



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

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**AGENDA – BOARD OF ALDERMAN MEETING**

**DATE:** Tuesday, February 18, 2025

**TIME:** 7:00 p.m.

**PLACE:** Highland Haven Community Center

**1. Open Meeting and Establish Quorum/Roll Call– Mayor**

|                              |                                  |                                 |
|------------------------------|----------------------------------|---------------------------------|
| Mayor Pro Tem Terry Nuss     | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Aldersperson Don Hagans      | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Aldersperson Bruce Robertson | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Aldersperson Lynn Smith      | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Aldersperson Terry Smith     | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |

**2. Pledge of Allegiance**

**3. Recognize Visitors**

**4. Announcements, Proclamations or Presentations**

**5. Public Comment**

*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**ACTION ITEMS**

**6. Consider Consent items:**

*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

- a. Meeting Minutes for February 4, 2025
- b. January 2025 Financials
- c. January 2025 Utility Report

**DISCUSSION / INFORMATION ITEMS**

**7. Discussion of the upcoming May Election:**

- a. Election Date: May 3, 2025
- b. Report on Candidate Applications

**8. Review Planning and Zoning Commission Recommendations to BOA**

- a. Commercial Zoning Ordinance

**9. Review assignments for the Planning and Zoning Commission**

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for March 13, 2025, at 6:00 pm.

**10. Legislative Updates –**

- a. Updated Legislative Issues Page on Website

b. City Administrator's Newsletter/Updated

11. Traffic Control –

a. Received Radar Sign on February 12

12. Drainage Issues –

13. Review Water System –

- a. Central Texas Groundwater Conservation District
  - i. Pumping Permit
  - ii. Drought Status – Stage 4
  - iii. 15 % Mandatory Water Restrictions
- b. Maintenance and Operations Issues
  - i. Distribution Pump Motor #1 Replacement
  - ii. City Meter Valves and Customer Education

14. Review Solid Waste Services –

a. Issues with Missed Streets

15. Budget

- a. Update on Budget Calendar and Schedule
- b. CPI Summary

16. Mayor's Report

17. Aldermen Comments

Next regular meeting – Tuesday, March 4, 2025, at 7:00 p.m., Highland Haven Community Center.

Adjournment.

Posted February 14, 2025

**CERTIFICATION OF POSTING**

I, JOSEPH ADAMS, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT [WWW.HIGHLANDHAVENTX.COM](http://WWW.HIGHLANDHAVENTX.COM) ON FEBRUARY 14, 2025, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Joseph Adams  
Joseph Adams, City Administrator

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).