



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, November 19, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Aldersperson Don Hagans	✓ Present	☐ Absent
Aldersperson Bruce Robertson	✓ Present	☐ Absent
Aldersperson Lynn Smith	✓ Present	☐ Absent
Aldersperson Terry Smith	✓ Present	☐ Absent

2. Pledge of Allegiance

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present were, George Burris, Rick & Tammie Heib

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

No public comments

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for November 5, 2024
- b. October 2024 Financials
- c. October 2024 Utility Report

Motion to approve consent items made by Terry Nuss, seconded by Lynn Smith.

Vote 5-0

7. Discussion and/or Possible Action – Request For Proposal – Water Utility Management Services.

Andy Adams advised the Board that they were sending clarification questions to those that sent in proposals. No action was taken.

8. Convene into Executive Session as per Texas Govt. Code §551.072 to discuss Real Property.

- a. Closed Session: Discuss real property matters.
Convened into Executive session at 7:05 pm.
- b. Open Session: Reconvene into open session.

Reconvened into Open Session at 7:26

9. Discussion and/or Possible Action on Executive Session matters.

There was no discussion or action after the Executive Session.

DISCUSSION / INFORMATION ITEMS

10. Floodplain Administrator.
11. Review Planning and Zoning Commission Recommendations to BOA
 - a. Commercial Zoning Ordinance
12. Review assignments for the Planning and Zoning Commission
 - a. Comprehensive Plan Review
 - i. Draft Community Survey
 - b. Review of current Planning and Zoning assignments
 - c. The next P&Z meeting is scheduled for January 9, 2025, at 6:00 pm.
13. Legislative Updates –
14. Traffic Control –
15. Drainage Issues –
16. Water Storage Tank Project Report
 - a. Possible change orders
 - i. Weed barrier and gravel ground cover
 - ii. Storage shed rainwater runoff gutter system
17. Review Water System –
 - a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 1. TCEQ Lead and Copper Rule Revisions
 - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
 - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 3
 - iii. 10% Mandatory Water Restrictions
 - iv. Monitoring Well
18. Review Solid Waste Services –
19. Mayor's Report
20. Aldermen Comments

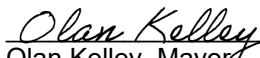
Next regular meeting – Tuesday December 3, 2024, at 7:00 p.m., Highland Haven Community Center

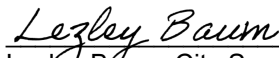
Adjournment.

Motion to adjourn made by Terry Smith seconded by Bruce Robertson.

Vote 5-0

The meeting adjourned at 8:07 pm.


Olan Kelley, Mayor


Lezley Baum, City Secretary

