



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, January 7, 2025

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Alderperson Don Hagans	☐ Present	✓ Absent
Alderperson Bruce Robertson	✓ Present	☐ Absent
Alderperson Lynn Smith	✓ Present	☐ Absent
Alderperson Terry Smith	✓ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

Visitors present Ricky & Sandra Rowe & Donna Green.

4. Announcements, Proclamations or Presentations

Recognize Donna Green Floodplain Administrator

Donna Green was recognized for her service as Floodplain Administrator.

Recognize Sunset Water Utilities for their outstanding service to our community.

Ricky & Sandra Rowe (Sunset Utilities) were recognized for their service to our community as Utility Contractor.

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for December 3, 2024
- b. November 24 Financials
- c. November 24 Utility Report
- d. December 24 Sales Tax Report

Terry Smith made a motion to approve the consent agenda, seconded by Bruce Robertson.

Vote 3-0 Lynn Smith abstained

DISCUSSION / INFORMATION ITEMS

7. Review Planning and Zoning Commission Recommendations to BOA

- a. Commercial Zoning Ordinance

8. Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for January 9, 2025, at 6:00 pm.

9. QuickBooks software required changes.

10. Legislative Updates –

- a. Hill Country Leadership Coalition-Article
- b. Draft of HSB Resolution
- c. Your Voice Matters advocacy group.

11. Traffic Control –

12. Drainage Issues –

13. Water Storage Tank Project Report

- a. Project is being finalized.

14. Review Water System –

- a. Well #1 repairs
- b. Pump & Motor Replacement
- c. Future installation of pump saver devices on Well #2 and Well #5.
- d. Water Rates Effective January 2025
- e. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4 effective January 1, 2025
 - iii. 15% Mandatory Water Restrictions effective January 1, 2025
- f. Maintenance and Operations Issues

15. Review Solid Waste Services –

16. Mayor's Report

17. Aldermen Comments

Next regular meeting – Tuesday January 21, 2025, at 7:00 p.m., Highland Haven Community Center.

Adjournment.

Terry Nuss made a motion to adjourn, seconded by Lynn Smith.

Vote 4-0

Meeting adjourned at 7:40 pm.

Olan Kelley

Olan Kelley, Mayor

Lezley Baum

Lezley Baum, City Secretary

