



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, June 4, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Aldersperson Don Hagans	✓ Present	☐ Absent
Aldersperson Bruce Robertson	✓ Present	☐ Absent
Aldersperson Lynn Smith	✓ Present	☐ Absent
Aldersperson Terry Smith	✓ Present	☐ Absent

Mayor Kelley Opened the meeting at 7:00pm.

2. Pledge of Allegiance

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present – Teresa Smith, Scott & Terri Harmon, Rick & Tammie Hieb, Judy Kelley, Peter & Sally Mackey

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Meeting Minutes for May 21, 2024

b. Meeting Minutes for May 30, 2024

Motion to approve consent items made by Don Hagans seconded by Terry Nuss.

Vote 5-0

7. Discussion and/or Possible Action – Resolution # 354, approve authority and responsibilities of elected officials.

Motion to approve Resolution # 354 made by Terry Smith seconded by Bruce Robertson.

Vote 5-0

8. Discussion and/or Possible Action – Resolution # 355, appointments to Planning and Zoning Commission.

Motion to approve Resolution # 355 made by Terry Nuss seconded by Lynn Smith.

Vote 5-0

9. Discussion and/or Possible Action – Resolution # 356, bank signers Commercial National Bank.

Motion to approve Resolution # 356 made by Don Hagans seconded by Terry Smith.

Vote 5-0

10. Discussion and/or Possible Action – Resolution # 357, bank signers First United Bank.

Motion to approve Resolution # 357 made by Terry Nuss seconded by Bruce Robertson.

Vote 5-0

11. Discussion and/or Possible Action – Resolution # 358, bank signers Tex Pool.

Motion to approve Resolution # 358 made by Terry Smith seconded by Lynn Smith.

Vote 5-0

12. Discussion and /or Possible Action – Traffic Control Signs

Terry Smith made a motion to allow proposed signs to be displayed on Homeowners property thru Labor Day Weekend. If signs become in disrepair they must be repaired or removed. This approval is for 6 proposed addresses only. Motion was seconded by Bruce Robertson.

Vote 5-0

13. Discussion and/or Possible Action – Ordinance # 87 Replats

Motion to approve Ordinance # 87 with the following change in Whereas clause to read “Whereas Board of Aldermen may appoint one or more designee to approve Simple Replat” made by Terry Smith seconded by Terry Nuss.

Vote 5-0

DISCUSSION / INFORMATION ITEMS

14. Discussion – FY 2025 Budget

- a. Budget Calendar
- b. Water Rates
- c. Property Tax Rate Estimates
- d. U.S. Bureau of Labor and Statistics – Consumer Price Index April 3.4%.

<https://www.bls.gov/news.release/cpi.nr0.htm>

15. Discuss / Review - Drought Contingency Plan.

16. Review Planning and Zoning Commission Recommendations to BOA

17. Review assignments for the Planning and Zoning Commission

- a. Review of current Planning and Zoning assignments
- b. The next P&Z meeting is scheduled for June 13, 2024, at 6:00 pm.

18. Legislative Updates –

19. Drainage Issues –

20. Water Storage Tank Project Report

- a. Possible change orders
 - i. Water system controls
 - ii. Weed barrier and gravel ground cover
 - iii. Storage shed rainwater runoff gutter system

21. Review Water System –

- a. Lead and Copper Rule Revisions

- i. Service Line Inventory

- 1. TCEQ Lead and Copper Rule Revisions

- a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>

- b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>

- b. Maintenance and Operations Issues

- i. HHPOA barn rental

- c. Emergency generator system
- d. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 3
 - iii. 10% Mandatory Water Restrictions
 - iv. Monitoring Well

22. Review Solid Waste Services –

23. Mayor's Report

24. Aldermen Comments

Next regular meeting – Tuesday June 18, 2024, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to adjourn made by Terry Nuss seconded by Don Hagans.

Vote 4-0 Terry Smith left the meeting at 8:30 pm.

Meeting was adjourned at 9:15 pm.

Olan Kelley
Olan Kelley, Mayor

Lezley Baum
Lezley Baum, City Secretary

