



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, October 15, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Aldersperson Don Hagans	☐ Present	✓ Absent
Aldersperson Bruce Robertson	✓ Present	☐ Absent
Aldersperson Lynn Smith	✓ Present	☐ Absent
Aldersperson Terry Smith	✓ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

Visitors present – Rick Hieb, Tammie Hieb, Peter Mackey, Sally Mackey, Brian Shirley & Sarah Garcia

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- Meeting Minutes for October 1, 2024
- September 2024 Financials
- September 2024 Utility Report

Motion to approve consent agenda made by Terry Nuss, seconded by Terry Smith

Vote 4-0

7. Discussion and/or Possible Action – Audit Engagement Letter with Neffendorf & Blocker, P.C.

Motion to approve Audit Engagement Letter with Neffendorf & Blocker, P.C. made by Terry Smith, seconded by Bruce Robertson.

Vote 4-0

DISCUSSION / INFORMATION ITEMS

- 3cGeo Mapping presentation (Brian Shirley)
- Election Day Tuesday November 5, 2024. Early Voting October 21 – November 1, 2024.
- Review Planning and Zoning Commission Recommendations to BOA
 - Commercial Zoning Ordinance
- Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for October 24, 2024, at 9:00 am.

12. Legislative Updates –

13. Traffic Control –

14. Aquatic Vegetation -

15. Drainage Issues –

16. Water Storage Tank Project Report

- a. Possible change orders
 - i. Weed barrier and gravel ground cover
 - ii. Storage shed rainwater runoff gutter system

17. Review Water System –

- a. Contract Water Operator
- b. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - 1. TCEQ Lead and Copper Rule Revisions
 - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
 - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- c. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 3
 - iii. 10% Mandatory Water Restrictions
 - iv. Monitoring Well
- d. Maintenance and Operations Issues
 - i. HHPOA barn rental

18. Review Solid Waste Services –

- a. HHW Collection Event

19. Mayor's Report

20. Aldermen Comments

Next regular meeting – Tuesday November 5, 2024, at 7:00 p.m., Highland Haven City Hall

Adjournment.

Motion to adjourn made by Terry Nuss, seconded by Lynn Smith.

Vote 4-0

Meeting was adjourned at 8:50 pm


Olan Kelley, Mayor


Lezley Baum, City Secretary

