



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
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MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, April 16, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Alderman Don Hagans	✓ Present	☐ Absent
Alderman Bruce Robertson	✓ Present	☐ Absent
Alderman Lynn Smith	✓ Present	☐ Absent
Alderman Terry Smith	✓ Present	☐ Absent

Mayor Kelley opened the meeting at 7:00 pm.

2. Pledge of Allegiance

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present were Matt Meyers & Judy Kelley

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

No public comment

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- Meeting Minutes for March 27, 2024
- Meeting Minutes April 2, 2024
- Financials March 2024
- Utility Report March 2024

Motion to approve consent items was made by Lynn Smith, seconded by Terry Smith.

Vote 5-0

7. Discussion and/or Possible Action - Codification Ordinance # 127

Motion to approve Ordinance # 127, subject to modifications by the City Attorney, and approval of the Premium ECode 360 made by Terry Smith, seconded by Lynn Smith.

Vote 5-0

8. Discussion and/or Possible Action – Waste Management Rate Adjustment.

Motion to accept the 1% increase this year and an additional 1% increase over the 3% increase for next year made by Terry Nuss, seconded by Lynn Smith.

Vote 5-0

DISCUSSION / INFORMATION ITEMS

9. Discussion – Budget FY 2025

- a. U.S. Bureau of Labor and Statistics – Consumer Price Index
<https://www.bls.gov/news.release/cpi.nr0.htm>
- b. Staffing Salary

10. Review Planning and Zoning Commission Recommendations to BOA

11. Review assignments for the Planning and Zoning Commission

- a. Review of current Planning and Zoning assignments
- b. The next P&Z workshop is scheduled for April 25, 2024, at 3:00 pm.
- c. The next P&Z meeting is scheduled for May 9, 2024, at 6:00 pm.

12. Legislative Updates –

13. Drainage Issues –

- a. Cardinal Lane drainage

14. Water Storage Tank Project Report

- a. Replacement of old tank and installation of bypass pipeline
- b. Possible change orders
 - i. Water treatment system improvements
 - ii. Weed barrier and gravel ground cover
 - iii. Storage shed rainwater runoff gutter system

15. Review Water System –

- a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - 1. Data collection by meter reading staff
 - 2. Data collection by meter replacement and leak repair staff
 - 3. TCEQ Lead and Copper Rule Revisions
 - a. <https://www.tceq.texas.gov/drinkingwater/chemicals/lcrr>
 - b. <https://www.tceq.texas.gov/downloads/drinking-water/lead-copper/form-20943.xlsx>
- b. Maintenance and Operations Issues
 - i. HHPOA barn rental
- c. Emergency generator system
- d. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
- e. Drought Contingency Plan

16. Review Solid Waste Services –

17. Mayor's Reports

- a. Eclipse Report
- b. Storm Report
- c. US 281 @ SH 71 Interchange
- d. CTGCD "Texas Runs on Water Campaign"

18. Aldermen Comments

Next regular meeting – Tuesday May 7, 2024, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to adjourn was made by Don Hagans, seconded by Terry Nuss.

Vote 5-0

The meeting adjourned at 8:46 pm.

Olan Kelley

Olan Kelley, Mayor

Lezley Baum

Lezley Baum, City Secretary

