



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
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MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, September 17, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent	Arrived at 7:20 pm.
Aldersperson Don Hagans	☐ Present	✓ Absent	
Aldersperson Bruce Robertson	✓ Present	☐ Absent	
Aldersperson Lynn Smith	✓ Present	☐ Absent	
Aldersperson Terry Smith	✓ Present	☐ Absent	

Mayor Kelley opened the meeting at 7:00pm.

2. Pledge of Allegiance

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present, Pam Hines, Donna Green, Rick Hieb, Molly Chenault, Tom Weaver, Jackie Garrow.

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for September 3, 2024
- b. August 2024 Financials
- c. August 2024 Utility Report

Motion to approve consent items made by Terry Smith seconded by Lynn Smith.

Vote 3-0

7. Public Hearing Regarding: Ordinance #132 Drought Contingency Plan.

Public Hearing Regarding: Ordinance #132 Drought Contingency Plan was opened at 7:03 pm.

Public Hearing Regarding: Ordinance #132 Drought Contingency Plan was closed at 7:09 pm.

8. Discussion and /or Possible Action – Adoption of Ordinance #132 Drought Contingency Plan.

Motion to approve Ordinance # 132 Drought Contingency Plan was made by Lynn Smith seconded by Bruce Robertson.

Vote 3-0

9. Discussion and/or Possible Action – Resolution # 246 (Official Newspaper for Public Notices)

Motion to approve Resolution # 246 made by Lynn Smith seconded by Terry Smith.

Vote 3-0

***Terry Nuss arrived at 7:20 pm.**

10. Discussion and/or Possible Action – Interlocal Agreement Between Burnet County and City of Highland Haven

Motion to approve Interlocal Agreement Between Burnet County and City of Highland Haven made by Terry Smith seconded by Bruce Robertson.

Vote 4-0

DISCUSSION / INFORMATION ITEMS

11. Review Planning and Zoning Commission Recommendations to BOA

- a. Commercial Zoning Ordinance

12. Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for October 10, 2024, at 6:00 pm.

13. Legislative Updates –

14. Traffic Control –

15. Aquatic Vegetation -

16. Drainage Issues –

17. Water Storage Tank Project Report

- a. Possible change orders
 - i. Weed barrier and gravel ground cover
 - ii. Storage shed rainwater runoff gutter system

18. Review Water System –

- a. Lead and Copper Rule Revisions

- i. Service Line Inventory

- 1. TCEQ Lead and Copper Rule Revisions

- a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>

- b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>

- b. Maintenance and Operations Issues

- i. HHPOA barn rental

- c. Central Texas Groundwater Conservation District

- i. Pumping Permit

- ii. Drought Status – Stage 3

- iii. 10% Mandatory Water Restrictions

- iv. Monitoring Well

19. Review Solid Waste Services –

- a. HHW Collection Event

20. Mayor's Report

- a. CERT Training Oct 3, 2024, Burnet County Office of Emergency Mgmt. (7-week course)

21. Aldermen Comments

Next regular meeting – Tuesday October 1, 2024, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to adjourn made by Lynn Smith seconded by Bruce Robertson.

Vote 4-0

Meeting adjourned at 7:49pm.

Olan Kelley

Olan Kelley, Mayor

Lezley Baum

Lezley Baum, City Secretary

