



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, November 19, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Alderperson Don Hagans	☐ Present	☐ Absent
Alderperson Bruce Robertson	☐ Present	☐ Absent
Alderperson Lynn Smith	☐ Present	☐ Absent
Alderperson Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for November 5, 2024
- b. October 2024 Financials
- c. October 2024 Utility Report

7. Discussion and/or Possible Action – Request For Proposal – Water Utility Management Services.

8. Convene into Executive Session as per Texas Govt. Code §551.072 to discuss Real Property.

- a. Closed Session: Discuss real property matters.
- b. Open Session: Reconvene into open session.

9. Discussion and/or Possible Action on Executive Session matters.

DISCUSSION / INFORMATION ITEMS

10. Floodplain Administrator.

11. Review Planning and Zoning Commission Recommendations to BOA

- a. Commercial Zoning Ordinance

12. Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
 - i. Draft Community Survey

- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for January 9, 2025, at 6:00 pm.

[HOME](#)

13. Legislative Updates –

14. Traffic Control –

15. Drainage Issues –

16. Water Storage Tank Project Report

- a. Possible change orders
 - i. Weed barrier and gravel ground cover
 - ii. Storage shed rainwater runoff gutter system

17. Review Water System –

- a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - 1. TCEQ Lead and Copper Rule Revisions
 - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
 - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 3
 - iii. 10% Mandatory Water Restrictions
 - iv. Monitoring Well

18. Review Solid Waste Services –

19. Mayor's Report

20. Aldermen Comments

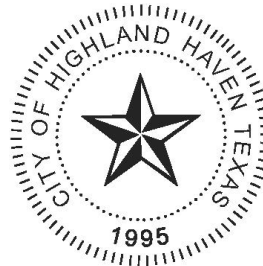
Next regular meeting – Tuesday December 3, 2024, at 7:00 p.m., Highland Haven Community Center

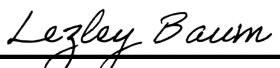
Adjournment.

Posted November 15, 2024

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT [WWW. HIGHLANDHAVENTX.COM](http://WWW.HIGHLANDHAVENTX.COM) ON NOVEMBER 15, 2024, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.





Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, November 5, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven City Hall

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Aldersperson Don Hagans	✓ Present	☐ Absent
Aldersperson Bruce Robertson	✓ Present	☐ Absent
Aldersperson Lynn Smith	✓ Present	☐ Absent
Aldersperson Terry Smith	☐ Present	✓ Absent

Mayor Kelley opened the meeting at 7:00pm.

2. Pledge of Allegiance

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present were Judy Kelley, Sarah Garcia, Brian Shirley

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Meeting Minutes for October 15, 2024

b. September 2024 Sales Tax Report

Motion to approve the consent agenda made by Terry Nuss, seconded by Bruce Robertson.

Vote 4-0

7. Discussion and/or Possible Action – Proposal - 3cGeo Interactive Web Mapping.

Motion to approve the proposal for 3cGeo Interactive Web Mapping made by Lynn Smith, seconded by Don Hagans.

Vote 4-0

8. Discussion and/or Possible Action – Resolution # 362 Prohibited Technology Policy.

Motion to approve Resolution # 362 Prohibited Technology Policy made by Lynn smith, seconded by Terry Nuss.

Vote 4-0

9. Discussion and/or Possible Action – Board of Aldermen meeting dates December 2024.

Vote 4-0

10. Discussion and/or Possible Action – City Hall Holiday Schedule.

**Motion to close City Hall on December 30, 2024, and December 31, 2024, made by Terry Nuss,
seconded by Lynn Smith.**

Vote 4-0

DISCUSSION / INFORMATION ITEMS

11. Review Planning and Zoning Commission Recommendations to BOA

- a. Commercial Zoning Ordinance

12. Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for November 14, 2024, at 6:00 pm.

13. Legislative Updates –

14. Traffic Control –

15. Aquatic Vegetation -

16. Drainage Issues –

17. Water Storage Tank Project Report

- a. Possible change orders
 - i. Weed barrier and gravel ground cover
 - ii. Storage shed rainwater runoff gutter system

18. Review Water System –

- a. Contract Water Operator
- b. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - 1. TCEQ Lead and Copper Rule Revisions
 - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
 - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- c. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 3
 - iii. 10% Mandatory Water Restrictions
 - iv. Monitoring Well
- d. Maintenance and Operations Issues
 - i. HHPOA barn rental

19. Review Solid Waste Services –

20. Mayor's Report

21. Aldermen Comments

Next regular meeting – Tuesday November 19, 2024, at 7:00 p.m., Highland Haven Community Center.

Adjournment.

Motion to adjourn made by Don Hagans, seconded by Terry Nuss.

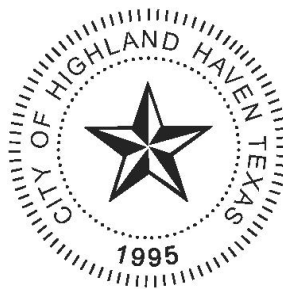
Vote 4-0

Meeting adjourned at 7:58 pm.

[HOME](#)

Olan Kelley, Mayor

Lezley Baum, City Secretary



City of Highland Haven

Financials

Fiscal Year 24

24-Oct

City of Highland Haven
Combined Balance Sheet
As of October 31, 2024

10:28 AM

11/05/2024

Accrual Basis

	General Fund	Water Fund	Solid Waste	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
100 · Gen Fund - First United	115,828.61	0.00	0.00	115,828.61
106 · Gen Fund - TexPool -Investment	556,951.46	0.00	0.00	556,951.46
203 · CNB Water Operating	0.00	208,432.70	0.00	208,432.70
205 · CNB- HHWS (GO Bond Ser)	0.00	2,403.10	0.00	2,403.10
206 · TexPool - HHWS Investment	0.00	36,084.77	0.00	36,084.77
300 · CNB- HH Solid Waste	0.00	0.00	83,535.23	83,535.23
Total Checking/Savings	672,780.07	246,920.57	83,535.23	1,003,235.87
Accounts Receivable				
1200 · Accounts Receivable	734.30	582.64	0.00	1,316.94
Total Accounts Receivable	734.30	582.64	0.00	1,316.94
Total Current Assets	673,514.37	247,503.21	83,535.23	1,004,552.81
Fixed Assets				
15000 · Fixed Assets				
15100 · City Hall Building	44,338.00	0.00	0.00	44,338.00
15101 · City Hall Land	1,155.00	0.00	0.00	1,155.00
15103 · Street & Drainage Improvements	336,767.00	0.00	0.00	336,767.00
15105 · Furniture & Equipment	16,823.52	0.00	0.00	16,823.52
15200 · Highland Haven Water Sys				
15201 · HHWS - Infrastructure	0.00	992,409.00	0.00	992,409.00
15202 · HHWS - Building & Structures	0.00	45,234.00	0.00	45,234.00
15203 · Equipment	0.00	62,768.00	0.00	62,768.00
15205 · HHWS-Land	0.00	20,000.00	0.00	20,000.00
15209 · Intangible Assets	0.00	170,115.00	0.00	170,115.00
15210 · Construction in Process	0.00	49,048.00	0.00	49,048.00
Total 15200 · Highland Haven Water Sys	0.00	1,339,574.00	0.00	1,339,574.00
Total 15000 · Fixed Assets	399,083.52	1,339,574.00	0.00	1,738,657.52
16000 · Accumulated Depreciation	-337,322.93	-547,738.00	0.00	-885,060.93
16001 · Accumulated Amortization	0.00	-127,584.00	0.00	-127,584.00
Total Fixed Assets	61,760.59	664,252.00	0.00	726,012.59
TOTAL ASSETS	735,274.96	911,755.21	83,535.23	1,730,565.40
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	3,973.61	3,438.49	0.00	7,412.10
Total Accounts Payable	3,973.61	3,438.49	0.00	7,412.10
Other Current Liabilities				

21000 · Const. Deposits/Permits				
21100 · Clean-up Deposits	13,650.00	0.00	0.00	13,650.00
Total 21000 · Const. Deposits/Permits	<u>13,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,650.00</u>
24000 · Payroll Liabilities				
2100 · Withheld taxes payable	3,315.43	0.00	0.00	3,315.43
24100 · 941 Taxes Payable	5,806.68	0.00	0.00	5,806.68
24200 · TWC - SUI Payable	<u>516.66</u>	<u>0.00</u>	<u>0.00</u>	<u>516.66</u>
Total 24000 · Payroll Liabilities	<u>9,638.77</u>	<u>0.00</u>	<u>0.00</u>	<u>9,638.77</u>
22200 · Bonds Payable - Current	0.00	100,000.00	0.00	100,000.00
22202 · Unearned Revenue	0.00	60,938.00	0.00	60,938.00
22000 · Sales Tax Payable	<u>0.00</u>	<u>0.00</u>	<u>864.85</u>	<u>864.85</u>
Total Other Current Liabilities	<u>23,288.77</u>	<u>160,938.00</u>	<u>864.85</u>	<u>185,091.62</u>
Total Current Liabilities	<u>27,262.38</u>	<u>164,376.49</u>	<u>864.85</u>	<u>192,503.72</u>
Long Term Liabilities				
26000 · Long Term Liabilities				
26200 · 2016 HHWS Bond Payable	<u>0.00</u>	<u>315,000.00</u>	<u>0.00</u>	<u>315,000.00</u>
Total 26000 · Long Term Liabilities	<u>0.00</u>	<u>315,000.00</u>	<u>0.00</u>	<u>315,000.00</u>
Total Long Term Liabilities	<u>0.00</u>	<u>315,000.00</u>	<u>0.00</u>	<u>315,000.00</u>
Total Liabilities	<u>27,262.38</u>	<u>479,376.49</u>	<u>864.85</u>	<u>507,503.72</u>
Equity				
39000 · Retained Earnings	726,397.03	411,468.80	80,146.10	1,218,011.93
Net Income	<u>-18,384.45</u>	<u>20,909.92</u>	<u>2,524.28</u>	<u>5,049.75</u>
Total Equity	<u>708,012.58</u>	<u>432,378.72</u>	<u>82,670.38</u>	<u>1,223,061.68</u>
TOTAL LIABILITIES & EQUITY	<u><u>735,274.96</u></u>	<u><u>911,755.21</u></u>	<u><u>83,535.23</u></u>	<u><u>1,730,565.40</u></u>

General Fund
Profit & Loss Budget Performance
October 2024

10:32 AM

11/05/2024

Accrual Basis

	Oct 24	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
8000 · General Fund Revenue			
8100 · Taxes			
8110 · Property Taxes Collected	5,694.21	0.00	322,136.00
8120 · Sales and Use Tax	2,478.94	2,500.00	29,500.00
Total 8100 · Taxes	8,173.15	2,500.00	351,636.00
8200 · Franchise Fees			
8240 · Solid Waste	0.00	0.00	0.00
8210 · Cable TV	1,144.87	1,250.00	5,000.00
8220 · Electrical	0.00	0.00	24,000.00
8230 · Telephone	0.00	0.00	200.00
Total 8200 · Franchise Fees	1,144.87	1,250.00	29,200.00
8300 · Building Permits / Inspections			
8310 · Building Permits	2,950.00	2,084.00	25,000.00
8330 · Inspections	1,500.00	1,250.00	15,000.00
Total 8300 · Building Permits / Inspections	4,450.00	3,334.00	40,000.00
8400 · Other Income			
8430 · NSF Check Charge	0.00	0.00	0.00
8420 · Miscellaneous Income	152.85	0.00	0.00
8410 · ROW - License Agreement	0.00	0.00	500.00
Total 8400 · Other Income	152.85	0.00	500.00
8500 · Charges for Services			
8510 · Lot Mowing Program Fees	0.00	500.00	2,000.00
8520 · Copies, FAX & Phone Usage	0.00	0.00	25.00
8530 · Newsletter Copy Fee	150.98	250.00	250.00
8540 · Newsletter Postage Fee	313.32	350.00	350.00
8550 · Re-Plat & Variances	0.00	100.00	1,200.00
Total 8500 · Charges for Services	464.30	1,200.00	3,825.00
8600 · Public Safety			
8610 · Child Safety Fund	0.00	175.00	700.00
8620 · OPIOD Abatement Fund	0.00		50.00
Total 8600 · Public Safety	0.00	175.00	750.00
8800 · Donations & Contributions			
8805 · Sale of Assets	0.00	0.00	0.00
Total 8800 · Donations & Contributions	0.00	0.00	0.00
8900 · Investment Income			
8910 · Interest Income	2,351.16	1,667.00	20,000.00
8900 · Investment Income - Other	0.00	0.00	0.00

Total 8900 · Investment Income	2,351.16	1,667.00	20,000.00
Total 8000 · General Fund Revenue	16,736.33	10,126.00	445,911.00
Total Income	16,736.33	10,126.00	445,911.00
Gross Profit	16,736.33	10,126.00	445,911.00
Expense			
60000 · EXPENSES - GENERAL FUND			
61100 · Personnel Services			
61101 · Aministrative Services	7,158.75	7,167.00	85,905.00
61102 · Secretary Salary	4,914.17	4,914.00	58,970.00
61103 · Acccounting / Utility Coord.	4,096.92	4,097.00	49,163.00
61104 · Building Permit Officer	1,304.08	1,304.00	15,649.00
61105 · Temporary Employee	0.00	250.00	3,000.00
61106 · City Administrator	0.00	0.00	0.00
61108 · Stipend	1,800.00	1,800.00	21,600.00
61110 · Payroll Taxes / FICA	1,474.46	1,494.00	17,923.00
61111 · Texas Workforce Commission	1.08	59.00	700.00
61112 · Direct Deposit Fees	17.06	21.00	250.00
61113 · Employee Health Insurance	0.00	0.00	0.00
61114 · Texas Municipal Retirment Cont.	2,057.55	2,059.00	24,712.00
Total 61100 · Personnel Services	22,824.07	23,165.00	277,872.00
61200 · Administrative & Office			
61201 · Miscellaneous Office Supplies	172.34	231.00	2,750.00
61202 · Equipment replacement	0.00	625.00	7,500.00
61203 · Newsletter Copy Charge	0.00	25.00	300.00
61204 · Newsletter Postage	0.00	59.00	675.00
61205 · Printing, Binding, Reproduction	0.00	93.00	1,050.00
61206 · Software	19.99	531.00	6,350.00
61207 · Postage	27.90	80.00	850.00
61208 · Public Notice Publication	0.00	175.00	2,100.00
61209 · Variances & Re-plats	0.00	99.00	1,100.00
61210 · Travel Reimbursement	0.00	55.00	550.00
61211 · Schools & Training	2,187.42	587.00	7,000.00
61212 · Recognition & Awards	0.00	30.00	250.00
61213 · Food & Beverage	0.00	30.00	250.00
61214 · Bank Fees	0.00	18.00	150.00
Total 61200 · Administrative & Office	2,407.65	2,638.00	30,875.00
61300 · Street Maintenance & Repair			
61301 · Contract Repair	0.00	462.00	5,500.00
61302 · Material & Supplies	0.00	549.00	6,500.00
Total 61300 · Street Maintenance & Repair	0.00	1,011.00	12,000.00
61400 · Maintenance & Repair			
61401 · Equipment Repair & Maintenance	0.00	55.00	550.00
61402 · Buildings / Infastructure	0.00	599.00	7,100.00
Total 61400 · Maintenance & Repair	0.00	654.00	7,650.00

61500 · Professional Services

61501 · Judge Expenses	100.00	100.00	1,200.00
61502 · Accountants Fees-Audit	310.00	663.00	8,000.00
61503 · Attorneys Fees	165.00	462.00	5,500.00
61504 · Ordinance Codification	0.00	350.00	4,200.00
61505 · Burnet County Tax Appraisal Fee	0.00	424.00	5,000.00
61506 · I / T Support	0.00	375.00	4,500.00
61507 · Lobbying Expense	0.00	0.00	0.00
61508 · Burnet Co Election Fee	0.00	405.00	4,750.00
61509 · Consultant Fees	0.00	175.00	2,100.00
61510 · Website Hosting	0.00	212.00	2,500.00
61511 · Recruitment	0.00	93.00	1,050.00
61512 · Interactive Web Map Hosting	0.00	400.00	4,800.00
61520 · Fund Accounting Software	0.00	0.00	0.00
Total 61500 · Professional Services	575.00	3,659.00	43,600.00

61600 · Utilities

61601 · Electric	118.27	99.00	1,100.00
61602 · Fax	0.00	0.00	0.00
61603 · Internet Service	0.00	0.00	0.00
61604 · Telephone	0.00	0.00	0.00
61605 · Communications	529.48	555.00	6,550.00
Total 61600 · Utilities	647.75	654.00	7,650.00

61700 · Services & Charges

61701 · Janitorial Service	0.00	56.00	650.00
61702 · Inspection Fees	580.00	587.00	7,000.00
61705 · Contract Mowing	0.00	93.00	1,050.00
61706 · Landscaping	0.00	175.00	2,100.00
61708 · Buoy Maintenance	0.00	663.00	8,000.00
61709 · Lot Mowing Program Expense	0.00	174.00	2,000.00
61710 · Insurance	6,166.16	6,100.00	6,100.00
61711 · Notary Public Cert.	0.00	375.00	375.00
61712 · Treasurers Bond	0.00	25.00	300.00
Total 61700 · Services & Charges	6,746.16	8,248.00	27,575.00

61800 · Membership Fees / Dues

61801 · Capcog	50.00	50.00	50.00
61802 · Flood Plain Coalition	0.00	0.00	0.00
61803 · Texas Municipal League	651.00	675.00	675.00
61804 · CAMPO	0.00	350.00	350.00
61805 · Texas Municipal Clerks Assoc	0.00	175.00	175.00
Total 61800 · Membership Fees / Dues	701.00	1,250.00	1,250.00

61900 · Public Safety

61901 · Security Camera	0.00	299.00	3,500.00
61902 · Granite Shoals VFD	0.00	22,546.00	90,175.00
61903 · Marble Falls EMS	1,219.15	1,221.00	14,630.00

61904 · Emergency Response Supplies	0.00	49.00	500.00
61905 · Emergency Management Program	0.00	424.00	5,000.00
Total 61900 · Public Safety	1,219.15	24,539.00	113,805.00
62900 · Capital Improvement			
62902 · 3cGeo Mapping	0.00	587.00	7,000.00
62903 · Flock Safety Camera	0.00	337.00	4,000.00
62904 · Radar Sign	0.00	1,000.00	12,000.00
Total 62900 · Capital Improvement	0.00	1,924.00	23,000.00
Total 60000 · EXPENSES - GENERAL FUND	35,120.78	67,742.00	545,277.00
66000 · Payroll Expenses	0.00		
Total Expense	35,120.78	67,742.00	545,277.00
Net Ordinary Income	-18,384.45	-57,616.00	-99,366.00
Other Income/Expense			
Other Income			
76000 · Interfund Transfers			
76010 · Transfers In			
76010.2 · Transfer In - HHWS Fund	0.00	0.00	66,979.00
76010.3 · Transfer In - HHSW Fund	0.00	0.00	35,000.00
Total 76010 · Transfers In	0.00	0.00	101,979.00
Total 76000 · Interfund Transfers	0.00	0.00	101,979.00
Total Other Income	0.00	0.00	101,979.00
Other Expense			
76001 · Interfund Transfers.			
76020.4 · Transfer Out - General Fund CIP	0.00	0.00	0.00
Total 76001 · Interfund Transfers.	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	0.00	0.00	101,979.00
Net Income	-18,384.45	-57,616.00	2,613.00

Water Fund
Profit & Loss Budget Performance
October 2024

10:34 AM

11/05/2024

Accrual Basis

	Oct 24	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
9000 · HHWater System Revenue			
9200 · Charges for Services			
9210 · Water Sales			
9210 · Water Sales - Other	26,362.09	22,000.00	355,000.00
Total 9210 · Water Sales	26,362.09	22,000.00	355,000.00
9220 · Tap Fees	0.00	750.00	9,000.00
Total 9200 · Charges for Services	26,362.09	22,750.00	364,000.00
9230 · HHWS Miscellaneous Income			
9231 · Miscellaneous Income	0.00	17.00	200.00
Total 9230 · HHWS Miscellaneous Income	0.00	17.00	200.00
9250 · Investment Income			
9251 · Interest Income	167.47	250.00	3,000.00
9250 · Investment Income - Other	0.00	0.00	0.00
Total 9250 · Investment Income	167.47	250.00	3,000.00
9900 · Grant Funding			
9910 · CLREF Funding	0.00	0.00	0.00
Total 9900 · Grant Funding	0.00	0.00	0.00
Total 9000 · HHWater System Revenue	26,529.56	23,017.00	367,200.00
Total Income	26,529.56	23,017.00	367,200.00
Expense			
62000 · EXPENSES-WATER SYSTEM FUND			
62150 · 2016 Bond Series Expenses			
62151 · 2016 Series Bond Interest	0.00	0.00	6,270.00
62152 · 2016 Bond Series Principal	0.00	0.00	105,000.00
Total 62150 · 2016 Bond Series Expenses	0.00	0.00	111,270.00
62200 · Administrative / Office			
62201 · Office Supplies	0.00	217.00	2,600.00
62206 · Software	0.00	209.00	2,500.00
62207 · Postage	53.80	350.00	4,200.00
62208 · Public Notice Publication	0.00	17.00	200.00
62210 · Travel Reimbursement	0.00	17.00	200.00
62211 · Schools & Training	0.00	42.00	500.00
62212 · Bank Fees	0.00	9.00	75.00
62213 · Food & Beverage	0.00	42.00	500.00
Total 62200 · Administrative / Office	53.80	903.00	10,775.00
62350 · Chemicals			

62351 · Misc. Chemicals	0.00	317.00	3,800.00
Total 62350 · Chemicals	0.00	317.00	3,800.00
62400 · Maintenance & Repairs			
62402 · Repairs & Service Work	892.50	2,084.00	25,000.00
62403 · Buildings / Infrastructure	0.00	417.00	5,000.00
62405 · Material-pipe,pumps,meters	0.00	1,334.00	16,000.00
62407 · Generator Maint and Repairs	0.00	692.00	8,300.00
Total 62400 · Maintenance & Repairs	892.50	4,527.00	54,300.00
62500 · Professional Services			
62502 · Accounting/Audit Fees	310.00	667.00	8,000.00
62503 · Attorneys Fees	0.00	92.00	1,100.00
62511 · Engineering Fees	0.00	92.00	1,100.00
62512 · Lab Fees	26.00	359.00	4,300.00
62513 · Contract Operator	2,500.00	6,667.00	80,000.00
Total 62500 · Professional Services	2,836.00	7,877.00	94,500.00
62600 · Utilities			
62601 · Electric	599.20	650.00	7,800.00
62604 · Telephone	0.00	84.00	1,000.00
Total 62600 · Utilities	599.20	734.00	8,800.00
62700 · Services & Charges			
62705 · Contract Mowing Expense	0.00	0.00	1,600.00
62712 · Tap Installation	0.00	250.00	3,000.00
62713 · Storage Facilities	0.00	0.00	5,300.00
62714 · Johnston East Well Water Usage	8.14	125.00	500.00
62715 · TCEQ	0.00	0.00	1,050.00
Total 62700 · Services & Charges	8.14	375.00	11,450.00
62800 · Membership Fees/Dues			
62807 · AWWA Membership	0.00	0.00	400.00
62806 · TRWA Membership	0.00	0.00	550.00
Total 62800 · Membership Fees/Dues	0.00	0.00	950.00
62900 · Capital Projects			
62901 · Water Tank Project	1,230.00	0.00	0.00
Total 62900 · Capital Projects	1,230.00	0.00	0.00
Total 62000 · EXPENSES-WATER SYSTEM FUND	5,619.64	14,733.00	295,845.00
Total Expense	5,619.64	14,733.00	295,845.00
Net Ordinary Income	20,909.92	8,284.00	71,355.00
Other Income/Expense			
Other Income			
76000 · Interfund Transfers.			
76010 · Transfers In			
Total 76000 · Interfund Transfers.	0.00	0.00	0.00
Total Other Income	0.00	0.00	0.00
Other Expense			
76001 · Interfund Transfers			

76020 · Transfers Out			
76020.1 · Transfer Out to General Fund	0.00	0.00	66,979.00
Total 76020 · Transfers Out	<u>0.00</u>	<u>0.00</u>	<u>66,979.00</u>
Total 76001 · Interfund Transfers	<u>0.00</u>	<u>0.00</u>	<u>66,979.00</u>
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>66,979.00</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>-66,979.00</u>
Net Income	<u><u>20,909.92</u></u>	<u><u>8,284.00</u></u>	<u><u>4,376.00</u></u>

Solid Waste
Profit & Loss Budget Performance
October 2024

10:37 AM
11/05/2024
Accrual Basis

	Oct 24	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
9500 · Solid Waste Revenue			
9600 · Charges For Services			
9610 · SW Residential Collection	10,538.23	10,949.00	131,300.00
Total 9600 · Charges For Services	10,538.23	10,949.00	131,300.00
9650 · Franchise Fees			
9651 · Waste Services Franchise Fee	422.13	437.00	5,200.00
Total 9650 · Franchise Fees	422.13	437.00	5,200.00
9800 · Investment Income			
9801 · Interest Income	6.60	6.00	50.00
Total 9800 · Investment Income	6.60	6.00	50.00
Total 9500 · Solid Waste Revenue	10,966.96	11,392.00	136,550.00
Total Income	10,966.96	11,392.00	136,550.00
Expense			
63000 · EXPENSES - SOLID WASTE FUND			
63500 · Professional Services			
63513 · Waste Contractor Costs	8,442.68	8,674.00	104,000.00
63514 · Household Haz Waste Program	0.00	1,000.00	2,000.00
63515 · Haz Waste Spill Response Fund	0.00	174.00	2,000.00
63516 · Bulk Trash Pick-UP	0.00	0.00	0.00
63517 · Document Shredding	0.00	25.00	750.00
Total 63500 · Professional Services	8,442.68	9,873.00	108,750.00
Total 63000 · EXPENSES - SOLID WASTE FUND	8,442.68	9,873.00	108,750.00
Total Expense	8,442.68	9,873.00	108,750.00
Net Ordinary Income	2,524.28	1,519.00	27,800.00
Other Income/Expense			
Other Expense			
76001 · Interfund Transfers			
76020 · Transfers Out			
76020.1 · Transfer Out to General Fund	0.00	0.00	35,000.00
Total 76020 · Transfers Out	0.00	0.00	35,000.00
Total 76001 · Interfund Transfers	0.00	0.00	35,000.00
Total Other Expense	0.00	0.00	35,000.00
Net Other Income	0.00	0.00	-35,000.00
Net Income	2,524.28	1,519.00	-7,200.00

City of Highland Haven Utility Report Calendar Year 2024

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Collections:

Total Utility System	# of CC & eCheck	Percent of Payments	CC & eCheck Amt	# of ACH	Percent of Payments	ACH AMT	# of Cash / Check	Percent of Payments	Cash/Ck Amt	# of Payments	Amount Collected
January-24	103	26%	\$ 7,792	128	32%	\$ 8,813	171	43%	\$ 19,262	402	\$ 35,866
February-24	95	27%	\$ 6,777	129	36%	\$ 9,333	132	37%	\$ 11,571	356	\$ 27,681
March-24	105	28%	\$ 8,463	130	34%	\$ 9,122	146	38%	\$ 15,833	381	\$ 33,418
April-24	105	27%	\$ 7,906	131	34%	\$ 9,627	146	38%	\$ 14,305	382	\$ 31,838
May-24	100	26%	\$ 7,582	130	34%	\$ 9,414	155	40%	\$ 16,187	385	\$ 33,183
June-24	107	28%	\$ 8,009	131	34%	\$ 9,450	147	38%	\$ 15,455	385	\$ 32,915
July-24	112	29%	\$ 8,929	129	34%	\$ 9,775	140	37%	\$ 16,908	381	\$ 35,612
August-24	106	28%	\$ 8,910	133	35%	\$ 10,896	136	36%	\$ 12,198	375	\$ 32,003
September-24	111	28%	\$ 9,439	134	34%	\$ 10,671	145	37%	\$ 18,866	390	\$ 38,975
October-24	110	29%	\$ 9,575	135	35%	\$ 10,673	138	36%	\$ 17,515	383	\$ 37,763
November-24		#DIV/0!			#DIV/0!		0	#DIV/0!	\$ -		
December-24		#DIV/0!			#DIV/0!		0	#DIV/0!	\$ -		
CAL YR 2024	1,054	28%	83,381	1,310	34%	97,773	1456	38%	\$ 158,100	3,820	339,254

Billing:

Total Utility System	# of Water Customers	# of Trash Customers	Total # Billed	# of Electronic Billing	Percent of Electronic Billing	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	409	353	441	81	18%	901,000	\$ 18,645	\$ 10,597	\$ 29,242
February-24	409	351	441	82	19%	1,017,600	\$ 19,599	\$ 10,547	\$ 30,147
March-24	408	352	443	83	19%	1,032,900	\$ 19,352	\$ 10,576	\$ 29,928
April-24	410	353	442	84	19%	1,198,400	\$ 20,435	\$ 10,605	\$ 31,040
May-24	410	352	442	84	19%	967,700	\$ 19,411	\$ 10,576	\$ 29,988
June-24	410	352	443	85	19%	1,605,600	\$ 22,737	\$ 10,576	\$ 33,313
July-24	410	353	442	88	20%	2,097,400	\$ 26,062	\$ 10,629	\$ 36,691
August-24	410	354	442	90	20%	1,976,500	\$ 25,399	\$ 10,659	\$ 36,058
September-24	410	355	442	87	20%	1,759,500	\$ 23,733	\$ 10,698	\$ 34,431
October-24	410	356	442	92	21%	1,876,000	\$ 24,793	\$ 10,727	\$ 35,520
November-24					#DIV/0!				\$ -
December-24					#DIV/0!				\$ -
CAL YR 2024	4,096	3,531	4,420	856	19%	14,432,600	\$ 220,165	\$ 106,192	326,357

TCEQ Permit: 665 water taps

City of Highland Haven Utility Report Calendar Year 2024

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Highland Haven	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	314	277	336	654,900	\$ 13,751	\$ 8,316	\$ 22,067
February-24	314	276	336	657,600	\$ 13,764	\$ 8,294	\$ 22,059
March-24	313	277	336	695,300	\$ 13,625	\$ 8,312	\$ 21,937
April-24	314	277	336	801,400	\$ 14,252	\$ 8,312	\$ 22,564
May-24	314	277	336	660,000	\$ 13,775	\$ 8,312	\$ 22,087
June-24	314	276	337	1,021,100	\$ 15,034	\$ 8,283	\$ 23,317
July-24	314	276	335	1,347,300	\$ 16,983	\$ 8,294	\$ 25,277
August-24	314	277	335	1,296,800	\$ 16,955	\$ 8,325	\$ 25,280
September-24	314	277	335	1,296,100	\$ 17,093	\$ 8,335	\$ 25,428
October-24	314	278	335	1,365,000	\$ 17,663	\$ 8,364	\$ 26,026
November-24							\$ -
December-24							\$ -
CAL YR 2024	3,139	2,768	3,357	9,795,500	\$ 152,895	\$ 83,146	\$ 236,041

Shady Acres Rte 3	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	69	59	76	171,500	\$ 3,411	\$ 1,731	\$ 5,142
February-24	69	58	76	226,200	\$ 3,840	\$ 1,703	\$ 5,543
March-24	69	59	76	159,900	\$ 3,215	\$ 1,732	\$ 4,947
April-24	69	60	77	164,900	\$ 3,262	\$ 1,761	\$ 5,022
May-24	69	59	77	136,900	\$ 3,217	\$ 1,732	\$ 4,949
June-24	69	60	77	196,600	\$ 3,369	\$ 1,761	\$ 5,130
July-24	69	59	78	241,800	\$ 3,572	\$ 1,732	\$ 5,304
August-24	69	59	78	238,300	\$ 3,618	\$ 1,732	\$ 5,350
September-24	69	60	78	204,400	\$ 3,544	\$ 1,761	\$ 5,305
October-24	69	60	78	224,600	\$ 3,655	\$ 1,761	\$ 5,416
November-24							\$ -
December-24							\$ -
CAL YR 2024	690	593	771	1,965,100	\$ 34,702	\$ 17,405	\$ 52,107

Nobles Rte 2	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	25	17	28	46,300	\$ 1,200	\$ 550	\$ 1,750
February-24	25	17	28	60,200	\$ 1,259	\$ 550	\$ 1,809
March-24	26	16	29	52,800	\$ 1,263	\$ 533	\$ 1,796
April-24	26	16	28	71,700	\$ 1,317	\$ 533	\$ 1,850
May-24	26	16	28	54,600	\$ 1,256	\$ 533	\$ 1,789
June-24	26	16	28	106,700	\$ 1,522	\$ 533	\$ 2,055
July-24	26	18	28	107,900	\$ 1,503	\$ 602	\$ 2,106
August-24	26	18	28	110,400	\$ 1,516	\$ 602	\$ 2,119
September-24	26	18	28	89,400	\$ 1,400	\$ 602	\$ 2,002
October-24	26	18	28	73,100	\$ 1,342	\$ 602	\$ 1,945
November-24							\$ -
December-24							\$ -
CAL YR 2024	258	170	281	773,100	\$ 13,579	\$ 5,641	\$ 19,220

Camp Champions Rte 4	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	1	0	1	28,300	\$ 283	\$ -	\$ 283
February-24	1	0	1	73,600	\$ 736	\$ -	\$ 736
March-24	1	0	1	124,900	\$ 1,249	\$ -	\$ 1,249
April-24	1	0	1	160,400	\$ 1,604	\$ -	\$ 1,604
May-24	1	0	1	116,200	\$ 1,162	\$ -	\$ 1,162
June-24	1	0	1	281,200	\$ 2,812	\$ -	\$ 2,812
July-24	1	0	1	400,400	\$ 4,004	\$ -	\$ 4,004
August-24	1	0	1	331,000	\$ 3,310	\$ -	\$ 3,310
September-24	1	0	1	169,600	\$ 1,696	\$ -	\$ 1,696
October-24	1	0	1	213,300	\$ 2,133	\$ -	\$ 2,133
November-24		0				\$ -	\$ -
December-24		0				\$ -	\$ -
CAL YR 2024	10	0	10	1,898,900	\$ 18,989	\$ -	\$ 18,989

Pumping:

Total Utility System	# of Gallons Billed	Gallons Pumped	# of Gallons Loss	Percent of Water Loss	Number of Acre Feet	Percent of CTGCD Permit	CAL YR 2023	% of Change
January-24	901,000	1,070,100	169,100	15.80%	3.28	4.45%	1,430,600	-25.20%
February-24	1,017,600	1,212,000	194,400	16.04%	3.72	5.04%	1,194,700	1.45%
March-24	1,032,900	1,184,100	151,200	12.77%	3.63	4.92%	1,217,600	-2.75%
April-24	1,198,400	1,357,700	159,300	11.73%	4.17	5.65%	1,392,700	-2.51%
May-24	967,700	1,247,900	280,200	22.45%	3.83	5.19%	1,343,700	-7.13%
June-24	1,605,600	1,798,100	192,500	10.71%	5.52	7.48%	1,775,900	1.25%
July-24	2,097,400	2,329,600	232,200	9.97%	7.15	9.69%	2,487,700	-6.36%
August-24	1,976,500	2,268,000	291,500	12.85%	6.96	9.43%	2,867,900	-20.92%
September-24	1,759,500	1,950,100	190,600	9.77%	5.98	8.11%	2,157,400	-9.61%
October-24	1,876,000	2,100,600	224,600	10.69%	6.45	8.74%	1,640,100	28.08%
November-24			-	#DIV/0!	-	0.00%	1,301,200	-100.00%
December-24			-	#DIV/0!	-	0.00%	1,143,600	-100.00%
CAL YR 2024	14,432,600	16,518,200	2,085,600	12.63%	50.69	68.69%	19,953,100	-17.21%

* Water Loss is attributed to filling of 2nd Water Tank

Central Texas Groundwater Conservation District Permit: 82 Acre Feet = 26,719,782 gallons./2024 10% Mandatory Reduction - 73.8 Acre Feet = 24,047,804 (One acre-foot equals 325,851 gallons.)

Per CTGWCD - May 2024 Stage 3 Drought Status mandatory 10% decrease from the total annual permitted volume.

With this 10% reduction, we have 73.8 Acre feet = 24,047,804 gallons

City of Highland Haven Comprehensive Plan

Development Community Survey

As we embark on creating a comprehensive plan for Highland Haven, we invite you to play a vital role in shaping our city's future. A comprehensive plan is a required document for Texas cities like ours, ensuring that we make informed decisions to meet the needs of our community. This plan will serve as a roadmap for Highland Haven, guiding key areas like land use, infrastructure, community services, and preserving the character we all value.

To make sure our plan accurately reflects who we are and what we need, we're asking for your insights through this community survey. This survey includes demographic questions to help us understand more about the residents and property owners, as well as broad questions about what things you would like to see the city accomplish moving forward. By learning more about the people in our community and what they desire, we can better address the needs of all who live here and plan for a sustainable, vibrant future. Thank you for taking a few moments to share your voice. Together, we can create a plan that supports Highland Haven's quality of life and helps our community thrive.

If you are interested in being a part of the Comprehensive Plan process or would like more information about this survey or the Comprehensive Plan please email cityadministrator@highlandhaventx.com or call (830) 265-4366.

The following survey is 20 questions that are broken into 8 different sections. All questions are optional. Please be sure and submit your responses at the end.

Section 1: Community Vision & Values

1. Do you feel safe in your community?

Mark only one oval.

☐ Yes

☐ No

Comments:

2. What do you value most about living in our city? (Select up to 3)

Check all that apply.

- ☐ Quiet residential atmosphere
- ☐ Proximity to Lake LBJ
- ☐ Sense of community
- ☐ Safety and security
- ☐ Natural beauty
- ☐ Other (Please specify below)

If you answered Other, please specify or add any additional comments here:

3. What do you see as the biggest challenges facing our city in the next 10 years?

Check all that apply.

- ☐ Managing growth and development
- ☐ Maintaining infrastructure
- ☐ Traffic and transportation
- ☐ Housing availability
- ☐ Aquatic Vegetation
- ☐ Preserving natural resources
- ☐ Groundwater availability
- ☐ Other (Please specify below)

If you answered Other, please specify or add any additional comments here:

Section 2: Growth and Development

4. Do you support commercial development along the highway at the entrance to the community?

Mark only one oval.

- ☐ Strongly support
- ☐ Somewhat support
- ☐ Neutral
- ☐ Somewhat opposed
- ☐ Strongly opposed

Do you have any thoughts or opinions on development in the community (e.g. commercial development, residential development, etc.):

Section 3: Housing

5. Do you think the city needs more housing options?

Mark only one oval.

- ☐ Single-family homes
- ☐ Allow multiple-family homes (e.g. apartments, townhouses)
- ☐ Allow senior/assisted living options
- ☐ Allow short-term vacation rentals
- ☐ No, current options are sufficient
- ☐ Other (please specify below)

If you answered Other, please specify or add any additional comments here:

11. **6. How important is it to you that housing development in Highland Haven preserves the character of the existing neighborhood?**

Mark only one oval.

- ☐ Very important
- ☐ Somewhat important
- ☐ Neutral
- ☐ Not very important
- ☐ Not important at all

If you have any comments on housing, please add them here:

Section 4: Infrastructure and Services

- 7. How would you rate the condition of the city's infrastructure (roads, drinking water, parks, storage areas, etc.)?**

Mark only one oval.

- ☐ Excellent
- ☐ Good
- ☐ Fair
- ☐ Poor
- ☐ Very Poor

If you have any comments on the condition of the city's infrastructure, please add them here:

8. What infrastructure improvements are important to you? (Select up to 3)

Check all that apply.

- ☐ Road maintenance and repair
- ☐ Water supply and quality
- ☐ Storm drainage system
- ☐ Aquatic vegetation
- ☐ Dove Park boat launching, docking and swimming areas
- ☐ Sewer System
- ☐ Park improvements
- ☐ Pedestrian and bike paths
- ☐ Others (please specify below)

If you answered Other, please specify or add any additional comments here:

9. Please prioritize the following General Fund Capital Projects in order of importance.
(please rank from 1-8 the below items, with 1 being the most important, and 8 being the least important)

Mark only one oval per row.

	Very important	Somewhat important	Neutral	Not very important	Not important at all
City Comprehensive Plan	☐	☐	☐	☐	☐
City Hall Upgrades	☐	☐	☐	☐	☐
Sanitary Sewer System	☐	☐	☐	☐	☐
Emergency Generator for City Facilities	☐	☐	☐	☐	☐
Fund Accounting Software	☐	☐	☐	☐	☐
No Wake Buoy Program	☐	☐	☐	☐	☐
Street Improvements	☐	☐	☐	☐	☐
Other (please specify below)	☐	☐	☐	☐	☐

If you answered Other, please specify or add any additional comments here:

10. Please prioritize the following Water Fund Capital Projects in order of importance. (please rank from 1-13 the below items, with 1 being the most important, and 13 being the least important)

Mark only one oval per row.

	Very important	Somewhat important	Neutral	Not very important	Not important at all
Advance Metering Infrastructure	☐	☐	☐	☐	☐
Engineer Fire Protection Improvements	☐	☐	☐	☐	☐
Repair/Install Blowdown Valves	☐	☐	☐	☐	☐
Water Storage Building Upgrades	☐	☐	☐	☐	☐
Water System Alert System (SCADA)	☐	☐	☐	☐	☐
Water System Emergency Generator	☐	☐	☐	☐	☐
Install 12 Fire Hydrants	☐	☐	☐	☐	☐
Install New Valves for System	☐	☐	☐	☐	☐
Replace Non- Functioning Valves	☐	☐	☐	☐	☐
Upgrade Water Pumps to VFD	☐	☐	☐	☐	☐
Water System Comprehensive Plan	☐	☐	☐	☐	☐
Well #6 Buildout	☐	☐	☐	☐	☐

Other (please
specify below)

Other (please
specify below)

☐☐☐☐☐

If you answered Other, please specify or add any additional comments here:

Section 5: Environmental and Natural Resources

11. How important is it to protect natural resources in the community (e.g. Lake LBJ, Groundwater, Hazardous Waste, etc.)?

Mark only one oval.

☐

Very important

☐

Somewhat important

☐

Neutral

☐

Not very important

☐

Not important at all

If you have any comments on natural resources in the city, please add them here:

12. What environmental issues should the city prioritize? (Select up to 3)

Check all that apply.

- ☐ Lake LBJ Water Quality
- ☐ Open space preservation
- ☐ Wildlife habitat protection
- ☐ Stormwater management
- ☐ Groundwater management
- ☐ Other (please specify below)

If you answered Other, please specify or add any additional comments here:

Section 6: Community Involvement and Communication

13. How would you prefer to receive updates about the comprehensive plan and other city projects: (select all that apply)

Mark only one oval per row.

	Would prefer to receive updates this way	Neutral	Do not want to receive updates this way
Email	☐	☐	☐
City website	☐	☐	☐
Printed newsletter	☐	☐	☐
Town Halls	☐	☐	☐
Focus groups	☐	☐	☐
Other (please specify below)	☐	☐	☐

If you answered Other, please specify or add any additional comments here:

14. How involved do you feel in the city decision-making processes?

Mark only one oval.

- ☐ Very involved
- ☐ Somewhat involved
- ☐ Neutral
- ☐ Not very involved
- ☐ Not involved at all

15. What could the city do to improve communication with residents?

Section 7: Open Comments

Do you have any additional comments or suggestions for the comprehensive plan?

Section 8: Demographics (Optional)

16. How would you classify your residency in Highland Haven?

Mark only one oval.

- ☐ Full-Time Resident
- ☐ Part-Time/Seasonal Resident
- ☐ Weekend/Vacation Resident
- ☐ Other (please specify below)

31. *If you answered Other, please specify or add any additional comments here:*

17. How many people reside in the home when occupied (select information for each occupant to show how many people reside in the home)?

Check all that apply.

	Male	Female	Aged 0-17	Aged 18-30	Aged 30-50	Aged 50-65	Aged 65+
Occupant #1	☐	☐	☐	☐	☐	☐	☐
Occupant #2	☐	☐	☐	☐	☐	☐	☐
Occupant #3	☐	☐	☐	☐	☐	☐	☐
Occupant #4	☐	☐	☐	☐	☐	☐	☐
Occupant #5	☐	☐	☐	☐	☐	☐	☐
Occupant #6	☐	☐	☐	☐	☐	☐	☐
Additional Occupants (please list below)	☐	☐	☐	☐	☐	☐	☐

If you have more occupants than listed above, please enter the information requested about them here.

18. Please list the employment status of Principal Adult Residents:*Mark only one oval per row.*

	Retired	Full-Time (Outside of Home)	Part-Time (Outside of Home)	Work at/from Home	Not Employed
Adult Resident #1	☐	☐	☐	☐	☐
Adult Resident #2	☐	☐	☐	☐	☐
Adult Resident #3	☐	☐	☐	☐	☐
Adult Resident #4	☐	☐	☐	☐	☐

19. Do you or anyone in your household attend or participate in any of the following organizations? (check all that apply)*Check all that apply.*

- ☐ Board of Alderman
- ☐ Planning & Zoning
- ☐ Property Owners Association
- ☐ Ladies Club

Please list topics or issues you would like to see covered by any of the above groups.

20. Below are activities currently provided in our community. Please check all activities that you or anyone in your household participate in. (check all that apply)

Check all that apply.

- ☐ Potluck
- ☐ Bridge
- ☐ Game Night/Bingo
- ☐ Silver Sneakers
- ☐ Veterans Day
- ☐ 4th of July Festivities
- ☐ Rummage Sale

Please list any other activities you would like to see in Highland Haven.

Thank You

Thank you for taking the time to participate in our survey. Your feedback is truly appreciated as we work to provide our best for the City of Highland Haven.

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