



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
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MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, November 5, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven City Hall

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Alderperson Don Hagans	✓ Present	☐ Absent
Alderperson Bruce Robertson	✓ Present	☐ Absent
Alderperson Lynn Smith	✓ Present	☐ Absent
Alderperson Terry Smith	☐ Present	✓ Absent

Mayor Kelley opened the meeting at 7:00pm.

2. Pledge of Allegiance

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present were Judy Kelley, Sarah Garcia, Brian Shirley

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Meeting Minutes for October 15, 2024

b. September 2024 Sales Tax Report

Motion to approve the consent agenda made by Terry Nuss, seconded by Bruce Robertson.

Vote 4-0

7. Discussion and/or Possible Action – Proposal - 3cGeo Interactive Web Mapping.

Motion to approve the proposal for 3cGeo Interactive Web Mapping made by Lynn Smith, seconded by Don Hagans.

Vote 4-0

8. Discussion and/or Possible Action – Resolution # 362 Prohibited Technology Policy.

Motion to approve Resolution # 362 Prohibited Technology Policy made by Lynn smith, seconded by Terry Nuss.

Vote 4-0

9. Discussion and/or Possible Action – Board of Aldermen meeting dates December 2024.

Motion to cancel the regular scheduled Board of Aldermen meeting on December 17, 2024, made by Lynn Smith, seconded by Bruce Robertson.

Vote 4-0

10. Discussion and/or Possible Action – City Hall Holiday Schedule.

Motion to close City Hall on December 30, 2024, and December 31, 2024, made by Terry Nuss, seconded by Lynn Smith.

Vote 4-0

DISCUSSION / INFORMATION ITEMS

11. Review Planning and Zoning Commission Recommendations to BOA

- a. Commercial Zoning Ordinance

12. Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for November 14, 2024, at 6:00 pm.

13. Legislative Updates –

14. Traffic Control –

15. Aquatic Vegetation -

16. Drainage Issues –

17. Water Storage Tank Project Report

- a. Possible change orders
 - i. Weed barrier and gravel ground cover
 - ii. Storage shed rainwater runoff gutter system

18. Review Water System –

- a. Contract Water Operator
- b. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - 1. TCEQ Lead and Copper Rule Revisions
 - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
 - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- c. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 3
 - iii. 10% Mandatory Water Restrictions
 - iv. Monitoring Well
- d. Maintenance and Operations Issues
 - i. HHPOA barn rental

19. Review Solid Waste Services –

20. Mayor's Report

21. Aldermen Comments

Next regular meeting – Tuesday November 19, 2024, at 7:00 p.m., Highland Haven Community Center.

Adjournment.

Motion to adjourn made by Don Hagans, seconded by Terry Nuss.

Vote 4-0

Meeting adjourned at 7:58 pm.

Olan Kelley

Olan Kelley, Mayor

Lezley Baum

Lezley Baum, City Secretary

