.00		4,200.00
61505 Burnet County Tax Appraisal Fee	2,557.68	2,920.00		5,000.00
61506 I / T Support	600.00	2,625.00		4,500.00
61507 Lobbying Expense		0.00		0.00
61508 Burnet Co Election Fee		2,775.00		4,750.00
61509 Consultant Fees	457.99	1,225.00		2,100.00
61510 Website Hosting		1,460.00		2,500.00
61511 Recruitment	43.75	615.00		1,050.00
61512 Interactive Web Map Hosting		2,800.00		4,800.00
61520 Fund Accounting Software (deleted)		0.00		0.00
Total 61500 Professional Services	\$ 18,730.97	\$ 25,445.00	\$	43,600.00
61600 Utilities				
61601 Electric	628.72	645.00		1,100.00
61602 Fax (deleted)		0.00		0.00
61603 Internet Service (deleted)		0.00		0.00
61604 Telephone (deleted)		0.00		0.00
61605 Communications	3,755.99	3,825.00		6,550.00
Total 61600 Utilities	\$ 4,384.71	\$ 4,470.00	\$	7,650.00
61700 Services & Charges				
61701 Janitorial Service		380.00		650.00
61702 Inspection Fees	2,800.00	4,085.00		7,000.00
61705 Contract Mowing	25.00	615.00		1,050.00
61706 Landscaping	205.00	1,225.00		2,100.00
61708 Buoy Maintenance		4,665.00		8,000.00

General Fund
Budget vs. Actuals: FY_2024_2025 - FY25 P&L
 October 2024 - April 2025

	Total			
	Actual	Budget	FY Total Budget	
61709 Lot Mowing Program Expense	270.00	1,170.00	2,000.00	
61710 Insurance	6,166.16	6,100.00	6,100.00	
61711 Notary Public Cert.	137.53	375.00	375.00	
61712 Treasurers Bond		175.00	300.00	
Total 61700 Services & Charges	\$ 9,603.69	\$ 18,790.00	\$ 27,575.00	
61800 Membership Fees / Dues				
61801 Capcog	50.00	50.00	50.00	
61802 Flood Plain Coalition (deleted)		0.00	0.00	
61803 Texas Municipal League	651.00	675.00	675.00	
61804 CAMPO	350.00	350.00	350.00	
61805 Texas Municipal Clerks Assoc	175.00	175.00	175.00	
Total 61800 Membership Fees / Dues	\$ 1,226.00	\$ 1,250.00	\$ 1,250.00	
61900 Public Safety				
61901 Security Camera	760.00	2,045.00	3,500.00	
61902 Granite Shoals VFD	65,662.50	67,632.00	90,175.00	
61903 Marble Falls EMS	8,534.05	8,535.00	14,630.00	
61904 Emergency Response Supplies		295.00	500.00	
61905 Emergency Management Program		2,920.00	5,000.00	
Total 61900 Public Safety	\$ 74,956.55	\$ 81,427.00	\$ 113,805.00	
62900 Capital Improvement				
62902 3cGeo Mapping	3,000.00	4,085.00	7,000.00	
62903 Flock Safety Camera		2,335.00	4,000.00	
62904 Radar Sign	3,210.00	7,000.00	12,000.00	
Total 62900 Capital Improvement	\$ 6,210.00	\$ 13,420.00	\$ 23,000.00	
Total 60000 EXPENSES - GENERAL FUND	\$ 296,802.76	\$ 336,418.00	\$ 545,277.00	
66000 Payroll Expenses	0.00			
Total Expenses	\$ 296,802.76	\$ 336,418.00	\$ 545,277.00	
Net Operating Income	\$ 82,694.92	\$ 42,950.00	-\$ 99,366.00	

General Fund
Budget vs. Actuals: FY_2024_2025 - FY25 P&L
 October 2024 - April 2025

	Total			
	Actual	Budget	FY Total Budget	
Other Income				
76000 Interfund Transfers				
76010 Transfers In				
76010.2 Transfer In - HHWS Fund		0.00		66,979.00
76010.3 Transfer In - HHSW Fund		0.00		35,000.00
Total 76010 Transfers In	\$ 0.00	\$ 0.00	\$	101,979.00
Total 76000 Interfund Transfers	\$ 0.00	\$ 0.00	\$	101,979.00
Total Other Income	\$ 0.00	\$ 0.00	\$	101,979.00
Other Expenses				
76001 Interfund Transfers.				
76020.4 Transfer Out - General Fund CIP (deleted)		0.00		0.00
Total 76001 Interfund Transfers.	\$ 0.00	\$ 0.00	\$	0.00
Total Other Expenses	\$ 0.00	\$ 0.00	\$	0.00
Net Other Income	\$ 0.00	\$ 0.00	\$	101,979.00
Net Income	\$ 82,694.92	\$ 42,950.00	\$	2,613.00

Wednesday, May 07, 2025 10:01:15 AM GMT-7 - Accrual Basis

Water Fund

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

October 2024 - April 2025

	Total			
	Actual	Budget	FY Total Budget	
Income				
9000 HHWater System Revenue				
9200 Charges for Services				
9210 Water Sales	194,694.19	183,000.00		355,000.00
9211 WS Residential Collection (deleted)		0.00		0.00
Total 9210 Water Sales	\$ 194,694.19	\$ 183,000.00	\$	355,000.00
9220 Tap Fees		5,250.00		9,000.00
Total 9200 Charges for Services	\$ 194,694.19	\$ 188,250.00	\$	364,000.00
9230 HHWS Miscellaneous Income				
9231 Miscellaneous Income	173.85	119.00		200.00
Total 9230 HHWS Miscellaneous Income	\$ 173.85	\$ 119.00	\$	200.00
9250 Investment Income				
9251 Interest Income	1,076.51	1,750.00		3,000.00
Total 9250 Investment Income	\$ 1,076.51	\$ 1,750.00	\$	3,000.00
9900 Grant Funding				
9910 CLREF Funding		0.00		0.00
Total 9900 Grant Funding	\$ 0.00	\$ 0.00	\$	0.00
Total 9000 HHWater System Revenue	\$ 195,944.55	\$ 190,119.00	\$	367,200.00
Sales	8,000.00			
Total Income	\$ 203,944.55	\$ 190,119.00	\$	367,200.00
Expenses				
62000 EXPENSES-WATER SYSTEM FUND				
62150 2016 Bond Series Expenses				
62151 2016 Series Bond Interest	3,117.67	3,135.00		6,270.00
62152 2016 Bond Series Principal		0.00		105,000.00
Total 62150 2016 Bond Series Expenses	\$ 3,117.67	\$ 3,135.00	\$	111,270.00
62200 Administrative / Office				
62201 Office Supplies	387.75	1,519.00		2,600.00
62206 Software	119.94	1,463.00		2,500.00
62207 Postage	1,223.20	2,450.00		4,200.00
62208 Public Notice Publication	208.00	119.00		200.00
62210 Travel Reimbursement		119.00		200.00
62211 Schools & Training		294.00		500.00
62212 Bank Fees	5.00	45.00		75.00
62213 Food & Beverage		294.00		500.00
Total 62200 Administrative / Office	\$ 1,943.89	\$ 6,303.00	\$	10,775.00
62350 Chemicals				
62351 Misc. Chemicals	870.28	2,219.00		3,800.00
Total 62350 Chemicals	\$ 870.28	\$ 2,219.00	\$	3,800.00

Water Fund
Budget vs. Actuals: FY_2024_2025 - FY25 P&L
 October 2024 - April 2025

	Total			
	Actual	Budget	FY Total Budget	
62400 Maintenance & Repairs				
62402 Repairs & Service Work	5,052.50	14,588.00		25,000.00
62403 Buildings / Infrastructure	2,099.00	2,919.00		5,000.00
62405 Material-pipe,pumps,meters	14,219.76	9,338.00		16,000.00
62407 Generator Maint and Repairs	3,513.10	4,844.00		8,300.00
Total 62400 Maintenance & Repairs	\$ 24,884.36	\$ 31,689.00	\$	54,300.00
62500 Professional Services				
62502 Accounting/Audit Fees	2,386.54	4,669.00		8,000.00
62503 Attorneys Fees	210.00	644.00		1,100.00
62511 Engineering Fees		644.00		1,100.00
62512 Lab Fees	876.44	2,513.00		4,300.00
62513 Contract Operator	30,000.00	46,669.00		80,000.00
62520 Fund Accounting Software (deleted)		0.00		0.00
Total 62500 Professional Services	\$ 33,472.98	\$ 55,139.00	\$	94,500.00
62600 Utilities				
62601 Electric	3,689.60	4,550.00		7,800.00
62604 Telephone		588.00		1,000.00
62605 Answering Service (deleted)		0.00		0.00
Total 62600 Utilities	\$ 3,689.60	\$ 5,138.00	\$	8,800.00
62700 Services & Charges				
62705 Contract Mowing Expense	180.00	320.00		1,600.00
62712 Tap Installation		1,750.00		3,000.00
62713 Storage Facilities	4,570.00	5,300.00		5,300.00
62714 Johnston East Well Water Usage	21.69	375.00		500.00
62715 TCEQ	999.60	1,050.00		1,050.00
Total 62700 Services & Charges	\$ 5,771.29	\$ 8,795.00	\$	11,450.00
62800 Membership Fees/Dues				
62806 TRWA Membership		550.00		550.00
62807 AWWA Membership		400.00		400.00
Total 62800 Membership Fees/Dues	\$ 0.00	\$ 950.00	\$	950.00
62900 Capital Projects				
62901 Water Tank Project	78,153.70			
Total 62900 Capital Projects	\$ 78,153.70	\$ 0.00	\$	0.00
Total 62000 EXPENSES-WATER SYSTEM FUND	\$ 151,903.77	\$ 113,368.00	\$	295,845.00
6777 Disposal Fee-Waste Management	21.09			
Total Expenses	\$ 151,924.86	\$ 113,368.00	\$	295,845.00
Net Operating Income	\$ 52,019.69	\$ 76,751.00	\$	71,355.00

Water Fund
Budget vs. Actuals: FY_2024_2025 - FY25 P&L
October 2024 - April 2025

	Total		Budget	FY Total Budget
	Actual			
Other Expenses				
76001 Interfund Transfers				
76020 Transfers Out				
76020.1 Transfer Out to General Fund			0.00	66,979.00
Total 76020 Transfers Out	\$ 0.00	\$ 0.00	\$ 0.00	\$ 66,979.00
Total 76001 Interfund Transfers	\$ 0.00	\$ 0.00	\$ 0.00	\$ 66,979.00
Total Other Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 66,979.00
Net Other Income	\$ 0.00	\$ 0.00	-\$ 0.00	\$ 66,979.00
Net Income	\$ 52,019.69	\$ 76,751.00	\$ 0.00	\$ 4,376.00

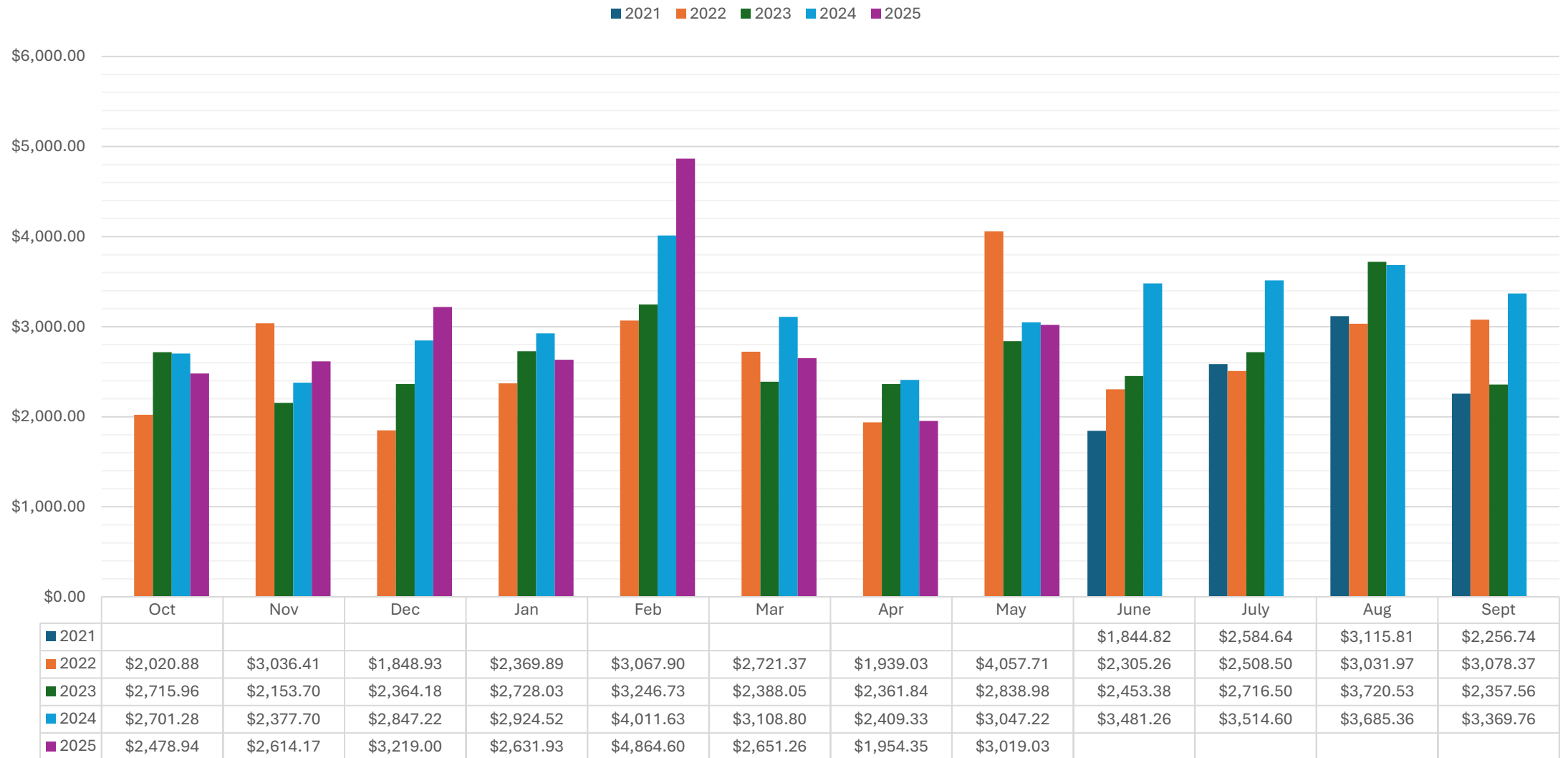
Wednesday, May 07, 2025 09:21:12 AM GMT-7 - Accrual Basis

Solid Waste
Budget vs. Actuals: FY_2024_2025 - FY25 P&L
 October 2024 - April 2025

	Total			
	Actual		Budget	FY Total Budget
Income				
9500 Solid Waste Revenue				
9600 Charges For Services				
9610 SW Residential Collection	66,688.13		76,595.00	131,300.00
Total 9600 Charges For Services	\$ 66,688.13	\$	76,595.00	\$ 131,300.00
9650 Franchise Fees				
9651 Waste Services Franchise Fee	2,973.21		3,035.00	5,200.00
Total 9650 Franchise Fees	\$ 2,973.21	\$	3,035.00	\$ 5,200.00
9800 Investment Income				
9801 Interest Income	50.12		30.00	50.00
Total 9800 Investment Income	\$ 50.12	\$	30.00	\$ 50.00
Total 9500 Solid Waste Revenue	\$ 69,711.46	\$	79,660.00	\$ 136,550.00
Total Income	\$ 69,711.46	\$	79,660.00	\$ 136,550.00
Expenses				
63000 EXPENSES - SOLID WASTE FUND				
63500 Professional Services				
63513 Waste Contractor Costs	59,464.34		60,670.00	104,000.00
63514 Household Haz Waste Program			2,000.00	2,000.00
63515 Haz Waste Spill Response Fund			1,170.00	2,000.00
63517 Document Shredding			625.00	750.00
Total 63500 Professional Services	\$ 59,464.34	\$	64,465.00	\$ 108,750.00
Total 63000 EXPENSES - SOLID WASTE FUND	\$ 59,464.34	\$	64,465.00	\$ 108,750.00
Total Expenses	\$ 59,464.34	\$	64,465.00	\$ 108,750.00
Net Operating Income	\$ 10,247.12	\$	15,195.00	\$ 27,800.00
Other Expenses				
76001 Interfund Transfers				
76020 Transfers Out				
76020.1 Transfer Out to General Fund			0.00	35,000.00
Total 76020 Transfers Out	\$ 0.00	\$	0.00	\$ 35,000.00
Total 76001 Interfund Transfers	\$ 0.00	\$	0.00	\$ 35,000.00
Total Other Expenses	\$ 0.00	\$	0.00	\$ 35,000.00
Net Other Income	\$ 0.00	\$	0.00	-\$ 35,000.00
Net Income	\$ 10,247.12	\$	15,195.00	-\$ 7,200.00

Wednesday, May 07, 2025 10:07:52 AM GMT-7 - Accrual Basis

City of Highland Haven Sales Tax







FY 2025-2026 Budget Proposal

For the General Fund



Presented by
Andy Adams
City Administrator

Presented on
May 20,
2025



Introduction

Purpose:

To explain how the city calculates its proposed property tax rate to cover essential fixed operational costs.

Overview:

We'll cover fixed costs, fixed revenues, and the process to determine the proposed tax rate for the FY 2025-2026 Budget.



What are Fixed Costs?

Definition:

Fixed costs are essential expenses the city must pay to operate, regardless of other factors. These are predictable and require reliable funding.

Examples:

Salaries and Wages for employees of the City, Office Supplies and Administration tools, Required Professional Services like Burnet County Fees and Auditing Expenses, Utilities to operate City facilities, and Public Safety expenses including contracts with the Granite Shoals Volunteer Fire Department and Marble Falls Area EMS.

Importance:

Items listed under “Fixed Costs” are required and necessary to operate the City of Highland Haven. Covering these costs with stable revenues that the City has control over ensures the City’s financial stability.



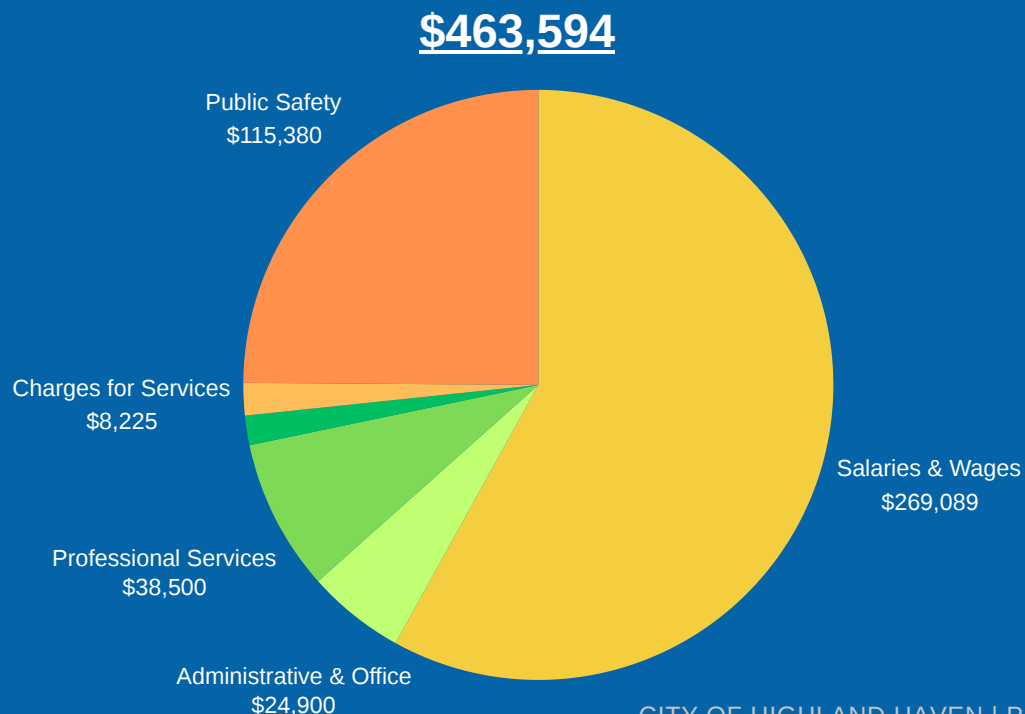
Categories for Fixed Costs

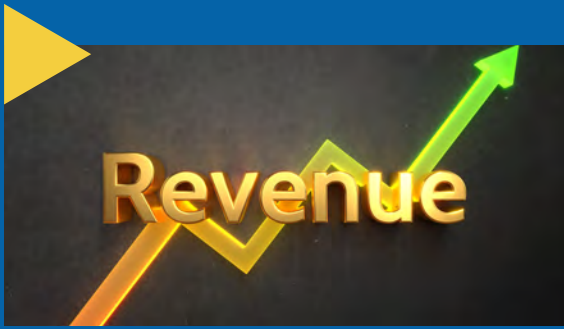
Breakdown of Fixed Costs for the City of Highland Haven

Breakdown

- Salaries & Wages: \$269,089 (e.g., City Administrator, City Secretary, benefits)
- Administrative & Office: \$24,900 (e.g., office supplies, software)
- Professional Services: \$38,500 (e.g., accounting/audit fees, election and appraisal fees, legal fees)
- Utilities: \$7,500 (e.g., electricity, internet, phones)
- Charges for Services: \$8,225 (e.g., insurance, notary, mowing)
- Public Safety: \$115,380 (e.g., fire department contract, EMS contract)

Total Fixed Costs





Fixed Revenues to Offset Costs

Reliable revenue sources that offset fixed costs

Definition:

- Fixed revenues are stable income sources that the city has direct control over. These sources will be used to cover fixed costs.

Sources:

- **Water Fund Transfers: \$70,000** (These funds are transferred over to partially cover costs of the City Administrator and Accounting/Utility Coordinator Position)
- **Solid Waste Fund Transfers: \$20,000** (These funds are transferred over to partially cover costs of the City Administrator and Accounting/Utility Coordinator Position)
- **Property Taxes: \$373,594** (To arrive at this number, we subtract the above two items from the **Total Fixed Costs**, to find out the amount of property taxes we need to raise)

Total Fixed Revenues:

\$463,594

Note:

- Variable revenues cover other variable costs in the General Fund Budget, but fixed costs rely on these stable income sources

Property Taxes Needed



As stated before, in order to calculate the amount of property taxes needed in to cover fixed costs, we take our **Total Fixed Costs** and subtract our **Water Fund Transfers** and our **Solid Waste Fund Transfers**. This will give us the amount of property taxes we need to raise to cover the fixed costs for the City of Highland Haven.

Name of Value	Value
Total Fixed Costs	\$463,594
	Minus
Water Fund Transfers	\$70,000
	Minus
Solid Waste Fund Transfers	\$20,000
Total Property Taxes	\$373,594

This is the amount property taxes must generate.



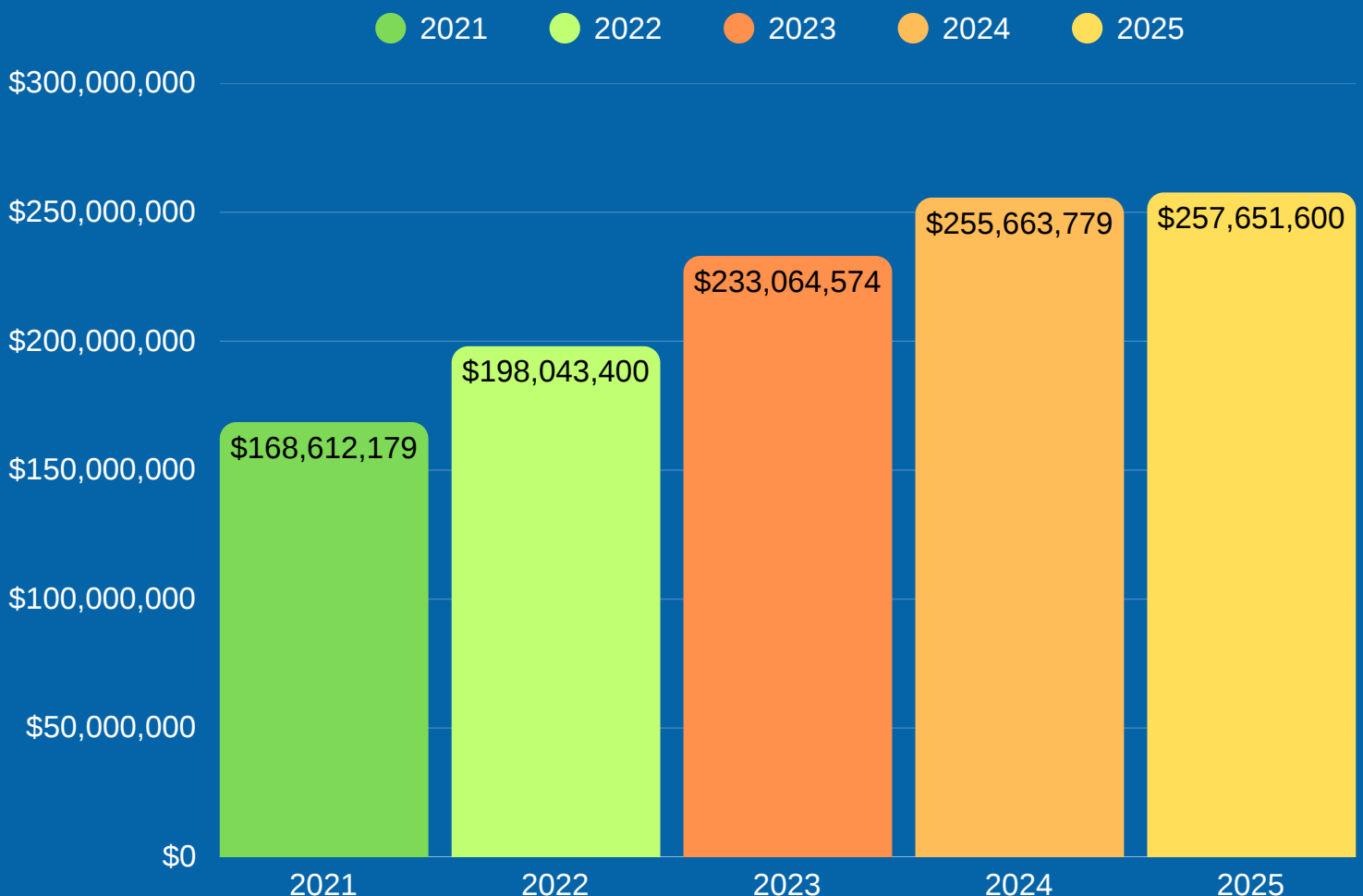


Total Property Valuations

\$257,651,600

Explanation:

- This is the total assessed value of all taxable property in the city, and is used as the basis for tax revenue. This number is set by the Burnet Central Appraisal District, and the City has no input or say in its determination.



Calculating the Proposed Tax Rate

In order to calculate the proposed tax rate we divide the **Property Taxes Needed** by the **Total Valuations** and then multiply that answer by 100 (Tax rate is per \$100 of valuation)



Name of Value	Value
Property Taxes Needed	\$373,594
	Divided by
Total Valuations	\$257,651,600
	Equals
Tax per \$	\$.001450
	Multiply by 100
Proposed Tax Rate (per \$100 of valuation)	\$0.145

Verification:

- $(0.1450/100) \times \$257,651,600 = \$373,594$



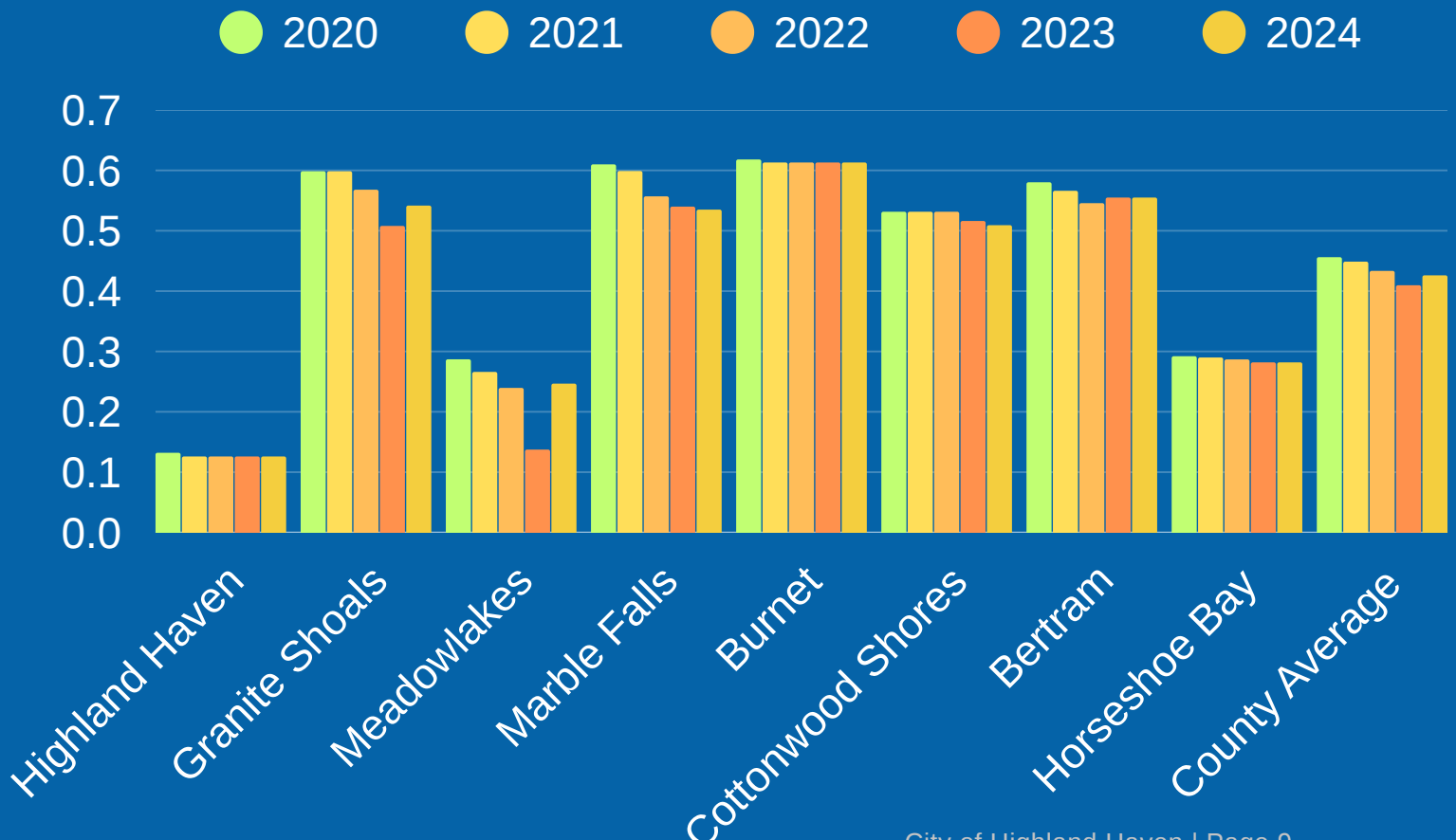
Other Tax Rates Explained

Current Fiscal Year Tax Rate Information:

- Highland Haven Tax Rate: \$0.1260
- Average City Tax Rate in Burnet County for 2024: \$0.4261

Tax Rates for FY 2025-2026:

- No New Revenue Rate: \$0.1250 (same revenue as last year)
- Voter Approval Tax Rate: \$0.1294 (3.5% revenue increase)
- Small City Voter Approval Tax Rate: \$0.1350 (8% revenue increase)
- De Minimis Tax Rate: \$0.3191 (“firetruck rule” tax rate)
- Proposed Tax Rate: \$0.1450 (to cover all fixed costs with fixed income)



Tax Bill Comparisons

- The average home in Highland Haven has a tax assessment of \$650,000, with the average waterfront home being assessed at \$850,000 and the average non-waterfront home being assessed at \$450,000.
- The average assessment valuation for a home went up 0.7775% from 2024 to 2025

Individual Tax Bill Difference for Resident of Highland Haven

<u>2024 Home Value</u>	<u>2024 Taxes</u> (.126 per \$100)	<u>2025 Home Value</u>	<u>2025 Taxes</u> (.145 per \$100)	<u>Annual Tax Difference</u>	<u>Monthly Cost Difference</u>
\$ 450,000	\$ 567	\$ 453,499	\$ 658	\$ 91	<u>\$ 7.55</u>
\$ 650,000	\$ 819	\$ 655,054	\$ 950	\$ 131	<u>\$ 10.90</u>
\$ 850,000	\$ 1,071	\$ 856,609	\$ 1,242	\$ 171	<u>\$ 14.26</u>

Individual Tax Bill Comparison to Other Cities

<u>2025 Home Value</u>	<u>Highland Haven</u> (.145 per \$100)	<u>Granite Shoals</u> (.542 per \$100)	<u>Meadowlakes</u> (.247 per \$100)	<u>Marble Falls</u> (.535 per \$100)	<u>Cottonwood Shores</u> (.509 per \$100)
\$ 453,499	<u>\$ 658</u>	\$ 2,457	\$ 1,119	\$ 2,426	\$ 2,309
\$ 655,054	<u>\$ 950</u>	\$ 3,548	\$ 1,616	\$ 3,505	\$ 3,336
\$ 856,609	<u>\$ 1,242</u>	\$ 4,640	\$ 2,113	\$ 4,583	\$ 4,362

Conclusion

- Using our current budget practices, we end up funding portions of our fixed costs with variable income sources like sales tax, franchise fees, development service fees, and even interest income.
- The issue with using variable income sources to fund fixed costs is that they cannot be counted on from year to year, creating the need for a larger tax adjustment in order to fund fixed costs if these variable sources disappear or change in the future.
- Using this new approach, we will use stable revenue sources (*property taxes, water fund transfers, and solid waste fund transfers*) to offset our fixed costs, creating a more sustainable, stable and less volatile budget long term.
- The proposed tax rate of **\$0.1450** generates **\$373,594** in property taxes. This, along with **\$70,000** from the water fund and **\$20,000** from the solid waste fund, will cover all fixed costs in the proposed city budget for FY 2025-2026.
- Variable revenues cover other expenses, but fixed costs take priority.



General Fund Budget

2025-2026 BUDGET PRO

Home

Highland Haven General Fund Operating		Estimated Ending Budget FY 24-25	Proposed Budget FY 25-26 NNR TR:125	Proposed Budget FY 25-26 VAR TR:1294	Proposed Budget FY 25-26 De Minimis TR:3191	Proposed Budget FY 25-26 SCVAR 1 TR:135	Proposed Budget FY 25-26 Option 2 TR:145	Proposed Budget FY 25-26 Option 3 TR:155
<u>Tax Rate</u>		0.12600	0.12500	0.12940	0.31910	0.13503	0.14500	0.15500
<u>Tax Rate Real</u>		0.00126	0.00125	0.00129	0.00319	0.00135	0.00145	0.00155
<u>Total Taxable Value</u>		255,663,779	257,651,600	257,651,600	257,651,600	257,651,600	257,651,600	257,651,600
<u>Beginning Balance</u>		\$ 681,271.00	\$ 686,497.00	\$ 686,497.00	\$ 686,497.00	\$ 686,497.00	\$ 686,497.00	\$ 686,497.00
8000 - General Fund Revenues								
Taxes				3.50%	155.22%	8.00%	15.97%	23.97%
8100	8110 Property Taxes Collected	\$ 325,000	\$ 322,065	\$ 333,401	\$ 822,166	\$ 347,907	\$ 373,595	\$ 399,360
	8140 Sales Tax	\$ 30,000	\$ 30,500	\$ 30,500	\$ 30,500	\$ 30,500	\$ 30,500	\$ 30,500
Total	Taxes	\$ 355,000	\$ 352,565	\$ 363,901	\$ 852,666	\$ 378,407	\$ 404,095	\$ 429,860
	Taxes Percentage of Total	82.71%	78.90%	79.42%	90.04%	80.06%	81.08%	82.01%
Franchise Fees								
8200	8210 Cable TV	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	8220 Electrical	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
	8230 Telephone	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Total	Franchise Fees	\$ 28,200	\$ 29,200	\$ 29,200	\$ 29,200	\$ 29,200	\$ 29,200	\$ 29,200
	Franchise Fees Percentage of Total	6.57%	6.53%	6.37%	3.08%	6.18%	5.86%	5.57%
Development Services								
8300	8310 Building Permit Fees	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	8330 Inspection Fees	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	8340 Clean up Deposit Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Development Services	\$ 25,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
	Development Services Percentage of Total	5.82%	8.95%	8.73%	4.22%	8.46%	8.03%	7.63%
Other Income								
8400	8410 ROW-License Agreement	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	8420 Misc Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Other Income	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	Other Percentage of Total	0.12%	0.11%	0.11%	0.05%	0.11%	0.10%	0.10%
Charges for Services								
8500	8510 Lot Mowing Program Fees	\$ 800	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	8520 Copy, FAX & Phone Usage	\$ 20	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25
	8530 Newsletter Copy Fee	\$ 200	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
	8540 Newsletter Postage Fee	\$ 330	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350
	8550 Replat & Variances	\$ 400	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Total	Charges for Services	\$ 1,750	\$ 3,825	\$ 3,825	\$ 3,825	\$ 3,825	\$ 3,825	\$ 3,825
	Charges for Services Percentage of Total	0.41%	0.86%	0.83%	0.40%	0.81%	0.77%	0.73%
Public Safety								
8600	8610 Burnet Child Safety	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
	8620 OPIOD Abatement	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
Total	Public Safety	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
	Public Safety Percentage of Total	0.17%	0.17%	0.16%	0.08%	0.16%	0.15%	0.14%
Donations & Contributions								
8800	8801 Donations/Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	8810 Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Donations & Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Donations & Contributions Percentage of Total	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Interest & Income from Investments								
8900	8910 Interest Income	\$ 18,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total	Interest & Income from Investments	\$ 18,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	Interest Income Percentage of Total	4.19%	4.48%	4.37%	2.11%	4.23%	4.01%	3.82%
8000	General Fund Revenue	\$ 429,200	\$ 446,840	\$ 458,176	\$ 946,941	\$ 472,682	\$ 498,370	\$ 524,135

Highland Haven General Fund Operating		Estimated Ending Budget FY 24-25	Proposed Budget FY 25-26 NNR TR::125	Proposed Budget FY 25-26 VAR TR::1294	Proposed Budget FY 25-26 De Minimis TR::3191	Proposed Budget FY 25-26 SCVAR 1 TR::135	Proposed Budget FY 25-26 Option 2 TR::145	Proposed Budget FY 25-26 Option 3 TR::155
60000 - General Fund Expenses								
Personnel Services								
61100	61101 Administrative Services	\$ 85,905	\$ 89,000	\$ 89,000	\$ 89,000	\$ 89,000	\$ 89,000	\$ 89,000
	61102 City Secretary	\$ 58,970	\$ 61,000	\$ 61,000	\$ 61,000	\$ 61,000	\$ 61,000	\$ 61,000
	61103 Accounting/Utility Coordinator	\$ 49,163	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000
	61104 Building Permits/Development	\$ 15,649	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
	61105 Temporary Employees	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	61106 Maintenance Tech	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	61110 FICA Matching	\$ 17,923	\$ 18,482	\$ 18,482	\$ 18,482	\$ 18,482	\$ 18,482	\$ 18,482
	61111 Texas Workforce Commission	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
	61112 Direct Deposit Fees	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
	61113 Health Insurance/Stipend	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600
	61114 TMRS	\$ 24,712	\$ 25,510	\$ 25,510	\$ 25,510	\$ 25,510	\$ 25,510	\$ 25,510
Total	Personnel Services	\$ 277,872	\$ 286,542	\$ 286,542	\$ 286,542	\$ 286,542	\$ 286,542	\$ 286,542
	Percentage of Total	53.86%	52.64%	52.27%	27.63%	50.92%	48.70%	46.66%
Administrative & Office								
61200	61201 Office Supplies	\$ 2,750	\$ 2,875	\$ 2,875	\$ 2,875	\$ 2,875	\$ 2,875	\$ 2,875
	61202 Equipment Replacement	\$ 7,500	\$ 7,825	\$ 7,825	\$ 7,825	\$ 7,825	\$ 7,825	\$ 7,825
	61203 Newsletter Copy Charge	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
	61204 Newsletter Postage	\$ 600	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
	61205 Printing Binding Reproduction	\$ 750	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100
	61206 Software	\$ 6,000	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650	\$ 6,650
	61207 Postage	\$ 500	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850
	61208 Public Notice Publication	\$ 1,000	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,150
	61209 Variances & Re-plats	\$ 500	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100
	61210 Travel Reimbursement	\$ -	\$ 550	\$ 550	\$ 550	\$ 550	\$ 550	\$ 550
	61211 Schools & Training	\$ 3,000	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300
	61212 Recognition & Awards	\$ 250	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
	61213 Food & Beverage	\$ 250	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
	61214 Bank Fees	\$ 100	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150
Total	Administrative & Office	\$ 23,500	\$ 32,150	\$ 32,150	\$ 32,150	\$ 32,150	\$ 32,150	\$ 32,150
	Percentage of Total	4.55%	5.91%	5.86%	3.10%	5.71%	5.46%	5.24%
Street Maintenance & Repair								
61300	61301 Contract Repair	\$ 2,000	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
	61302 Street Material & Supplies	\$ 5,000	\$ 6,700	\$ 6,700	\$ 6,700	\$ 6,700	\$ 6,700	\$ 6,700
Total	Street Maintenance & Repair	\$ 7,000	\$ 12,200	\$ 12,200	\$ 12,200	\$ 12,200	\$ 12,200	\$ 12,200
	Percentage of Total	1.36%	2.24%	2.23%	1.18%	2.17%	2.07%	1.99%
Maintenance & Repair								
61400	61401 Equipment Repair & Maintenance	\$ 500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	61402 Buildings/Infrastructure	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Total	Maintenance & Repair	\$ 4,500	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	Percentage of Total	0.87%	1.47%	1.46%	0.77%	1.42%	1.36%	1.30%
Professional Services								
61500	61501 Judge Expense	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
	61502 Accounting/Audit Fees	\$ 10,000	\$ 8,950	\$ 8,950	\$ 8,950	\$ 8,950	\$ 8,950	\$ 8,950
	61503 Attorney Fees	\$ 5,000	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750
	61504 Ordinance Codification	\$ 4,500	\$ 4,350	\$ 4,350	\$ 4,350	\$ 4,350	\$ 4,350	\$ 4,350
	61505 Burnet County Tax Appraisal Fee	\$ 5,000	\$ 5,250	\$ 5,250	\$ 5,250	\$ 5,250	\$ 5,250	\$ 5,250
	61506 Information Technology Support	\$ 4,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	61507 Lobbying Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	61508 Burnet County Election Fee	\$ 100	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	61509 Consultants	\$ -	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200
	61510 Web Site Hosting	\$ 4,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	61511 Recruitment	\$ -	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050
	61512 Interactive Web Map Hosting	\$ 4,800	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Total	Professional Services	\$ 39,600	\$ 46,750	\$ 46,750	\$ 46,750	\$ 46,750	\$ 46,750	\$ 46,750
	Percentage of Total	7.68%	8.59%	8.53%	4.51%	8.31%	7.95%	7.61%

Highland Haven General Fund Operating		Estimated Ending Budget FY 24-25	Proposed Budget FY 25-26 NNR TR::125	Proposed Budget FY 25-26 VAR TR::1294	Proposed Budget FY 25-26 De Minimis TR::3191	Proposed Budget FY 25-26 SCVAR 1 TR::135	Proposed Budget FY 25-26 Option 2 TR::145	Proposed Budget FY 25-26 Option 3 TR::155
Utilities								
61600	61601 Electric	\$ 1,100	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150
	61605 Communications	\$ 6,500	\$ 6,750	\$ 6,750	\$ 6,750	\$ 6,750	\$ 6,750	\$ 6,750
Total	Utilities	\$ 7,600	\$ 7,900	\$ 7,900	\$ 7,900	\$ 7,900	\$ 7,900	\$ 7,900
	Percentage of Total	1.47%	1.45%	1.44%	0.76%	1.40%	1.34%	1.29%
Charges For Services								
	61701 Janitorial Service	\$ 200	\$ 675	\$ 675	\$ 675	\$ 675	\$ 675	\$ 675
	61702 Inspection Fees	\$ 6,000	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300
	61705 Contract Mowing	\$ 500	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050
61700	61706 Landscaping	\$ 500	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
	61708 Buoy Maintenance	\$ 5,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	61709 Lot Mowing Program Expense	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	61710 Insurance	\$ 6,100	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
	61711 Notary Public Cert.	\$ 750	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
	61712 Treasures Bond	\$ 300	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325
Total	Charges For Services	\$ 20,350	\$ 28,350	\$ 28,350	\$ 28,350	\$ 28,350	\$ 28,350	\$ 28,350
	Percentage of Total	3.94%	5.21%	5.17%	2.73%	5.04%	4.82%	4.62%
Membership Fees/Dues								
	61801 CAPCOG	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
61800	61803 Texas Municipal League	\$ 651	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
	61804 CAMPO	\$ 350	\$ 360	\$ 360	\$ 360	\$ 360	\$ 360	\$ 360
	61805 Texas Municipal Clerks Assoc.	\$ 175	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180
	61806 Texas City Managers Assoc.	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
Total	Membership Fees/Dues	\$ 1,226	\$ 1,590	\$ 1,590	\$ 1,590	\$ 1,590	\$ 1,590	\$ 1,590
	Percentage of Total	0.24%	0.29%	0.29%	0.15%	0.28%	0.27%	0.26%
Public Safety								
	61901 Security Camera/Flock Annual	\$ 3,000	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100
61900	61902 Granite Shoals VFD	\$ 90,175	\$ 92,880	\$ 92,880	\$ 92,880	\$ 92,880	\$ 92,880	\$ 92,880
	61903 Marble Falls EMS	\$ 14,630	\$ 15,400	\$ 15,400	\$ 15,400	\$ 15,400	\$ 15,400	\$ 15,400
	61904 Emergency Response Supplies	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	61905 Emergency Management Pro.	\$ 3,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Total	Public Safety	\$ 111,305	\$ 120,880	\$ 120,880	\$ 120,880	\$ 120,880	\$ 120,880	\$ 120,880
	Percentage of Total	21.57%	22.21%	22.05%	11.66%	21.48%	20.54%	19.68%
Capital Outlay								
	62901 3CGEO GIS Mapping	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	62902 Flock Safety Camera	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
62900	62903 Radar Traffic Signs	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	62904 Capital Reserve	\$ -	\$ -	\$ 3,814	\$ 402,579	\$ 18,320	\$ 4,008	\$ 19,773
	62905 City Vehicle	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 20,000	\$ 25,000
	62906 Fund Accounting Software	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 20,000	\$ 25,000
Total	Capital Outlay	\$ 23,000	\$ -	\$ 3,814	\$ 492,579	\$ 18,320	\$ 44,008	\$ 69,773
	Percentage of Total	4.46%	0.00%	0.70%	47.50%	3.26%	7.48%	11.36%
60000	General Fund Expenses	\$ 515,953	\$ 544,362	\$ 548,176	\$ 1,036,941	\$ 562,682	\$ 588,370	\$ 614,135

Highland Haven General Fund Operating		Estimated Ending Budget FY 24-25	Proposed Budget FY 25-26 NNR TR: 125	Proposed Budget FY 25-26 VAR TR: 1294	Proposed Budget FY 25-26 De Minimis TR: 3191	Proposed Budget FY 25-26 SCVAR 1 TR: 135	Proposed Budget FY 25-26 Option 2 TR: 145	Proposed Budget FY 25-26 Option 3 TR: 155
76000 - Interfund Transfers								
Transfers In								
76010	76010 Transfers in from HHWS Fund	\$ 66,979	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
	76010 Transfers in From Solid Waste	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	76010 Other Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Transfers In	\$ 91,979	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Transfers Out								
76020-1	Transfers To General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
76020	76020-2 Transfers to Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	76020-3 Transfers to Solid Waste Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	76020-4 Transfers to GF CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	76020-5 Transfers to HHWS CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues and Transfers In		\$ 521,179	\$ 536,840	\$ 548,176	\$ 1,036,941	\$ 562,682	\$ 588,370	\$ 614,135
Total Expenses and Transfers Out		\$ 515,953	\$ 544,362	\$ 548,176	\$ 1,036,941	\$ 562,682	\$ 588,370	\$ 614,135
Balance: Total Revenues and Transfers in Minus Total Expenses and Transfers out		\$ 5,226	\$ (7,523)	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ (0)
Total Revenues, Transfers In Plus Beginning Balance		\$ 1,202,450	\$ 1,223,337	\$ 1,234,673	\$ 1,723,438	\$ 1,249,179	\$ 1,274,867	\$ 1,300,632
Ending Balance		\$ 686,497	\$ 678,975	\$ 690,311	\$ 1,089,076	\$ 704,817	\$ 690,505	\$ 706,270
30% Ending Balance		\$ 154,786	\$ 163,309	\$ 164,453	\$ 311,082	\$ 168,805	\$ 176,511	\$ 184,241
50% Ending Balance		\$ 257,977	\$ 272,181	\$ 274,088	\$ 518,471	\$ 281,341	\$ 294,185	\$ 307,068

Any
Questions
???



City Administrator's Update

HIGHLAND HAVEN

May 9, 2025



Legislative Alert: Act Now on Key Bills

Your Voice Shapes Highland Haven's Future

Dear Highland Haven Residents,

For the past two weeks, we've discussed Sen. Pete Flores' S.B. 785 on HUD-Manufactured Homes. Today, with the Texas Legislature in its final two weeks, we turn to other critical bills that could impact Highland Haven. Please review the TML Legislative Update at [TML Legislative Update - May 9](#) and share your views with Rep. Ellen Troxclair and Sen. Pete Flores.

H.B. 30 (Rep. Troxclair):

This bill would require a budget election to raise property taxes after a disaster, delaying funding for recovery efforts like infrastructure repairs. This would delay municipal disaster response and funding until a budget election can be held in November.

H.B. 1227 (Rep. Gates):

As this bill is currently written, it would cap solid waste franchise fees at 2%, down from our 5% with Waste Management. If passed, it would cut our revenue from this source by 60%, impacting services like roads and public safety.

S.B. 673 (Sen. Hughes):

This allows accessory dwelling units (ADUs) in single-family zones without city regulation, and would bring multi-family units and short-term rentals to Highland Haven. This bill applies to all cities, regardless of size.

How to Take Action

Contact Rep. Ellen Troxclair (ellen.troxclair@house.texas.gov, 512-463-0490) and Sen. Pete Flores (pete.flores@senate.texas.gov, 512-463-0124) to share how these bills affect Highland Haven. Your input can shape their final votes. For details and any other legislative updates you would like to see, please visit the [TML Legislative Update Page](#), or the [City of Highland Haven Legislative Issues Page](#).

As we navigate these legislative changes, your engagement is vital to preserving Highland Haven's character and services. Please stay vigilant, share your concerns with our representatives, and continue participating in our community's future. Thank you for your commitment to keeping Highland Haven strong.

Stay informed, stay involved, and thank you for being an engaged part of our community!

City Administrator
Highland Haven, TX
cityadministrator@highlandhaventx.com



Legislative Issues

www.highlandhaventx.com/legislative-issues/

The City of Highland Haven's Legislative Issues page provides residents with up-to-date information on state legislation that may affect the community. It includes a list of relevant bills from the 89th Legislative Session, Resolution 366 opposing Senate Bill 19, and Resolution 364 outlining the city's legislative priorities during the 89th Legislative Session.

The page also offers resources for contacting representatives, tips for effective advocacy, and links to the Texas Municipal League's legislative information. Residents are encouraged to stay informed and participate in local and state governance by utilizing these resources.

Next BOA Meeting

The next Board of Alderman meeting will take place at 7 p.m. on Tuesday May 20 at the Community Center.

A copy of the agenda will be available online, as well as the packet.

Next P&Z Meeting

The next Planning and Zoning Commission meeting will take place at 6 p.m. on Thursday June 12 at the Community Center.

A copy of the agenda will be available online, as well as the packet.

Budget Talk

Ongoing Budget Development with the Board of Alderman



We've begun discussing the city's budget with the Board of Aldermen, and these discussions will continue at every Board meeting until the budget is adopted in August.

We encourage you to attend and share your input with the Board. At our last meeting, we reviewed the water budget, analyzing fixed and variable costs to plan effective funding.

We're now doing the same for the general fund, examining each expense and its funding sources to ensure sustainable budgeting.

Join us at upcoming meetings to help shape Highland Haven's financial future!



Current Watering Restrictions

Do Your Part to Conserve Water

Under the City's 2024 Drought Contingency Plan, watering with hose-end sprinklers is prohibited at all times during our current drought stage.

Even-numbered addresses (0, 2, 4, 6, 8) may irrigate on Sundays, and odd-numbered addresses (1, 3, 5, 7, 9) on Saturdays, using hand-held hoses, buckets (5 gallons or less), drip irrigation, or automatic systems—but only between midnight–10 a.m. and 8 p.m.–midnight.

These rules apply to all water sources, including lake water, wells, and city water. We appreciate your cooperation in protecting our water resources.

Stay in the Loop & Reach Out!

We appreciate you taking the time to stay informed about what's happening in Highland Haven. If you have any questions, concerns, or just want to chat about city matters, we're always happy to hear from you! Feel free to reach out, and we'll do our best to provide answers and keep you in the know.

☎ Phone: (830) 265-4366

✉ Email: cityadministrator@highlandhaventx.com

🏢 City Hall Address: 510-A Highland Dr., Highland Haven, TX 78654

Stay engaged, stay involved, and thank you for being a part of what makes Highland Haven a great place to live!



Flex Mobile Handheld Meter Reader



Features (Relevant to Flex Mobile)

Screen Size - **4", WVGA 800 X 480, Backlight (450nits)**

Touch Panel - Multi-touch panel, gloves and wet hands supported

Button/Keypad - Numeric (32 keys); number keys, function and direction keys with backlight

Camera - Rear 13 MP Autofocus with flash, Front 5MP

Indicators - LED, Speaker, Vibration

Barcode scanner - 2D Engine: Tilt Down 25 degree, Supports all major 1D and 2D barcodes

Audio - Speaker: 1W output, 90 dB at 10cm, MIC: 2 MIC design

Speech – Text to Speech and Speech to Text

Battery - 3.85V 5200mAh Li-ION battery (removable), Operating time : over 20 hours (depending on the specific environment)

USB - 2.0 (Type-C)

GPS - GPS/AGPS, GLONASS, BeiDou, Galileo

Sensors - Gyroscope, G-sensor, E-Compass, Light & Proximity Sensor

Dimensions - 185 mm (W) x 70 mm (H) x 23.8 mm (D)