



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: May 21, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Alderman Don Hagans	✓Present	☐ Absent
Alderman Bruce Robertson	✓Present	☐ Absent
Alderman Lynn Smith	✓Present	☐ Absent
Alderman Terry Smith	✓Present	☐ Absent

Mayor Kelley opened the meeting at 7:00pm.

2. Pledge of Allegiance

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors Present – Judy Kelley, Teresa Smith, Peter Mackay, Sally Mackay, Rick Hieb, Tammie Hieb

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Tammie Hieb addressed the board with concerns regarding speeding in the neighborhood, requesting permission to place signs in yards.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for May 7, 2024
- b. Financials April 2024
- c. Sales Tax Report April 2024

Motion to approve consent agenda made by Lynn Smith, seconded by Terry Smith.

Vote 3-0 Terry Nuss and Don Hagans abstained.

7. Discussion and/or Possible Action – Ordinance # 128, certification of Mayor and two Aldermen.

- a. Statements of Elected Officials
- b. Oath of Officers
- c. Certificate of Election

Motion to approve Ordinance #128 was made by Lynn Smith, seconded by Bruce Robertson.

Vote 5-0

Lezley Baum administered the Statements of Elected Officials and Oath of Office to Mayor Kelley, Alderman Nuss and Alderman Hagans.

8. Discussion and/or Possible Action – Resolution # 353 Appointment of Mayor Pro Tempore.

Terry Smith made a motion to Nominate Terry Nuss as Mayor Pro Tempore seconded by Don Hagans.

Vote 5-0

DISCUSSION / INFORMATION ITEMS

9. Discussion – Budget FY 2025

- a. Water Rate Study
- b. U.S. Bureau of Labor and Statistics – Consumer Price Index
<https://www.bls.gov/news.release/cpi.nr0.htm>

10. Discussion – Invasive Aquatic Vegetation

- a. LCRA Rebate Program <https://www.lcra.org/water/quality/managing-nuisance-aquatic-plants/aquatic-vegetation-management-rebate/>
- b. Aquatic weed debris removal.

11. Discussion – City Hall Sign Replacement.

12. Review Planning and Zoning Commission Recommendations to BOA

13. Review assignments for the Planning and Zoning Commission

- a. Review of current Planning and Zoning assignments
- b. The next P&Z workshop is scheduled for May 23, 2024, at 3:00 pm.
- c. The next P&Z special meeting is scheduled for May 28, 2024, at 10:00 am.

14. Legislative Updates –

15. Drainage Issues –

16. Water Storage Tank Project Report

- a. Replacement of old tank and installation of bypass pipeline
- b. Possible change orders
 - i. Water treatment system improvements
 - ii. Weed barrier and gravel ground cover
 - iii. Storage shed rainwater runoff gutter system

17. Review Water System –

- a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - 1. Data collection by meter reading staff
 - 2. Data collection by meter replacement and leak repair staff
 - 3. TCEQ Lead and Copper Rule Revisions
 - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
 - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- b. Maintenance and Operations Issues
 - i. HHPOA barn rental
- c. Emergency generator system
- d. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
- e. Drought Contingency Plan

18. Review Solid Waste Services –

19. Mayor's Reports

20. Aldermen Comments

Next special meeting – Thursday May 30, 2024, at 10:00 am, Highland Haven City Hall

Next regular meeting – Tuesday June 4, 2024, at 7:00 pm, Highland Haven Community Center

Adjournment.

**Motion to adjourn made by Terry Nuss, seconded by Terry Smith.
Vote 5-0**

The meeting adjourned at 8:47pm.

Olan Kelley
Olan Kelley, Mayor

Lezley Baum
Lezley Baum, City Secretary

