



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

**AGENDA – BOARD OF ALDERMAN MEETING**

**DATE:** Tuesday, August 6, 2024

**TIME:** 7:00 p.m.

**PLACE:** **Highland Haven Community Center**

**1. Open Meeting and Establish Quorum/Roll Call– Mayor**

|                             |                                  |                                 |
|-----------------------------|----------------------------------|---------------------------------|
| Mayor Pro Tem Terry Nuss    | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Alderperson Don Hagans      | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Alderperson Bruce Robertson | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Alderperson Lynn Smith      | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Alderperson Terry Smith     | <input type="checkbox"/> Present | <input type="checkbox"/> Absent |

**2. Pledge of Allegiance**

**3. Recognize Visitors**

**4. Announcements, Proclamations or Presentations**

**5. Public Comment**

*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**ACTION ITEMS**

**6. Consider Consent items:**

*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

- a. Meeting Minutes for July 16, 2024
- b. Sales Tax Report – July 2024
- c. Monthly Utility Report – July 2024

**7. Budget Presentation**

- 8. Public Hearings Regarding:** Ordinance #68 Establishing Water Rates and Fees Effective January 2025;  
 Ordinance #105 Establishing Solid Waste Rates and Fees Effective January 2025.  
 Ordinance #130 Adoption of City Budget for Fiscal Year 2024-2025.

- a. Discuss with Possible Action - Ordinance # 68 Establishing Water Rates and Fees Effective January 2025.
- b. Discuss with Possible Action - Ordinance # 105 Establishing Fee Schedule for Solid Waste Services Effective January 2025.

c. **Discuss with Possible Action** - Ordinance #130 Adoption of City Budget for Fiscal Year 2024-2025.

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|                              |                              |                                  |                                 |
|------------------------------|------------------------------|----------------------------------|---------------------------------|
| Mayor Pro Tem Terry Nuss     | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Don Hagans      | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Bruce Robertson | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Lynn Smith      | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Terry Smith     | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |

9. **Discuss with Possible Action** – Ratify the ad valorem total property tax revenue increase for 2024.

|                              |                              |                                  |                                 |
|------------------------------|------------------------------|----------------------------------|---------------------------------|
| Mayor Pro Tem Terry Nuss     | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Don Hagans      | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Bruce Robertson | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Lynn Smith      | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |
| Aldersperson Terry Smith     | <input type="checkbox"/> For | <input type="checkbox"/> Against | <input type="checkbox"/> Absent |

10. **Discuss with Possible Action** – City of Highland Haven FY 25 Holiday Schedule

11. **Discuss with Possible Action** – Appointment of Linda Enderlin as Planning & Zoning Chair.

**DISCUSSION / INFORMATION ITEMS**

12. **Discuss – Knight Law Firm rates**

13. Discuss / Review - Drought Contingency Plan.

14. Review Planning and Zoning Commission Recommendations to BOA

15. Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for September 12, at 6:00 pm.

16. Legislative Updates –

17. Traffic Control –

18. Aquatic Vegetation -

19. Drainage Issues –

20. Water Storage Tank Project Report

- a. Possible change orders
  - i. Weed barrier and gravel ground cover
  - ii. Storage shed rainwater runoff gutter system

21. Review Water System –

- a. Lead and Copper Rule Revisions
  - i. Service Line Inventory
    - 1. TCEQ Lead and Copper Rule Revisions
      - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
      - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- b. Maintenance and Operations Issues
  - i. HHPOA barn rental
- c. Emergency generator system
- d. Central Texas Groundwater Conservation District
  - i. Pumping Permit
  - ii. Drought Status – Stage 3
  - iii. 10% Mandatory Water Restrictions
  - iv. Monitoring Well

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22. Review Solid Waste Services –

**AUGUST 2024 MEETINGS:**

Budget Workshop meeting – Wednesday August 7, 2024, at 9:00 a.m. Highland Haven Community Center (If needed)

Special meeting – Monday August 12, 2024, at 9:00 a.m. Highland Haven City Hall (If needed)

Special meeting – Friday August 16, 2024, at 9:00 a.m. Highland Haven City Hall

Regular meeting – Tuesday August 20, 2024, at 7:00 p.m., Highland Haven Community Center

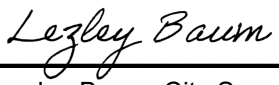
Adjournment.

Posted: August 1, 2024

**CERTIFICATION OF POSTING**

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT [WWW. HIGHLANDHAVENTX.COM](http://WWW.HIGHLANDHAVENTX.COM) ON AUGUST 1, 2024, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



  
\_\_\_\_\_  
Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).



**CITY OF HIGHLAND HAVEN**  
**510 Highland Drive, Suite A**  
**Highland Haven, Texas 78654-8278**  
**Telephone: 830-265-4366**

**MINUTES – BOARD OF ALDERMAN MEETING**

**DATE:** Tuesday, July 16, 2024

**TIME:** 7:00 p.m.

**PLACE:** Highland Haven Community Center

**1. Open Meeting and Establish Quorum/Roll Call– Mayor**

|                              |                                             |                                            |
|------------------------------|---------------------------------------------|--------------------------------------------|
| Mayor Pro Tem Terry Nuss     | <input type="checkbox"/> Present            | <input checked="" type="checkbox"/> Absent |
| Aldersperson Don Hagans      | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Aldersperson Bruce Robertson | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Aldersperson Lynn Smith      | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Aldersperson Terry Smith     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |

**Mayor Kelley opened the meeting at 7:00pm.**

**2. Pledge of Allegiance**

**Mayor Kelley led in the Pledge of Allegiance.**

**3. Recognize Visitors**

**Visitors Present – Jackie Garrow, Rick Hieb.**

**4. Announcements, Proclamations or Presentations**

**5. Public Comment**

*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**ACTION ITEMS**

**6. Consider Consent items:**

*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*

- a. Meeting Minutes for July 2, 2024
- b. June 2024 Financials
- c. June 2024 Utility Report

**Motion to approve consent items made by Don Hagans, seconded by Terry Smith.**

**Vote 2-0 Lynn Smith and Bruce Robertson abstained.**

**7. Discussion and /or Possible Action – Resolution # 361 – Adoption of Burnet County Hazard Mitigation Plan**

**Motion to approve Resolution # 361 - Adoption of Burnet County Hazard Mitigation Plan made by Terry Smith, seconded by Bruce Robertson.**

**Vote 4-0**

**DISCUSSION / INFORMATION ITEMS**

- 8. Discussion – Personnel
- 9. Discussion – FY 2025 Budget
- 10. Discuss / Review - Drought Contingency Plan.
- 11. Review Planning and Zoning Commission Recommendations to BOA

12. Review assignments for the Planning and Zoning Commission

- a. Comprehensive Plan Review
- b. Review of current Planning and Zoning assignments
- c. The next P&Z meeting is scheduled for July 11, 2024, at 6:00 pm.

13. Legislative Updates –

14. Traffic Control – Traffic Count Results

15. Aquatic Vegetation -

16. Drainage Issues –

17. Water Storage Tank Project Report

- a. Possible change orders
  - i. Water system controls
  - ii. Weed barrier and gravel ground cover
  - iii. Storage shed rainwater runoff gutter system

18. Review Water System –

- a. Lead and Copper Rule Revisions
  - i. Service Line Inventory
    - 1. TCEQ Lead and Copper Rule Revisions
      - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
      - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- b. Maintenance and Operations Issues
  - i. HHPOA barn rental
- c. Emergency generator system
- d. Central Texas Groundwater Conservation District
  - i. Pumping Permit
  - ii. Drought Status – Stage 3
  - iii. 10% Mandatory Water Restrictions
  - iv. Monitoring Well

19. Review Solid Waste Services –

20. Mayor's Report

- a. Budget Workshop August 7 or 8 2024.

21. Aldermen Comments

Next regular meeting – Tuesday August 6, 2024, at 7:00 p.m., Highland Haven Community Center  
Adjournment.

**Motion to adjourn made by Terry Smith, seconded by Lynn Smith.**

**Vote 4-0**

**The meeting adjourned at 8:00 pm.**

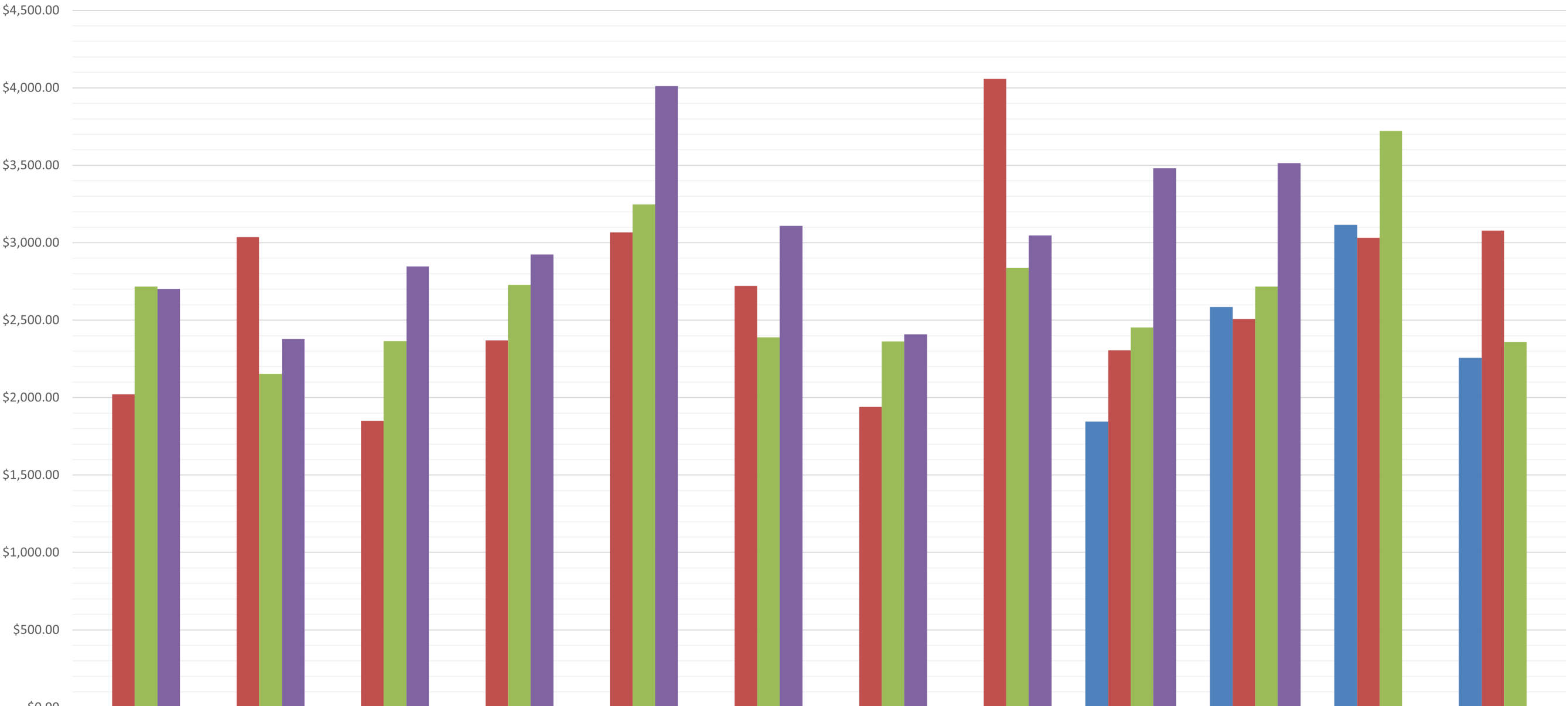
\_\_\_\_\_  
Olan Kelley, Mayor

\_\_\_\_\_  
Lezley Baum, City Secretary



City of Highland Haven Sales Tax

2021 2022 2023 2024



|      |            |            |            |            |            |            |            |            |            |            |            |            |
|------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 2021 |            |            |            |            |            |            |            |            | \$1,844.82 | \$2,584.64 | \$3,115.81 | \$2,256.74 |
| 2022 | \$2,020.88 | \$3,036.41 | \$1,848.93 | \$2,369.89 | \$3,067.90 | \$2,721.37 | \$1,939.03 | \$4,057.71 | \$2,305.26 | \$2,508.50 | \$3,031.97 | \$3,078.37 |
| 2023 | \$2,715.96 | \$2,153.70 | \$2,364.18 | \$2,728.03 | \$3,246.73 | \$2,388.05 | \$2,361.84 | \$2,838.98 | \$2,453.38 | \$2,716.50 | \$3,720.53 | \$2,357.56 |
| 2024 | \$2,701.28 | \$2,377.70 | \$2,847.22 | \$2,924.52 | \$4,011.63 | \$3,108.80 | \$2,409.33 | \$3,047.22 | \$3,481.26 | \$3,514.60 |            |            |

# City of Highland Haven Utility Report Calendar Year 2024

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## Collections:

| Total Utility System | # of CC & eCheck | Percent of Payments | CC & eCheck Amt | # of ACH | Percent of Payments | ACH AMT  | # of Cash / Check | Percent of Payments | Cash/Ck Amt | # of Payments | Amount Collected |
|----------------------|------------------|---------------------|-----------------|----------|---------------------|----------|-------------------|---------------------|-------------|---------------|------------------|
| January-24           | 103              | 26%                 | \$ 7,792        | 128      | 32%                 | \$ 8,813 | 171               | 43%                 | \$ 19,262   | 402           | \$ 35,866        |
| February-24          | 95               | 27%                 | \$ 6,777        | 129      | 36%                 | \$ 9,333 | 132               | 37%                 | \$ 11,571   | 356           | \$ 27,681        |
| March-24             | 105              | 28%                 | \$ 8,463        | 130      | 34%                 | \$ 9,122 | 146               | 38%                 | \$ 15,833   | 381           | \$ 33,418        |
| April-24             | 105              | 27%                 | \$ 7,906        | 131      | 34%                 | \$ 9,627 | 146               | 38%                 | \$ 14,305   | 382           | \$ 31,838        |
| May-24               | 100              | 26%                 | \$ 7,582        | 130      | 34%                 | \$ 9,414 | 155               | 40%                 | \$ 16,187   | 385           | \$ 33,183        |
| June-24              | 107              | 28%                 | \$ 8,009        | 131      | 34%                 | \$ 9,450 | 147               | 38%                 | \$ 15,455   | 385           | \$ 32,915        |
| July-24              | 112              | 29%                 | \$ 8,929        | 129      | 34%                 | \$ 9,775 | 140               | 37%                 | \$ 16,908   | 381           | \$ 35,612        |
| August-24            |                  | #DIV/0!             |                 |          | #DIV/0!             |          | 0                 | #DIV/0!             | \$ -        |               |                  |
| September-24         |                  | #DIV/0!             |                 |          | #DIV/0!             |          | 0                 | #DIV/0!             | \$ -        |               |                  |
| October-24           |                  | #DIV/0!             |                 |          | #DIV/0!             |          | 0                 | #DIV/0!             | \$ -        |               |                  |
| November-24          |                  | #DIV/0!             |                 |          | #DIV/0!             |          | 0                 | #DIV/0!             | \$ -        |               |                  |
| December-24          |                  | #DIV/0!             |                 |          | #DIV/0!             |          | 0                 | #DIV/0!             | \$ -        |               |                  |
| CAL YR 2024          | 727              | 27%                 | 55,458          | 908      | 34%                 | 65,534   | 1037              | 39%                 | \$ 109,521  | 2,672         | 230,513          |

## Billing:

| Total Utility System | # of Water Customers | # of Trash Customers | Total # Billed | # of Electronic Billing | Percent of Electronic Billing | # of Gallons Billed | Water Billed | Trash Billed | Total Billing |
|----------------------|----------------------|----------------------|----------------|-------------------------|-------------------------------|---------------------|--------------|--------------|---------------|
| January-24           | 409                  | 353                  | 441            | 81                      | 18%                           | 901,000             | \$ 18,645    | \$ 10,597    | \$ 29,242     |
| February-24          | 409                  | 351                  | 441            | 82                      | 19%                           | 1,017,600           | \$ 19,599    | \$ 10,547    | \$ 30,147     |
| March-24             | 408                  | 352                  | 443            | 83                      | 19%                           | 1,032,900           | \$ 19,352    | \$ 10,576    | \$ 29,928     |
| April-24             | 410                  | 353                  | 442            | 84                      | 19%                           | 1,198,400           | \$ 20,435    | \$ 10,605    | \$ 31,040     |
| May-24               | 410                  | 352                  | 442            | 84                      | 19%                           | 967,700             | \$ 19,411    | \$ 10,576    | \$ 29,988     |
| June-24              | 410                  | 352                  | 443            | 85                      | 19%                           | 1,605,600           | \$ 22,737    | \$ 10,576    | \$ 33,313     |
| July-24              | 410                  | 353                  | 442            | 88                      | 20%                           | 2,097,400           | \$ 26,062    | \$ 10,629    | \$ 36,691     |
| August-24            |                      |                      |                |                         | #DIV/0!                       |                     |              |              | \$ -          |
| September-24         |                      |                      |                |                         | #DIV/0!                       |                     |              |              | \$ -          |
| October-24           |                      |                      |                |                         | #DIV/0!                       |                     |              |              | \$ -          |
| November-24          |                      |                      |                |                         | #DIV/0!                       |                     |              |              | \$ -          |
| December-24          |                      |                      |                |                         | #DIV/0!                       |                     |              |              | \$ -          |
| CAL YR 2024          | 2,866                | 2,466                | 3,094          | 587                     | 19%                           | 8,820,600           | \$ 146,241   | \$ 74,107    | 220,348       |

TCEQ Permit: 665 water taps

# City of Highland Haven Utility Report Calendar Year 2024

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| Highland Haven | # of Water Customers | # of Trash Customers | Total # Billed | # of Gallons Billed | Water Billed | Trash Billed | Total Billing |
|----------------|----------------------|----------------------|----------------|---------------------|--------------|--------------|---------------|
| January-24     | 314                  | 277                  | 336            | 654,900             | \$ 13,751    | \$ 8,316     | \$ 22,067     |
| February-24    | 314                  | 276                  | 336            | 657,600             | \$ 13,764    | \$ 8,294     | \$ 22,059     |
| March-24       | 313                  | 277                  | 336            | 695,300             | \$ 13,625    | \$ 8,312     | \$ 21,937     |
| April-24       | 314                  | 277                  | 336            | 801,400             | \$ 14,252    | \$ 8,312     | \$ 22,564     |
| May-24         | 314                  | 277                  | 336            | 660,000             | \$ 13,775    | \$ 8,312     | \$ 22,087     |
| June-24        | 314                  | 276                  | 337            | 1,021,100           | \$ 15,034    | \$ 8,283     | \$ 23,317     |
| July-24        | 314                  | 276                  | 335            | 1,347,300           | \$ 16,983    | \$ 8,294     | \$ 25,277     |
| August-24      |                      |                      |                |                     |              |              | \$ -          |
| September-24   |                      |                      |                |                     |              |              | \$ -          |
| October-24     |                      |                      |                |                     |              |              | \$ -          |
| November-24    |                      |                      |                |                     |              |              | \$ -          |
| December-24    |                      |                      |                |                     |              |              | \$ -          |
| CAL YR 2024    | 2,197                | 1,936                | 2,352          | 5,837,600           | \$ 101,185   | \$ 58,122    | \$ 159,307    |

| Shady Acres Rte 3 | # of Water Customers | # of Trash Customers | Total # Billed | # of Gallons Billed | Water Billed | Trash Billed | Total Billing |
|-------------------|----------------------|----------------------|----------------|---------------------|--------------|--------------|---------------|
| January-24        | 69                   | 59                   | 76             | 171,500             | \$ 3,411     | \$ 1,731     | \$ 5,142      |
| February-24       | 69                   | 58                   | 76             | 226,200             | \$ 3,840     | \$ 1,703     | \$ 5,543      |
| March-24          | 69                   | 59                   | 76             | 159,900             | \$ 3,215     | \$ 1,732     | \$ 4,947      |
| April-24          | 69                   | 60                   | 77             | 164,900             | \$ 3,262     | \$ 1,761     | \$ 5,022      |
| May-24            | 69                   | 59                   | 77             | 136,900             | \$ 3,217     | \$ 1,732     | \$ 4,949      |
| June-24           | 69                   | 60                   | 77             | 196,600             | \$ 3,369     | \$ 1,761     | \$ 5,130      |
| July-24           | 69                   | 59                   | 78             | 241,800             | \$ 3,572     | \$ 1,732     | \$ 5,304      |
| August-24         |                      |                      |                |                     |              |              | \$ -          |
| September-24      |                      |                      |                |                     |              |              | \$ -          |
| October-24        |                      |                      |                |                     |              |              | \$ -          |
| November-24       |                      |                      |                |                     |              |              | \$ -          |
| December-24       |                      |                      |                |                     |              |              | \$ -          |
| CAL YR 2024       | 483                  | 414                  | 537            | 1,297,800           | \$ 23,886    | \$ 12,151    | \$ 36,037     |

| Nobles Rte 2 | # of Water Customers | # of Trash Customers | Total # Billed | # of Gallons Billed | Water Billed | Trash Billed | Total Billing |
|--------------|----------------------|----------------------|----------------|---------------------|--------------|--------------|---------------|
| January-24   | 25                   | 17                   | 28             | 46,300              | \$ 1,200     | \$ 550       | \$ 1,750      |
| February-24  | 25                   | 17                   | 28             | 60,200              | \$ 1,259     | \$ 550       | \$ 1,809      |
| March-24     | 26                   | 16                   | 29             | 52,800              | \$ 1,263     | \$ 533       | \$ 1,796      |
| April-24     | 26                   | 16                   | 28             | 71,700              | \$ 1,317     | \$ 533       | \$ 1,850      |
| May-24       | 26                   | 16                   | 28             | 54,600              | \$ 1,256     | \$ 533       | \$ 1,789      |
| June-24      | 26                   | 16                   | 28             | 106,700             | \$ 1,522     | \$ 533       | \$ 2,055      |
| July-24      | 26                   | 18                   | 28             | 107,900             | \$ 1,503     | \$ 602       | \$ 2,106      |
| August-24    |                      |                      |                |                     |              |              | \$ -          |
| September-24 |                      |                      |                |                     |              |              | \$ -          |
| October-24   |                      |                      |                |                     |              |              | \$ -          |
| November-24  |                      |                      |                |                     |              |              | \$ -          |
| December-24  |                      |                      |                |                     |              |              | \$ -          |
| CAL YR 2024  | 180                  | 116                  | 197            | 500,200             | \$ 9,321     | \$ 3,834     | \$ 13,155     |

| Camp Champions Rte 4 | # of Water Customers | # of Trash Customers | Total # Billed | # of Gallons Billed | Water Billed | Trash Billed | Total Billing |
|----------------------|----------------------|----------------------|----------------|---------------------|--------------|--------------|---------------|
| January-24           | 1                    | 0                    | 1              | 28,300              | \$ 283       | \$ -         | \$ 283        |
| February-24          | 1                    | 0                    | 1              | 73,600              | \$ 736       | \$ -         | \$ 736        |
| March-24             | 1                    | 0                    | 1              | 124,900             | \$ 1,249     | \$ -         | \$ 1,249      |
| April-24             | 1                    | 0                    | 1              | 160,400             | \$ 1,604     | \$ -         | \$ 1,604      |
| May-24               | 1                    | 0                    | 1              | 116,200             | \$ 1,162     | \$ -         | \$ 1,162      |
| June-24              | 1                    | 0                    | 1              | 281,200             | \$ 2,812     | \$ -         | \$ 2,812      |
| July-24              | 1                    | 0                    | 1              | 400,400             | \$ 4,004     | \$ -         | \$ 4,004      |
| August-24            |                      |                      |                |                     |              |              | \$ -          |
| September-24         |                      |                      |                |                     |              |              | \$ -          |
| October-24           |                      | 0                    |                |                     |              | \$ -         | \$ -          |
| November-24          |                      | 0                    |                |                     |              | \$ -         | \$ -          |
| December-24          |                      | 0                    |                |                     |              | \$ -         | \$ -          |
| CAL YR 2024          | 7                    | 0                    | 7              | 1,185,000           | \$ 11,850    | \$ -         | \$ 11,850     |

## Pumping:

| Total Utility System | # of Gallons Billed | Gallons Pumped | # of Gallons Loss | Percent of Water Loss | Number of Acre Feet | Percent of CTGCD Permit | CAL YR 2023 | % of Change |
|----------------------|---------------------|----------------|-------------------|-----------------------|---------------------|-------------------------|-------------|-------------|
| January-24           | 901,000             | 1,070,100      | 169,100           | 15.80%                | 3.28                | 4.45%                   | 1,430,600   | -25.20%     |
| February-24          | 1,017,600           | 1,212,000      | 194,400           | 16.04%                | 3.72                | 5.04%                   | 1,194,700   | 1.45%       |
| March-24             | 1,032,900           | 1,184,100      | 151,200           | 12.77%                | 3.63                | 4.92%                   | 1,217,600   | -2.75%      |
| April-24             | 1,198,400           | 1,357,700      | 159,300           | 11.73%                | 4.17                | 5.65%                   | 1,392,700   | -2.51%      |
| May-24               | 967,700             | 1,247,900      | 280,200           | 22.45%                | 3.83                | 5.19%                   | 1,343,700   | -7.13%      |
| June-24              | 1,605,600           | 1,798,100      | 192,500           | 10.71%                | 5.52                | 7.48%                   | 1,775,900   | 1.25%       |
| July-24              | 2,097,400           | 2,329,600      | 232,200           | 9.97%                 | 7.15                | 9.69%                   | 2,487,700   | -6.36%      |
| August-24            |                     |                | -                 | #DIV/0!               | -                   | 0.00%                   | 2,867,900   | -100.00%    |
| September-24         |                     |                | -                 | #DIV/0!               | -                   | 0.00%                   | 2,157,400   | -100.00%    |
| October-24           |                     |                | -                 | #DIV/0!               | -                   | 0.00%                   | 1,640,100   | -100.00%    |
| November-24          |                     |                | -                 | #DIV/0!               | -                   | 0.00%                   | 1,301,200   | -100.00%    |
| December-24          |                     |                | -                 | #DIV/0!               | -                   | 0.00%                   | 1,143,600   | -100.00%    |
| CAL YR 2024          | 8,820,600           | 10,199,500     | 1,378,900         | 13.52%                | 31.30               | 42.41%                  | 19,953,100  | -48.88%     |

Central Texas Groundwater Conservation District Permit: 82 Acre Feet = 26,719,782 gallons./2024 10% Mandatory Reduction - 73.8 Acre Feet = 24,047,804 (One acre-foot equals 325,851 gallons.)

Per CTGWCD - May 2024 Stage 3 Drought Status mandatory 10% decrease from the total annual permitted volume.

With this 10% reduction, we have 63.8 Acre feet = 24,047,804 gallons

\* Water Loss is attributed to filling of 2nd Water Tank



| Highland Haven FY Budgets                                       | Actual<br>FY 21-22 | Actual<br>FY 22-23 | FY 23/24<br>Adopted<br>Budget | Estimated<br>Ending<br>Budget FY24 | Proposed<br>Budget<br>FY 24-25<br>TR: .1260 |
|-----------------------------------------------------------------|--------------------|--------------------|-------------------------------|------------------------------------|---------------------------------------------|
| <b>General Fund Budget</b>                                      |                    |                    |                               |                                    |                                             |
| General Fund Beginning Balance                                  | 318,833            | 506,369            | 652,729                       | 652,729                            | 624,785                                     |
| Total 9000 · REVENUE - GENERAL FUND                             | 427,290            | 362,370            | 412,436                       | 428,010                            | 445,911                                     |
| Total 62000 · EXPENSES - GENERAL FUND                           | 285,058            | 293,010            | 465,448                       | 432,955                            | 545,277                                     |
| Total Expenses and Transfers OUT                                | 285,058            | 293,010            | 565,448                       | 532,955                            | 545,277                                     |
| Total Transfers In                                              | 45,000             | 77,000             | 77,000                        | 77,000                             | 101,979                                     |
| Total Revenues, Transfers In and Beginning Balance              | 791,123            | 945,739            | 1,142,165                     | 1,157,739                          | 1,172,674                                   |
| Difference between Revenues and Expenses & Transfer Out         | 187,232            | 146,360            | -76,012                       | -27,944                            | 2,613                                       |
| Difference between Revenues and Expenses plus Beginning Balance | 506,065            | 652,729            | 576,717                       | 624,785                            | 627,397                                     |
| General Fund Ending Balance                                     | 506,065            | 652,729            | 576,717                       | 624,785                            | 627,397                                     |
| 30% Ending Balance                                              | 85,517             | 87,903             | 139,634                       | 129,886                            | 163,583                                     |
| 50% Ending Balance                                              | 142,529            | 146,505            | 232,724                       | 216,477                            | 272,638                                     |
| <b>Water Fund Budget</b>                                        |                    |                    |                               |                                    |                                             |
| Water Fund Beginning Balance                                    | 382,806            | 489,786            | 453,476                       | 453,476                            | 153,740                                     |
| Total 9000 · REVENUE - WATER FUND                               | 333,523            | 274,877            | 295,700                       | 297,200                            | 367,200                                     |
| Total 62000 · EXPENSES - WATER FUND                             | 196,540            | 249,187            | 652,100                       | 634,936                            | 295,845                                     |
| Total Expenses and Transfers OUT                                | 226,540            | 311,187            | 714,100                       | 696,936                            | 362,824                                     |
| Total Revenues and Beginning Balance                            | 716,329            | 764,663            | 849,176                       | 850,676                            | 520,940                                     |
| Difference between Revenues and Expenses & Trans Out            | 106,983            | -36,310            | 135,076                       | -299,736                           | 4,376                                       |
| Difference between Revenues and Expenses plus Beginning Balance | 489,789            | 453,476            | 135,076                       | 153,740                            | 158,116                                     |
| Water Fund Ending Balance                                       | 489,789            | 453,476            | 135,076                       | 153,740                            | 158,116                                     |
| 30% Ending Balance                                              | 67,962             | 78,642             | 88,230                        | 83,081                             | 108,847                                     |
| 50% Ending Balance                                              | 113,270            | 131,070            | 147,050                       | 138,468                            | 181,412                                     |
| <b>Solid Waste Budget</b>                                       |                    |                    |                               |                                    |                                             |
| Solid Waste Beginning Balance                                   | 33,141             | 45,953             | 28,050                        | 61,718                             | 74,768                                      |
| Total 9500 · REVENUE - SOLID WASTE FUND                         | 120,869            | 126,196            | 130,200                       | 130,200                            | 136,550                                     |
| Total 63000 · EXPENSES - SOLID WASTE FUND                       | 92,212             | 95,432             | 106,250                       | 102,150                            | 108,750                                     |
| Total Expenses and Transfers OUT                                | 107,212            | 110,432            | 121,250                       | 117,150                            | 143,750                                     |
| Total Revenues and Beginning Balance                            | 154,010            | 172,149            | 158,250                       | 191,918                            | 211,318                                     |
| Difference between Revenues and Expenses & Trans Out            | 13,657             | 15,764             | 8,950                         | 13,050                             | -7,200                                      |
| Difference between Revenues and Expenses plus Beginning Balance | 46,798             | 61,717             | 37,000                        | 74,768                             | 67,568                                      |
| Solid Waste Ending Balance                                      | 46,798             | 61,717             | 37,000                        | 74,768                             | 67,568                                      |
| 30% Ending Balance                                              | 32,164             | 33,130             | 36,375                        | 35,145                             | 43,125                                      |
| 50% Ending Balance                                              | 53,606             | 55,216             | 60,625                        | 58,575                             | 71,875                                      |

| Highland Haven General Fund Operating              |                                              | Actual<br>FY 21-22<br>Ending | Actual<br>FY 22-23<br>Ending | FY 23/24<br>Adopted<br>Budget | Estimated<br>Ending<br>Budget FY24 | Proposed<br>Budget<br>FY 24-25<br>.1260 |
|----------------------------------------------------|----------------------------------------------|------------------------------|------------------------------|-------------------------------|------------------------------------|-----------------------------------------|
| Beginning Balance                                  |                                              | 318,833                      | 506,369                      | 652,729                       | 652,729                            | 624,785                                 |
| <b>8000 General Fund Revenue</b>                   |                                              |                              |                              |                               |                                    |                                         |
| <b>8100 Taxes</b>                                  |                                              |                              |                              |                               |                                    |                                         |
|                                                    | 8110 Property Taxes Collected                | 212,222                      | 252,353                      | 293,661                       | 293,661                            | 322,136                                 |
|                                                    | 8140 Sales Tax                               | 31,986                       | 32,045                       | 28,350                        | 28,350                             | 29,500                                  |
| <b>Total</b>                                       | <b>8100 Taxes</b>                            | <b>244,208</b>               | <b>284,398</b>               | <b>322,011</b>                | <b>322,011</b>                     | <b>351,636</b>                          |
| <b>8200 Franchise Fees</b>                         |                                              |                              |                              |                               |                                    |                                         |
|                                                    | 8210 Cable TV                                | 5,432                        | 7,150                        | 7,250                         | 5,000                              | 5,000                                   |
|                                                    | 8220 Electrical                              | 22,683                       | 23,665                       | 20,000                        | 24,000                             | 24,000                                  |
|                                                    | 8230 Telephone                               | 390                          | 345                          | 250                           | 200                                | 200                                     |
| <b>Total</b>                                       | <b>8200 Franchise Fees</b>                   | <b>28,505</b>                | <b>31,160</b>                | <b>27,500</b>                 | <b>29,200</b>                      | <b>29,200</b>                           |
| <b>8300 Building Permits / Inspections</b>         |                                              |                              |                              |                               |                                    |                                         |
|                                                    | 8310 Building Permit Fees                    | 9,100                        | 14,605                       | 29,000                        | 25,000                             | 25,000                                  |
|                                                    | 8330 Inspection Fees                         | 13,450                       | 12,350                       | 10,000                        | 15,000                             | 15,000                                  |
|                                                    | 8340 Clean up Deposit Forfeitures            | 0                            | 0                            | 0                             | 0                                  | 0                                       |
| <b>Total</b>                                       | <b>8300 Building Permits/ Inspections</b>    | <b>22,550</b>                | <b>26,955</b>                | <b>39,000</b>                 | <b>40,000</b>                      | <b>40,000</b>                           |
| <b>8400 Other Income</b>                           |                                              |                              |                              |                               |                                    |                                         |
|                                                    | 8420 Misc Income                             | 0                            | 35                           | 0                             | 152                                | 0                                       |
|                                                    | 8410 ROW -License Agreement                  | 500                          | 500                          | 500                           | 500                                | 500                                     |
| <b>Total</b>                                       | <b>8400 Other Income</b>                     | <b>500</b>                   | <b>535</b>                   | <b>500</b>                    | <b>652</b>                         | <b>500</b>                              |
| <b>8500 Charges for Services</b>                   |                                              |                              |                              |                               |                                    |                                         |
|                                                    | 8510 Lot Mowing Program Fees                 | 2,480                        | 1,595                        | 2,000                         | 2,000                              | 2,000                                   |
|                                                    | 8520 Copy, FAX & Phone Usage                 | 10                           | 14                           | 25                            | 25                                 | 25                                      |
|                                                    | 8530 Newsletter Copy Fee                     | 188                          | 191                          | 250                           | 231                                | 250                                     |
|                                                    | 8540 Newsletter Postage Fee                  | 369                          | 352                          | 350                           | 372                                | 350                                     |
|                                                    | 8550 Replat & Variances                      | 400                          | 400                          | 1,050                         | 2,800                              | 1,200                                   |
| <b>Total</b>                                       | <b>8500 Charges for Services</b>             | <b>3,447</b>                 | <b>2,552</b>                 | <b>3,675</b>                  | <b>5,428</b>                       | <b>3,825</b>                            |
| <b>8600 Public Safety</b>                          |                                              |                              |                              |                               |                                    |                                         |
|                                                    | 8610 Burnet Child Safety                     | 735                          | 798                          | 700                           | 700                                | 700                                     |
|                                                    | 8320 OPIOD Abatement                         |                              | 100                          | 100                           | 20                                 | 50                                      |
| <b>Total</b>                                       | <b>8600 Public Safety</b>                    | <b>735</b>                   | <b>898</b>                   | <b>700</b>                    | <b>720</b>                         | <b>750</b>                              |
| <b>8800 Donations &amp; Contributions</b>          |                                              |                              |                              |                               |                                    |                                         |
|                                                    | 8801 Donations                               | 0                            | 400                          | 0                             | 0                                  | 0                                       |
|                                                    | 8805 Sale of Assets                          | 126,300                      | 0                            | 0                             | 0                                  | 0                                       |
| <b>Total</b>                                       | <b>8600 Donations &amp; Contributions</b>    | <b>126,300</b>               | <b>400</b>                   | <b>0</b>                      | <b>0</b>                           | <b>0</b>                                |
| <b>8900 Interest &amp; Income From Investments</b> |                                              |                              |                              |                               |                                    |                                         |
|                                                    | 8910 Interest Income                         | 1,045                        | 15,472                       | 19,000                        | 30,000                             | 20,000                                  |
| <b>Total</b>                                       | <b>8900 Interest &amp; Investment Income</b> | <b>1,045</b>                 | <b>15,472</b>                | <b>19,000</b>                 | <b>30,000</b>                      | <b>20,000</b>                           |
| <b>Total 8100 - General Fund Revenue</b>           |                                              | <b>427,290</b>               | <b>362,370</b>               | <b>412,436</b>                | <b>428,010</b>                     | <b>445,911</b>                          |
| <b>General Fund Expense</b>                        |                                              |                              |                              |                               |                                    |                                         |
| <b>60000 - EXPENSES - GENERAL FUND</b>             |                                              |                              |                              |                               |                                    |                                         |
| <b>61100 Personnel Services</b>                    |                                              |                              |                              |                               |                                    |                                         |
|                                                    | 61101 Administrative Services                | 13,058                       | 20,000                       | 55,000                        | 46,000                             | 85,905                                  |
|                                                    | 61108 Stipend                                |                              |                              | 4,000                         | 3200                               | 21,600                                  |
|                                                    | 61102 Secretary Salary                       | 45,157                       | 50,242                       | 56,272                        | 56,272                             | 58,970                                  |
|                                                    | 61103 Accounting / Utility Coordinator       | 34,446                       | 48,069                       | 53,837                        | 52,000                             | 49,163                                  |
|                                                    | 61109 Utilities Technician                   | 0                            | 0                            | 0                             | 0                                  | 0                                       |
|                                                    | 61104 Building Permit Officer                | 0                            | 10,800                       | 15,120                        | 15,120                             | 15,649                                  |
|                                                    | 61105 Temporary Employees                    | 4,088                        | 0                            | 2,861                         | 4,500                              | 3,000                                   |
|                                                    | 61110 FICA Matching                          | 7,401                        | 9,877                        | 14,312                        | 13,548                             | 17,923                                  |
|                                                    | 61111 Texas Workforce Commission             | 402                          | 36                           | 700                           | 700                                | 700                                     |
|                                                    | 61112 Direct Deposit Fees                    | 84                           | 82                           | 100                           | 175                                | 250                                     |

|                                                    |                |                |                |                |                |
|----------------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| 61113 Health Insurance                             | 0              | 0              | 0              | 0              | 0              |
| 61114 Texas Municipal Retirement Sys (TMRS)        |                |                | 17,000         | 13,000         | 24,712         |
| <b>Total 61100 Personnel Services</b>              | <b>104,636</b> | <b>139,106</b> | <b>219,203</b> | <b>204,515</b> | <b>277,872</b> |
| <b>61200 Adminstrative &amp; Office</b>            |                |                |                |                |                |
| 61201 Office Supplies                              | 1,935          | 1,000          | 2,650          | 2,650          | 2,750          |
| 61202 Equipment Replacement                        | 3,366          | 0              | 13,300         | 13,300         | 7,500          |
| 61203 Newsletter Copy Charge                       | 287            | 346            | 400            | 300            | 300            |
| 61204 Newsletter Postage                           | 528            | 558            | 650            | 650            | 675            |
| 61205 Printing Binding Reproduction                | 906            | 318            | 1,050          | 1,050          | 1,050          |
| 61206 Software                                     | 1,530          | 7,209          | 13,000         | 6,000          | 6,350          |
| 61207 Postage                                      | 382            | 440            | 850            | 600            | 850            |
| 61208 Public Notice Publication                    | 3,803          | 664            | 2,100          | 1,000          | 2,100          |
| 61209 Variances & Re-plats                         | 300            | 273            | 1,000          | 1,000          | 1,100          |
| 61210 Travel Reimbursement                         | 105            | 0              | 550            | 550            | 550            |
| 61211 Schools & Training                           | 2,442          | 3,425          | 6,500          | 6,500          | 7,000          |
| 61212 Recognition & Awards                         | 52             | 0              | 250            | 250            | 250            |
| 61213 Food & Beverage                              | 77             | 159            | 250            | 250            | 250            |
| 61214 Bank Fees                                    |                | 20             | 150            | 150            | 150            |
| 61215 Misc. Expense                                | 0              | 0              | 0              | 200            | 0              |
| <b>Total 61200 Adminstrative &amp; Office</b>      | <b>15,713</b>  | <b>14,412</b>  | <b>42,700</b>  | <b>34,450</b>  | <b>30,875</b>  |
| <b>61300 Street Maintenance &amp; Repair</b>       |                |                |                |                |                |
| 61301 Contract Repair                              | 0              | 0              | 5,250          | 5,250          | 5,500          |
| 61302 Street Material & Supplies                   | 3,707          | 152            | 6,300          | 6,300          | 6,500          |
| <b>Total 61300 Street Maintenance &amp; Repair</b> | <b>3,707</b>   | <b>152</b>     | <b>11,550</b>  | <b>11,550</b>  | <b>12,000</b>  |
| <b>61400 Maintenance &amp; Repair</b>              |                |                |                |                |                |
| 61401 Equipment Repair & Maintenance               | 323            | 190            | 525            | 525            | 550            |
| 61402 Buildings / Infastructure                    | 3,745          | 355            | 6,825          | 6,825          | 7,100          |
| <b>Total 61400 Maintenance &amp; Repair</b>        | <b>4,068</b>   | <b>545</b>     | <b>7,350</b>   | <b>7,350</b>   | <b>7,650</b>   |
| <b>61500 Professional Services</b>                 |                |                |                |                |                |
| 61501 Judge Expense                                | 1,200          | 1,200          | 1,200          | 1,200          | 1,200          |
| 61502 Accounting / Audit Fees                      | 11,865         | 7,645          | 10,400         | 10,400         | 8,000          |
| 61503 Attorney Fees                                | 5,836          | 1,317          | 5,250          | 5,000          | 5,500          |
| 61504 Ordinance Codification                       | 4,925          | 0              | 4,200          | 4,200          | 4,200          |
| 61505 Burnet County Tax Appraisal Fee              | 3,279          | 3,507          | 4,000          | 4,400          | 5,000          |
| 61506 Information Technology Support               | 3,790          | 3,500          | 4,400          | 4,400          | 4,500          |
| 61507 Lobbying Expense                             | 0              | 0              | 0              | 0              | 0              |
| 61508 Burnet County Election Fee                   | 75             | 716            | 4,750          | 75             | 4,750          |
| 61509 Consultants                                  | 1,200          | 0              | 2,100          | 0              | 2,100          |
| 61510 Web Site Hosting                             | 1,556          | 1,534          | 1,450          | 1,250          | 2,500          |
| 61511 Recruitment                                  | 738            | 600            | 1,050          | 0              | 1,050          |
| 61512 Interactive Web Map Hosting                  | 0              | 0              | 0              | 0              | 4,800          |
| 61520 Fund Accounting Software                     | 4,415          | 0              | 0              | 0              | 0              |
| <b>Total 61500 Professional Services</b>           | <b>38,879</b>  | <b>20,019</b>  | <b>38,800</b>  | <b>30,925</b>  | <b>43,600</b>  |
| <b>61600 Utilities</b>                             |                |                |                |                |                |
| 61601 Electric                                     | 1,089          | 1,093          | 1,050          | 1,050          | 1,100          |
| 61602 Fax                                          | 72             | 0              | 0              | 0              | 0              |
| 61603 Internet Service                             | 943            | 0              | 0              | 0              | 0              |
| 61604 Telephone                                    | 1,584          | 0              | 0              | 0              | 0              |
| 61605 Communications                               | 0              | 4,822          | 6,300          | 6,300          | 6,550          |
| <b>Total 61600 Utilities</b>                       | <b>3,688</b>   | <b>5,915</b>   | <b>7,350</b>   | <b>7,350</b>   | <b>7,650</b>   |
| <b>61700 Charges for Services</b>                  |                |                |                |                |                |
| 61701 Janitorial Service                           | 175            | 186            | 650            | 300            | 650            |
| 61702 Inspection Fees                              | 6,690          | 5,530          | 5,250          | 6,000          | 7,000          |
| 61705 Contract Mowing                              | 560            | 85             | 1,050          | 1,050          | 1,050          |
| 61706 Landscaping                                  | 475            | 238            | 2,100          | 2,100          | 2,100          |
| 61708 Buoy Maintenance                             | 853            | 0              | 8,000          | 5,000          | 8,000          |
| 61709 Lot Mowing Program Expense                   | 2,330          | 1,495          | 2,000          | 2,000          | 2,000          |

|                                                                        |                |                |                  |                  |                  |
|------------------------------------------------------------------------|----------------|----------------|------------------|------------------|------------------|
| 61710 Insurance                                                        | 2,529          | 3,130          | 4,800            | 4,644            | 6,100            |
| 61711 Notary Public Cert.                                              | 348            | 0              | 375              | 375              | 375              |
| 61712 Treasurers Bond                                                  | 0              | 260            | 0                | 0                | 300              |
| <b>Total 61700 Charges for Services</b>                                | <b>13,960</b>  | <b>10,924</b>  | <b>24,225</b>    | <b>21,469</b>    | <b>27,575</b>    |
| <b>61800 Membership Fees / Dues</b>                                    |                |                |                  |                  |                  |
| 61801 Capcog                                                           | 50             | 50             | 50               | 50               | 50               |
| 61803 Texas Municipal League                                           | 591            | 632            | 600              | 651              | 675              |
| 61804 CAMPO                                                            | 350            | 350            | 350              | 350              | 350              |
| 61805 Texas Municipal Clerks Association                               | 100            | 150            | 150              | 175              | 175              |
| <b>Total 61800 Membership Fees / Dues</b>                              | <b>1,091</b>   | <b>1,182</b>   | <b>1,150</b>     | <b>1,226</b>     | <b>1,250</b>     |
| <b>61900 Public Safety</b>                                             |                |                |                  |                  |                  |
| 61901 Security Camera                                                  | 1,182          | 1,728          | 1,000            | 2,000            | 3,500            |
| 61902 Granite Shoals VFD                                               | 85,000         | 85,000         | 87,550           | 87,550           | 90,175           |
| 61903 Marble Falls EMS                                                 | 13,134         | 13,527         | 13,935           | 13,935           | 14,630           |
| 61904 Emergency Response Supplies                                      | 0              | 0              | 500              | 500              | 500              |
| 61905 Emergency Management Program                                     |                | 500            | 5,000            | 5,000            | 5,000            |
| <b>Total 61900 Public Safety</b>                                       | <b>99,316</b>  | <b>100,755</b> | <b>107,985</b>   | <b>108,985</b>   | <b>113,805</b>   |
| <b>62901 Capital Outlay</b>                                            |                |                |                  |                  |                  |
| 62901 Community Center Technology                                      | 323            | 0              | 5,135            | 5,135            | 0                |
| 92902 3cGeo Mapping                                                    | 0              | 0              | 0                | 0                | 7,000            |
| 92903 Flock Safety Camera                                              | 3,745          | 0              | 0                | 0                | 4,000            |
| 92904 Radar Sign                                                       | 0              | 0              | 0                | 0                | 12,000           |
| <b>Total 62901 Capital Outlay</b>                                      | <b>4,068</b>   | <b>0</b>       | <b>5,135</b>     | <b>5,135</b>     | <b>23,000</b>    |
| <b>Total EXPENSES - GENERAL FUND</b>                                   | <b>285,058</b> | <b>293,010</b> | <b>465,448</b>   | <b>432,955</b>   | <b>545,277</b>   |
| <b>76000 Interfund Transfers</b>                                       |                |                |                  |                  |                  |
| 76020-3 Transfer To Solid Waste                                        | 0              | 0              | 0                | 0                | 0                |
| 76020-5 Transfers Out To Child Safety Fund                             | 0              | 0              | 0                | 0                | 0                |
| 76020-4 Transfers Out To CIP General                                   | 0              | 0              | 0                | 0                | 0                |
| 76020-4 Transfers Out To Water                                         |                |                | 100,000          | 100,000          | 0                |
| <b>Total 76000 Interfund Transfers OUT</b>                             |                |                | <b>100,000</b>   | <b>100,000</b>   | <b>0</b>         |
| <b>Total Expenses and Transfers OUT</b>                                | <b>285,058</b> | <b>293,010</b> | <b>565,448</b>   | <b>532,955</b>   | <b>545,277</b>   |
| 76010.2 Transfers In from HHWS Fund                                    | 30,000         | 62,000         | 62,000           | 62,000           | 66,979           |
| 76010.3 Transfers In from Solid Waste Fund                             | 15,000         | 15,000         | 15,000           | 15,000           | 35,000           |
| <b>Total 76000 Interfund Transfers IN</b>                              | <b>45,000</b>  | <b>77,000</b>  | <b>77,000</b>    | <b>77,000</b>    | <b>101,979</b>   |
| <b>Total Revenues and Transfers In</b>                                 | <b>472,290</b> | <b>439,370</b> | <b>489,436</b>   | <b>505,010</b>   | <b>547,890</b>   |
| <b>Difference Between Revenue, Trans In and Expenses</b>               | <b>187,232</b> | <b>146,360</b> | <b>23,988</b>    | <b>72,056</b>    | <b>2,613</b>     |
| <b>Difference between Revenues, Trans In, and Expenses, Trans Out</b>  | <b>187,232</b> | <b>146,360</b> | <b>-76,012</b>   | <b>-27,944</b>   | <b>2,613</b>     |
| <b>Difference between Revenues and Expenses plus Beginning Balance</b> | <b>506,065</b> | <b>652,729</b> | <b>576,717</b>   | <b>624,785</b>   | <b>627,397</b>   |
| <b>Total Revenues, Transfers IN and Beginning Balance</b>              | <b>791,123</b> | <b>945,739</b> | <b>1,142,165</b> | <b>1,157,739</b> | <b>1,172,674</b> |
| <b>Ending Balance</b>                                                  | <b>506,065</b> | <b>652,729</b> | <b>576,717</b>   | <b>624,785</b>   | <b>627,397</b>   |
| <b>30% Ending Balance</b>                                              | <b>85,517</b>  | <b>87,903</b>  | <b>139,634</b>   | <b>129,886</b>   | <b>163,583</b>   |
| <b>50% Ending Balance</b>                                              | <b>142,529</b> | <b>146,505</b> | <b>232,724</b>   | <b>216,477</b>   | <b>272,638</b>   |

| Highland Haven Water Service                       |                                              | Actual<br>FY21-22 | Actual<br>FY22-23 | FY 23/24<br>Adopted<br>Budget | Estimated<br>Ending<br>Budget FY 24 | Proposed<br>Budget<br>FY 24-25 |
|----------------------------------------------------|----------------------------------------------|-------------------|-------------------|-------------------------------|-------------------------------------|--------------------------------|
| Beginning Balance                                  |                                              | 382,806           | 489,786           | 453,476                       | 453,476                             | 153,740                        |
| Water System Fund Revenues                         |                                              |                   |                   |                               |                                     |                                |
| <b>9000 HH Water Fund Revenue</b>                  |                                              |                   |                   |                               |                                     |                                |
| <b>9200 Charges For Services</b>                   |                                              |                   |                   |                               |                                     |                                |
|                                                    | 9210 Water Sales                             | 274,965           | 257,741           | 275,000                       | 275,000                             | 355,000                        |
|                                                    | 9220 Tap Fees                                | 3,000             | 5,350             | 9,000                         | 9,000                               | 9,000                          |
| <b>Total</b>                                       | <b>9200 Charges For Services</b>             | <b>277,965</b>    | <b>263,091</b>    | <b>284,000</b>                | <b>284,000</b>                      | <b>364,000</b>                 |
| <b>9230 Miscellaneous Income</b>                   |                                              |                   |                   |                               |                                     |                                |
|                                                    | 9231 Miscellaneous Income                    | 0                 | 682               | 200                           | 200                                 | 200                            |
| <b>Total</b>                                       | <b>9230 Miscellaneous Income</b>             | <b>0</b>          | <b>682</b>        | <b>200</b>                    | <b>200</b>                          | <b>200</b>                     |
| <b>9250 Interest &amp; Income From Investments</b> |                                              |                   |                   |                               |                                     |                                |
|                                                    | 9251 Interest Income                         | 456               | 11,104            | 11,500                        | 13,000                              | 3,000                          |
| <b>Total</b>                                       | <b>9250 Interest &amp; Investment Income</b> | <b>456</b>        | <b>11,104</b>     | <b>11,500</b>                 | <b>13,000</b>                       | <b>3,000</b>                   |
| <b>9900 Grant Funding</b>                          |                                              |                   |                   |                               |                                     |                                |
|                                                    | 9910 CLREF Funding                           | 55,102            | 0                 | 0                             | 0                                   | 0                              |
| <b>Total</b>                                       | <b>9900 Grant Income</b>                     | <b>55,102</b>     | <b>0</b>          | <b>0</b>                      | <b>0</b>                            | <b>0</b>                       |
| <b>Total</b>                                       | <b>9000 HH Water Fund Revenue</b>            | <b>333,523</b>    | <b>274,877</b>    | <b>295,700</b>                | <b>297,200</b>                      | <b>367,200</b>                 |
| Water System Fund Expenses                         |                                              |                   |                   |                               |                                     |                                |
| <b>62000 HH Water Fund Expenditures</b>            |                                              |                   |                   |                               |                                     |                                |
| <b>62150 2016 Bond Expenses</b>                    |                                              |                   |                   |                               |                                     |                                |
|                                                    | 62151 Interest Expense                       | 12,201            | 10,221            | 8,300                         | 8,300                               | 6,270                          |
|                                                    | 62152 Bond Principal                         | 100,000           | 100,000           | 100,000                       | 100,000                             | 105,000                        |
| <b>Total</b>                                       | <b>62150 2016 Bond Expenses</b>              | <b>112,201</b>    | <b>110,221</b>    | <b>108,300</b>                | <b>108,300</b>                      | <b>111,270</b>                 |
| <b>62200 Administrative &amp; Office</b>           |                                              |                   |                   |                               |                                     |                                |
|                                                    | 62201 Office Supplies                        | 883               | 1,770             | 2,500                         | 2,500                               | 2,600                          |
|                                                    | 62206 Software                               | 3,030             | 6,976             | 6,500                         | 2,500                               | 2,500                          |
|                                                    | 62207 Postage                                | 2,667             | 3,076             | 4,000                         | 4,000                               | 4,200                          |
|                                                    | 62208 Public Notice Publication              | 0                 | 0                 | 200                           | 200                                 | 200                            |
|                                                    | 62210 Travel Reimbursement                   | 0                 | 0                 | 325                           | 200                                 | 200                            |
|                                                    | 62211 Schools & Training                     |                   |                   | 500                           | 500                                 | 500                            |
|                                                    | 62212 Bank Fees                              | 190               | 34                | 200                           | 75                                  | 75                             |
|                                                    | 62213 Food & Beverage                        | 0                 | 0                 | 525                           | 500                                 | 500                            |
| <b>Total</b>                                       | <b>62200 Administrative &amp; Office</b>     | <b>6,770</b>      | <b>11,856</b>     | <b>15,250</b>                 | <b>10,475</b>                       | <b>10,775</b>                  |
| <b>62350 Chemicals</b>                             |                                              |                   |                   |                               |                                     |                                |
|                                                    | 62351 Chemicals                              | 2,672             | 2,547             | 3,600                         | 3,600                               | 3,800                          |
| <b>Total</b>                                       | <b>62350 Chemicals</b>                       | <b>2,672</b>      | <b>2,547</b>      | <b>3,600</b>                  | <b>3,600</b>                        | <b>3,800</b>                   |
| <b>62400 Maintenance &amp; Repair</b>              |                                              |                   |                   |                               |                                     |                                |
|                                                    | 62402 Repairs & Service Work                 | 4,483             | 12,438            | 10,500                        | 10,500                              | 25,000                         |
|                                                    | 62403 Buildings / Infrastructure             |                   | 2,904             | 5,000                         | 5,000                               | 5,000                          |
|                                                    | 62405 Material-pipe,pumps,meters             | 11,116            | 9,687             | 15,550                        | 15,500                              | 16,000                         |
|                                                    | 62407 Generator Maint and Repairs            |                   |                   | 8,000                         | 5,000                               | 8,300                          |
| <b>Total</b>                                       | <b>62400 Maintenance &amp; Repair</b>        | <b>15,599</b>     | <b>25,029</b>     | <b>39,050</b>                 | <b>36,000</b>                       | <b>54,300</b>                  |
| <b>62500 Professional Services</b>                 |                                              |                   |                   |                               |                                     |                                |
|                                                    | 62502 Accounting/Audit Fees                  |                   | 7,470             | 5,250                         | 5,250                               | 8,000                          |
|                                                    | 62503 Attorney Fees                          | 0                 | 360               | 1,050                         | 1,050                               | 1,100                          |
|                                                    | 62511 Engineering Fees                       | 1,562             | 1,316             | 1,050                         | 1,050                               | 1,100                          |
|                                                    | 62512 Lab Fees                               | 1,409             | 302               | 4,200                         | 2,000                               | 4,300                          |
|                                                    | 62513 Contract Operator                      | 30,000            | 30,000            | 35,000                        | 30,000                              | 80,000                         |
|                                                    | 61520 Fund Accounting Software               | 8,000             | 0                 | 0                             | 0                                   | 0                              |
| <b>Total</b>                                       | <b>62500 Professional Services</b>           | <b>40,971</b>     | <b>39,448</b>     | <b>46,550</b>                 | <b>39,350</b>                       | <b>94,500</b>                  |
| <b>62600 Utilities</b>                             |                                              |                   |                   |                               |                                     |                                |
|                                                    |                                              |                   |                   | 0                             |                                     |                                |

|                                                                        |                |                |                |                 |                |
|------------------------------------------------------------------------|----------------|----------------|----------------|-----------------|----------------|
| 62601 Electric                                                         | 7,330          | 6,100          | 7,500          | 7,500           | 7,800          |
| 62604 Telephone                                                        | 419            | 419            | 1,000          | 500             | 1,000          |
| 62605 Answering Service                                                | 830            | 1,045          | 0              | 0               | 0              |
| <b>Total 62600 Utilities</b>                                           | <b>8,579</b>   | <b>7,564</b>   | <b>8,500</b>   | <b>8,000</b>    | <b>8,800</b>   |
| <b>62700 Services &amp; Charges</b>                                    |                |                |                |                 |                |
| 62705 Contract Mowing Expense                                          | 270            | 135            | 1,600          | 1,600           | 1,600          |
| 62712 Tap Installation                                                 | 7,985          | 1,850          | 3,000          | 2,500           | 3,000          |
| 62713 Storage Facilities                                               | 461            | 461            | 4,000          | 3,000           | 5,300          |
| 62714 Johnston East Well Water Usage                                   | 71             | 67             | 500            | 200             | 500            |
| 62715 TCEQ                                                             | 961            | 961            | 1,050          | 961             | 1,050          |
| <b>Total 62700 Services &amp; Charges</b>                              | <b>9,748</b>   | <b>3,474</b>   | <b>10,150</b>  | <b>8,261</b>    | <b>11,450</b>  |
| <b>62800 Membership Fees / Dues</b>                                    |                |                | 0              |                 |                |
| 62806 TRWA Membership                                                  | 0              | 0              | 550            | 550             | 550            |
| 62807 Awwa                                                             | 0              | 0              | 400            | 400             | 400            |
| <b>Total 62800 Membership Fees / Dues</b>                              | <b>0</b>       | <b>0</b>       | <b>950</b>     | <b>950</b>      | <b>950</b>     |
| <b>62900 Capital Projects</b>                                          |                |                |                |                 |                |
| 62901 Water Tank Project                                               | 0              | 49,048         | 420,000        | 420,000         | 0              |
| <b>Total 62900 Capital Projects</b>                                    | <b>0</b>       | <b>49,048</b>  | <b>420,000</b> | <b>420,000</b>  | <b>0</b>       |
| <b>Total 62000 · EXPENSES-WATER SYSTEM FUND</b>                        | <b>196,540</b> | <b>249,187</b> | <b>652,100</b> | <b>634,936</b>  | <b>295,845</b> |
| <b>76000 · Interfund Transfers</b>                                     |                |                | 0              |                 |                |
| 76010-1 Transfers From General Fund                                    | 30,000         |                | 100,000        | 100,000         | 0              |
| <b>Total Transfers IN</b>                                              | <b>30,000</b>  | <b>0</b>       | <b>100,000</b> | <b>100,000</b>  | <b>0</b>       |
| <b>76000 · Interfund Transfers</b>                                     |                |                | 0              |                 |                |
| 76020-1 Transfers to General Fund                                      | 30,000         | 62,000         | 62,000         | 62,000          | 66,979         |
| 76020-6 Transfer to Water CIP                                          | 0              | 0              | 0              | 0               | 0              |
| <b>Total Transfers OUT</b>                                             | <b>30,000</b>  | <b>62,000</b>  | <b>62,000</b>  | <b>62,000</b>   | <b>66,979</b>  |
| <b>Total Expenses and Transfers OUT</b>                                | <b>226,540</b> | <b>311,187</b> | <b>714,100</b> | <b>696,936</b>  | <b>362,824</b> |
|                                                                        | 226,540        | 262,139        | 294,100        | 276,936         | 362,824        |
| <b>Total Revenues &amp; Transfer in</b>                                | <b>333,523</b> | <b>274,877</b> | <b>395,700</b> | <b>397,200</b>  | <b>367,200</b> |
| <b>Total Revenues Transfer In and Beginning Balance</b>                | <b>716,329</b> | <b>764,663</b> | <b>849,176</b> | <b>850,676</b>  | <b>520,940</b> |
| <b>Total Expenses and Transfer Out minus Revenues</b>                  | <b>106,983</b> | <b>-36,310</b> | <b>135,076</b> | <b>-299,736</b> | <b>4,376</b>   |
| <b>Difference between Revenues and Expenses plus Beginning Balance</b> | <b>489,789</b> | <b>453,476</b> | <b>135,076</b> | <b>153,740</b>  | <b>158,116</b> |
| <b>Ending Balance</b>                                                  | <b>489,789</b> | <b>453,476</b> | <b>135,076</b> | <b>153,740</b>  | <b>158,116</b> |
| 30% Ending Balance + TO                                                | 67,962         | 78,642         | 88,230         | 83,081          | 108,847        |
| 50% Ending Balance + TO                                                | 113,270        | 131,070        | 147,050        | 138,468         | 181,412        |

| Highland Haven Solid Waste Services                                    |                                                 | Actual<br>FY 21-22 | Actual<br>FY 22-23 | FY 23/24<br>Adopted<br>Budget | Estimated<br>Ending Budget<br>FY 24 | Proposed<br>Budget<br>FY<br>24-25 |
|------------------------------------------------------------------------|-------------------------------------------------|--------------------|--------------------|-------------------------------|-------------------------------------|-----------------------------------|
| Beginning Balance                                                      |                                                 | 33,141             | 45,953             | 28,050                        | 61,718                              | 74,768                            |
| <b>9500 Solid Waste Revenue</b>                                        |                                                 |                    |                    |                               |                                     |                                   |
| <b>9600 Charges For Services</b>                                       |                                                 |                    |                    |                               |                                     |                                   |
|                                                                        | 9610 Trash Sales                                | 116,400            | 121,430            | 125,000                       | 125,000                             | 131,300                           |
| <b>Total</b>                                                           | <b>9600 Charges For Services</b>                | <b>116,400</b>     | <b>121,430</b>     | <b>125,000</b>                | <b>125,000</b>                      | <b>131,300</b>                    |
| <b>9650 Franchise Fees</b>                                             |                                                 |                    |                    |                               |                                     |                                   |
|                                                                        | 9651 Franchise Fees                             | 4,428              | 4,710              | 5,150                         | 5,150                               | 5,200                             |
| <b>Total</b>                                                           | <b>9650 Franchise Fees</b>                      | <b>4,428</b>       | <b>4,710</b>       | <b>5,150</b>                  | <b>5,150</b>                        | <b>5,200</b>                      |
| <b>9700 Sales Tax</b>                                                  |                                                 |                    |                    |                               |                                     |                                   |
|                                                                        | 9721 Timely Filing Discount                     | 0                  | 0                  | 0                             | 0                                   | 0                                 |
|                                                                        | 9722 Sales Tax Collected                        | 0                  | 0                  | 0                             | 0                                   | 0                                 |
| <b>Total</b>                                                           | <b>9700 Sales Tax</b>                           | <b>0</b>           | <b>0</b>           | <b>0</b>                      | <b>0</b>                            | <b>0</b>                          |
| <b>9800 Interest &amp; Income From Investments</b>                     |                                                 |                    |                    |                               |                                     |                                   |
|                                                                        | 9801 Interest Income                            | 41                 | 56                 | 50                            | 50                                  | 50                                |
| <b>Total</b>                                                           | <b>9800 Interest &amp; Investment Income</b>    | <b>41</b>          | <b>56</b>          | <b>50</b>                     | <b>50</b>                           | <b>50</b>                         |
| <b>Total</b>                                                           | <b>9500 Solid Waste Revenue</b>                 | <b>120,869</b>     | <b>126,196</b>     | <b>130,200</b>                | <b>130,200</b>                      | <b>136,550</b>                    |
| Expense                                                                |                                                 |                    |                    |                               |                                     |                                   |
| <b>63000 Solid Waste Expenditures</b>                                  |                                                 |                    |                    |                               |                                     |                                   |
| <b>63500 Professional Services</b>                                     |                                                 |                    |                    |                               |                                     |                                   |
|                                                                        | 63502 Accounting / Audit Fees                   | 114                | 0                  | 0                             | 0                                   | 0                                 |
|                                                                        | 63513 Waste Contractor Costs                    | 88,598             | 94,182             | 99,000                        | 99,000                              | 104,000                           |
|                                                                        | 63514 Household Haz. Waste Program              | 1,000              | 1,000              | 2,000                         | 1,000                               | 2,000                             |
|                                                                        | 63515 Haz. Waste Response Fund                  | 0                  | 0                  | 2,000                         | 2,000                               | 2,000                             |
|                                                                        | 63516 Bulk Trash Pick-up                        | 500                | 0                  | 2,500                         | 0                                   |                                   |
|                                                                        | 63517 Document Shredding                        | 0                  | 250                | 750                           | 150                                 | 750                               |
|                                                                        | 63520 Fund Accounting Software                  | 2,000              | 0                  | 0                             | 0                                   | 0                                 |
| <b>Total</b>                                                           | <b>63000 Solid Waste Expenditures</b>           | <b>92,212</b>      | <b>95,432</b>      | <b>106,250</b>                | <b>102,150</b>                      | <b>108,750</b>                    |
| <b>63700 Taxes &amp; Fees</b>                                          |                                                 |                    |                    |                               |                                     |                                   |
|                                                                        | 63830 - Sales Tax Paid                          | 0                  | 0                  | 0                             | 0                                   | 0                                 |
| Total No Longer used                                                   |                                                 | 0                  | 0                  | 0                             | 0                                   | 0                                 |
| <b>Total</b>                                                           | <b>63000 - EXPENSES - SOLID WASTE FUND</b>      | <b>92,212</b>      | <b>95,432</b>      | <b>106,250</b>                | <b>102,150</b>                      | <b>108,750</b>                    |
| <b>76000 - Interfund Transfers</b>                                     |                                                 |                    |                    |                               |                                     |                                   |
|                                                                        | <b>76020 - Transfers Out to General Fund</b>    | <b>15,000</b>      | <b>15,000</b>      | <b>15,000</b>                 | <b>15,000</b>                       | <b>35,000</b>                     |
|                                                                        | <b>76020 76020 - Transfers Out to Water CIP</b> | <b>0</b>           | <b>0</b>           |                               |                                     |                                   |
| <b>Total</b>                                                           | <b>Expenses and Transfers OUT</b>               | <b>107,212</b>     | <b>110,432</b>     | <b>121,250</b>                | <b>117,150</b>                      | <b>143,750</b>                    |
| <b>Total Revenues</b>                                                  |                                                 | <b>120,869</b>     | <b>126,196</b>     | <b>130,200</b>                | <b>130,200</b>                      | <b>136,550</b>                    |
| <b>Total Revenues and Beginning Balance</b>                            |                                                 | <b>154,010</b>     | <b>172,149</b>     | <b>158,250</b>                | <b>191,918</b>                      | <b>211,318</b>                    |
| <b>Difference between Revenues and Expenses &amp; Trans Out</b>        |                                                 | <b>13,657</b>      | <b>15,764</b>      | <b>8,950</b>                  | <b>13,050</b>                       | <b>-7,200</b>                     |
| <b>Difference between Revenues and Expenses plus Beginning Balance</b> |                                                 | <b>46,798</b>      | <b>61,717</b>      | <b>37,000</b>                 | <b>74,768</b>                       | <b>67,568</b>                     |
| <b>Ending Balance</b>                                                  |                                                 | <b>46,798</b>      | <b>61,717</b>      | <b>37,000</b>                 | <b>74,768</b>                       | <b>67,568</b>                     |
| <b>30% Ending Balance</b>                                              |                                                 | <b>32,164</b>      | <b>33,130</b>      | <b>36,375</b>                 | <b>35,145</b>                       | <b>43,125</b>                     |
| <b>50% Ending Balance</b>                                              |                                                 | <b>53,606</b>      | <b>55,216</b>      | <b>60,625</b>                 | <b>58,575</b>                       | <b>71,875</b>                     |

| <b><u>Water Rates for 2025</u></b>                                                           |                      |                      |
|----------------------------------------------------------------------------------------------|----------------------|----------------------|
|                                                                                              | <b>Current</b>       | <b>2025</b>          |
| Highland Haven Monthly Base Water Rate (Includes 0-2,000 Gallons)                            | \$ 40.00             | \$ 59.00             |
| Out of Town Monthly Base Water Rate (Includes 0-2,000 Gallons)                               | \$ 43.00             | \$ 64.00             |
| 2,001-5,000 Gallons (Billed per 1,000 Gallons)                                               | \$ 4.12              | \$ 5.50              |
| 5,001-10,000 Gallons (Billed per 1,000 Gallons)                                              | \$ 4.62              | \$ 5.75              |
| 10,001-15,000 Gallons (Billed per 1,000 Gallons)                                             | \$ 5.37              | \$ 6.00              |
| 15,001-20,000 Gallons (Billed per 1,000 Gallons)                                             | \$ 6.00              | \$ 6.25              |
| 20,001-25,000 Gallons (Billed per 1,000 Gallons)                                             | \$ 8.25              | \$ 8.25              |
| 25,001 Gallons and Up (Billed per 1,000 Gallons)                                             | \$ 9.25              | \$ 9.25              |
| Camp Champion Monthly Base Water Rate (Includes 0-250,000 Gallons for FY25, no BC currently) | \$ -                 | \$ 2,250.00          |
| Camp Champion Usage Rate 250,001 and Up (Billed per 1,000 Gallons)                           | \$ 10.00             | \$ 10.00             |
| <b><u>Water Base Rate Breakdown</u></b>                                                      |                      |                      |
| Bond Expenses                                                                                | \$ 22.28             | \$ 22.90             |
| City Staff                                                                                   | \$ 12.76             | \$ 13.78             |
| Professional Services                                                                        | \$ 8.10              | \$ 21.50             |
| Maintenance & Repair                                                                         | \$ 7.41              | \$ 11.17             |
| Administrative & Office                                                                      | \$ 2.16              | \$ 2.22              |
| Services & Charges                                                                           | \$ 1.70              | \$ 2.36              |
| Utilities                                                                                    | \$ 1.65              | \$ 1.81              |
| Chemicals                                                                                    | \$ 0.74              | \$ 0.78              |
| Membership Fees & Dues                                                                       | \$ 0.20              | \$ 0.20              |
| Total Cost Per Customer                                                                      | \$ 57.00             | \$ 76.72             |
| Minus Residential Volume Charge Offset (\$50,000)                                            | \$ 10.29             | \$ 10.29             |
| Minus Camp Champion Offset (\$27,500)                                                        | \$ 5.66              | \$ 5.66              |
| Total Base Cost Per Customer                                                                 | \$ 41.05             | \$ 60.77             |
| Out of Town Fee                                                                              | \$ 3.00              | \$ 5.00              |
| <b>Total Base Rate Highland Haven</b>                                                        | <b>\$ 40.00</b>      | <b>\$ 59.00</b>      |
| <b>*Total Base Rate Out of Town</b>                                                          | <b>\$ 43.00</b>      | <b>\$ 64.00</b>      |
| <b><u>Water Revenue Breakdown</u></b>                                                        |                      |                      |
| Total Residential Base Charges                                                               | \$ 196,680.00        | \$ 288,564.00        |
| Total Camp Champion Base Charges                                                             | \$ -                 | \$ 27,000.00         |
| Total Volumetric Usage Charges                                                               | \$ 71,177.64         | \$ 56,257.20         |
| <b>Total Water Sales</b>                                                                     | <b>\$ 267,857.64</b> | <b>\$ 371,821.20</b> |



# Highland Haven Property Tax

[HOME](#)

|                                               |  |                       |  |                       |  |                       |  |                      |  |                       |
|-----------------------------------------------|--|-----------------------|--|-----------------------|--|-----------------------|--|----------------------|--|-----------------------|
| <b>Fiscal Year</b>                            |  | <b>FY'24</b>          |  | <b>FY'25</b>          |  | <b>FY'25</b>          |  | <b>FY'25</b>         |  | <b>FY'25</b>          |
| <b>Tax Year</b>                               |  | <b>2023</b>           |  | <b>2024</b>           |  | <b>2024</b>           |  | <b>2024</b>          |  | <b>2024</b>           |
| <b>Tax Rate</b>                               |  | <b>0.1260</b>         |  | <b>0.1209</b>         |  | <b>0.1251</b>         |  | <b>0.3165</b>        |  | <b>0.1260</b>         |
|                                               |  | <b>No Rate Change</b> |  | <b>No New Revenue</b> |  | <b>Voter Approval</b> |  | <b>De - Minimis</b>  |  | <b>No Rate Change</b> |
| <b>% Increase</b>                             |  | <b>15.49%</b>         |  |                       |  | <b>3.5%</b>           |  | <b>161.75%</b>       |  | <b>4.21%</b>          |
| <b>Total Value of Taxable Property</b>        |  | <b>\$241,356,297</b>  |  | <b>\$255,663,779</b>  |  | <b>\$255,663,779</b>  |  | <b>\$255,663,779</b> |  | <b>\$255,663,779</b>  |
| <b>Maint and Ops (M&amp;O) Taxes</b>          |  | <b>304,109</b>        |  | <b>309,118</b>        |  | <b>319,937</b>        |  | <b>809,118</b>       |  | <b>322,136</b>        |
| <b>Debt Services</b>                          |  | <b>0</b>              |  | <b>0</b>              |  | <b>0</b>              |  | <b>0</b>             |  | <b>0</b>              |
| <b>Total Tax Revenue</b>                      |  | <b>\$304,109</b>      |  | <b>\$309,118</b>      |  | <b>\$319,937</b>      |  | <b>\$809,118</b>     |  | <b>\$322,136</b>      |
|                                               |  |                       |  |                       |  |                       |  |                      |  |                       |
| <b>Increase over previous year</b>            |  | <b>\$54,509</b>       |  | <b>\$5,009</b>        |  | <b>\$10,819</b>       |  | <b>\$500,000</b>     |  | <b>\$13,018</b>       |
| <b>Tax Rate/\$100</b>                         |  | <b>0.1260</b>         |  | <b>0.1209</b>         |  | <b>0.1251</b>         |  | <b>0.3165</b>        |  | <b>0.1260</b>         |
| GSFD Fee                                      |  | 87,550                |  | 90,175                |  | 90,175                |  | 90,175               |  | 90,175                |
| tax allocation                                |  | 0.0363                |  | 0.0353                |  | 0.0353                |  | 0.0353               |  | 0.0353                |
| MFEMS Fee                                     |  | 13,934                |  | 14,630                |  | 14,630                |  | 14,630               |  | 14,630                |
| tax allocation                                |  | 0.0058                |  | 0.0057                |  | 0.0057                |  | 0.0057               |  | 0.0057                |
| Total Fire/EMS Annual Fees                    |  | 101,484               |  | 104,805               |  | 104,805               |  | 104,805              |  | 104,805               |
| Total Fire / EMS Tax Allocation               |  | 0.0420                |  | 0.0410                |  | 0.0410                |  | 0.0410               |  | 0.0410                |
| Adopted M & O Tax Rate available for City Ops |  | 0.0840                |  | 0.0799                |  | 0.0841                |  | 0.2755               |  | 0.0850                |
| <b>Funds left for City Ops</b>                |  | <b>\$202,625</b>      |  | <b>\$204,313</b>      |  | <b>\$215,132</b>      |  | <b>\$704,313</b>     |  | <b>\$217,331</b>      |

**CITY OF HIGHLAND HAVEN, TEXAS  
ORDINANCE #068, REVISION 12  
August 6, 2024**

**AN ORDINANCE OF THE CITY OF HIGHLAND HAVEN, TEXAS, ESTABLISHING BILLING PROCEDURES, RATES, CROSS-CONNECTION AND BACKFLOW PREVENTION AND FEES FOR THE HIGHLAND HAVEN WATER SYSTEM; THIS REVISION 11 PROVIDES FOR UPDATES TO RATES AND CHARGES; PROVIDING FOR ENFORCEMENT AND PROVIDING FOR SEVERABILITY; PROVIDING FOR AN OPEN MEETING AND EFFECTIVE DATE.**

**WHEREAS**, the City of Highland Haven (“City”) purchased certain property from Highland Utilities and Burriess Water Management in June 2009; and

**WHEREAS**, the public health, safety and welfare, requires the adoption and enforcement of codes governing the provision of public utilities and services within the City;

**WHEREAS**, the provision of water services for the residents of the City is necessary for the public health of the citizens and the protection of the environment and natural resources of the City;

**WHEREAS**, it is necessary to establish fees and charges for the purpose of recovering the costs and expenses of providing water utility services to customers of the City or those the City has specifically entered into agreements with outside the City;

**WHEREAS**, the rates and fees have been modified at various times since the City purchased the water utility and the Board of Aldermen have reviewed the rates and charges and agree that such rates need to be modified to cover the basic costs of utility services for both those within the City limits and those who are provided service outside the City’s limits;

**WHEREAS**, a public hearing for a rate change was held as part of the fiscal year 2023-2024 Budget;

**WHEREAS**, a public hearing for a rate change for Camp Champions was also held as part of the fiscal year 2023-2024 Budget; and

**WHEREAS**, following the public hearings on the rates and charges, the Board of Aldermen finds that it is appropriate for the costs and expenses for providing utility services to be funded by an increase in user rates and fees collected from persons and entities receiving the benefit of such services as well as the additional protections that are necessary to ensure that the utility services remain healthy and up to the standards required;

**WHEREAS**, a public hearing for a rate change was held as part of the fiscal year 2024-2025 Budget;

**WHEREAS**, a public hearing for a rate change for Camp Champions was also held as part of the fiscal year 2024-2025 Budget; and

**WHEREAS**, following the public hearings on the rates and charges, the Board of Aldermen finds that it is appropriate for the costs and expenses for providing utility services to be funded by an increase in user rates and fees collected from persons and entities receiving the benefit of such services as well as the additional protections that are necessary to ensure that the utility services remain healthy and up to the standards required;  
**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HIGHLAND HAVEN, TEXAS THAT:**

**Section 1. Findings of Fact.** The findings and recitations set out in the preamble of this Ordinance are found to be true and correct, and that they are hereby adopted by the Board of Aldermen and made a part hereof for all purposes. It is further found that collection of the fees provided herein is necessary to fund water services and provide for the public health and safety.

**Section 2. Amendment of Rates and Fees.** The following Highland Haven Water System rates and fees set out in Exhibit “A,” attached hereto and incorporated herein for all purposes are amended and established.

**Section 3. Amendment of Conflicting Ordinances.** The above-referenced sections of the Ordinances are hereby amended as provided in this Ordinance. All parts of ordinances in conflict herewith are hereby amended to the extent of such conflict only. To the extent of a conflict between this Ordinance and another ordinance of the City, this Ordinance shall control.

**Section 4. Savings Clause.** All rights and remedies of the City are expressly saved as to any and all violations of the provisions of any ordinances affecting utilities and utility fees which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**Section 5 Effective Dates.** This Ordinance and the fees set forth herein shall be in full force and effect for the January 2025 billing cycle with bills due February 2025 after final passage and publication in the manner required by the Texas Local Government Code.

**Section 6. Severability.** It is hereby declared to be the intention of the Board of Aldermen that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable and, if any section, paragraph, sentence, clause or phrase of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses and phrases of this Ordinance, since the same would have been enacted by the Board of Aldermen without the incorporation in this Ordinance of any such invalid section, paragraph, sentence, clause or phrase. If any provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision, and to this end the provisions of this Ordinance are declared to be severable.

**Section 7. Open Meetings.** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

**PASSED AND APPROVED** this the 6th day of August 2024, during a scheduled meeting by the Board of Aldermen of the City of Highland Haven, Texas.

\_\_\_\_\_  
Olan Kelley, Mayor

Attest:

\_\_\_\_\_  
Lezley Baum, City Secretary

(seal)

Approved as to Form:

\_\_\_\_\_  
Barbara Boulware-Wells, City Attorney

**Ordinance # 068**  
**Highland Haven Water Fees**  
**Effective January 2025**  
**Exhibit "A"**

[HOME](#)

| FEES                                                                                                                                                      | 2025 Rates      | Notes                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tap Fees</b>                                                                                                                                           |                 |                                                                                                                                                                     |
| 5/8"                                                                                                                                                      | 6,000.00        |                                                                                                                                                                     |
| Meters larger than 5/8"                                                                                                                                   | 8,000.00        |                                                                                                                                                                     |
| Tap Install Street Cut Fee                                                                                                                                | 2,000.00        |                                                                                                                                                                     |
| <b>New/Transfer Service Application Fee</b>                                                                                                               |                 |                                                                                                                                                                     |
| New/Transfer Service Application Fee                                                                                                                      | 100.00          | non-refundable                                                                                                                                                      |
| Deposit                                                                                                                                                   | 250.00          |                                                                                                                                                                     |
| <b>Out of Town Base Water Rate/Month Usage</b>                                                                                                            |                 |                                                                                                                                                                     |
| 0-2000 Gals                                                                                                                                               | 64.00           |                                                                                                                                                                     |
| <b>Highland Haven Base Water Rate/Month Usage</b>                                                                                                         |                 |                                                                                                                                                                     |
| 0-2000 Gals                                                                                                                                               | 59.00           |                                                                                                                                                                     |
| <b>Water Use Rate per 1000 gallons plus Base Water Rate</b>                                                                                               |                 |                                                                                                                                                                     |
| 2001-5000                                                                                                                                                 | \$5.50          |                                                                                                                                                                     |
| 5001-10000                                                                                                                                                | \$5.75          |                                                                                                                                                                     |
| 10001-15000                                                                                                                                               | \$6.00          |                                                                                                                                                                     |
| 15001-20000                                                                                                                                               | \$6.25          |                                                                                                                                                                     |
| 20001-25000                                                                                                                                               | \$8.25          |                                                                                                                                                                     |
| 25001 and above                                                                                                                                           | \$9.25          |                                                                                                                                                                     |
| <b>Camp Champion Base Water Rate/Month Usage</b>                                                                                                          |                 |                                                                                                                                                                     |
| 0-250,000                                                                                                                                                 | \$2,250.00      |                                                                                                                                                                     |
| <b>Camp Champion Water Use Rate per 1000 gallons used</b>                                                                                                 |                 |                                                                                                                                                                     |
| 250,001 and above                                                                                                                                         | \$10.00         |                                                                                                                                                                     |
| <b>Other Fees</b>                                                                                                                                         |                 |                                                                                                                                                                     |
| <b>Late Fee</b>                                                                                                                                           | \$10 or 10%     | Late Fee is applied to any bill not paid by the 15th of the month                                                                                                   |
| <b>Disconnect Fee</b>                                                                                                                                     | \$150.00        | Service Disconnect is ordered on the 26th of the month for any unpaid account and Disconnect Fee is applied to account.                                             |
| <b>Reconnect Fee</b>                                                                                                                                      | \$150.00        |                                                                                                                                                                     |
| <b>Return Check Fee</b>                                                                                                                                   | \$35.00         | Plus Bank Charges                                                                                                                                                   |
| <b>Customer Service Inspection Fee</b>                                                                                                                    | Cost plus \$100 | Required inspection for a new single family residence (SFR), major remodeling of a SFR and SFR's where a cross connection with another water source has been found. |
| <b>Technical Service Fee</b>                                                                                                                              | Cost plus \$100 | Required for managerial, technical, or consultancy services.                                                                                                        |
| <b>Meter Re-Read Fee</b>                                                                                                                                  | \$100.00        | Meter Re-Read Fee is applied if property owner requests this service and problem is found on the owners side of meter                                               |
| <b>Meter Flow Test Fee</b>                                                                                                                                | \$100.00        | Meter Flow Test Fee is applied if property owner requests this service and problem is found on the owners side of meter                                             |
| <b>Meter Calibration Test Fee</b>                                                                                                                         | Cost plus \$100 | Meter Calibration Test Fee is applied if property owner requests this service and problem is found on the owners side of meter                                      |
| <b>Meter Relocation Fee</b>                                                                                                                               | Cost plus \$100 | Meter Relocation Fee is applied if property owner requests this service                                                                                             |
| <b>Leak Check Fee</b>                                                                                                                                     | \$100.00        | Leak Check Fee is applied if property owner requests this service and leak is found on owners side of meter                                                         |
| <b>Pressure Test Fee</b>                                                                                                                                  | \$100.00        | Pressure Test Fee is applied if property owner requests this service and problem is found on owners side of meter.                                                  |
| <b>Highland Haven Water System Policies</b>                                                                                                               |                 |                                                                                                                                                                     |
| * Property Owner is responsible for any outstanding water bills for a rental home                                                                         |                 |                                                                                                                                                                     |
| * Water service will be immediately disconnected if cross-connection to another water source is found. Property owner will be charged the Disconnect Fee. |                 |                                                                                                                                                                     |

**CITY OF HIGHLAND HAVEN  
ORDINANCE # 105, REVISION 5  
August 6, 2024**

**AN ORDINANCE ADOPTING THE CITY OF HIGHLAND HAVEN,  
TEXAS FEE SCHEDULE FOR SOLID WASTE SERVICES; PROVIDING  
FOR SEVERABILITY; AN OPEN MEETING AND EFFECTIVE DATE.**

**WHEREAS**, the City of Highland Haven (“City”), Texas is “Type A” General Law municipality located in Burnet County, Texas organized under the laws of the State of Texas;

**WHEREAS**, the City has entered into an agreement under which solid waste collection services are provided to the residents for the public health of the citizens and the protection of the environment and natural resources of the City;

**WHEREAS**, it is essential to the protection of the public health and environmental resources of the City that all occupants of all occupied property within the City dispose of solid waste and refuse in a manner to conform with state law and that all such property with access to the water be served by such system;

**WHEREAS**, it is periodically necessary to update the fees and charges for the purpose of recovering the costs and expenses of providing solid waste to customers of the City or those the City has specifically entered into agreements with outside the City;

**WHEREAS**, a public hearing for the rates and charges for solid waste was held as part of the fiscal year 2023-2024 Budget;

**WHEREAS**, following the public hearings on the rates and charges, the Board of Aldermen finds that it is appropriate for the costs and expenses for providing utility services to be funded by user fees collected from persons and entities receiving the benefit of such services as well as the additional protections that are necessary to ensure that the solid waste services remain up to the standards required to maintain the health and welfare of all residents;

**WHEREAS**, a public hearing for the rates and charges for solid waste was held as part of the fiscal year 2024-2025 Budget;

**WHEREAS**, following the public hearings on the rates and charges, the Board of Aldermen finds that it is appropriate for the costs and expenses for providing utility services to be funded by user fees collected from persons and entities receiving the benefit of such services as well as the additional protections that are necessary to ensure that the solid waste services remain up to the standards required to maintain the health and welfare of all residents;

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HIGHLAND HAVEN, TEXAS THAT:**

**Section 1. Findings of Fact.** The findings and recitations set out in the preamble of this Ordinance are found to be true and correct, and that they are hereby adopted by the Board of Aldermen and

made a part hereof for all purposes. It is further found that collection of the fees provided herein is necessary to fund solid waste services and provide for the public health and safety.

**Section 2. Solid Waste Rates and Fees.** The Highland Haven Solid Waste rates and fees set out in this Revision 5, Exhibit “A,” attached hereto and incorporated herein for all purposes are established and effective with the January 1, 2025, billing cycle:

**Section 3. Amendment of Conflicting Ordinances.** The above-referenced sections of the Ordinances are hereby amended as provided in this Ordinance. All parts of ordinances in conflict herewith are hereby amended to the extent of such conflict only. To the extent of a conflict between this Ordinance and another ordinance of the City, this Ordinance shall control. This schedule is effective concurrent with the approval of this Ordinance to become effective January 1, 2025, and shall remain effective until revised by future Ordinance.

**Section 4. Savings Clause.** All rights and remedies of the City are expressly saved as to any and all violations of the provisions of any ordinances affecting utilities and utility fees which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**Section 5 Effective Dates.** This Ordinance shall be in full force and effect for the solid waste with bills due February 2025 after final passage and publication in the manner required by the Texas Local Government Code.

**Section 6. Severability.** It is hereby declared to be the intention of the Board of Aldermen that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable and, if any section, paragraph, sentence, clause or phrase of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses and phrases of this Ordinance, since the same would have been enacted by the Board of Aldermen without the incorporation in this Ordinance of any such invalid section, paragraph, sentence, clause or phrase. If any provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision, and to this end the provisions of this Ordinance are declared to be severable.

**Section 7. Open Meetings.** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

**PASSED AND APPROVED** this the 6th day of August 2024, during a scheduled meeting by the Board of Aldermen of the City of Highland Haven, Texas.

\_\_\_\_\_  
Olan Kelley, Mayor

Attest:

\_\_\_\_\_  
Lezley Baum, City Secretary

(seal)

Approved as to Form:

\_\_\_\_\_  
Barbara Boulware-Wells, City Attorney



Highland Haven Solid Waste Services Fees

| FEES                                                                                            | Rates<br>2025   | Notes                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Residential Waste Services Fee</b>                                                   | \$30.42         | Service includes one 95 gal wheeled poly cart for landfill waste and one 95 gal wheeled poly cart for recycling waste. Weekly landfill pickup (Thursday) and twice monthly recycle pickup.                                                               |
| <b>Sales Tax</b>                                                                                | 8.25%           | Required Sales Tax based on services billed monthly                                                                                                                                                                                                      |
| <b>Additional poly cart</b>                                                                     | \$12.18         | Monthly fee, (3% increase per contract)                                                                                                                                                                                                                  |
| <b>Replacement Polycart</b>                                                                     | \$100           | Replacement cost in the event of loss or damage by customer. There is no charge to replace worn Polycarts due to normal use.                                                                                                                             |
| <b>Service Activation Fee</b>                                                                   | \$75            | Non-refundable fee to establish Monthly Residential Service for accounts opened after May 2, 2019                                                                                                                                                        |
| <b>Late Payment Fee</b>                                                                         | \$10 or 10%     | Late Fee is applied to any bill not paid by the 15th of the month                                                                                                                                                                                        |
| <b>Service Termination Fee</b>                                                                  | \$100           | Service Termination Fee for any unpaid account (30 days late)                                                                                                                                                                                            |
| <b>Return Check Fee</b>                                                                         | \$35            | Plus Bank Charges                                                                                                                                                                                                                                        |
| <b>Unusual Accumulation Collection Fee</b>                                                      | Cost plus \$50  | Fee for servicing poly cart at unpaid account address or special trash services requested by customer (cost per pickup)                                                                                                                                  |
| <b>Hazardous, Non-recyclable or Unacceptable Waste Cleanup Fee</b>                              | Cost plus \$250 | Fees associated with actual cleanup costs passed on from solid waste service provider to the City for cleanup of any Hazardous, Non-recyclable or Unacceptable Waste disposed of in solid waste/recycling poly carts and associated spillage plus \$250. |
| <b>Highland Haven Solid Waste Services Policies</b>                                             |                 |                                                                                                                                                                                                                                                          |
| * Property Owner is responsible for any outstanding solid waste services fees for a rental home |                 |                                                                                                                                                                                                                                                          |
|                                                                                                 |                 |                                                                                                                                                                                                                                                          |

**CITY OF HIGHLAND HAVEN****ORDINANCE # 130****August \_\_, 2024****AN ORDINANCE ADOPTING THE CITY OF HIGHLAND HAVEN, TEXAS  
FISCAL YEAR 2025 BUDGET, BEGINNING OCTOBER 1, 2024, AND ENDING  
SEPTEMBER 30, 2025.**

**Whereas**, each General Law Type A municipality in the State of Texas is required by Texas Local Government Code ("LGC"), §102.002 to adopt an annual budget prior to October 1 of the upcoming fiscal year; and

**Whereas**, the Mayor, acting as Budget Officer under LGC, §102.005, did prepare a proposed budget and filed same with the City Secretary on July 11, 2024; and

**Whereas**, required Notice of Public Hearing was published in the Highlander Newspaper, Highland Haven City Hall and posted on the City's website in accordance with LGC, §102.065; and

**Whereas**, the Board of Aldermen, pursuant to such Notice of Public Hearing, did hold a public meeting on the proposed budget on August 6, 2024; and

**Whereas**, the Final Budget for FY 2025 reflects more property tax revenue compared to the Final Budget for FY 2024.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
HIGHLAND HAVEN, TEXAS:**

**SECTION 1.** That the appropriations for the fiscal year beginning October 1, 2024, and ending September 30, 2025, for the Support, Maintenance and Operation of the General Government of the City of Highland Haven, Texas be fixed and determined for said term in accordance with the expenditures shown in the City's Annual Budget for Fiscal Year 2024-2025, a copy of which is attached hereto as Exhibit "A."

**SECTION 2.** That the appropriations for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025 for the payment of Debt Service requirements, if any, of the City of Highland Haven be fixed and determined as for said term in accordance with the payments shown in Exhibit "A."

**SECTION 3.** That the budget, as shown in words and figures in Exhibit "A", is hereby approved in all respects and adopted as the City's Annual Budget for the Fiscal Year beginning October 1, 2024 and ending September 30, 2025.

**PASSED AND APPROVED** on this the \_\_\_\_ day of August 2024, by the Board of Aldermen of the City of Highland Haven, Texas, by a record of the vote as noted below during a meeting opened to the public, with time, place and purpose given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

|                               |                                                   |
|-------------------------------|---------------------------------------------------|
| Aldersperson Lynn Smith:      | Aye _____; Nay _____; Abstain _____; Absent _____ |
| Aldersperson Don Hagans:      | Aye _____; Nay _____; Abstain _____; Absent _____ |
| Aldersperson Terry Nuss:      | Aye _____; Nay _____; Abstain _____; Absent _____ |
| Aldersperson Bruce Robertson: | Aye _____; Nay _____; Abstain _____; Absent _____ |
| Aldersperson Terry Smith:     | Aye _____; Nay _____; Abstain _____; Absent _____ |

---

Olan Kelley, Mayor

Attest:

---

Lezley Baum, City Secretary

seal

Approved as to Form:

---

Barbara Boulware-Wells, City Attorney

## City of Highland Haven Holiday Schedule FY 2024 - 2025



Indigenous Peoples Day

Monday - October 14



Veterans Day

Monday - November 11



Thanksgiving

Wed. November 27 (noon)  
Thurs/Fri November 28-29



Christmas

Mon - Fri  
December 23 - 27



New Year's Day

Wednesday - January 1



Martin Luther King Day

Monday - January 20



Presidents Day

Monday - February 17



Texas Independence Day

Monday - March 3



Good Friday

Friday - April 18



Memorial Day

Monday - May 26



Juneteenth Nat'l  
Independence Day

Thursday - June 19



Labor Day

Monday - September 1

- **Recommendation** submitted to City Secretary:

---

P&Z Chair

City Secretary: \_\_\_\_\_  
  
 \_\_\_\_\_  
 City Secretary

City Secretary

Date \_\_\_\_\_

○ Date of Redline -1<sup>st</sup> revision(s) returned to P&Z for review: \_\_\_\_\_  
Date corrected revision(s), if any, returned to City Secretary: \_\_\_\_\_  
P&Z: Review/ Comments/ Changes: \_\_\_\_\_  
(attached) \_\_\_\_\_

Date: \_\_\_\_\_

- Date:

- o Date returned to City Secretary: \_\_\_\_\_  
o Date final Recommendation on BOA Agenda: 8/6/24  
o BOA Review/Comments: \_\_\_\_\_

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**The Knight Law Firm, LLP**  
*Attorneys at Law*

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July 24, 2024

Via US mail and  
Electronic transmission [mayor@highlandhaventx.com](mailto:mayor@highlandhaventx.com)

City of Highland Haven  
Attn: Mayor Olan Kelly  
510-A Highland Drive  
Highland Haven, Texas 78654

Re: 2024 Rate Adjustment

Dear Mayor Kelly:

I write to address your engagement moving forward in 2024 with The Knight Law Firm, LLP ("KLF"). We would like to thank you for the trust and reliance you place in us to represent the City of Highland Haven as your City Attorney.

Although we have done our best to control and absorb increased costs, our firm is not immune to the rising costs that all businesses are currently facing. Due to these continued increases in the costs of labor, resources, and overhead expenses, our legal fees beginning on October 1, 2024 will increase as more particularly detailed in the attached fee schedule.

We appreciate the opportunity to serve as your legal counsel and look forward to our continued representation. Please know that we never take such increases lightly so if you have any questions or would like to discuss alternate rates, please do not hesitate to give us a call at (512) 323-5778.

Sincerely,



Paige H. Saenz, Partner

**FEE SCHEDULE**

|                                                                  |          |
|------------------------------------------------------------------|----------|
| General Legal Services                                           | \$175.00 |
| Land Development and Economic Development (third party deposits) | \$300.00 |
| Specialized Services (such as PIDs, TIRZs)                       | \$325.00 |
| Litigation (including foreclosures, contested CCN)               | \$275.00 |
| Municipal Court                                                  | \$150.00 |