



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMEN MEETING

DATE: Tuesday, April 15, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– **Mayor Kelley called the meeting to order at 7:01 PM.**

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Alderman Don Hagans	✓ Present	☐ Absent
Alderman Bruce Robertson	✓ Present	☐ Absent
Alderman Lynn Smith	✓ Present	☐ Absent
Alderman Terry Smith	✓ Present	☐ Absent

2. Pledge of Allegiance - **Mayor Kelley led the Pledge of Allegiance**
3. Recognize Visitors – Visitors present were Judy Kelley, Marvin Filla and John Novak
4. Announcements, Proclamations, or Presentations
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Marvin Filla requested clarification on how public comments and questions are handled during Board meetings.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- A. Meeting Minutes for April 1, 2025
- B. March 2025 Financials
- C. March 2025 Utility Report
- D. March 2025 Sales Tax Report

Motion to approve Consent Agenda Items made by Terry Smith, seconded by Lynn Smith.

Vote 5-0

7. Convene into Executive Session as per Texas Govt. Code §551.072 to discuss Real Property and Texas Govt. Code §551.074 to discuss personnel.
 - A. Closed Session:
 - i. Discuss real property matters.
 - B. Open Session: Reconvene into Open Session.

The Board did not convene into Executive Session.

8. Discussion and/or Possible Action on Executive Session matters.
 - A. Real Property matters.

DISCUSSION / INFORMATION ITEMS

9. Board Meetings/Assurance of Quorum – May, June, July
10. Refresh City's logo
11. Town Bulletin Board Update
12. Discussion – Budget FY 2026
13. Review Planning and Zoning Commission Recommendations to BOA
 - A. Commercial Zoning Ordinance
14. Review assignments for the Planning and Zoning Commission
 - A. Review of current Planning and Zoning assignments
 - B. The next P&Z meeting is scheduled for May 8, 2025, at 6:00 pm.
15. Legislative Updates
 - A. City Administrator's Update
 - B. Legislative Bill Update
16. GIS Update
17. Drainage Issues
18. Review Water System
 - A. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
 - iv. Lawn Watering restricted to once a week
 - i. Follow LCRA Domestic Water Use Watering Schedule
 - a. Saturday for odd numbered addresses
 - b. Sunday for even numbered addresses
 - c. <https://www.lcra.org/water/permits-contracts/water-supply-contracts/domestic-use/>
 - B. Maintenance and Operations Issues
19. Review Solid Waste Services
20. Mayor's Report
21. Aldermen Comments

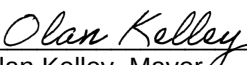
Next regular meeting – Tuesday, May 6, 2025, at 7:00 p.m., Highland Haven Community Center.

Motion to adjourn was made by Terry Smith, seconded by Terry Nuss.

Vote 5-0

Adjournment.

The Meeting adjourned at 8:17 PM.



Olan Kelley, Mayor



Sarah Collard, City Secretary

