CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, July 16, 2024
TIME: 7:00 p.m.
PLACE: ***Highland Haven Community Center***

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐Present	☐Absent
Alderperson Don Hagans	☐Present	☐Absent
Alderperson Bruce Robertson	☐Present	☐Absent
Alderperson Lynn Smith	☐Present	☐Absent
Alderperson Terry Smith	☐Present	☐Absent

2. Pledge of Allegiance
3. Recognize Visitors
4. Announcements, Proclamations or Presentations
5. Public Comment
(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:
The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.
   a. Meeting Minutes for July 2, 2024
   b. June 2024 Financials
   c. June 2024 Utility Report
7. Discussion and /or Possible Action – Resolution # 361 – Adoption of Burnet County Hazard Mitigation Plan

DISCUSSION / INFORMATION ITEMS

8. Discussion – Personnel
9. Discussion – FY 2025 Budget
10. Discuss / Review - Drought Contingency Plan.
11. Review Planning and Zoning Commission Recommendations to BOA
   a. Commercial Zoning Ordinance
12. Review assignments for the Planning and Zoning Commission
   a. Comprehensive Plan Review
   b. Review of current Planning and Zoning assignments
   c. The next P&Z meeting is scheduled for July 11, 2024, at 6:00 pm.
13. Legislative Updates –

14. Traffic Control – Traffic Count Results
15. Aquatic Vegetation -
16. Drainage Issues –
17. Water Storage Tank Project Report
    - a. Possible change orders
        - i. Water system controls
        - ii. Weed barrier and gravel ground cover
        - iii. Storage shed rainwater runoff gutter system

18. Review Water System –
    - a. Lead and Copper Rule Revisions
        - i. Service Line Inventory
            - 1. TCEQ Lead and Coper Rule Revisions
                - a. https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr
                - b. https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx
    - b. Maintenance and Operations Issues
        - i. HHPOA barn rental
    - c. Emergency generator system
    - d. Central Texas Groundwater Conservation District
        - i. Pumping Permit
        - ii. Drought Status – Stage 3
        - iii. 10% Mandatory Water Restrictions
        - iv. Monitoring Well

19. Review Solid Waste Services –
20. Mayor's Report
    - a. Budget Workshop August 7 or 8 2024.
21. Aldermen Comments

Next regular meeting – Tuesday August 6, 2024, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: June 27, 2024

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON JUNE 27, 2024, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

CITY OF HIGHLAND HAVEN TEXAS 1995

Lezley Baum

Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).

CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, July 2, 2024
TIME: 7:00 p.m.
PLACE: ***Highland Haven Community Center***

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓Present	☐Absent
Alderperson Don Hagans	✓Present	☐Absent
Alderperson Bruce Robertson	☐Present	✓Absent
Alderperson Lynn Smith	☐Present	✓Absent
Alderperson Terry Smith	✓Present	☐Absent
Alderperson Terry Smith	✓Present	☐Absent

Mayor Kelley opened the meeting at 7:00pm.

2. Pledge of Allegiance
Mayor Kelley led in the Pledge of Allegiance.
3. Recognize Visitors
Visitors Present – Jackie Garrow, Linda Enderlin, Rick Hieb, Tammie Hieb
4. Announcements, Proclamations or Presentations
5. Public Comment
(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:
The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.
   a. Meeting Minutes for June 18, 2024

Motion to approve minutes for June 18, 2024 made by Don Hagans, seconded by Terry Smith.

Vote 3-0

7. Discussion and /or Possible Action – Water Storage Tank change order.

Motion to approve Change Order # 2 for the Water Storage Tank project made by Terry Nuss, seconded by Terry Smith.

Vote 3-0

DISCUSSION / INFORMATION ITEMS

8. Discussion – Personnel
9. Discussion – FY 2025 Budget
10. Discuss / Review - Drought Contingency Plan.
11. Review Planning and Zoning Commission Recommendations to BOA
   a. Draft of Commercial Zoning Ordinance

12. Review assignments for the Planning and Zoning Commission
    a. Comprehensive Plan Review
    b. Review of current Planning and Zoning assignments
    c. The next P&Z meeting is scheduled for July 11, 2024, at 6:00 pm.
13. Legislative Updates –
14. Traffic Control – Traffic Count Results
15. Aquatic Vegetation -
16. Drainage Issues – 307 E Pheasant
17. Water Storage Tank Project Report
    a. Possible change orders
        i. Water system controls
        ii. Weed barrier and gravel ground cover
        iii. Storage shed rainwater runoff gutter system
18. Review Water System –
    a. Lead and Copper Rule Revisions
        i. Service Line Inventory
            1. TCEQ Lead and Coper Rule Revisions
                a. https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr
                b. https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx
    b. Maintenance and Operations Issues
        i. HHPOA barn rental
    c. Emergency generator system
    d. Central Texas Groundwater Conservation District
        i. Pumping Permit
        ii. Drought Status – Stage 3
        iii. 10% Mandatory Water Restrictions
        iv. Monitoring Well
19. Review Solid Waste Services –
20. Mayor's Report
    a. Budget Workshop July 9, 2024
    b. Budget Workshop August 7 or 8 2024.
21. Aldermen Comments

Next regular meeting – Tuesday July 16, 2024, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to adjourn made by Terry Smith, seconded by Terry Nuss.
Vote 3-0

The meeting adjourned at 7:55 pm.

CITY OF HIGHLAND HAVEN TEXAS 1995

____
Olan Kelley, Mayor

____
Lezley Baum, City Secretary

City of Highland Haven

Financials

Fiscal Year 24

24-Jun

City of Highland Haven
Combined Balance Sheet
As of June 30, 2024

2:51 PM
07/08/2024
Accrual Basis

	General Fund	Water Fund	Solid Waste	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
100 · Gen Fund - First United	128,432.08	0.00	0.00	128,432.08
106 · Gen Fund - TexPool -Investment	647,332.88	0.00	0.00	647,332.88
203 · CNB Water Operating	0.00	166,937.09	0.00	166,937.09
205 · CNB- HHWS (GO Bond Ser)	0.00	2,402.30	0.00	2,402.30
206 · TexPool - HHWS Investment	0.00	234,188.78	0.00	234,188.78
300 · CNB- HH Solid Waste	0.00	0.00	76,579.97	76,579.97
Total Checking/Savings	775,764.96	403,528.17	76,579.97	1,255,873.10
Total Current Assets	775,764.96	403,528.17	76,579.97	1,255,873.10
Fixed Assets				
15000 · Fixed Assets				
15100 · City Hall Building	44,338.00	0.00	0.00	44,338.00
15101 · City Hall Land	1,155.00	0.00	0.00	1,155.00
15103 · Street & Drainage Improvements	336,767.00	0.00	0.00	336,767.00
15105 · Furniture & Equipment	16,823.52	0.00	0.00	16,823.52
15200 · Highland Haven Water Sys				
15201 · HHWS - Infrastructure	0.00	992,409.00	0.00	992,409.00
15202 · HHWS - Building & Structures	0.00	45,234.00	0.00	45,234.00
15203 · Equipment	0.00	62,768.00	0.00	62,768.00
15205 · HHWS-Land	0.00	20,000.00	0.00	20,000.00
15209 · Intangible Assets	0.00	170,115.00	0.00	170,115.00
Total 15200 · Highland Haven Water Sys	0.00	1,290,526.00	0.00	1,290,526.00
Total 15000 · Fixed Assets	399,083.52	1,290,526.00	0.00	1,689,609.52
16000 · Accumulated Depreciation	-316,484.93	-512,688.00	0.00	-829,172.93
16001 · Accumulated Amortization	0.00	-118,631.00	0.00	-118,631.00
Total Fixed Assets	82,598.59	659,207.00	0.00	741,805.59
TOTAL ASSETS	**858,363.55**	**1,062,735.17**	**76,579.97**	**1,997,678.69**
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	2,198.85	166,426.27	0.00	168,625.12
Total Accounts Payable	2,198.85	166,426.27	0.00	168,625.12
Other Current Liabilities				
21000 · Const. Deposits/Permits				
21100 · Clean-up Deposits	21,325.00	0.00	0.00	21,325.00
Total 21000 · Const. Deposits/Permits	21,325.00	0.00	0.00	21,325.00
24000 · Payroll Liabilities				
2100 · Withheld taxes payable	2,299.74	0.00	0.00	2,299.74
24100 · 941 Taxes Payable	5,249.58	0.00	0.00	5,249.58

	General Fund	Water Fund	Solid Waste	TOTAL
24200 · TWC - SUI Payable	766.35	0.00	0.00	766.35
Total 24000 · Payroll Liabilities	8,315.67	0.00	0.00	8,315.67
22200 · Bonds Payable - Current	0.00	100,000.00	0.00	100,000.00
Total Other Current Liabilities	29,640.67	100,000.00	0.00	129,640.67
Total Current Liabilities	31,839.52	266,426.27	0.00	298,265.79
Long Term Liabilities				
26000 · Long Term Liabilities				
26200 · 2016 HHWS Bond Payable	0.00	415,000.00	0.00	415,000.00
Total 26000 · Long Term Liabilities	0.00	415,000.00	0.00	415,000.00
Total Long Term Liabilities	0.00	415,000.00	0.00	415,000.00
Total Liabilities	31,839.52	681,426.27	0.00	713,265.79
Equity				
39000 · Retained Earnings	718,904.95	597,723.31	61,718.13	1,378,346.39
Net Income	107,619.08	-216,414.41	14,861.84	-93,933.49
Total Equity	826,524.03	381,308.90	76,579.97	1,284,412.90
TOTAL LIABILITIES & EQUITY	**858,363.55**	**1,062,735.17**	**76,579.97**	**1,997,678.69**

General Fund
Profit & Loss Budget Performance
October 2023 through June 2024

11:42 AM
07/09/2024
Accrual Basis

	Oct '23 - Jun 24	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
8000 · General Fund Revenue			
8100 · Taxes			
8110 · Property Taxes Collected	296,531.43	263,661.00	293,661.00
8120 · Sales and Use Tax	26,908.96	21,261.00	28,350.00
Total 8100 · Taxes	323,440.39	284,922.00	322,011.00
8200 · Franchise Fees			
8210 · Cable TV	3,845.89	5,437.00	7,250.00
8220 · Electrical	19,739.73	15,000.00	20,000.00
8230 · Telephone	184.78	187.00	250.00
Total 8200 · Franchise Fees	23,770.40	20,624.00	27,500.00
8300 · Building Permits / Inspections			
8310 · Building Permits	18,185.00	21,749.00	29,000.00
8330 · Inspections	13,350.00	7,501.00	10,000.00
Total 8300 · Building Permits / Inspections	31,535.00	29,250.00	39,000.00
8400 · Other Income			
8420 · Miscellaneous Income	152.00	0.00	0.00
8410 · ROW - License Agreement	500.00	500.00	500.00
Total 8400 · Other Income	652.00	500.00	500.00
8500 · Charges for Services			
8510 · Lot Mowing Program Fees	0.00	1,000.00	2,000.00
8520 · Copies, FAX & Phone Usage	21.00	19.00	25.00
8530 · Newsletter Copy Fee	230.86	250.00	250.00
8540 · Newsletter Postage Fee	372.00	350.00	350.00
8550 · Re-Plat & Variances	3,200.00	786.00	1,050.00
Total 8500 · Charges for Services	3,823.86	2,405.00	3,675.00
8600 · Public Safety			
8610 · Child Safety Fund	580.66	700.00	700.00
8620 · OPIOD Abatement Fund	19.51	100.00	100.00
Total 8600 · Public Safety	600.17	800.00	800.00
8900 · Investment Income			
8910 · Interest Income	23,208.09	14,500.00	19,000.00
Total 8900 · Investment Income	23,208.09	14,500.00	19,000.00
Total 8000 · General Fund Revenue	407,029.91	353,001.00	412,486.00
Total Income	407,029.91	353,001.00	412,486.00
Gross Profit	407,029.91	353,001.00	412,486.00
Expense			
60000 · EXPENSES - GENERAL FUND			
61100 · Personnel Services			
61108 · Stipend	1,600.00	1,600.00	4,000.00

	Oct '23 - Jun 24	YTD Budget	Annual Budget
61101 · Aministrative Services	28,833.37	33,751.00	55,000.00
61102 · Secretary Salary	41,852.00	42,202.00	56,272.00
61103 · Acccounting / Utility Coord.	25,115.90	40,382.00	53,837.00
61104 · Building Permit Officer	11,340.00	11,340.00	15,120.00
61105 · Temporary Employee	3,630.00	2,148.00	2,862.00
61110 · Payroll Taxes / FICA	8,596.42	10,727.00	14,312.00
61111 · Texas Workforce Commission	613.47	676.00	700.00
61112 · Direct Deposit Fees	158.29	76.00	100.00
61114 · Texas Municipal Retirment Cont.	7,766.19	12,800.00	17,000.00
Total 61100 · Personnel Services	129,505.64	155,702.00	219,203.00
61200 · Administrative & Office			
61215 · Misc. Expense	200.00		
61201 · Miscellaneous Office Supplies	1,181.72	1,987.00	2,650.00
61202 · Equipment replacement	9,998.68	11,725.00	13,300.00
61203 · Newsletter Copy Charge	156.80	301.00	400.00
61204 · Newsletter Postage	470.00	488.00	650.00
61205 · Printing, Binding, Reproduction	150.00	789.00	1,050.00
61206 · Software	2,228.27	8,999.00	13,000.00
61207 · Postage	299.29	637.00	850.00
61208 · Public Notice Publication	156.00	1,575.00	2,100.00
61209 · Variances & Re-plats	741.00	751.00	1,000.00
61210 · Travel Reimbursement	0.00	412.00	550.00
61211 · Schools & Training	1,765.00	4,874.00	6,500.00
61212 · Recognition & Awards	0.00	187.00	250.00
61213 · Food & Beverage	0.00	187.00	250.00
61214 - Bank Fees	0.00	114.00	150.00
Total 61200 · Administrative & Office	17,346.76	33,026.00	42,700.00
61300 · Street Maintenance & Repair			
61301 · Contract Repair	0.00	3,939.00	5,250.00
61302 · Material & Supplies	0.00	4,725.00	6,300.00
Total 61300 · Street Maintenance & Repair	0.00	8,664.00	11,550.00
61400 · Maintenance & Repair			
61401 · Equipment Repair & Maintenance	529.00	393.00	525.00
61402 · Buildings / Infastructure	1,739.15	5,118.00	6,825.00
Total 61400 · Maintenance & Repair	2,268.15	5,511.00	7,350.00
61500 · Professional Services			
61501 · Judge Expenses	900.00	900.00	1,200.00
61502 · Accountants Fees-Audit	8,420.00	7,301.00	10,400.00
61503 · Attorneys Fees	1,530.00	3,939.00	5,250.00
61504 · Ordinance Codification	3,920.00	3,150.00	4,200.00
61505 · Burnet County Tax Appraisal Fee	3,436.62	3,001.00	4,000.00
61506 · I / T Support	3,492.00	3,299.00	4,400.00
61508 · Burnet Co Election Fee	75.00	3,562.00	4,750.00
61509 · Consultant Fees	0.00	1,575.00	2,100.00

	Oct '23 - Jun 24	YTD Budget	Annual Budget
61510 · Website Hosting	1,248.00	1,189.00	1,450.00
61511 · Recruitment	0.00	789.00	1,050.00
Total 61500 · Professional Services	23,021.62	28,705.00	38,800.00
61600 · Utilities			
61601 · Electric	755.76	789.00	1,050.00
61605 · Communications	4,582.34	4,725.00	6,300.00
Total 61600 · Utilities	5,338.10	5,514.00	7,350.00
61700 · Services & Charges			
61701 · Janitorial Service	116.32	488.00	650.00
61702 · Inspection Fees	5,365.00	3,939.00	5,250.00
61704 · Flood Control Labor & Service	462.50		
61705 · Contract Mowing	0.00	789.00	1,050.00
61706 · Landscaping	50.00	1,575.00	2,100.00
61708 · Buoy Maintenance	4,485.53	5,999.00	8,000.00
61709 · Lot Mowing Program Expense	0.00	1,499.00	2,000.00
61710 · Insurance	4,644.22	4,800.00	4,800.00
61711 · Notary Public Cert.	0.00	375.00	375.00
Total 61700 · Services & Charges	15,123.57	19,464.00	24,225.00
61800 · Membership Fees / Dues			
61804 · CAMPO	350.00	350.00	350.00
61801 · Capcog	50.00	50.00	50.00
61803 · Texas Municipal League	651.00	600.00	600.00
61805 · Texas Municipal Clerks Assoc	175.00	150.00	150.00
Total 61800 · Membership Fees / Dues	1,226.00	1,150.00	1,150.00
61900 · Public Safety			
61901 · Security Camera	1,284.99	751.00	1,000.00
61902 · Granite Shoals VFD	87,550.00	65,663.00	87,550.00
61903 · Marble Falls EMS	11,611.00	10,452.00	13,935.00
61904 · Emergency Response Supplies	0.00	374.00	500.00
61905 · Emergency Management Program	0.00	3,752.00	5,000.00
Total 61900 · Public Safety	100,445.99	80,992.00	107,985.00
62900 · Capital Improvement			
62901 · Community Center Technology	5,135.00	5,135.00	5,135.00
Total 62900 · Capital Improvement	5,135.00	5,135.00	5,135.00
Total 60000 · EXPENSES - GENERAL FUND	299,410.83	343,863.00	465,448.00
Total Expense	299,410.83	343,863.00	465,448.00
Net Ordinary Income	107,619.08	9,138.00	-52,962.00
Other Income/Expense			
Other Income			
76000 · Interfund Transfers			
76010 · Transfers In			
76010.2 · Transfer In - HHWS Fund	0.00	62,000.00	62,000.00
76010.3 · Transfer In - HHSW Fund	0.00	15,000.00	15,000.00
Total 76010 · Transfers In	0.00	77,000.00	77,000.00

	Oct '23 - Jun 24	YTD Budget	Annual Budget
Total 76000 · Interfund Transfers	0.00	77,000.00	77,000.00
Total Other Income	0.00	77,000.00	77,000.00
Other Expense			
76001 · Interfund Transfers.			
76020.6 · Transfer Out to Water	0.00	100,000.00	100,000.00
Total 76001 · Interfund Transfers.	0.00	100,000.00	100,000.00
Total Other Expense	0.00	100,000.00	100,000.00
Net Other Income	0.00	-23,000.00	-23,000.00
Net Income	**107,619.08**	**-13,862.00**	**-75,962.00**

Water Fund

Profit & Loss Budget Performance

October 2023 through June 2024

4:02 PM
07/08/2024
Accrual Basis

	Oct '23 - Jun 24	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
9000 · HHWater System Revenue			
9200 · Charges for Services			
9210 · Water Sales	184,165.39	206,249.00	275,000.00
9220 · Tap Fees	4,500.00	6,750.00	9,000.00
Total 9200 · Charges for Services	188,665.39	212,999.00	284,000.00
9230 · HHWS Miscellaneous Income			
9231 · Miscellaneous Income	35.31	149.00	200.00
Total 9230 · HHWS Miscellaneous Income	35.31	149.00	200.00
9250 · Investment Income			
9251 · Interest Income	11,978.29	9,250.00	11,500.00
Total 9250 · Investment Income	11,978.29	9,250.00	11,500.00
Total 9000 · HHWater System Revenue	200,678.99	222,398.00	295,700.00
Total Income	200,678.99	222,398.00	295,700.00
Expense			
62000 · EXPENSES-WATER SYSTEM FUND			
62150 · 2016 Bond Series Expenses			
62151 · 2016 Series Bond Interest	4,129.25	4,150.00	8,300.00
62152 · 2016 Bond Series Principal	0.00	0.00	100,000.00
Total 62150 · 2016 Bond Series Expenses	4,129.25	4,150.00	108,300.00
62200 · Administrative / Office			
62211 · Schools & Training	319.00	700.00	1,000.00
62201 · Office Supplies	445.90	1,876.00	2,500.00
62206 · Software	2,091.51	4,877.00	6,500.00
62207 · Postage	2,610.85	3,001.00	4,000.00
62208 · Public Notice Publication	0.00	149.00	200.00
62210 · Travel Reimbursement	0.00	244.00	325.00
62212 · Bank Fees	5.00	149.00	200.00
62213 · Food & Beverage	0.00	393.00	525.00
Total 62200 · Administrative / Office	5,472.26	11,389.00	15,250.00
62350 · Chemicals			
62351 · Misc. Chemicals	2,619.89	2,449.00	3,600.00
Total 62350 · Chemicals	2,619.89	2,449.00	3,600.00
62400 · Maintenance & Repairs			
62402 · Repairs & Service Work	7,377.50	7,875.00	10,500.00
62403 · Buildings / Infrastructure	3,774.01	3,749.00	5,000.00
62405 · Material-pipe,pumps,meters	10,865.08	11,464.00	15,550.00
62407 · Generator Maint and Repairs	1,770.72	5,999.00	8,000.00
Total 62400 · Maintenance & Repairs	23,787.31	29,087.00	39,050.00
62500 · Professional Services			
62502 · Accounting/Audit Fees	4,860.00	3,939.00	5,250.00

	Oct '23 - Jun 24	YTD Budget	Annual Budget
62503 · Attorneys Fees	725.00	789.00	1,050.00
62511 · Engineering Fees	0.00	789.00	1,050.00
62512 · Lab Fees	1,081.00	3,150.00	4,200.00
62513 · Contract Operator	22,500.00	26,253.00	35,000.00
Total 62500 · Professional Services	29,166.00	34,920.00	46,550.00
62600 · Utilities			
62601 · Electric	3,862.44	5,625.00	7,500.00
62604 · Telephone	419.40	751.00	1,000.00
62605 · Answering Service	111.91	0.00	0.00
Total 62600 · Utilities	4,393.75	6,376.00	8,500.00
62700 · Services & Charges			
62705 · Contract Mowing Expense	0.00	1,201.00	1,600.00
62712 · Tap Installation	1,100.00	2,250.00	3,000.00
62713 · Storage Facilities	515.00	4,000.00	4,000.00
62714 · Johnston East Well Water Usage	60.64	375.00	500.00
62715 · TCEQ	960.40	1,050.00	1,050.00
Total 62700 · Services & Charges	2,636.04	8,876.00	10,150.00
62800 · Membership Fees/Dues			
62807 · AWWA Membership	0.00	400.00	400.00
62806 · TRWA Membership	0.00	550.00	550.00
Total 62800 · Membership Fees/Dues	0.00	950.00	950.00
62900 · Capital Projects			
62901 · Water Tank Project	344,888.90	360,000.00	420,000.00
Total 62900 · Capital Projects	344,888.90	360,000.00	420,000.00
Total 62000 · EXPENSES-WATER SYSTEM FUND	417,093.40	458,197.00	652,350.00
Total Expense	417,093.40	458,197.00	652,350.00
Net Ordinary Income	-216,414.41	-235,799.00	-356,650.00
Other Income/Expense			
Other Income			
76000 · Interfund Transfers.			
76010 · Transfers In			
76010.1 · Transfer In - General Fund	0.00	100,000.00	100,000.00
Total 76010 · Transfers In	0.00	100,000.00	100,000.00
Total 76000 · Interfund Transfers.	0.00	100,000.00	100,000.00
Total Other Income	0.00	100,000.00	100,000.00
Other Expense			
76001 · Interfund Transfers			
76020 · Transfers Out			
76020.1 · Transfer Out to General Fund	0.00	62,000.00	62,000.00
Total 76020 · Transfers Out	0.00	62,000.00	62,000.00
Total 76001 · Interfund Transfers	0.00	62,000.00	62,000.00
Total Other Expense	0.00	62,000.00	62,000.00
Net Other Income	0.00	38,000.00	38,000.00
Net Income	**-216,414.41**	**-197,799.00**	**-318,650.00**

Solid Waste
Profit & Loss Budget Performance
October 2023 through June 2024

4:19 PM
07/08/2024
Accrual Basis

	Oct '23 - Jun 24	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
9500 · Solid Waste Revenue			
9600 · Charges For Services			
9610 · SW Residential Collection	84,668.31	93,749.00	125,000.00
Total 9600 · Charges For Services	84,668.31	93,749.00	125,000.00
9650 · Franchise Fees			
9651 · Waste Services Franchise Fee	3,674.15	3,860.00	5,150.00
Total 9650 · Franchise Fees	3,674.15	3,860.00	5,150.00
9800 · Investment Income			
9801 · Interest Income	52.68	38.00	50.00
Total 9800 · Investment Income	52.68	38.00	50.00
Total 9500 · Solid Waste Revenue	88,395.14	97,647.00	130,200.00
Total Income	88,395.14	97,647.00	130,200.00
Expense			
63000 · EXPENSES - SOLID WASTE FUND			
63500 · Professional Services			
63513 · Waste Contractor Costs	73,483.30	74,250.00	99,000.00
63514 · Houshold Haz Waste Program	0.00	1,499.00	2,000.00
63515 · Haz Waste Spill Response Fund	0.00	1,499.00	2,000.00
63516 · Bulk Trash Pick-UP	0.00	1,876.00	2,500.00
63517 · Document Shredding	50.00	750.00	750.00
Total 63500 · Professional Services	73,533.30	79,874.00	106,250.00
Total 63000 · EXPENSES - SOLID WASTE FUND	73,533.30	79,874.00	106,250.00
Total Expense	73,533.30	79,874.00	106,250.00
Net Ordinary Income	14,861.84	17,773.00	23,950.00
Other Income/Expense			
Other Expense			
76001 · Interfund Transfers			
76020 · Transfers Out			
76020.1 · Transfer Out to General Fund	0.00	0.00	15,000.00
Total 76020 · Transfers Out	0.00	0.00	15,000.00
Total 76001 · Interfund Transfers	0.00	0.00	15,000.00
Total Other Expense	0.00	0.00	15,000.00
Net Other Income	0.00	0.00	-15,000.00
Net Income	**14,861.84**	**17,773.00**	**8,950.00**

City of Highland Haven Utility Report Calendar Year 2024

HOME

Collections:

Total Utility System	# of CC & eCheck	Percent of Payments	CC & eCheck Amt	# of ACH	Percent of Payments	ACH AMT	# of Cash / Check	Percent of Payments	Cash/Ck Amt	# of Payments	Amount Collected
January-24	103	26%	$ 7,792	128	32%	$ 8,813	171	43%	$ 19,262	402	$ 35,866
February-24	95	27%	$ 6,777	129	36%	$ 9,333	132	37%	$ 11,571	356	$ 27,681
March-24	105	28%	$ 8,463	130	34%	$ 9,122	146	38%	$ 15,833	381	$ 33,418
April-24	105	27%	$ 7,906	131	34%	$ 9,627	146	38%	$ 14,305	382	$ 31,838
May-24	100	26%	$ 7,582	130	34%	$ 9,414	155	40%	$ 16,187	385	$ 33,183
June-24	107	28%	$ 8,009	131	34%	$ 9,450	147	38%	$ 15,455	385	$ 32,915
July-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
August-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
September-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
October-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
November-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
December-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
CAL YR 2024	**615**	**27%**	**46,528**	**779**	**34%**	**55,759**	**897**	**39%**	**$ 92,613**	**2,291**	**194,901**

Billing:

Total Utility System	# of Water Customers	# of Trash Customers	Total # Billed	# of Electronic Billing	Percent of Electronic Billing	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	409	353	441	81	18%	901,000	$ 18,645	$ 10,597	$ 29,242
February-24	409	351	441	82	19%	1,017,600	$ 19,599	$ 10,547	$ 30,147
March-24	408	352	443	83	19%	1,032,900	$ 19,352	$ 10,576	$ 29,928
April-24	410	353	442	84	19%	1,198,400	$ 20,435	$ 10,605	$ 31,040
May-24	410	352	442	84	19%	967,700	$ 19,411	$ 10,576	$ 29,988
June-24	410	352	443	85	19%	1,605,600	$ 22,737	$ 10,576	$ 33,313
July-24					#DIV/0!				$ -
August-24					#DIV/0!				$ -
September-24					#DIV/0!				$ -
October-24					#DIV/0!				$ -
November-24					#DIV/0!				$ -
December-24					#DIV/0!				$ -
CAL YR 2024	**2,456**	**2,113**	**2,652**	**499**	**19%**	**6,723,200**	**$ 120,179**	**$ 63,479**	**183,658**

TCEQ Permit: 665 water taps

City of Highland Haven Utility Report Calendar Year 2024

Highland Haven	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	314	277	336	654,900	$ 13,751	$ 8,316	$ 22,067
February-24	314	276	336	657,600	$ 13,764	$ 8,294	$ 22,059
March-24	313	277	336	695,300	$ 13,625	$ 8,312	$ 21,937
April-24	314	277	336	801,400	$ 14,252	$ 8,312	$ 22,564
May-24	314	277	336	660,000	$ 13,775	$ 8,312	$ 22,087
June-24	314	276	337	1,021,100	$ 15,034	$ 8,283	$ 23,317
July-24							$ -
August-24							$ -
September-24							$ -
October-24							$ -
November-24							$ -
December-24							$ -
CAL YR 2024	**1,883**	**1,660**	**2,017**	**4,490,300**	**$ 84,202**	**$ 49,828**	**$ 134,030**

Shady Acres Rte 3	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	69	59	76	171,500	$ 3,411	$ 1,731	$ 5,142
February-24	69	58	76	226,200	$ 3,840	$ 1,703	$ 5,543
March-24	69	59	76	159,900	$ 3,215	$ 1,732	$ 4,947
April-24	69	60	77	164,900	$ 3,262	$ 1,761	$ 5,022
May-24	69	59	77	136,900	$ 3,217	$ 1,732	$ 4,949
June-24	69	60	77	196,600	$ 3,369	$ 1,761	$ 5,130
July-24							$ -
August-24							$ -
September-24							$ -
October-24							$ -
November-24							$ -
December-24							$ -
CAL YR 2024	**414**	**355**	**459**	**1,056,000**	**$ 20,314**	**$ 10,419**	**$ 30,733**

Nobles Rte 2	# of Water Custome	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	25	17	28	46,300	$ 1,200	$ 550	$ 1,750
February-24	25	17	28	60,200	$ 1,259	$ 550	$ 1,809
March-24	26	16	29	52,800	$ 1,263	$ 533	$ 1,796
April-24	26	16	28	71,700	$ 1,317	$ 533	$ 1,850
May-24	26	16	28	54,600	$ 1,256	$ 533	$ 1,789
June-24	26	16	28	106,700	$ 1,522	$ 533	$ 2,055
July-24							$ -
August-24							$ -
September-24							$ -
October-24							$ -
November-24							$ -
December-24							$ -
CAL YR 2024	**154**	**98**	**169**	**392,300**	**$ 7,817**	**$ 3,232**	**$ 11,049**

Camp Champions Rte 4	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	1	0	1	28,300	$ 283	$ -	$ 283
February-24	1	0	1	73,600	$ 736	$ -	$ 736
March-24	1	0	1	124,900	$ 1,249	$ -	$ 1,249
April-24	1	0	1	160,400	$ 1,604	$ -	$ 1,604
May-24	1	0	1	116,200	$ 1,162	$ -	$ 1,162
June-24	1	0	1	281,200	$ 2,812	$ -	$ 2,812
July-24						$ -	$ -
August-24						$ -	$ -
September-24						$ -	$ -
October-24		0				$ -	$ -
November-24		0				$ -	$ -
December-24		0				$ -	$ -
CAL YR 2024	**6**	**0**	**6**	**784,600**	**$ 7,846**	**$ -**	**$ 7,846**

Pumping:

Total Utility System	# of Gallons Billed	Gallons Pumped	# of Gallons Loss	Percent of Water Loss	Number of Acre Feet	Percent of CTGCD Permit	CAL YR 2023	% of Change
January-24	901,000	1,070,100	169,100	15.80%	3.28	4.45%	1,430,600	-25.20%
February-24	1,017,600	1,212,000	194,400	16.04%	3.72	5.04%	1,194,700	1.45%
March-24	1,032,900	1,184,100	151,200	12.77%	3.63	4.92%	1,217,600	-2.75%
April-24	1,198,400	1,357,700	159,300	11.73%	4.17	5.65%	1,392,700	-2.51%
May-24	967,700	1,247,900	**280,200**	**22.45%**	3.83	5.19%	1,343,700	-7.13%
June-24	1,605,600	1,798,100	192,500	10.71%	5.52	7.48%	1,775,900	1.25%
July-24			-	#DIV/0!	-	0.00%	2,487,700	-100.00%
August-24			-	#DIV/0!	-	0.00%	2,867,900	-100.00%
September-24			-	#DIV/0!	-	0.00%	2,157,400	-100.00%
October-24			-	#DIV/0!	-	0.00%	1,640,100	-100.00%
November-24			-	#DIV/0!	-	0.00%	1,301,200	-100.00%
December-24			-	#DIV/0!	-	0.00%	1,143,600	-100.00%
CAL YR 2024	**6,723,200**	**7,869,900**	**1,146,700**	**14.57%**	**24.15**	32.73%	**19,953,100**	**-60.56%**

*** Water Loss is attributed to fillling of 2nd Water Tank**

Central Texas Groundwater Conservation District Permit: 82 Acre Feet = 26,719,782 gallons./2024 10% Mandatory Reduction - 73.8 Acre Feet = 24,047,804
(One acre-foot equals 325,851 gallons.)

Per CTGWCD - May 2024 Stage 3 Drought Status mandatory 10% decrease from the total annual permitted volume.
With this 10% reduction, we have 63.8 Acre feet = 24,047,804 gallons

RESOLUTION #361

A RESOLUTION OF THE CITY OF HIGHLAND HAVEN TEXAS, ADOPTING THE FEMA APPROVED BURNET COUNTY, TEXAS MULTI-JURISDICTION HAZARD MITIGATION PLAN AND APPOINTING THE MAYOR AS THE CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE TO ACT IN ALL MATTERS IN CONNECTION WITH THEIR PORTION OF THE HAZARD MITIGATION PLAN.

WHEREAS, the City of Highland Haven recognizes the threat that natural hazards pose to people and property within the City; and

WHEREAS, the City of Highland Haven has participated in the Burnet County Hazard Mitigation Plan which is in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Burnet County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Highland Haven from impacts of future hazards and disasters; and

WHEREAS, adoption by the Board of Aldermen demonstrates our commitment to hazard mitigation and achieving the goals outlined in the Burnet County Hazard Mitigation Plan; and

WHERAS, the adoption of this plan will make City of Highland Haven eligible to apply for current and future Hazard Mitigation Grants; and

WHEREAS, Hazard Mitigation Action Plans are required to appoint an official to act as the Authorized Representative in all matters in connection with their portion of Burnet County Hazard Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF CITY OF HIGHLAND HAVEN:

Section 1. That the City of Highland Haven adopt the FEMA approved Burnet County, Texas Multi-Jurisdiction Hazard Mitigation Plan.

Section 2. That the Mayor be appointed the Chief Executive Officer and Authorized Representative to act on behalf of the City of Highland Haven in all matters in connection with their portion of the Burnet County Multi-Jurisdiction Hazard Mitigation Plan.

PASSED AND APPROVED ON July 16, 2024.

ATTEST:

OLAN KELLEY, MAYOR

Lezley Baum, CITY SECRETARY

Highland Haven FY Budgets	Actual FY 21-22	Actual FY 22-23	FY 23/24 Adopted Budget	Estimated Ending Budget FY24	Proposed Budget FY 24-25 TR: .1260
General Fund Budget					
General Fund Beginning Balance	**318,833**	**506,369**	**652,729**	**652,729**	**624,785**
Total 9000 · REVENUE - GENERAL FUND	427,290	362,370	412,436	428,010	434,177
Total 62000 · EXPENSES - GENERAL FUND	285,058	293,010	465,448	432,955	533,277
Total Expenses and Transfers OUT	285,058	293,010	565,448	532,955	533,277
Total Transfers In	45,000	77,000	77,000	77,000	101,979
Total Revenues, Transfers In and Beginning Balance	791,123	945,739	1,142,165	1,157,739	1,160,940
Difference between Revenues and Expenses & Transfer Out	187,232	146,360	-76,012	-27,944	2,879
Difference between Revenues and Expenses plus Beginning Balance	506,065	652,729	576,717	624,785	627,663
General Fund Ending Balance	**506,065**	**652,729**	**576,717**	**624,785**	**627,663**
30% Ending Balance	85,517	87,903	139,634	129,886	159,983
50% Ending Balance	142,529	146,505	232,724	216,477	266,639
Water Fund Budget					
Water Fund Beginning Balance	**382,806**	**489,786**	**453,476**	**453,476**	**153,740**
Total 9000 · REVENUE - WATER FUND	333,523	274,877	295,700	297,200	384,021
Total 62000 · EXPENSES - WATER FUND	196,540	249,187	652,100	634,936	305,845
Total Expenses and Transfers OUT	226,540	311,187	714,100	696,936	372,824
Total Revenues and Beginning Balance	716,329	764,663	849,176	850,676	537,761
Difference between Revenues and Expenses & Trans Out	106,983	-36,310	135,076	-299,736	11,197
Difference between Revenues and Expenses plus Beginning Balance	489,789	453,476	135,076	153,740	164,937
Water Fund Ending Balance	**489,789**	**453,476**	**135,076**	**153,740**	**164,937**
30% Ending Balance	67,962	78,642	88,230	83,081	111,847
50% Ending Balance	113,270	131,070	147,050	138,468	186,412

Solid Wast Budget					
Solid Waste Beginning Balance	**33,141**	**45,953**	**28,050**	**61,718**	**74,768**
Total 9500 · REVENUE - SOLID WASTE FUND	120,869	126,196	130,200	130,200	136,550
Total 63000 · EXPENSES - SOLID WASTE FUND	92,212	95,432	106,250	102,150	108,750
Total Expenses and Transfers OUT	107,212	110,432	121,250	117,150	143,750
Total Revenues and Beginning Balance	154,010	172,149	158,250	191,918	211,318
Difference between Revenues and Expenses & Trans Out	13,657	15,764	8,950	13,050	-7,200
Difference between Revenues and Expenses plus Beginning Balance	46,798	61,717	37,000	74,768	67,568
Solid Waste Ending Balance	**46,798**	**61,717**	**37,000**	**74,768**	**67,568**
30% Ending Balance	32,164	33,130	36,375	35,145	43,125
50% Ending Balance	53,606	55,216	60,625	58,575	71,875

Highland Haven General Fund Operating	Actual FY 21-22 Ending	Actual FY 22-23 Ending	FY 23/24 Adopted Budget	Estimated Ending Budget FY24	Proposed Budget FY 24-25 .1260
Beginning Balance	**318,833**	**506,369**	**652,729**	**652,729**	**624,785**
8000 General Fund Revenue					
8100 Taxes					
8110 Property Taxes Collected	212,222	252,353	293,661	293,661	310,402
8140 Sales Tax	31,986	32,045	28,350	28,350	29,500
Total 8100 Taxes	**244,208**	**284,398**	**322,011**	**322,011**	**339,902**
8200 Franchise Fees					
8210 Cable TV	5,432	7,150	7,250	5,000	5,000
8220 Electrical	22,683	23,665	20,000	24,000	24,000
8230 Telephone	390	345	250	200	200
Total 8200 Franchise Fees	**28,505**	**31,160**	**27,500**	**29,200**	**29,200**
8300 Building Permits / Inspections					
8310 Building Permit Fees	9,100	14,605	29,000	25,000	25,000
8330 Inspection Fees	13,450	12,350	10,000	15,000	15,000
8340 Clean up Deposit Forfeitures	0	0	0	0	0
Total 8300 Building Permits/ Inspections	**22,550**	**26,955**	**39,000**	**40,000**	**40,000**
8400 Other Income					
8420 Misc Income	0	35	0	152	0
8410 ROW -License Agreement	500	500	500	500	500
Total 8400 Other Income	**500**	**535**	**500**	**652**	**500**
8500 Charges for Services					
8510 Lot Mowing Program Fees	2,480	1,595	2,000	2,000	2,000
8520 Copy, FAX & Phone Usage	10	14	25	25	25
8530 Newsletter Copy Fee	188	191	250	231	250
8540 Newsletter Postage Fee	369	352	350	372	350
8550 Replat & Variances	400	400	1,050	2,800	1,200
Total 8500 Charges for Services	**3,447**	**2,552**	**3,675**	**5,428**	**3,825**
8600 Public Safety					
8610 Burnet Child Safety	735	798	700	700	700
8320 OPIOD Abatement		100	100	20	50
Total 8600 Public Safety	**735**	**898**	**700**	**720**	**750**
8800 Donations & Contributions					
8801 Donations	0	400	**0**	0	0
8805 Sale of Assets	126,300	0	0	0	0
Total 8600 Donations & Contributions	**126,300**	**400**	**0**	**0**	**0**
8900 Interest & Income From Investments					
8910 Interest Income	1,045	15,472	19,000	30,000	20,000
Total 8900 Interest & Investment Income	**1,045**	**15,472**	**19,000**	**30,000**	**20,000**
Total 8100 · General Fund Revenue	**427,290**	**362,370**	**412,436**	**428,010**	**434,177**
General Fund Expense					
60000 · EXPENSES - GENERAL FUND					
61100 Personnel Services					
61101 Administrative Services	13,058	20,000	55,000	46,000	85,905
61108 Stipend			4,000	3200	21,600
61102 Secretary Salary	45,157	50,242	56,272	56,272	58,970
61103 Accounting / Utility Coordinator	34,446	48,069	53,837	52,000	49,163
61109 Utilities Technician	0	0	0	0	0
61104 Building Permit Officer	0	10,800	15,120	15,120	15,649
61105 Temporary Employees	4,088	0	2,861	4,500	3,000
61110 FICA Matching	7,401	9,877	14,312	13,548	17,923
61111 Texas Workforce Commission	402	36	700	700	700
61112 Direct Deposit Fees	84	82	100	175	250
61113 Health Insurance	0	0	0	0	0

	61114 Texas Municipal Retirement Sys (TMRS)			17,000	13,000	24,712
Total	**61100 Personnel Services**	**104,636**	**139,106**	**219,203**	**204,515**	**277,872**
61200 Adminstrative & Office						
	61201 Office Supplies	1,935	1,000	2,650	2,650	2,750
	61202 Equipment Replacement	3,366	0	13,300	13,300	7,500
	61203 Newsletter Copy Charge	287	346	400	300	300
	61204 Newsletter Postage	528	558	650	650	675
	61205 Printing Binding Reproduction	906	318	1,050	1,050	1,050
	61206 Software	1,530	7,209	13,000	6,000	6,350
	61207 Postage	382	440	850	600	850
	61208 Public Notice Publication	3,803	664	2,100	1,000	2,100
	61209 Variances & Re-plats	300	273	1,000	1,000	1,100
	61210 Travel Reimbursement	105	0	550	550	550
	61211 Schools & Training	2,442	3,425	6,500	6,500	7,000
	61212 Recognition & Awards	52	0	250	250	250
	61213 Food & Beverage	77	159	250	250	250
	61214 Bank Fees		20	150	150	150
	61215 Misc. Expense	0	0	0	200	0
Total	**61200 Adminstrative & Office**	**15,713**	**14,412**	**42,700**	**34,450**	**30,875**
61300 Street Maintenance & Repair						
	61301 Contract Repair	0	0	5,250	5250	5,500
	61302 Street Material & Supplies	3,707	152	6,300	6,300	6,500
Total	**61300 Street Maintenance & Repair**	**3,707**	**152**	**11,550**	**11,550**	**12,000**
61400 Maintenance & Repair						
	61401 Equipment Repair & Maintenance	323	190	525	525	550
	61402 Buildings / Infastructure	3,745	355	6,825	6,825	7,100
Total	**61400 Maintenance & Repair**	**4,068**	**545**	**7,350**	**7,350**	**7,650**
61500 Professional Services						
	61501 Judge Expense	1,200	1,200	1,200	1,200	1,200
	61502 Accounting / Audit Fees	11,865	7,645	10,400	10,400	8,000
	61503 Attorney Fees	5,836	1,317	5,250	5,000	5,500
	61504 Ordinance Codification	4,925	0	4,200	4,200	4,200
	61505 Burnet County Tax Appraisal Fee	3,279	3,507	4,000	4,400	5,000
	61506 Information Technology Support	3,790	3,500	4,400	4,400	4,500
	61507 Lobbying Expense	0	0	0	0	0
	61508 Burnet County Election Fee	75	716	4,750	75	4,750
	61509 Consultants	1,200	0	2,100	0	2,100
	61510 Web Site Hosting	1,556	1,534	1,450	1,250	2,500
	61511 Recruitment	738	600	1,050	0	1,050
	61512 Interactive Web Map Hosting	0	0	0	0	4,800
	61520 Fund Accounting Software	4,415	0	0	0	0
Total	**61500 Professional Services**	**38,879**	**20,019**	**38,800**	**30,925**	**43,600**
61600 Utilities						
	61601 Electric	1,089	1,093	1,050	1,050	1,100
	61602 Fax	72	0	0	0	0
	61603 Internet Service	943	0	0	0	0
	61604 Telephone	1,584	0	0	0	0
	61605 Communications	0	4,822	6,300	6,300	6,550
Total	**61600 Utilities**	**3,688**	**5,915**	**7,350**	**7,350**	**7,650**
61700 Charges for Services						
	61701 Janitorial Service	175	186	650	300	650
	61702 Inspection Fees	6,690	5,530	5,250	6,000	7,000
	61705 Contract Mowing	560	85	1,050	1,050	1,050
	61706 Landscaping	475	238	2,100	2,100	2,100
	61708 Buoy Maintenance	853	0	8,000	5,000	8,000
	61709 Lot Mowing Program Expense	2,330	1,495	2,000	2,000	2,000
	61710 Insurance	2,529	3,130	4,800	4,644	6,100
	61711 Notary Public Cert.	348	0	375	375	375

	61712	Treasurers Bond	0	260	0	0	300
Total	**61700**	**Charges for Services**	**13,960**	**10,924**	**24,225**	**21,469**	**27,575**
61800		**Membership Fees / Dues**					
	61801	Capcog	50	50	50	50	50
	61803	Texas Municipal League	591	632	600	651	675
	61804	CAMPO	350	350	350	350	350
	61805	Texas Municipal Clerks Association	100	150	150	175	175
Total	**61800**	**Membership Fees / Dues**	**1,091**	**1,182**	**1,150**	**1,226**	**1,250**
61900		**Public Safety**					
	61901	Security Camera	1,182	1,728	1,000	2,000	3,500
	61902	Granite Shoals VFD	85,000	85,000	87,550	87,550	90,175
	61903	Marble Falls EMS	13,134	13,527	13,935	13,935	14,630
	61904	Emergency Response Supplies	0	0	500	500	500
	61905	Emergency Management Program		500	5,000	5,000	5,000
Total	**61900**	**Public Safety**	**99,316**	**100,755**	**107,985**	**108,985**	**113,805**
62901		**Capital Outlay**					
	62901	Community Center Technology	323	0	5,135	5,135	0
	92902	3cGeo Mapping	0	0	0	0	7,000
	92903	Flock Safety Camera	3,745	0	0	0	4,000
	92904	Maintenance Vehicle	0	0	0	0	0
Total	**62901**	**Capital Outlay**	**4,068**	**0**	**5,135**	**5,135**	**11,000**
Total		***EXPENSES - GENERAL FUND***	**285,058**	**293,010**	**465,448**	**432,955**	**533,277**
76000		**Interfund Transfers**					
	76020-3	Transfer To Solid Waste	0	0	0	0	0
	76020-5	Transfers Out To Child Safety Fund	0	0	0	0	0
	76020-4	Transfers Out To CIP General	0	0	0	0	0
	76020-4	Transfers Out To Water			100,000	100,000	0
Total	76000	Interfund Transfers OUT			**100,000**	**100,000**	**0**
Total Expenses and Transfers OUT			**285,058**	**293,010**	**565,448**	**532,955**	**533,277**
	76010.2	Transfers In from HHWS Fund	30,000	62,000	62,000	62,000	66,979
	76010.3	Transfers In from Solid Waste Fund	15,000	15,000	15,000	15,000	35,000
Total	**76000**	**Interfund Transfers IN**	**45,000**	**77,000**	**77,000**	**77,000**	**101,979**
Total Revenues and Transfers In			**472,290**	**439,370**	**489,436**	**505,010**	**536,156**
		Difference Between Revenue, Trans In and Expenses	**187,232**	**146,360**	**23,988**	**72,056**	**2,879**
		Difference between Revenues, Trans In, and Expenses, Trans Out	**187,232**	**146,360**	**-76,012**	**-27,944**	**2,879**
		Difference between Revenues and Expenses plus Beginning Balance	**506,065**	**652,729**	**576,717**	**624,785**	**627,663**
Total Revenues, Transfers IN and Beginning Balance			**791,123**	**945,739**	**1,142,165**	**1,157,739**	**1,160,940**
		Ending Balance	**506,065**	**652,729**	**576,717**	**624,785**	**627,663**
		30% Ending Balance	85,517	87,903	139,634	129,886	159,983
		50% Ending Balance	142,529	146,505	232,724	216,477	266,639

Highland Haven Water Service	Actual FY21-22	Actual FY22-23	FY 23/24 Adopted Budget	Estimated Ending Budget FY 24	Proposed Budget FY 24-25
Beginning Balance	**382,806**	**489,786**	**453,476**	**453,476**	**153,740**
Water System Fund Revenues					
9000 HH Water Fund Revenue					
9200 Charges For Services					
9210 Water Sales	274,965	257,741	275,000	275,000	371,821
9220 Tap Fees	3,000	5,350	9,000	9,000	9,000
Total 9200 Charges For Services	**277,965**	**263,091**	**284,000**	**284,000**	**380,821**
9230 Miscellaneous Income					
9231 Miscellaneous Income	0	682	200	200	200
Total 9230 Miscellaneous Income	**0**	**682**	200	**200**	**200**
9250 Interest & Income From Investments					
9251 Interest Income	456	11,104	11,500	13,000	3,000
Total 9250 Interest & Investment Income	**456**	**11,104**	**11,500**	**13,000**	**3,000**
9900 Grant Funding			0		
9910 CLREF Funding	55,102	0	0	0	0
Total 9900 Grant Income	**55,102**	**0**	**0**	**0**	**0**
Total *9000 HH Water Fund Revenue*	**333,523**	**274,877**	**295,700**	**297,200**	**384,021**
			0		
Water System Fund Expenses			0		
62000 HH Water Fund Expenditures			0		
62150 2016 Bond Expenses			0		
62151 Interest Expense	12,201	10,221	8,300	8,300	6,270
62152 Bond Principal	100,000	100,000	100,000	100,000	105,000
Total 62150 2016 Bond Expenses	**112,201**	**110,221**	**108,300**	**108,300**	**111,270**
62200 Administrative & Office			0		
62201 Office Supplies	883	1,770	2,500	2,500	2,600
62206 Software	3,030	6,976	6,500	2,500	2,500
62207 Postage	2,667	3,076	4,000	4,000	4,200
62208 Public Notice Publication	0	0	200	200	200
62210 Travel Reimbursememt	0	0	325	200	200
62211 Schools & Training			500	500	500
62212 Bank Fees	190	34	200	75	75
62213 Food & Beverage	0	0	525	500	500
Total 62200 Administrative & Office	**6,770**	**11,856**	**15,250**	**10,475**	**10,775**
62350 Chemicals			0		
62351 Chemicals	2,672	2,547	3,600	3,600	3,800
Total 62350 Chemicals	**2,672**	**2,547**	**3,600**	**3,600**	**3,800**
62400 Maintenance & Repair			0		
62402 Repairs & Service Work	4,483	12,438	10,500	10,500	25,000
62403 Buildings / Infrastructure		2,904	5,000	5,000	5,000
62405 Material-pipe,pumps,meters	11,116	9,687	15,550	15,500	16,000
62407 Generator Maint and Repairs			8,000	5,000	8,300
Total 62400 Maintenance & Repair	**15,599**	**25,029**	**39,050**	**36,000**	**54,300**
62500 Professional Services			0		
62502 Accounting/Audit Fees		7,470	5,250	5,250	8,000
62503 Attorney Fees	0	360	1,050	1,050	1,100
62511 Engineering Fees	1,562	1,316	1,050	1,050	1,100

	62512 Lab Fees	1,409	302	4,200	2,000	4,300
	62513 Contract Operator	30,000	30,000	35,000	30,000	90,000
	61520 Fund Accounting Software	8,000	0	0	0	0
Total	**62500 Professional Services**	**40,971**	**39,448**	**46,550**	**39,350**	**104,500**
62600 Utilities				0		
	62601 Electric	7,330	6,100	7,500	7,500	7,800
	62604 Telephone	419	419	1,000	500	1,000
	62605 Answering Service	830	1,045	0	0	0
Total	**62600 Utilities**	**8,579**	**7,564**	**8,500**	**8,000**	**8,800**
62700 Services & Charges						
	62705 Contract Mowing Expense	270	135	1,600	1,600	1,600
	62712 Tap Installation	7,985	1,850	3,000	2,500	3,000
	62713 Storage Facilities	461	461	4,000	3,000	5,300
	62714 Johnston East Well Water Usage	71	67	500	200	500
	62715 TCEQ	961	961	1,050	961	1,050
Total	**62700 Services & Charges**	**9,748**	**3,474**	**10,150**	**8,261**	**11,450**
62800 Membership Fees / Dues				0		
	62806 TRWA Membership	0	0	550	550	550
	62807 Awwa	0	0	400	400	400
Total	**62800 Membership Fees / Dues**	**0**	**0**	**950**	**950**	**950**
62900 Capital Projects						
	62901 Water Tank Project	0	49,048	420,000	420,000	0
Total	**62900 Capital Projects**	**0**	**49,048**	**420,000**	**420,000**	**0**
Total 62000 · EXPENSES-WATER SYSTEM FUND		**196,540**	**249,187**	**652,100**	**634,936**	**305,845**
76000 · Interfund Transfers				0		
76010-1	Transfers From General Fund	30,000		100,000	100,000	0
TotalTransfers IN		**30,000**	**0**	**100,000**	**100,000**	**0**
76000 · Interfund Transfers				0		
76020-1	Transfers to General Fund	30,000	62,000	62,000	62,000	66,979
76020-6	Transfer to Water CIP	0	0	0	0	0
TotalTransfers OUT		**30,000**	**62,000**	**62,000**	**62,000**	**66,979**
Total Expenses and Transfers OUT		**226,540**	**311,187**	**714,100**	**696,936**	**372,824**
		226,540	262,139	294,100	276,936	372,824
Total Revenues & Transfer in		**333,523**	**274,877**	**395,700**	**397,200**	**384,021**
Total Revenues Transfer In and Beginning Balance		**716,329**	**764,663**	**849,176**	**850,676**	**537,761**
Total Expenses and Transfer Out minus Revenues		**106,983**	**-36,310**	**135,076**	**-299,736**	**11,197**
	Difference between Revenues and Expenses plus Beginning Balance	489,789	453,476	135,076	153,740	164,937
	Ending Balance	489,789	453,476	135,076	153,740	164,937
	30% Ending Balance + TO	67,962	78,642	88,230	83,081	111,847
	50% Ending Balance + TO	113,270	131,070	147,050	138,468	186,412

		Highland Haven Solid Waste Services	Actual FY 21-22	Actual FY 22-23	FY 23/24 Adopted Budget	Estimated Ending Budget FY 24	Proposed Budget FY 24-25
		Beginning Balance	33,141	45,953	28,050	61,718	74,768
9500	***Solid Waste Revenue***						
9600	**Charges For Services**						
	9610	Trash Sales	116,400	121,430	125,000	125,000	131,300
Total	**9600**	**Charges For Services**	**116,400**	**121,430**	**125,000**	**125,000**	**131,300**
9650	**Franchise Fees**						
	9651	Franchise Fees	4,428	4,710	5,150	5,150	5,200
Total	**9650**	**Franchise Fees**	**4,428**	**4,710**	**5,150**	**5,150**	**5,200**
9700	**Sales Tax**						
	9721	Timely Filing Discount	0	0	0	0	0
	9722	Sales Tax Collected	0	0	0	0	0
Total	**9700**	**Sales Tax**	0	0	0	0	0
9800	**Interest & Income From Investments**						
	9801	Interest Income	41	56	50	50	50
Total	**9800**	**Interest & Investment Income**	**41**	**56**	**50**	**50**	**50**
Total	***9500***	**Solid Waste Revenue**	**120,869**	**126,196**	**130,200**	**130,200**	**136,550**
Expense							
63000	**Solid Waste Expenditures**						
63500	**Professional Services**						
	63502	Accounting / Audit Fees	114	0	0	0	0
	63513	Waste Contractor Costs	88,598	94,182	99,000	99,000	104,000
	63514	Household Haz. Waste Program	1,000	1,000	2,000	1,000	2,000
	63515	Haz. Waste Response Fund	0	0	2,000	2,000	2,000
	63516	Bulk Trash Pick-up	500	0	2,500	0	
	63517	Document Shredding	0	250	750	150	750
	63520	Fund Accounting Software	2,000	0	0	0	0
Total	**63000**	**Solid Waste Expenditures**	**92,212**	**95,432**	**106,250**	**102,150**	**108,750**
63700	**Taxes & Fees**						
		63830 · Sales Tax Paid	0	0	0	0	0
Total No Longer used			0	0	0	0	0
Total 63000 · EXPENSES - SOLID WASTE FUND			**92,212**	**95,432**	**106,250**	**102,150**	**108,750**
76000 · Interfund Transfers							
	76020 · Transfers Out to General Fund		15,000	15,000	15,000	15,000	35,000
	76020	**76020 · Transfers Out to Water CIP**	0	0			
Total Expenses and Transfers OUT			**107,212**	**110,432**	**121,250**	**117,150**	**143,750**
Total Revenues			120,869	126,196	130,200	130,200	136,550
Total Revenues and Beginning Balance			154,010	172,149	158,250	191,918	211,318
		Difference between Revenues and Expenses & Trans Out	13,657	15,764	8,950	13,050	-7,200
		Difference between Revenues and Expenses plus Beginning Balance	46,798	61,717	37,000	74,768	67,568
		Ending Balance	**46,798**	**61,717**	**37,000**	**74,768**	**67,568**
		30% Ending Balance	**32,164**	**33,130**	**36,375**	**35,145**	**43,125**
		50% Ending Balance	**53,606**	**55,216**	**60,625**	**58,575**	**71,875**

Water Rates for 2025		
	FY 24/25	**Current**
Highland Haven Monthly Base Water Rate (Includes 0-2,000 Gallons)	$ 59.00	$ 40.00
Out of Town Monthly Base Water Rate (Includes 0-2,000 Gallons)	$ 62.00	$ 43.00
2,001-5,000 Gallons (Billed per 1,000 Gallons)	$ 5.50	$ 4.12
5,001-10,000 Gallons (Billed per 1,000 Gallons)	$ 5.75	$ 4.62
10,001-15,000 Gallons (Billed per 1,000 Gallons)	$ 6.00	$ 5.37
15,001-20,000 Gallons (Billed per 1,000 Gallons)	$ 6.25	$ 6.00
20,001-25,000 Gallons (Billed per 1,000 Gallons)	$ 6.50	$ 8.00
25,001 Gallons and Up (Billed per 1,000 Gallons)	$ 6.75	$ 9.00
Camp Champion Monthly Base Water Rate (Includes 0-250,000 Gallons for FY25, no BC currently)	$ 2,250.00	$ -
Camp Champion Usage Rate 250,001 and Up (Billed per 1,000 Gallons)	$ 10.00	$ 10.00
Water Base Rate Breakdown		
Bond Expenses	$ 22.90	$ 22.28
City Staff	$ 13.78	$ 12.76
Professional Services	$ 21.50	$ 8.10
Maintenance & Repair	$ 11.17	$ 7.41
Administrative & Office	$ 2.22	$ 2.16
Services & Charges	$ 2.36	$ 1.70
Utilities	$ 1.81	$ 1.65
Chemicals	$ 0.78	$ 0.74
Membership Fees & Dues	$ 0.20	$ 0.20
Total Cost Per Customer	$ 76.72	$ 57.00
Minus Residential Volume Charge Offset ($50,000)	$ 10.29	$ 10.29
Minus Camp Champion Offset ($27,500)	$ 5.66	$ 5.66
Total Base Cost Per Customer	$ 60.77	$ 41.05
Out of Town Fee	$ 3.00	$ 3.00
Total Base Rate Highland Haven	**$ 59.00**	**$ 40.00**
****Total Base Rate Out of Town***	**$ 62.00**	**$ 43.00**
Water Revenue Breakdown		
Total Residential Base Charges	$ 288,564.00	$ 196,680.00
Total Camp Champion Base Charges	$ 27,000.00	$ -
Total Volumetric Usage Charges	$ 56,257.20	$ 71,177.64
Total Water Sales	**$ 371,821.20**	**$ 267,857.64**