



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, October 1, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Alderperson Don Hagans	☐ Present	☐ Absent
Alderperson Bruce Robertson	☐ Present	☐ Absent
Alderperson Lynn Smith	☐ Present	☐ Absent
Alderperson Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize Visitors

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for September 17, 2024
- b. August 2024 Sales Tax Report

DISCUSSION / INFORMATION ITEMS

7. 3cGeo Mapping –

8. Review Planning and Zoning Commission Recommendations to BOA

- a. Commercial Zoning Ordinance

9. Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for October 10, 2024, at 6:00 pm.

10. Legislative Updates –

11. Traffic Control –

12. Aquatic Vegetation -

13. Drainage Issues –

14. Water Storage Tank Project Report

HOME

- a. Possible change orders
 - i. Weed barrier and gravel ground cover
 - ii. Storage shed rainwater runoff gutter system

15. Review Water System –

- a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - 1. TCEQ Lead and Copper Rule Revisions
 - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
 - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- b. Maintenance and Operations Issues
 - i. HHPOA barn rental
- c. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 3
 - iii. 10% Mandatory Water Restrictions
 - iv. Monitoring Well

16. Review Solid Waste Services –

- a. HHW Collection Event

17. Mayor's Report

- a. CERT Training Oct 3, 2024, Burnet County Office of Emergency Mgmt. (7-week course)

18. Aldermen Comments

Next regular meeting – Tuesday October 15, 2024, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted September 25, 2024

CERTIFICATION OF POSTING

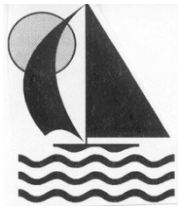
I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON SEPTEMBER 25, 2024, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Lezley Baum

Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
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Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, September 17, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent	Arrived at 7:20 pm.
Aldersperson Don Hagans	☐ Present	✓ Absent	
Aldersperson Bruce Robertson	✓ Present	☐ Absent	
Aldersperson Lynn Smith	✓ Present	☐ Absent	
Aldersperson Terry Smith	✓ Present	☐ Absent	

Mayor Kelley opened the meeting at 7:00pm.

2. Pledge of Allegiance

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present, Pam Hines, Donna Green, Rick Hieb, Molly Chenault, Tom Weaver, Jackie Garrow.

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for September 3, 2024
- b. August 2024 Financials
- c. August 2024 Utility Report

Motion to approve consent items made by Terry Smith seconded by Lynn Smith.

Vote 3-0

7. Public Hearing Regarding: Ordinance #132 Drought Contingency Plan.

Public Hearing Regarding: Ordinance #132 Drought Contingency Plan was opened at 7:03 pm.

Public Hearing Regarding: Ordinance #132 Drought Contingency Plan was closed at 7:09 pm.

8. Discussion and /or Possible Action – Adoption of Ordinance #132 Drought Contingency Plan.

Motion to approve Ordinance # 132 Drought Contingency Plan was made by Lynn Smith seconded by Bruce Robertson.

Vote 3-0

Motion to approve Resolution # 246 made by Lynn Smith seconded by Terry Smith.

Vote 3-0

***Terry Nuss arrived at 7:20 pm.**

10. Discussion and/or Possible Action – Interlocal Agreement Between Burnet County and City of Highland Haven

Motion to approve Interlocal Agreement Between Burnet County and City of Highland Haven made by Terry Smith seconded by Bruce Robertson.

Vote 4-0

DISCUSSION / INFORMATION ITEMS

11. Review Planning and Zoning Commission Recommendations to BOA

a. Commercial Zoning Ordinance

12. Review assignments for the Planning and Zoning Commission

a. Comprehensive Plan Review

b. Review of current Planning and Zoning assignments

c. The next P&Z meeting is scheduled for October 10, 2024, at 6:00 pm.

13. Legislative Updates –

14. Traffic Control –

15. Aquatic Vegetation -

16. Drainage Issues –

17. Water Storage Tank Project Report

a. Possible change orders

i. Weed barrier and gravel ground cover

ii. Storage shed rainwater runoff gutter system

18. Review Water System –

a. Lead and Copper Rule Revisions

i. Service Line Inventory

1. TCEQ Lead and Copper Rule Revisions

a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>

b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>

b. Maintenance and Operations Issues

i. HHPOA barn rental

c. Central Texas Groundwater Conservation District

i. Pumping Permit

ii. Drought Status – Stage 3

iii. 10% Mandatory Water Restrictions

iv. Monitoring Well

19. Review Solid Waste Services –

a. HHW Collection Event

20. Mayor's Report

a. CERT Training Oct 3, 2024, Burnet County Office of Emergency Mgmt. (7-week course)

21. Public Comments

Next regular meeting – Tuesday October 1, 2024, at 7:00 p.m., Highland Haven Community Center [HOME](#)

Adjournment.

Motion to adjourn made by Lynn Smith seconded by Bruce Robertson.

Vote 4-0

Meeting adjourned at 7:49pm.

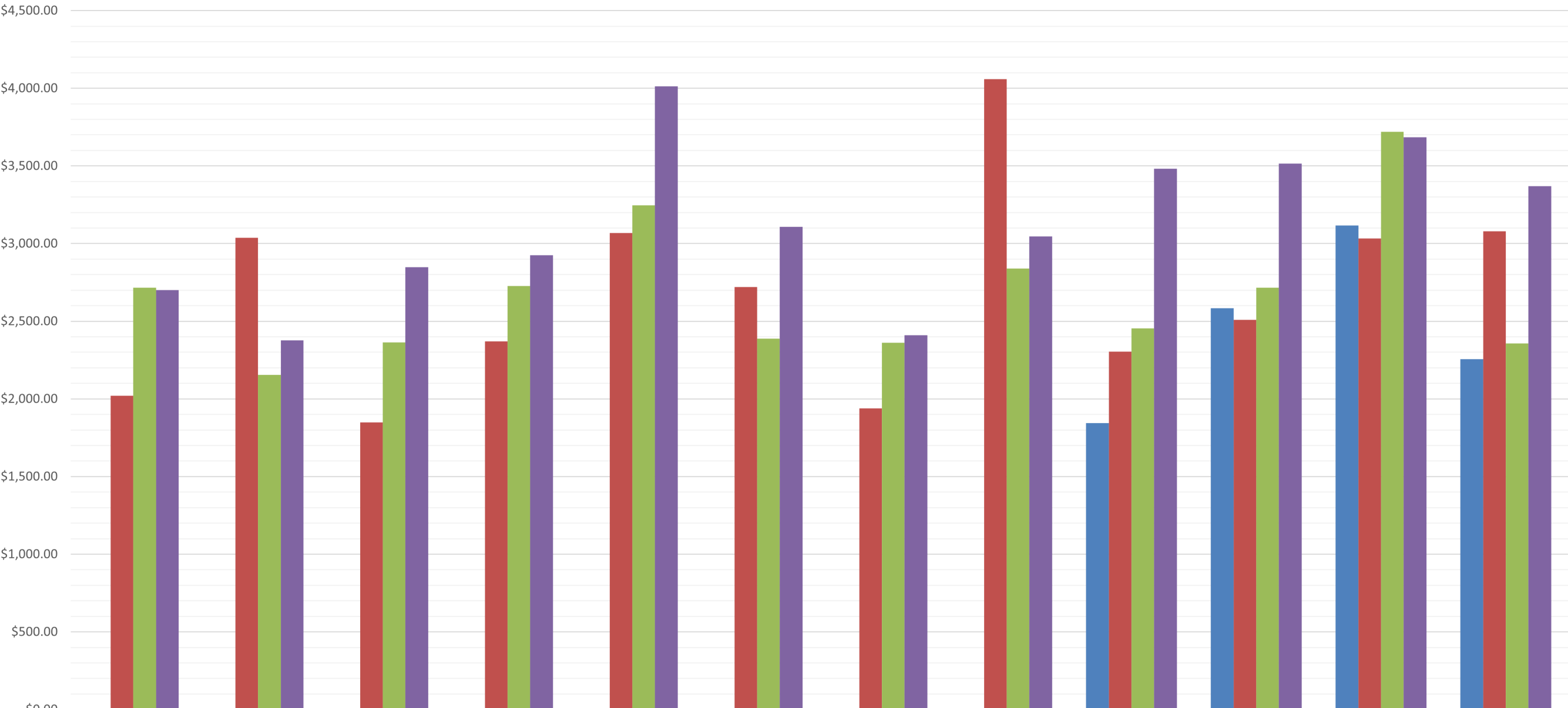
Olan Kelley, Mayor

Lezley Baum, City Secretary



City of Highland Haven Sales Tax

2021 2022 2023 2024



2021									\$1,844.82	\$2,584.64	\$3,115.81	\$2,256.74
2022	\$2,020.88	\$3,036.41	\$1,848.93	\$2,369.89	\$3,067.90	\$2,721.37	\$1,939.03	\$4,057.71	\$2,305.26	\$2,508.50	\$3,031.97	\$3,078.37
2023	\$2,715.96	\$2,153.70	\$2,364.18	\$2,728.03	\$3,246.73	\$2,388.05	\$2,361.84	\$2,838.98	\$2,453.38	\$2,716.50	\$3,720.53	\$2,357.56
2024	\$2,701.28	\$2,377.70	\$2,847.22	\$2,924.52	\$4,011.63	\$3,108.80	\$2,409.33	\$3,047.22	\$3,481.26	\$3,514.60	\$3,685.36	\$3,369.76

Burnet County HHW Collection Event

HOME

Burnet County Reuse and Recycle Center

October 19th, 2024

9:00 AM - 1:00 PM

2411 FM 963 (2 miles E of 281)

Burnet, TX 78611



PLEASE BRING

- Automobile tires (24" or less, no rims)
 - First 10 tires free, \$3 per tire after
- Lead-acid and rechargeable batteries
- Cell phones and telephones
- Computer components and parts
- Televisions (no wooden consoles)
- Used motor oil and filters
- Latex paint
- Petroleum based paints, stains, and varnishes
- Antifreeze
- Household hazardous chemicals
- Compressed gas cylinders
 - Aerosols & Camp stove propane
- Fluorescent lamp bulbs
 - NO compact fluorescent bulbs
- Transmission and brake fluid
- Pool chemicals
- Lawn and garden chemicals
- Scrap metal
 - NO lawnmowers or appliances

DO NOT BRING

- Tires with rims
- Containers larger than 5 gallons
- Agricultural pesticides/chemicals
- Dioxins
- Explosives
- Medical and pharmaceutical items
- Large propane cylinders over 30 lbs.
- Wooden TV consoles
- Appliances

Safety Guidelines

- Bring products in original containers only
- Do not mix or consolidate products
- Properly seal containers to prevent leaking
- Haul containers and materials in the trunk or back of vehicle, away from passengers

Commissioner Jim Luther, Jr. (512) 715-4112
Commissioner Damon Beierle (512) 715-2611
Commissioner Billy Wall (830) 265-0483
Commissioner Joe Don Dockery (512) 715-2911

RESIDENTIAL ITEMS ONLY!
NO INDUSTRIAL, COMMERCIAL
OR BUSINESS WASTE

Made possible by: Burnet County - Burnet - Bertram - Marble Falls - Meadowlakes - Cottonwood Shores - Granite Shoals Highland Haven - Horseshoe Bay - Green Planet, Inc. - Central Texas Groundwater Conservation District

Page 7 of 9 Reliable Tire Disposal - Goodwill of Central Texas - Hill Country Recycling - Waste Management, Inc.
Burnet County Community Services Restitution Program - 33rd / 424th Judicial Districts Intermediate Sanction Facility



Thank you for participating in Burnet County's Recycling Program!

HOME

DID

Every aquifer in Burnet County has a local recharge area that is a direct pathway for freshwater & potential contaminants to enter

YOU

1 gallon of used motor oil can contaminate 1 million gallons of freshwater

KNOW

Recycling your waste helps preserve groundwater quality - it is difficult and very expensive to clean contaminated groundwater

Over 50% of the people in Burnet County are dependent upon groundwater for their homes

**GET GROUNDWATER
NEWS AND TIPS BY
SIGNING UP FOR
OUR NEWSLETTER**



The mission of the groundwater district is to protect and enhance the groundwater resources of Burnet County. We adopt and enforce rules to protect groundwater users and also to maintain the economic vitality of the communities we serve. To learn more about Burnet County Aquifers and your well, visit www.centraltexasgcd.org or call us at 512-756-4900.

Water is for every Texan.

Every Texan should be for Water.

**BURNET
COUNTY
RUNS ON
WATER**



Burnet County relies on 6 aquifers, and parts of all 5 Highland Lakes. Most creeks & streams start from groundwater.

Rocks Matter:
Burnet County's unique geology contributes to a complex aquifer system.



Water is the key ingredient for life in Texas- it's the heart of everything we do. It's the lifeblood of our state.

ARE YOU PREPARED FOR A DISASTER??

BE PREPARED BY BECOMING A CERT TEAM MEMBER SIGN UP NOW FOR OUR NEXT CLASS

In 95% of all emergencies, everyday citizens provide the first immediate assistance on the scene. Without the proper training, how would you know what to do? Be prepared to take care of yourself, your family, and your neighbors.

Under the direction of local emergency responders, CERT teams help provide critical support by giving immediate assistance to victims, providing damage assessment information and helping to organize other volunteers at a disaster site.

On Thursday, October 3, 2024, Burnet County Office of Emergency Management will begin our next CERT class. This training is FREE and will be held from 6:30-9:30 p.m. on Thursdays, for 7 weeks. Training will be held at Agri-Life, 607 N Vandever St, South Wing, Room 14 in Burnet Tx in our CERT training room.

The training covers Disaster Planning & Preparedness, Home Safety Plan, Fire Extinguishers, Basic First Aid, and much more.

This program is made possible by a CAPCOG Citizens Corps Grant Program/CERT which provides the funds for training equipment and supplies.

Register NOW for this class! To get more information and the training schedule, visit our website at www.burnetcountycert.org. Or contact Derek Marchio, Burnet County Emergency Management Coordinator at dmarchio@burnetcountytexas.org, or Robyn Richter, CERT Training Officer at rrichter51@gmail.com.