



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, April 2, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Alderman Don Hagans	✓ Present	☐ Absent
Alderman Bruce Robertson	✓ Present	☐ Absent
Alderman Lynn Smith	✓ Present	☐ Absent
Alderman Terry Smith	✓ Present	☐ Absent

Mayor Kelley opened the meeting at 7:00 pm.

2. Pledge of Allegiance & Thought

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors – No visitors present.

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for March 19, 2024

Motion to accept consent items made by Terry Smith, seconded by Lynn Smith.

Vote 4-0 Terry Nuss abstained

7. Convene into Executive Session as per Texas Govt. Code §551.074 to discuss personnel matters.

- a. Closed Session: Discuss personnel matters.

The Board of Aldermen adjourned into closed session at 7:02 pm.

- b. Open Session: Reconvene into open session.

The Board of Aldermen reconvened to open session at 7:11 pm.

8. Discussion and/or Possible Action on Executive Session matters.

Motion to continue Mayor salary for the remainder of this Fiscal Year made by Terry Nuss, seconded by Lynn Smith.

Vote 5-0

DISCUSSION / INFORMATION ITEMS

9. Discussion – Budget FY 2025

- a. U.S. Bureau of Labor and Statistics – Consumer Price Index
<https://www.bls.gov/news.release/cpi.nr0.htm>

- b. City Staffing
 - c. Water System Operator
10. Eclipse – April 8, 2024
11. Review Planning and Zoning Commission Recommendations to BOA
12. Review assignments for the Planning and Zoning Commission
- a. Review of current Planning and Zoning assignments
 - b. The next P&Z meeting is scheduled for April 11, 2024.
13. Legislative Updates –
14. Drainage Issues –
- a. Cardinal Lane drainage
15. Water Storage Tank Project Report
- a. New water tank is in operation.
 - b. Next steps - demolition/replacement of old tank and installation of bypass pipeline
 - c. Possible change orders
 - i. Water treatment system improvements
 - ii. Weed barrier and gravel ground cover
 - iii. Storage shed rainwater runoff gutter system
16. Review Water System –
- a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - 1. Data collection by meter reading staff
 - 2. Data collection by meter replacement and leak repair staff
 - b. Maintenance and Operations Issues
 - i. HHPOA barn rental
 - c. Emergency generator system
 - d. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
 - e. Drought Contingency Plan
17. Review Solid Waste Services –
18. Mayor's Reports
19. Aldermen Comments

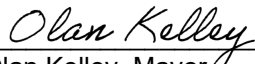
Next regular meeting – Tuesday April 16, 2024, at 7:00 p.m., Highland Haven Community Center

Adjournment.

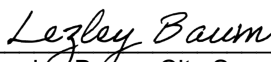
Motion to Adjourn made by Terry Smith, seconded by Bruce Robertson.

Vote 5-0

The meeting adjourned at 8:22 pm.



Olan Kelley, Mayor



Lezley Baum, City Secretary

