



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

**AGENDA – BOARD OF ALDERMAN MEETING**

**DATE:** Tuesday, September 3, 2024

**TIME:** 7:00 p.m.

**PLACE:** **Highland Haven Community Center**

**1. Open Meeting and Establish Quorum/Roll Call– Mayor**

|                             |                                  |                                 |
|-----------------------------|----------------------------------|---------------------------------|
| Mayor Pro Tem Terry Nuss    | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Alderperson Don Hagans      | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Alderperson Bruce Robertson | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Alderperson Lynn Smith      | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Alderperson Terry Smith     | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |

**2. Pledge of Allegiance**

**3. Recognize Visitors**

**4. Announcements, Proclamations or Presentations**

**5. Public Comment**

*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**ACTION ITEMS**

**6. Consider Consent items:**

*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

a. Meeting Minutes for August 6, 2024

b. Meeting Minutes for August 16, 2024

c. August 2024 Sales Tax

d. July 2024 Financials

**7. Discussion and /or Possible Action** – TML Intergovernmental Risk Pool Board of Trustees Election.

**8. Discussion and /or Possible Action** – TML Region 10 Director Election.

**DISCUSSION / INFORMATION ITEMS**

**9. eCode 360 Demonstration** – Webinar training.

**10. Discuss** – Burnet County Interlocal Agreement.

**11. Discuss / Review** - Drought Contingency Plan.

**12. Review Planning and Zoning Commission Recommendations** to BOA

**13. Review assignments for the Planning and Zoning Commission**

a. Comprehensive Plan Review

b. Review of current Planning and Zoning assignments

c. The next P&Z meeting is scheduled for September 12, 2024, at 6:00 pm.

14. Legislative Updates –

15. Traffic Control –

16. Drainage Issues –

17. Water Storage Tank Project Report

- a. Possible change orders
  - i. Weed barrier and gravel ground cover
  - ii. Storage shed rainwater runoff gutter system

18. Review Water System –

- a. Lead and Copper Rule Revisions
  - i. Service Line Inventory
    - 1. TCEQ Lead and Copper Rule Revisions
      - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
      - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- b. Maintenance and Operations Issues
  - i. HHPOA barn rental
- c. Central Texas Groundwater Conservation District
  - i. Pumping Permit
  - ii. Drought Status – Stage 3
  - iii. 10% Mandatory Water Restrictions
  - iv. Monitoring Well

19. Review Solid Waste Services –

20. Mayor's Report

21. Aldermen Comments

Next regular meeting – Tuesday September 17, 2024, at 7:00 p.m., Highland Haven Community Center

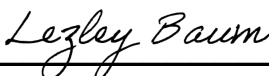
Adjournment.

Posted: August 29, 2024

#### **CERTIFICATION OF POSTING**

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT [WWW. HIGHLANDHAVENTX.COM](http://WWW.HIGHLANDHAVENTX.COM) ON AUGUST 29, 2024, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



  
\_\_\_\_\_  
Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

**MINUTES – BOARD OF ALDERMAN MEETING**

**DATE:** Tuesday, August 6, 2024

**TIME:** 7:00 p.m.

**PLACE:** Highland Haven Community Center

**1. Open Meeting and Establish Quorum/Roll Call– Mayor**

|                              |                                             |                                            |
|------------------------------|---------------------------------------------|--------------------------------------------|
| Mayor Pro Tem Terry Nuss     | <input type="checkbox"/> Present            | <input checked="" type="checkbox"/> Absent |
| Aldersperson Don Hagans      | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Aldersperson Bruce Robertson | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Aldersperson Lynn Smith      | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Aldersperson Terry Smith     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |

**Mayor Kelley opened the meeting at 7:00pm.**

**2. Pledge of Allegiance**

**Mayor Kelley led in the Pledge of Allegiance.**

**3. Recognize Visitors**

**Visitors present – Teresa Smith, Judy Kelley, Peter & Sally Mackey, Rick & Tammie Hieb, Jeff & Linda Smith, Bill Nabors Jr., Patricia Morton, Pam McGregor, Tom & Suzanne Weaver.**

**4. Announcements, Proclamations or Presentations**

**5. Public Comment**

*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**ACTION ITEMS**

**6. Consider Consent items:**

*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

- a. Meeting Minutes for July 16, 2024
- b. July Sales Tax Report
- c. Monthly Utility Report – July 2024

**Motion to approve consent agenda made by Lynn Smith seconded by Terry Smith.**

**Vote 4-0**

**7. Budget Presentation**

**8. Public Hearings Regarding: Ordinance #68 Establishing Water Rates and Fees Effective January 2025.**

Ordinance #105 Establishing Solid Waste Rates and Fees Effective January 2025.

Ordinance #130 Adoption of City Budget for Fiscal Year 2024-2025.

**Public Hearing Opened at 7:25 pm,**

**Public Hearing closed at 7:55 pm.**

- a. Discuss with Possible Action - Ordinance # 68 Establishing Water Rates and Fees Effective January 2025.

Vote 4-0

- b. Discuss with Possible Action - Ordinance # 105 Establishing Fee Schedule for Solid Waste Services Effective January 2025.

**Motion to approve Ordinance #105 Fee Schedule for Solid Waste Services for 2025 made by Lynn Smith seconded by Don Hagans.**

**Vote 4-0**

- c. Discuss with Possible Action - Ordinance #130 Adoption of City Budget for Fiscal Year 2024-2025.  
**Lynn Smith “I move for approval of Ordinance No. 130 adopting the Fiscal Year 2024-2025 Annual Budget.” Motion seconded by Don Hagans.**

*Mayor: During discussion on this item, you need to note, “This budget will raise more property taxes for maintenance and operation than last year’s rate (\$0.1260) from \$304,109 (last year) to \$322,136 (this year); there are no property taxes allocated for debt. The total City proposed property tax rate for FY 2025 is \$0.1260 per \$100 valuation. The following are data related to the tax rate for FY 2025: Proposed rate - \$0.1260; No new revenue tax rate - \$0.1209; Voter-approval tax rate - \$0.1251.*

**Record Vote recorded below.**

|                              |                                         |                                  |                                            |
|------------------------------|-----------------------------------------|----------------------------------|--------------------------------------------|
| Mayor Pro Tem Terry Nuss     | <input type="checkbox"/> For            | <input type="checkbox"/> Against | <input checked="" type="checkbox"/> Absent |
| Aldersperson Don Hagans      | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent            |
| Aldersperson Bruce Robertson | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent            |
| Aldersperson Lynn Smith      | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent            |
| Aldersperson Terry Smith     | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent            |

9. Discuss with Possible Action – Ratify the ad valorem total property tax revenue increase for 2024.

*Mayor: After passage of the budget because the budget we have just adopted will require raising more property taxes for maintenance and operation than last year’s rate, we will need to vote to ratify the tax rate and the resulting total property tax revenue increase.*

**Don Hagans “I move to ratify the ad valorem rate of .1260 that will provide for a total property tax revenue increase reflected in the adopted 2024-2025 budget.” Motion seconded by Lynn Smith**

**Record Vote recorded below.**

|                              |                                         |                                  |                                            |
|------------------------------|-----------------------------------------|----------------------------------|--------------------------------------------|
| Mayor Pro Tem Terry Nuss     | <input type="checkbox"/> For            | <input type="checkbox"/> Against | <input checked="" type="checkbox"/> Absent |
| Aldersperson Don Hagans      | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent            |
| Aldersperson Bruce Robertson | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent            |
| Aldersperson Lynn Smith      | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent            |
| Aldersperson Terry Smith     | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent            |

10. Discuss with Possible Action – City of Highland Haven FY 25 Holiday Schedule

**Motion to approve City of Highland Haven FY 25 Holiday Schedule made by Lynn Smith seconded by Terry Smith.**

**Vote 4-0**

11. Discuss with Possible Action – Appointment of Linda Enderlin as Planning & Zoning Chair.

**Motion to appoint Linda Enderlin as Planning & Zoning Chair made by Terry Smith seconded by Bruce Robertson.**

**Vote 4-0**

## **DISCUSSION / INFORMATION ITEMS**

12. Discuss – Knight Law Firm rates

13. Discuss / Review - Drought Contingency Plan.

14. Review Planning and Zoning Commission Recommendations to BOA

15. Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for September 12, at 6:00 pm.

16. Legislative Updates –

17. Traffic Control –

18. Aquatic Vegetation -

19. Drainage Issues –

20. Water Storage Tank Project Report

- a. Possible change orders
  - i. Weed barrier and gravel ground cover
  - ii. Storage shed rainwater runoff gutter system

21. Review Water System –

- a. Lead and Copper Rule Revisions
  - i. Service Line Inventory
    - 1. TCEQ Lead and Copper Rule Revisions
      - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
      - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- b. Maintenance and Operations Issues
  - i. HHPOA barn rental
- c. Emergency generator system
- d. Central Texas Groundwater Conservation District
  - i. Pumping Permit
  - ii. Drought Status – Stage 3
  - iii. 10% Mandatory Water Restrictions
  - iv. Monitoring Well

22. Review Solid Waste Services –

23. Mayor's Report

24. Aldermen Comments

## **AUGUST 2024 MEETINGS:**

Budget Workshop meeting – Wednesday August 7, 2024, at 9:00 a.m. Highland Haven Community Center (If needed)

Special meeting – Monday August 12, 2024, at 9:00 a.m. Highland Haven City Hall (If needed)

Special meeting – Friday August 16, 2024, at 9:00 a.m. Highland Haven City Hall

Regular meeting – Tuesday August 20, 2024, at 7:00 p.m., Highland Haven Community Center

Adjournment.

[HOME](#)

**Motion to adjourn made by Terry Smith, seconded by Bruce Robertson.  
Vote 4-0**

**The meeting adjourned at 8:27 pm.**

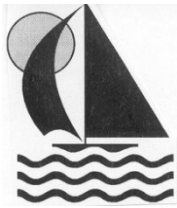
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Olan Kelley, Mayor

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Lezley Baum, City Secretary





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**SPECIAL MEETING MINUTES – BOARD OF ALDERMAN**

**DATE:** Friday August 16, 2024

**TIME:** 9:00 a.m.

**PLACE:** Highland Haven City Hall

1. Open Meeting and Establish Quorum–

|                              |                                             |                                 |
|------------------------------|---------------------------------------------|---------------------------------|
| Mayor Pro Tem Terry Nuss     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Aldersperson Don Hagans      | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Aldersperson Bruce Robertson | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Aldersperson Lynn Smith      | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Aldersperson Terry Smith     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

**Mayor Kelley opened the meeting at 7:00pm.**

2. Pledge of Allegiance

**Mayor Kelley led in the Pledge of Allegiance.**

3. Recognize Visitors

4. Announcements, Proclamations or Recognition

5. Public Comment

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**ACTION ITEMS**

6. Discuss with Possible Action -Adoption of Proposed Tax Rate of \$0.1260 per \$100 of value for 2024; increase of 4.21%

a. Ordinance #131 Adoption of City Tax Rate for 2024

|                              |                                         |                                  |                                 |
|------------------------------|-----------------------------------------|----------------------------------|---------------------------------|
| Mayor Pro Tem Terry Nuss     | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Don Hagans      | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Bruce Robertson | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Lynn Smith      | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Terry Smith     | <input checked="" type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |

**Terry Nuss “I move that the property tax rate be increased for 2024 by the adoption of a tax rate of \$0.1260/\$100, which is effectively an increase in the tax rate from last year seconded by Terry Smith.**

**Vote 5-0**

Adjournment

**Motion to adjourn made by Lynn Smith seconded by Terry Smith.**

**The meeting adjourned at 9:03 am.**

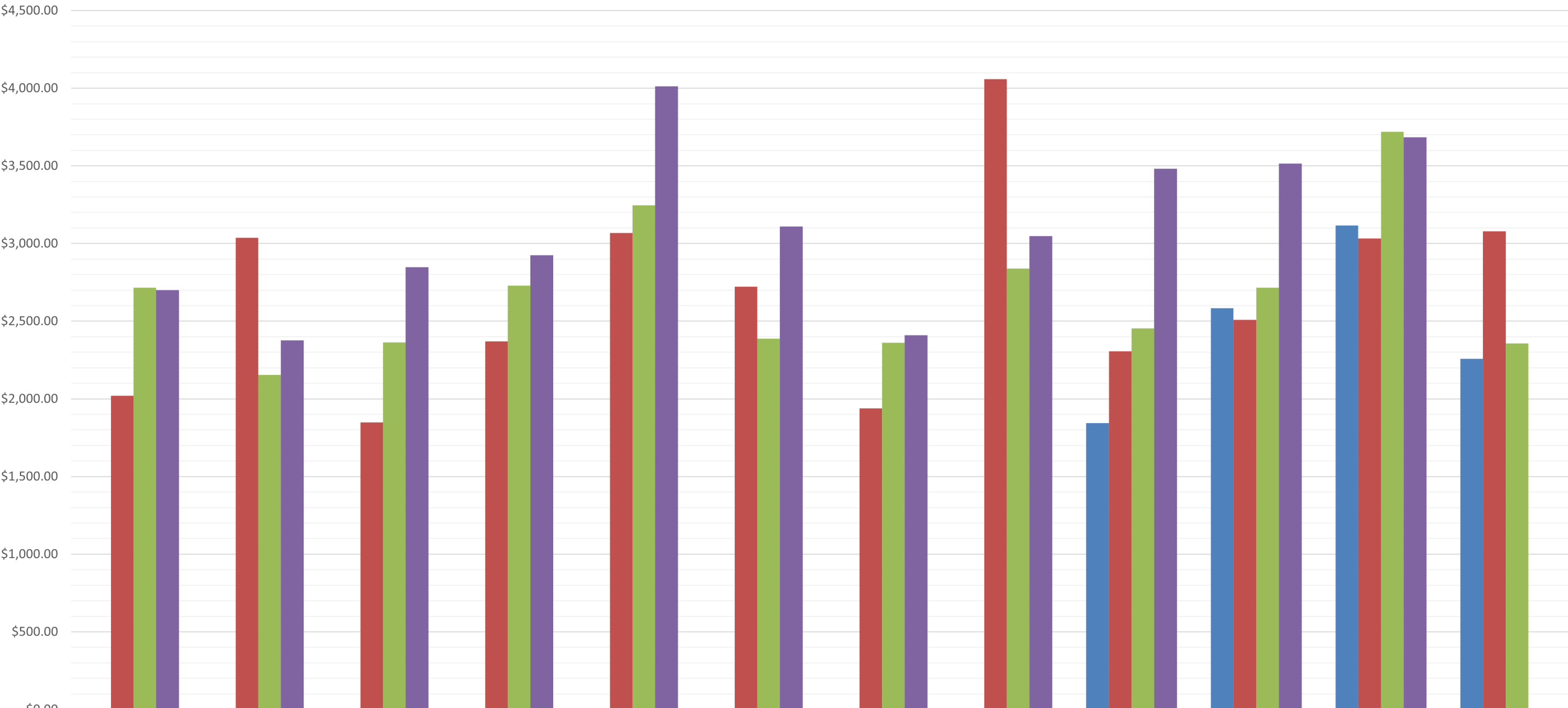
\_\_\_\_\_  
Olan Kelley, Mayor

\_\_\_\_\_  
Lezley Baum, City Secretary



City of Highland Haven Sales Tax

2021 2022 2023 2024



|      |            |            |            |            |            |            |            |            |            |            |            |            |
|------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 2021 | Oct        | Nov        | Dec        | Jan        | Feb        | Mar        | Apr        | May        | June       | July       | Aug        | Sept       |
| 2022 | \$2,020.88 | \$3,036.41 | \$1,848.93 | \$2,369.89 | \$3,067.90 | \$2,721.37 | \$1,939.03 | \$4,057.71 | \$2,305.26 | \$2,508.50 | \$3,031.97 | \$3,078.37 |
| 2023 | \$2,715.96 | \$2,153.70 | \$2,364.18 | \$2,728.03 | \$3,246.73 | \$2,388.05 | \$2,361.84 | \$2,838.98 | \$2,453.38 | \$2,716.50 | \$3,720.53 | \$2,357.56 |
| 2024 | \$2,701.28 | \$2,377.70 | \$2,847.22 | \$2,924.52 | \$4,011.63 | \$3,108.80 | \$2,409.33 | \$3,047.22 | \$3,481.26 | \$3,514.60 | \$3,685.36 |            |



# City of Highland Haven

## Financials

### Fiscal Year 24

24-Jul

**General Fund**  
**Combined Balance Sheet**  
As of July 31, 2024

10:40 AM

08/14/2024

Accrual Basis

|                                        | General Fund      | Water Fund          | Solid Waste      | TOTAL               |
|----------------------------------------|-------------------|---------------------|------------------|---------------------|
| <b>ASSETS</b>                          |                   |                     |                  |                     |
| Current Assets                         |                   |                     |                  |                     |
| Checking/Savings                       |                   |                     |                  |                     |
| 100 · Gen Fund - First United          | 106,904.80        | 0.00                | 0.00             | 106,904.80          |
| 106 · Gen Fund - TexPool -Investment   | 549,819.20        | 0.00                | 0.00             | 549,819.20          |
| 203 · CNB Water Operating              | 0.00              | 131,752.19          | 0.00             | 131,752.19          |
| 205 · CNB- HHWS (GO Bond Ser)          | 0.00              | 2,402.50            | 0.00             | 2,402.50            |
| 206 · TexPool - HHWS Investment        | 0.00              | 235,246.40          | 0.00             | 235,246.40          |
| 300 · CNB- HH Solid Waste              | 0.00              | 0.00                | 79,138.43        | 79,138.43           |
| Total Checking/Savings                 | 656,724.00        | 369,401.09          | 79,138.43        | 1,105,263.52        |
| Total Current Assets                   | 656,724.00        | 369,401.09          | 79,138.43        | 1,105,263.52        |
| Fixed Assets                           |                   |                     |                  |                     |
| 15000 · Fixed Assets                   |                   |                     |                  |                     |
| 15100 · City Hall Building             | 44,338.00         | 0.00                | 0.00             | 44,338.00           |
| 15101 · City Hall Land                 | 1,155.00          | 0.00                | 0.00             | 1,155.00            |
| 15103 · Street & Drainage Improvements | 336,767.00        | 0.00                | 0.00             | 336,767.00          |
| 15105 · Furniture & Equipment          | 16,823.52         | 0.00                | 0.00             | 16,823.52           |
| 15200 · Highland Haven Water Sys       |                   |                     |                  |                     |
| 15201 · HHWS - Infrastructure          | 0.00              | 992,409.00          | 0.00             | 992,409.00          |
| 15202 · HHWS - Building & Structures   | 0.00              | 45,234.00           | 0.00             | 45,234.00           |
| 15203 · Equipment                      | 0.00              | 62,768.00           | 0.00             | 62,768.00           |
| 15205 · HHWS-Land                      | 0.00              | 20,000.00           | 0.00             | 20,000.00           |
| 15209 · Intangible Assets              | 0.00              | 170,115.00          | 0.00             | 170,115.00          |
| Total 15200 · Highland Haven Water Sys | 0.00              | 1,290,526.00        | 0.00             | 1,290,526.00        |
| Total 15000 · Fixed Assets             | 399,083.52        | 1,290,526.00        | 0.00             | 1,689,609.52        |
| 16000 · Accumulated Depreciation       | -316,484.93       | -512,688.00         | 0.00             | -829,172.93         |
| 16001 · Accumulated Amortization       | 0.00              | -118,631.00         | 0.00             | -118,631.00         |
| Total Fixed Assets                     | 82,598.59         | 659,207.00          | 0.00             | 741,805.59          |
| <b>TOTAL ASSETS</b>                    | <b>739,322.59</b> | <b>1,028,608.09</b> | <b>79,138.43</b> | <b>1,847,069.11</b> |
| <b>LIABILITIES &amp; EQUITY</b>        |                   |                     |                  |                     |
| Liabilities                            |                   |                     |                  |                     |
| Current Liabilities                    |                   |                     |                  |                     |
| Accounts Payable                       |                   |                     |                  |                     |
| Accounts Payable                       | 4,319.30          | 16,384.30           | 0.00             | 20,703.60           |
| Total Accounts Payable                 | 4,319.30          | 16,384.30           | 0.00             | 20,703.60           |
| Other Current Liabilities              |                   |                     |                  |                     |
| 21000 · Const. Deposits/Permits        |                   |                     |                  |                     |
| 21100 · Clean-up Deposits              | 14,700.00         | 0.00                | 0.00             | 14,700.00           |
| Total 21000 · Const. Deposits/Permits  | 14,700.00         | 0.00                | 0.00             | 14,700.00           |
| 24000 · Payroll Liabilities            |                   |                     |                  |                     |
| 2100 · Withheld taxes payable          | 2,299.74          | 0.00                | 0.00             | 2,299.74            |
| 24100 · 941 Taxes Payable              | 5,166.46          | 0.00                | 0.00             | 5,166.46            |

|                                     | General Fund      | Water Fund          | Solid Waste      | TOTAL               |
|-------------------------------------|-------------------|---------------------|------------------|---------------------|
| 24200 · TWC - SUI Payable           | 535.60            | 0.00                | 0.00             | 535.60              |
| Total 24000 · Payroll Liabilities   | 8,001.80          | 0.00                | 0.00             | 8,001.80            |
| 22200 · Bonds Payable - Current     | 0.00              | 100,000.00          | 0.00             | 100,000.00          |
| Total Other Current Liabilities     | 22,701.80         | 100,000.00          | 0.00             | 122,701.80          |
| Total Current Liabilities           | 27,021.10         | 116,384.30          | 0.00             | 143,405.40          |
| Long Term Liabilities               |                   |                     |                  |                     |
| 26000 · Long Term Liabilities       |                   |                     |                  |                     |
| 26200 · 2016 HHWS Bond Payable      | 0.00              | 415,000.00          | 0.00             | 415,000.00          |
| Total 26000 · Long Term Liabilities | 0.00              | 415,000.00          | 0.00             | 415,000.00          |
| Total Long Term Liabilities         | 0.00              | 415,000.00          | 0.00             | 415,000.00          |
| Total Liabilities                   | 27,021.10         | 531,384.30          | 0.00             | 558,405.40          |
| Equity                              |                   |                     |                  |                     |
| 39000 · Retained Earnings           | 718,904.95        | 597,723.31          | 61,718.13        | 1,378,346.39        |
| Net Income                          | -6,603.46         | -100,499.52         | 17,420.30        | -89,682.68          |
| Total Equity                        | 712,301.49        | 497,223.79          | 79,138.43        | 1,288,663.71        |
| TOTAL LIABILITIES & EQUITY          | <b>739,322.59</b> | <b>1,028,608.09</b> | <b>79,138.43</b> | <b>1,847,069.11</b> |

**General Fund**  
**Profit & Loss Budget Performance**  
 October 2023 through July 2024

10:13 AM  
 08/14/2024  
 Accrual Basis

|                                             | <u>Oct '23 - Jul 24</u> | <u>YTD Budget</u> | <u>Annual Budget</u> |
|---------------------------------------------|-------------------------|-------------------|----------------------|
| Ordinary Income/Expense                     |                         |                   |                      |
| Income                                      |                         |                   |                      |
| 8000 · General Fund Revenue                 |                         |                   |                      |
| 8100 · Taxes                                |                         |                   |                      |
| 8110 · Property Taxes Collected             | 297,956.09              | 273,661.00        | 293,661.00           |
| 8120 · Sales and Use Tax                    | 30,423.56               | 23,624.00         | 28,350.00            |
| Total 8100 · Taxes                          | 328,379.65              | 297,285.00        | 322,011.00           |
| 8200 · Franchise Fees                       |                         |                   |                      |
| 8210 · Cable TV                             | 5,065.14                | 7,250.00          | 7,250.00             |
| 8220 · Electrical                           | 19,739.73               | 20,000.00         | 20,000.00            |
| 8230 · Telephone                            | 184.78                  | 250.00            | 250.00               |
| Total 8200 · Franchise Fees                 | 24,989.65               | 27,500.00         | 27,500.00            |
| 8300 · Building Permits / Inspections       |                         |                   |                      |
| 8310 · Building Permits                     | 18,285.00               | 24,166.00         | 29,000.00            |
| 8330 · Inspections                          | 13,475.00               | 8,334.00          | 10,000.00            |
| 8340 · Forfeited Compliance Deposit         | 3,775.00                |                   |                      |
| Total 8300 · Building Permits / Inspections | 35,535.00               | 32,500.00         | 39,000.00            |
| 8400 · Other Income                         |                         |                   |                      |
| 8420 · Miscellaneous Income                 | 152.00                  | 0.00              | 0.00                 |
| 8410 · ROW - License Agreement              | 500.00                  | 500.00            | 500.00               |
| Total 8400 · Other Income                   | 652.00                  | 500.00            | 500.00               |
| 8500 · Charges for Services                 |                         |                   |                      |
| 8510 · Lot Mowing Program Fees              | 0.00                    | 1,000.00          | 2,000.00             |
| 8520 · Copies, FAX & Phone Usage            | 21.00                   | 21.00             | 25.00                |
| 8530 · Newsletter Copy Fee                  | 230.86                  | 250.00            | 250.00               |
| 8540 · Newsletter Postage Fee               | 372.00                  | 350.00            | 350.00               |
| 8550 · Re-Plat & Variances                  | 3,200.00                | 874.00            | 1,050.00             |
| Total 8500 · Charges for Services           | 3,823.86                | 2,495.00          | 3,675.00             |
| 8600 · Public Safety                        |                         |                   |                      |
| 8610 · Child Safety Fund                    | 801.96                  | 700.00            | 700.00               |
| 8620 · OPIOD Abatement Fund                 | 19.51                   | 100.00            | 100.00               |
| Total 8600 · Public Safety                  | 821.47                  | 800.00            | 800.00               |
| 8900 · Investment Income                    |                         |                   |                      |
| 8910 · Interest Income                      | 25,732.26               | 16,000.00         | 19,000.00            |
| Total 8900 · Investment Income              | 25,732.26               | 16,000.00         | 19,000.00            |
| Total 8000 · General Fund Revenue           | 419,933.89              | 377,080.00        | 412,486.00           |
| Total Income                                | 419,933.89              | 377,080.00        | 412,486.00           |
| Gross Profit                                | 419,933.89              | 377,080.00        | 412,486.00           |
| Expense                                     |                         |                   |                      |
| 60000 · EXPENSES - GENERAL FUND             |                         |                   |                      |
| 61100 · Personnel Services                  |                         |                   |                      |

|                                                      |                   |                   |                   |
|------------------------------------------------------|-------------------|-------------------|-------------------|
| 61108 · Stipend                                      | 2,400.00          | 2,400.00          | 4,000.00          |
| 61101 · Aministrative Services                       | 37,416.71         | 40,834.00         | 55,000.00         |
| 61102 · Secretary Salary                             | 46,600.00         | 46,892.00         | 56,272.00         |
| 61103 · Acccounting / Utility Coord.                 | 25,115.90         | 44,867.00         | 53,837.00         |
| 61104 · Building Permit Officer                      | 12,600.00         | 12,600.00         | 15,120.00         |
| 61105 · Temporary Employee                           | 3,910.00          | 2,386.00          | 2,862.00          |
| 61110 · Payroll Taxes / FICA                         | 9,795.27          | 11,922.00         | 14,312.00         |
| 61111 · Texas Workforce Commission                   | 633.49            | 684.00            | 700.00            |
| 61112 · Direct Deposit Fees                          | 179.61            | 84.00             | 100.00            |
| 61114 · Texas Municipal Retirment Cont.              | 9,193.40          | 14,200.00         | 17,000.00         |
| <b>Total 61100 · Personnel Services</b>              | <b>147,844.38</b> | <b>176,869.00</b> | <b>219,203.00</b> |
| <b>61200 · Administrative &amp; Office</b>           |                   |                   |                   |
| 61215 · Misc. Expense                                | 200.00            |                   |                   |
| 61201 · Miscellaneous Office Supplies                | 1,463.69          | 2,208.00          | 2,650.00          |
| 61202 · Equipment replacement                        | 10,776.68         | 12,250.00         | 13,300.00         |
| 61203 · Newsletter Copy Charge                       | 195.77            | 334.00            | 400.00            |
| 61204 · Newsletter Postage                           | 470.00            | 542.00            | 650.00            |
| 61205 · Printing, Binding, Reproduction              | 150.00            | 876.00            | 1,050.00          |
| 61206 · Software                                     | 2,248.26          | 10,666.00         | 13,000.00         |
| 61207 · Postage                                      | 328.43            | 708.00            | 850.00            |
| 61208 · Public Notice Publication                    | 156.00            | 1,750.00          | 2,100.00          |
| 61209 · Variances & Re-plats                         | 832.00            | 834.00            | 1,000.00          |
| 61210 · Travel Reimbursement                         | 0.00              | 458.00            | 550.00            |
| 61211 · Schools & Training                           | 3,055.00          | 5,416.00          | 6,500.00          |
| 61212 · Recognition & Awards                         | 0.00              | 208.00            | 250.00            |
| 61213 · Food & Beverage                              | 0.00              | 208.00            | 250.00            |
| 61214 · Bank Fees                                    | 0.00              | 126.00            | 150.00            |
| <b>Total 61200 · Administrative &amp; Office</b>     | <b>19,875.83</b>  | <b>36,584.00</b>  | <b>42,700.00</b>  |
| <b>61300 · Street Maintenance &amp; Repair</b>       |                   |                   |                   |
| 61301 · Contract Repair                              | 0.00              | 4,376.00          | 5,250.00          |
| 61302 · Material & Supplies                          | 0.00              | 5,250.00          | 6,300.00          |
| <b>Total 61300 · Street Maintenance &amp; Repair</b> | <b>0.00</b>       | <b>9,626.00</b>   | <b>11,550.00</b>  |
| <b>61400 · Maintenance &amp; Repair</b>              |                   |                   |                   |
| 61401 · Equipment Repair & Maintenance               | 339.00            | 437.00            | 525.00            |
| 61402 · Buildings / Infastructure                    | 2,201.65          | 5,687.00          | 6,825.00          |
| <b>Total 61400 · Maintenance &amp; Repair</b>        | <b>2,540.65</b>   | <b>6,124.00</b>   | <b>7,350.00</b>   |
| <b>61500 · Professional Services</b>                 |                   |                   |                   |
| 61501 · Judge Expenses                               | 1,000.00          | 1,000.00          | 1,200.00          |
| 61502 · Accountants Fees-Audit                       | 9,040.00          | 8,334.00          | 10,400.00         |
| 61503 · Attorneys Fees                               | 2,102.50          | 4,376.00          | 5,250.00          |
| 61504 · Ordinance Codification                       | 3,920.00          | 3,500.00          | 4,200.00          |
| 61505 · Burnet County Tax Appraisal Fee              | 3,436.62          | 3,334.00          | 4,000.00          |
| 61506 · I / T Support                                | 3,492.00          | 3,666.00          | 4,400.00          |
| 61508 · Burnet Co Election Fee                       | 75.00             | 3,958.00          | 4,750.00          |
| 61509 · Consultant Fees                              | 0.00              | 1,750.00          | 2,100.00          |
| 61510 · Website Hosting                              | 4,015.00          | 1,276.00          | 1,450.00          |

|                                              |                   |                   |                   |
|----------------------------------------------|-------------------|-------------------|-------------------|
| 61511 · Recruitment                          | 453.82            | 876.00            | 1,050.00          |
| <b>Total 61500 · Professional Services</b>   | <b>27,534.94</b>  | <b>32,070.00</b>  | <b>38,800.00</b>  |
| <b>61600 · Utilities</b>                     |                   |                   |                   |
| 61601 · Electric                             | 886.24            | 876.00            | 1,050.00          |
| 61605 · Communications                       | 5,111.79          | 5,250.00          | 6,300.00          |
| <b>Total 61600 · Utilities</b>               | <b>5,998.03</b>   | <b>6,126.00</b>   | <b>7,350.00</b>   |
| <b>61700 · Services &amp; Charges</b>        |                   |                   |                   |
| 61701 · Janitorial Service                   | 116.32            | 542.00            | 650.00            |
| 61702 · Inspection Fees                      | 6,100.00          | 4,376.00          | 5,250.00          |
| 61705 · Contract Mowing                      | 0.00              | 876.00            | 1,050.00          |
| 61706 · Landscaping                          | 50.00             | 1,750.00          | 2,100.00          |
| 61708 · Buoy Maintenance                     | 4,485.53          | 6,666.00          | 8,000.00          |
| 61709 · Lot Mowing Program Expense           | 0.00              | 1,666.00          | 2,000.00          |
| 61710 · Insurance                            | 4,644.22          | 4,800.00          | 4,800.00          |
| 61711 · Notary Public Cert.                  | 350.46            | 375.00            | 375.00            |
| <b>Total 61700 · Services &amp; Charges</b>  | <b>15,746.53</b>  | <b>21,051.00</b>  | <b>24,225.00</b>  |
| <b>61800 · Membership Fees / Dues</b>        |                   |                   |                   |
| 61804 · CAMPO                                | 350.00            | 350.00            | 350.00            |
| 61801 · Capcog                               | 50.00             | 50.00             | 50.00             |
| 61803 · Texas Municipal League               | 651.00            | 600.00            | 600.00            |
| 61805 · Texas Municipal Clerks Assoc         | 175.00            | 150.00            | 150.00            |
| <b>Total 61800 · Membership Fees / Dues</b>  | <b>1,226.00</b>   | <b>1,150.00</b>   | <b>1,150.00</b>   |
| <b>61900 · Public Safety</b>                 |                   |                   |                   |
| 61901 · Security Camera                      | 1,474.99          | 834.00            | 1,000.00          |
| 61902 · Granite Shoals VFD                   | 87,550.00         | 87,550.00         | 87,550.00         |
| 61903 · Marble Falls EMS                     | 11,611.00         | 11,613.00         | 13,935.00         |
| 61904 · Emergency Response Supplies          | 0.00              | 416.00            | 500.00            |
| 61905 · Emergency Management Program         | 0.00              | 4,168.00          | 5,000.00          |
| <b>Total 61900 · Public Safety</b>           | <b>100,635.99</b> | <b>104,581.00</b> | <b>107,985.00</b> |
| <b>62900 · Capital Improvement</b>           |                   |                   |                   |
| 62901 · Community Center Technology          | 5,135.00          | 5,135.00          | 5,135.00          |
| <b>Total 62900 · Capital Improvement</b>     | <b>5,135.00</b>   | <b>5,135.00</b>   | <b>5,135.00</b>   |
| <b>Total 60000 · EXPENSES - GENERAL FUND</b> | <b>326,537.35</b> | <b>399,316.00</b> | <b>465,448.00</b> |
| <b>Total Expense</b>                         | <b>326,537.35</b> | <b>399,316.00</b> | <b>465,448.00</b> |
| <b>Net Ordinary Income</b>                   | <b>93,396.54</b>  | <b>-22,236.00</b> | <b>-52,962.00</b> |
| <b>Other Income/Expense</b>                  |                   |                   |                   |
| <b>Other Income</b>                          |                   |                   |                   |
| <b>76000 · Interfund Transfers</b>           |                   |                   |                   |
| <b>76010 · Transfers In</b>                  |                   |                   |                   |
| 76010.2 · Transfer In - HHWS Fund            | 0.00              | 62,000.00         | 62,000.00         |
| 76010.3 · Transfer In - HHSW Fund            | 0.00              | 15,000.00         | 15,000.00         |
| <b>Total 76010 · Transfers In</b>            | <b>0.00</b>       | <b>77,000.00</b>  | <b>77,000.00</b>  |
| <b>Total 76000 · Interfund Transfers</b>     | <b>0.00</b>       | <b>77,000.00</b>  | <b>77,000.00</b>  |
| <b>Total Other Income</b>                    | <b>0.00</b>       | <b>77,000.00</b>  | <b>77,000.00</b>  |
| <b>Other Expense</b>                         |                   |                   |                   |
| <b>76001 · Interfund Transfers.</b>          |                   |                   |                   |

|                                    |                  |                   |                   |
|------------------------------------|------------------|-------------------|-------------------|
| 76020.6 · Transfer Out to Water    | 100,000.00       | 100,000.00        | 100,000.00        |
| Total 76001 · Interfund Transfers. | 100,000.00       | 100,000.00        | 100,000.00        |
| Total Other Expense                | 100,000.00       | 100,000.00        | 100,000.00        |
| Net Other Income                   | -100,000.00      | -23,000.00        | -23,000.00        |
| Net Income                         | <b>-6,603.46</b> | <b>-45,236.00</b> | <b>-75,962.00</b> |

**Water Fund**  
**Profit & Loss Budget Performance**  
 October 2023 through July 2024

10:18 AM  
 08/14/2024  
 Accrual Basis

|                                                | <b>Oct '23 - Jul 24</b> | <b>YTD Budget</b> | <b>Annual Budget</b> |
|------------------------------------------------|-------------------------|-------------------|----------------------|
| <b>Ordinary Income/Expense</b>                 |                         |                   |                      |
| <b>Income</b>                                  |                         |                   |                      |
| 9000 · HHWater System Revenue                  |                         |                   |                      |
| 9200 · Charges for Services                    |                         |                   |                      |
| 9210 · Water Sales                             | 208,452.57              | 229,166.00        | 275,000.00           |
| 9220 · Tap Fees                                | 4,500.00                | 7,500.00          | 9,000.00             |
| <b>Total 9200 · Charges for Services</b>       | <b>212,952.57</b>       | <b>236,666.00</b> | <b>284,000.00</b>    |
| 9230 · HHWS Miscellaneous Income               |                         |                   |                      |
| 9231 · Miscellaneous Income                    | 35.00                   | 166.00            | 200.00               |
| <b>Total 9230 · HHWS Miscellaneous Income</b>  | <b>35.00</b>            | <b>166.00</b>     | <b>200.00</b>        |
| 9250 · Investment Income                       |                         |                   |                      |
| 9251 · Interest Income                         | 13,049.58               | 10,000.00         | 11,500.00            |
| <b>Total 9250 · Investment Income</b>          | <b>13,049.58</b>        | <b>10,000.00</b>  | <b>11,500.00</b>     |
| <b>Total 9000 · HHWater System Revenue</b>     | <b>226,037.15</b>       | <b>246,832.00</b> | <b>295,700.00</b>    |
| <b>Total Income</b>                            | <b>226,037.15</b>       | <b>246,832.00</b> | <b>295,700.00</b>    |
| <b>Expense</b>                                 |                         |                   |                      |
| 62000 · EXPENSES-WATER SYSTEM FUND             |                         |                   |                      |
| 62150 · 2016 Bond Series Expenses              |                         |                   |                      |
| 62151 · 2016 Series Bond Interest              | 4,129.25                | 4,150.00          | 8,300.00             |
| 62152 · 2016 Bond Series Principal             | 0.00                    | 0.00              | 100,000.00           |
| <b>Total 62150 · 2016 Bond Series Expenses</b> | <b>4,129.25</b>         | <b>4,150.00</b>   | <b>108,300.00</b>    |
| 62200 · Administrative / Office                |                         |                   |                      |
| 62211 · Schools & Training                     | 319.00                  | 800.00            | 1,000.00             |
| 62201 · Office Supplies                        | 445.90                  | 2,084.00          | 2,500.00             |
| 62206 · Software                               | 2,111.50                | 5,418.00          | 6,500.00             |
| 62207 · Postage                                | 2,670.18                | 3,334.00          | 4,000.00             |
| 62208 · Public Notice Publication              | 0.00                    | 166.00            | 200.00               |
| 62210 · Travel Reimbursement                   | 0.00                    | 271.00            | 325.00               |
| 62212 · Bank Fees                              | 5.00                    | 166.00            | 200.00               |
| 62213 · Food & Beverage                        | 0.00                    | 437.00            | 525.00               |
| <b>Total 62200 · Administrative / Office</b>   | <b>5,551.58</b>         | <b>12,676.00</b>  | <b>15,250.00</b>     |
| 62350 · Chemicals                              |                         |                   |                      |
| 62351 · Misc. Chemicals                        | 2,619.89                | 3,166.00          | 3,600.00             |
| <b>Total 62350 · Chemicals</b>                 | <b>2,619.89</b>         | <b>3,166.00</b>   | <b>3,600.00</b>      |
| 62400 · Maintenance & Repairs                  |                         |                   |                      |
| 62402 · Repairs & Service Work                 | 8,517.50                | 8,750.00          | 10,500.00            |
| 62403 · Buildings / Infrastructure             | 3,774.01                | 4,166.00          | 5,000.00             |
| 62405 · Material-pipe,pumps,meters             | 11,077.56               | 12,826.00         | 15,550.00            |
| 62407 · Generator Maint and Repairs            | 1,770.72                | 6,666.00          | 8,000.00             |
| <b>Total 62400 · Maintenance &amp; Repairs</b> | <b>25,139.79</b>        | <b>32,408.00</b>  | <b>39,050.00</b>     |
| 62500 · Professional Services                  |                         |                   |                      |



|                                                 |                    |                    |                    |
|-------------------------------------------------|--------------------|--------------------|--------------------|
| 62502 · Accounting/Audit Fees                   | 4,860.00           | 4,376.00           | 5,250.00           |
| 62503 · Attorneys Fees                          | 725.00             | 876.00             | 1,050.00           |
| 62511 · Engineering Fees                        | 0.00               | 876.00             | 1,050.00           |
| 62512 · Lab Fees                                | 1,684.00           | 3,500.00           | 4,200.00           |
| 62513 · Contract Operator                       | 25,000.00          | 29,170.00          | 35,000.00          |
| <b>Total 62500 · Professional Services</b>      | <b>32,269.00</b>   | <b>38,798.00</b>   | <b>46,550.00</b>   |
| 62600 · Utilities                               |                    |                    |                    |
| 62601 · Electric                                | 4,475.91           | 6,250.00           | 7,500.00           |
| 62604 · Telephone                               | 419.40             | 834.00             | 1,000.00           |
| 62605 · Answering Service                       | 111.91             | 0.00               | 0.00               |
| <b>Total 62600 · Utilities</b>                  | <b>5,007.22</b>    | <b>7,084.00</b>    | <b>8,500.00</b>    |
| 62700 · Services & Charges                      |                    |                    |                    |
| 62705 · Contract Mowing Expense                 | 0.00               | 1,334.00           | 1,600.00           |
| 62712 · Tap Installation                        | 1,100.00           | 2,500.00           | 3,000.00           |
| 62713 · Storage Facilities                      | 515.00             | 4,000.00           | 4,000.00           |
| 62714 · Johnston East Well Water Usage          | 60.64              | 500.00             | 500.00             |
| 62715 · TCEQ                                    | 960.40             | 1,050.00           | 1,050.00           |
| <b>Total 62700 · Services &amp; Charges</b>     | <b>2,636.04</b>    | <b>9,384.00</b>    | <b>10,150.00</b>   |
| 62800 · Membership Fees/Dues                    |                    |                    |                    |
| 62807 · AWWA Membership                         | 0.00               | 400.00             | 400.00             |
| 62806 · TRWA Membership                         | 0.00               | 550.00             | 550.00             |
| <b>Total 62800 · Membership Fees/Dues</b>       | <b>0.00</b>        | <b>950.00</b>      | <b>950.00</b>      |
| 62900 · Capital Projects                        |                    |                    |                    |
| 62901 · Water Tank Project                      | 349,183.90         | 400,000.00         | 420,000.00         |
| <b>Total 62900 · Capital Projects</b>           | <b>349,183.90</b>  | <b>400,000.00</b>  | <b>420,000.00</b>  |
| <b>Total 62000 · EXPENSES-WATER SYSTEM FUND</b> | <b>426,536.67</b>  | <b>508,616.00</b>  | <b>652,350.00</b>  |
| <b>Total Expense</b>                            | <b>426,536.67</b>  | <b>508,616.00</b>  | <b>652,350.00</b>  |
| <b>Net Ordinary Income</b>                      | <b>-200,499.52</b> | <b>-261,784.00</b> | <b>-356,650.00</b> |
| <b>Other Income/Expense</b>                     |                    |                    |                    |
| Other Income                                    |                    |                    |                    |
| 76000 · Interfund Transfers.                    |                    |                    |                    |
| 76010 · Transfers In                            |                    |                    |                    |
| 76010.1 · Transfer In - General Fund            | 100,000.00         | 100,000.00         | 100,000.00         |
| <b>Total 76010 · Transfers In</b>               | <b>100,000.00</b>  | <b>100,000.00</b>  | <b>100,000.00</b>  |
| <b>Total 76000 · Interfund Transfers.</b>       | <b>100,000.00</b>  | <b>100,000.00</b>  | <b>100,000.00</b>  |
| <b>Total Other Income</b>                       | <b>100,000.00</b>  | <b>100,000.00</b>  | <b>100,000.00</b>  |
| Other Expense                                   |                    |                    |                    |
| 76001 · Interfund Transfers                     |                    |                    |                    |
| 76020 · Transfers Out                           |                    |                    |                    |
| 76020.1 · Transfer Out to General Fund          | 0.00               | 62,000.00          | 62,000.00          |
| <b>Total 76020 · Transfers Out</b>              | <b>0.00</b>        | <b>62,000.00</b>   | <b>62,000.00</b>   |
| <b>Total 76001 · Interfund Transfers</b>        | <b>0.00</b>        | <b>62,000.00</b>   | <b>62,000.00</b>   |
| <b>Total Other Expense</b>                      | <b>0.00</b>        | <b>62,000.00</b>   | <b>62,000.00</b>   |
| <b>Net Other Income</b>                         | <b>100,000.00</b>  | <b>38,000.00</b>   | <b>38,000.00</b>   |
| <b>Net Income</b>                               | <b>-100,499.52</b> | <b>-223,784.00</b> | <b>-318,650.00</b> |

**Solid Waste**  
**Profit & Loss Budget Performance**  
 October 2023 through July 2024

10:20 AM  
 08/14/2024  
 Accrual Basis

|                                                  | Oct '23 - Jul 24 | YTD Budget        | Annual Budget     |
|--------------------------------------------------|------------------|-------------------|-------------------|
| <b>Ordinary Income/Expense</b>                   |                  |                   |                   |
| <b>Income</b>                                    |                  |                   |                   |
| 9500 · Solid Waste Revenue                       |                  |                   |                   |
| 9600 · Charges For Services                      |                  |                   |                   |
| 9610 · SW Residential Collection                 | 95,319.47        | 104,166.00        | 125,000.00        |
| <b>Total 9600 · Charges For Services</b>         | <b>95,319.47</b> | <b>104,166.00</b> | <b>125,000.00</b> |
| 9650 · Franchise Fees                            |                  |                   |                   |
| 9651 · Waste Services Franchise Fee              | 3,251.00         | 4,290.00          | 5,150.00          |
| <b>Total 9650 · Franchise Fees</b>               | <b>3,251.00</b>  | <b>4,290.00</b>   | <b>5,150.00</b>   |
| 9800 · Investment Income                         |                  |                   |                   |
| 9801 · Interest Income                           | 59.81            | 42.00             | 50.00             |
| <b>Total 9800 · Investment Income</b>            | <b>59.81</b>     | <b>42.00</b>      | <b>50.00</b>      |
| <b>Total 9500 · Solid Waste Revenue</b>          | <b>98,630.28</b> | <b>108,498.00</b> | <b>130,200.00</b> |
| <b>Total Income</b>                              | <b>98,630.28</b> | <b>108,498.00</b> | <b>130,200.00</b> |
| <b>Expense</b>                                   |                  |                   |                   |
| 63000 · EXPENSES - SOLID WASTE FUND              |                  |                   |                   |
| 63500 · Professional Services                    |                  |                   |                   |
| 63513 · Waste Contractor Costs                   | 81,099.98        | 82,500.00         | 99,000.00         |
| 63514 · Household Haz Waste Program              | 0.00             | 1,666.00          | 2,000.00          |
| 63515 · Haz Waste Spill Response Fund            | 0.00             | 1,666.00          | 2,000.00          |
| 63516 · Bulk Trash Pick-UP                       | 0.00             | 2,084.00          | 2,500.00          |
| 63517 · Document Shredding                       | 110.00           | 750.00            | 750.00            |
| <b>Total 63500 · Professional Services</b>       | <b>81,209.98</b> | <b>88,666.00</b>  | <b>106,250.00</b> |
| <b>Total 63000 · EXPENSES - SOLID WASTE FUND</b> | <b>81,209.98</b> | <b>88,666.00</b>  | <b>106,250.00</b> |
| <b>Total Expense</b>                             | <b>81,209.98</b> | <b>88,666.00</b>  | <b>106,250.00</b> |
| <b>Net Ordinary Income</b>                       | <b>17,420.30</b> | <b>19,832.00</b>  | <b>23,950.00</b>  |
| <b>Other Income/Expense</b>                      |                  |                   |                   |
| <b>Other Expense</b>                             |                  |                   |                   |
| 76001 · Interfund Transfers                      |                  |                   |                   |
| 76020 · Transfers Out                            |                  |                   |                   |
| 76020.1 · Transfer Out to General Fund           | 0.00             | 0.00              | 15,000.00         |
| <b>Total 76020 · Transfers Out</b>               | <b>0.00</b>      | <b>0.00</b>       | <b>15,000.00</b>  |
| <b>Total 76001 · Interfund Transfers</b>         | <b>0.00</b>      | <b>0.00</b>       | <b>15,000.00</b>  |
| <b>Total Other Expense</b>                       | <b>0.00</b>      | <b>0.00</b>       | <b>15,000.00</b>  |
| <b>Net Other Income</b>                          | <b>0.00</b>      | <b>0.00</b>       | <b>-15,000.00</b> |
| <b>Net Income</b>                                | <b>17,420.30</b> | <b>19,832.00</b>  | <b>8,950.00</b>   |

# OFFICIAL BALLOT

## Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 11 – 14 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees. The names of the candidates for each Place on the Board of Trustees are listed in alphabetical order on this ballot.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2024. Ballots received after September 30, 2024, cannot be counted. **The ballot must be properly signed, and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**



**PLACE 11**

- ☐ **Randy Criswell.** (Incumbent) Randy Criswell is currently the City Manager of Wolfforth (Region 3), a position he's held since 2022. He has served on the TML Risk Pool Board of Trustees since 2015 and as Chair of the Board from 2020 to 2022. He has been in public service since 1994, having served the City of Canyon in three administrative roles including City Manager, the City of Mineral Wells as City Manager, and his current position. Mr. Criswell has a Bachelor of Science Degree from Texas Tech University in Engineering Technology and is a Certified Public Manager. He is a member of TCMA and a past member of the TCMA Board of Directors. He and his wife Janie have three grown children, and he enjoys golf, his Harley Davidson motorcycle, and spending time with Janie.
- ☐ **Robert S. Davis.** Robert Davis serves as the City Attorney for the City of Bullard (Region 15). He is a Senior Partner at Flowers Davis PLLC in Tyler and oversees the Business and Commercial Litigation, Insurance Defense, Defense of Governmental Entities, Employment Law, and Medical Liability Sections of the law firm. Mr. Davis has extensive experience in representing governmental entities and government officials in all types of litigation. He also has extensive experience in litigation for major insurance carriers and drafting coverage opinions for insurance carriers. Through the years, he has written many papers for and made numerous presentations to Texas Sheriff's Association, Texas Association of Counties, Texas Jail Association, and Texas Chief Deputies' Association.

**WRITE IN CANDIDATE:**

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PLACE 12

- ☐ **Cedric Davis, Sr.** Cedric Davis is the City Manager of the City of Mathis (Region 11). He joined the city's administration team on January 3, 2024, and has more than three decades of experience as a public servant. He served as the City Manager of Mathis for over four years, and is a former Chief of Police and Public Educator. He is a graduate of Law Enforcement Management Institute of Texas and the Advanced Military Academy of Texas. He has a Bachelor of Science degree in Criminal Justice Administration from Sam Houston State University. He is a licensed Master Peace Officer, Police Instructor, Investigator, and holds certifications in Public Management, Smart City Practitioner, and Public Finance Investment Officer. In 2008 he served as Mayor of Balch Springs.
- ☐ **Rocky Hawkins.** Rocky Hawkins is a Councilmember for the City of Gladewater (Region 15), and served as such for four years. He has also served on the Gladewater Lake Board for 10 years, as a Chamber of Commerce Volunteer, as a member of the "Friends of the Library" at the Lee-Bardwell Public Library in Gladewater, and on various boards and committees at First Baptist Church for 30 years. Mr. Hawkins began his career with a brief stint as a Parole Officer for Gregg County; later spent almost 15 years in the Hospitality/Restaurant Business; and finished his career with 30 years at Eastman Chemical Co. He holds an associate's degree in business management from Kilgore College and a B.S. degree in Criminal Justice from Sam Houston State University.
- ☐ **Allison Heyward.** (Incumbent) Allison Heyward has served as Councilmember for the City of Schertz (Region 7) since 2018. She also serves on the TML Board of Directors and is currently the TML President Elect. She previously served in 2022 on the TMLIRP Board as the TML Board representative. In January 2023, she was appointed to Place 12 on the TMLIRP Board to fill a vacancy. She holds a Bachelor's Degree in Accounting from Texas Southern University, and is a 2020 graduate of the Chamber Leadership Core Program. Mrs. Heyward is also a TML Leadership Fellow and a Certified Municipal Officer (CMO), having received the TMLI CMO (Certified Municipal Official Designation) Award of Excellence for maintaining the designation for 5 continuous years. She has also been recognized with the President's Award for being one of the top 2 highest earners of Continuing Education Units.
- ☐ **Rudy Zepeda.** Rudy Zepeda has served as the Finance Director for the City of Santa Fe (Region 14) since 2021. Before joining Santa Fe, Mr. Zepeda served eight years in Dayton, Texas, as Assistant City Manager and Finance Director. He holds a degree in Classics from the University of Arizona and certification in Certified Public Management from Stephen F. Austin University. While Finance Director in Santa Fe, the city earned the Government Finance Officers Association (GFOA) Budget Presentation Award and the Excellence in Financial Reporting award. This year, the city was recognized by the State Comptroller's Office with its Traditional Finances Star Award. Mr. Zepeda's career spans 30 years, with significant experience in both public and private sectors, including 14 years in local government.

**WRITE IN CANDIDATE:**

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**PLACE 13**

- ☐ **Harlan Jefferson.** (Incumbent) Deputy City Manager for the City of Burleson (Region 13). Mr. Jefferson has been in public service for 41 years, serving as a Risk Manager for the City of Denton early in his career and serving as Town Manager for Flower Mound and Prosper, Texas. Mr. Jefferson is an active member of the Texas City Management Association (TCMA), having served on its Board of Directors and is a Past President of the North Texas City Manager Association. He holds a Bachelor of Arts in Political Science and a Master of Public Administration from the University of North Texas. Additionally, he is an Adjunct Faculty member in the Master of Public Administration Program at the University of North Texas.
- ☐ **James Quin.** City Administrator for the City of Hutchins (Region 13) since March 2022. He served as City Administrator of Haslet for 8 years and City Manager for Richland Hills for 16 years. Mr. Quin earned a Bachelor of Science Education degree and a Master of Public Administration degree from Missouri State University. He is a member of the International City/County Management Association (ICMA) and maintains the ICMA Credentialed Manager (CM) designation. In April 2022, he was awarded the High Performance Leadership Academy Certificate issued by ICMA Professional Development Academy. Also, he is a full member of TCMA, and previously served on the HCA Medical City Alliance Hospital Board for 6 years.

**WRITE IN CANDIDATE:**

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**PLACE 14**

- ☐ **Mike Land** (Incumbent) City Manager for the City of Coppell (Region 13) since 2017, and Deputy City Manager from 2012-2017. Previously, he was Town Manager for Prosper, City Manager for Gainesville, and Executive Director for the Southwestern Diabetic Foundation. Mr. Land serves on the International City/County Management (ICMA) Board of Directors and is the 2024-25 ICMA President-Elect. Additionally, he serves on the Texas Women's Leadership Institute Advisory Board, the Texas A&M University's Development Industry Advisory Council, and the UTA MPA Advisory Board. He has also served as School Board Trustee for Gainesville Independent School District and as President of TCMA.

**WRITE IN CANDIDATE:**

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## **Certificate**

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness my hand, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name of Authorized Official

\_\_\_\_\_  
Printed Name of Political Entity





## OFFICIAL BALLOT

### Texas Municipal League (TML) Region 10 Director Election

This is the official ballot for the election of the Region 10 director of the TML Board of Directors. You received this ballot because you are the city's primary contact person with TML. Each TML member city is entitled to one vote, which vote must be cast by a majority vote of the city's governing body. Please record your city's choice by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate.

The officials listed on this ballot have been nominated to serve a two-year term on the TML Board of Directors. A brief biography for each candidate is included after the ballot.

Ballots must reach the TML office by 5:00 p.m. Central Time on October 3, 2024. Ballots received after this date cannot be counted. **The ballot must be properly signed and mailed to: Rachael Pitts, Texas Municipal League, 1821 Rutherford Lane, Suite 400, Austin, TX 78754, or scanned and emailed to [rpitts@tml.org](mailto:rpitts@tml.org). If the ballot is not signed, it will not be counted.**

#### Region 10 Director (select one)

☐

Dr. Christopher Harvey, Mayor, Manor

☐

Jimmy Jenkins, Councilmember, Smithville

☐

Na'Cole Thompson, Mayor Pro Tem, Leander

#### Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the city named below.

Witness my hand, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name of Authorized Official

\_\_\_\_\_  
Printed Name of City

## Region 10 Director Candidate Biographies (printed on both sides)



### **Dr. Christopher Harvey, Mayor, Manor**

I humbly submit this application for the Region 10 Regional Director position. I have lived in Region 10 all my life, being born and raised in Austin, now living in Manor. I am a graduate of Texas State University (Social Work), Concordia University at Austin (Master's in Education Administration), and the University of Mary Hardin-Baylor (Doctorate in Leadership in Education Administration). I am a leader in the field of Education. I am a man with Christian values and practices. I am a family man with a wife and three girls. My political affiliation is non-partisan. I value diversity, small business, and community. I believe that strong city leadership can change our country and the world. I have served my community on the Manor City Council since 2019. My colleagues in Region 10 will share that when I have had the floor, I didn't promote Manor, but the region.

My supporters in the Texas Legislature and US Congress will echo the sentiment. I am an advocate of regional planning. We've even embarked on a regional wastewater treatment plant and regional economic initiatives with Samsung, Tesla, Applied Materials, and the City of Austin. I have worked to build a relationship with Mayor Kirk Watson and we talk about regional employment, transportation needs (like US HWY 290, FM 973, and HWY 95). He is a supporter of regional planning. He called several Mayors to meet in Austin to answer the call of joining an association so that we can partner and build our area together. I shared this with my council and city staff. We believe in the work and made the financial and time commitments.



### **Jimmy Jenkins, Councilmember, Smithville**

I am retired from American Airlines and returned home to Smithville in 2018. I was born in Wichita Falls and have been a tradesman all my life. After retirement, I wanted to keep my mind and body active. I started attending council meetings and ran for and was elected in 2023. Our small city is at the edge of the growth that is hitting Bastrop County, and over the next two to three years it will be at our doors. As a Smithville councilmember, I have been very active in TML, CARTPO, the Bastrop County Public Health Taskforce, and other related activities for the city. Managing our land use, working with officials to protect our city's ability to govern, and managing the city's infrastructure are top priorities. I have the privilege to be appointed to the 2024 TML Policy Summit. Working to protect our cities' rights to govern and promoting good legislation with other TML members will be a privilege. I am

a firm believer that working together with other cities and towns we can improve the lives of our constituents and make our cities better by the exchange of ideas and being good listeners. If I am chosen to serve, I will work hard for Region 10. Listening to ideas from member cities, promoting each other, and promoting ideas that the members put forth to TML leadership will be job one. Texas is a great place to live, raise a family, and to be from. Let's keep it that way. Thank you in advance for your consideration.



## Region 10 Director Candidate Biographies (printed on both sides)



### **Na'Cole Thompson, Mayor Pro Tem, Leander**

Na'Cole Thompson's dedication to public service, combined with her extensive experience, education, and recommendation from TML Director Mayor Christine DeLisle, make her a strong candidate for the Texas Municipal League Region 10 director, where she aims to represent and advocate for her region's interests at the state level. Na'Cole's active membership with the Texas Association of Black City Council Members, is a further testament to her advocacy for inclusive governance. As a native Austinite and notable figure, Na'Cole has proven herself to be a versatile leader with deep connections in her community. Currently serving her second term on the Leander City Council and as the mayor pro tem, she continues to demonstrate her commitment to her constituents. Na'Cole's community involvement extends outside city limits as she serves on the Capital Area Council of Governments (CAPCOG) General Assembly, where she contributes to regional strategies that benefit a

wide range of communities. Additionally, Na'Cole serves as the board president of the Brushy Creek Regional Utility Authority, working closely with neighboring cities to ensure effective water resource management. On the Leander City Council, Na'Cole has been a proactive council liaison to the Leander Public Arts & Culture Commission, spearheading cultural enrichment through events such as the City's annual Juneteenth and Martin Luther King Jr. celebrations. Lastly, as a small business owner, Na'Cole brings a practical understanding of the challenges and opportunities facing local enterprises. Her educational background includes an MBA from Florida Metropolitan University and a bachelor's degree in communications from Baylor University, supplemented by her graduation from the Women's Entrepreneurship Certificate Program at Cornell University and the LBJ Women's Campaign School.