



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, March 18, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– – Mayor Kelley at 7:00 PM

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	✓Present	☐ Absent
Aldersperson Bruce Robertson	✓Present	☐ Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	☐ Present	✓Absent

2. Pledge of Allegiance - Led by Mayor Kelley

3. Recognize Visitors - Visitors present were Rick Hieb, Judy Kelley, Sherry Moore, Linda Ray, Jeff Smith, Tom Weaver, Suzanne Weaver, Molly Chenault

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

1. Rick Hieb thanked the City for removing the bees.
2. Sherry Moore from the Highland Haven Ladies' Club invited each member of the Board of Aldermen to the Potluck dinner on Tuesday, March 25, 2025.
3. Jeff Smith expressed appreciation for what the City staff does, especially the Mayor.
4. Linda Ray expressed Andy is doing a great job with the legislative updates.
5. Linda Ray feels strongly we need to move forward with the Town Hall meetings.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- A. Meeting Minutes for March 4, 2025
- B. February 2025 Financials
- C. February 2025 Utility Report

Motion to approve Consent Agenda Items made by Lynn Smith, seconded by Terry Nuss.

Vote 4-0

7. Discussion and/or Possible Action – Resolution #366 – Opposition to Senate Bill 19

Motion to Substantially Approve Resolution #366 in Opposition to Senate Bill 19 and get it to Austin as soon as possible was made by Bruce Robertson, seconded by Terry Nuss.

Vote 4-0

8. Discussion and/or Possible Action - Resolution #367 – Appoint P&Z Member

Motion to Approve Resolution #367 appointing Linda Ray to the Planning & Zoning Commission made by Terry Nuss, seconded by Bruce Robertson.

Vote 4-0

9. Convene into Executive Session as per Texas Govt. Code §551.072 to discuss Real Property and Texas Govt. Code §551.074 to discuss personnel.

The Board convened to Executive Session at 7:23 PM.

- A. Closed Session:
 - i. Discuss real property matters.
- B. Open Session: Reconvene into Open Session.

The Board re-convened to Open Session at 8:00 PM.

10. Discussion and/or Possible Action on Executive Session matters.
 - A. Real Property matters.
11. Discussion and/or Possible Action – Town Bulletin Board

DISCUSSION / INFORMATION ITEMS

12. Open Meetings Act
 - A. Rules for Notice
 - B. Quorum Present
 - C. Social Events
13. Discussion – Budget FY 2026
14. Review Planning and Zoning Commission Recommendations to BOA
 - A. Commercial Zoning Ordinance
15. Review assignments for the Planning and Zoning Commission
 - A. Comprehensive Plan Update
 - B. Review of current Planning and Zoning assignments
 - C. The next P&Z meeting is scheduled for April 10, 2025, at 6:00 pm.
16. Legislative Updates
 - A. City Administrator's Update
 - B. Legislative Bill Update
17. GIS Update
18. Traffic Control
19. Drainage Issues
20. Review Water System –
 - A. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15 % Mandatory Water Restrictions
 - B. Maintenance and Operations Issues
21. Review Solid Waste Services
22. Mayor's Report
23. Aldermen Comments

Next regular meeting – Tuesday, April 1, 2025, at 7:00 p.m., Highland Haven Community Center.

**Motion to adjourn made by Bruce Robertson, seconded by Lynn Smith.
Vote 4-0**

Adjournment.

The Meeting adjourned at 9:00 PM.

Olan Kelley
Olan Kelley, Mayor

Sarah Collard
Sarah Collard, City Secretary

