CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, March 19, 2024
TIME: 7:00 p.m.
PLACE: ***Highland Haven Community Center***

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐Present	☐Absent
Alderperson Don Hagans	☐Present	☐Absent
Alderperson Bruce Robertson	☐Present	☐Absent
Alderperson Lynn Smith	☐Present	☐Absent
Alderperson Terry Smith	☐Present	☐Absent

2. Pledge of Allegiance & Thought
3. Recognize Visitors
4. Announcements, Proclamations or Presentations
5. Public Comment
(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:
The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.
    a. Meeting Minutes for March 5, 2024
    b. February 2024 Financials
    c. February 2024 Utility Report
    d. March 2024 Sales Tax Report
7. Discuss with possible action – Review and/or approval of FY 2023 city audit – Neffendorf & Blocker, P.C

DISCUSSION / INFORMATION ITEMS

8. Personnel -
    a. City Administrator
9. Discussion – Budget FY 2025
10. Discussion - Eclipse – April 8, 2024.
11. Review Planning and Zoning Commission Recommendations to BOA
12. Review assignments for the Planning and Zoning Commission

    b. A Special P&Z meeting is scheduled for March 25, 2024, at 3:00 pm., Roscoe E Holt City Hall.
    c. The next Regular P&Z meeting is scheduled for April 11, 2024, at 6:00 pm. Highland Haven Community Center.

13. Legislative Updates –
14. Drainage Issues –
15. Codification Project Update -
16. Water Storage Tank Project Report-
17. Review Water System –
    a. Lead and Copper Rule Revisions
        i. Service Line Inventory
    b. Maintenance and Operations Issues
    c. Portable generator connections
    d. Central Texas Groundwater Conservation District
        i. Pumping Permit
        ii. Drought Status – Stage 4
        iii. 15% Mandatory Water Restrictions
    e. Drought Contingency Plan
        i. Discuss adopting LCRA watering schedule.
18. Review Solid Waste Services –
19. Mayor’s Reports

20. Aldermen Comments

Special Meeting – Wednesday March 27, 204 at 3:00 p.m., Roscoe E Holt City Hall.
Next regular meeting – Tuesday April 2, 2024, at 7:00 p.m., Highland Haven Community Center.

Adjournment.

Posted: March 14, 2024

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON THURSDAY, MARCH 14, 2024, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.

CITY OF HIGHLAND HAVEN TEXAS 1995

Lezley Baum

Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).

CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, March 5, 2024
TIME: 7:00 p.m.
PLACE: ***Roscoe Holt City Hall***

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓Present	☐Absent
Alderperson Don Hagans	✓Present	☐Absent
Alderperson Bruce Robertson	✓Present	☐Absent
Alderperson Lynn Smith	✓Present	☐Absent
Alderperson Terry Smith	✓Present	☐Absent

2. Pledge of Allegiance & Thought

   Mayor Kelley led in the Pledge of Allegiance.
3. Recognize Visitors

   Visitors present were Judy Kelley
4. Announcements, Proclamations or Presentations
5. Public Comment

   (At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

   The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

   a. Meeting Minutes for February 20, 2024
   b. Meeting Minutes for February 28, 2024

   Motion to accept consent items made by Terry Nuss, seconded by Lynn Smith.

   Vote 5-0
7. Discuss with possible action – Closing of City Hall April 8, 2024.

   Motion that only the Mayor work on April 8, 2024, made by Terry Nuss, seconded by Terry Smith.

   Vote 5-0

   DISCUSSION / INFORMATION ITEMS
8. Discussion – Budget FY 2025
   a. TML Budget and Tax Rate Workshop – May 23, 2024 – Bastrop
   b. Budget Calendar
9. Discussion – Eclipse – April 8, 2024
10. Review Planning and Zoning Commission Recommendations to BOA
11. Review assignments for the Planning and Zoning Commission
    a. Review of current Planning and Zoning assignments
    b. The next P&Z meeting is scheduled for March 14, 2024.

12. Legislative Updates –
13. Drainage Issues –
14. Water Storage Tank Project Report
    a. Water Tank Delivery
15. Review Water System –

    a. Lead and Copper Rule Revisions
        i. Service Line Inventory
    b. Maintenance and Operations Issues
    c. Portable generator connections
    d. Central Texas Groundwater Conservation District
        i. Pumping Permit
        ii. Drought Status – Stage 4
        iii. 15% Mandatory Water Restrictions
    e. Drought Contingency Plan
16. Review Solid Waste Services –
17. Convene into Executive Session as per Texas Govt. Code §551.074 to discuss personnel matters.
    a. Closed Session: Discuss personnel matters.

    The Board convened to a closed executive session at 8:07 pm.

    b. Open Session: Reconvene into open session.

    The Board reconvened to open session at 8:15 pm
18. Mayor's Reports
    a. Codification Project Update
19. Aldermen Comments

Next regular meeting – Tuesday March 19, 2024, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to adjourn made by Don Hagans, seconded by Terry Smith.
Vote 5-0

The meeting adjourned at 8:36pm.

____
Olan Kelley, Mayor

____
Lezley Baum, City Secretary

City of Highland Haven

Monthly Financial Report

Fiscal Year 2023-2024

Period Ending February-24

City of Highland Haven
Combined Balance Sheet
As of February 29, 2024

10:22 AM
03/11/2024
Accrual Basis

	General Fund	Water Fund	Solid Waste	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
100 · Gen Fund - First United	315,759.98	0.00	0.00	315,759.98
106 · Gen Fund - TexPool -Investment	536,453.09	0.00	0.00	536,453.09
203 · CNB Water Operating	0.00	135,588.04	0.00	135,588.04
205 · CNB- HHWS (GO Bond Ser)	0.00	2,401.50	0.00	2,401.50
206 · TexPool - HHWS Investment	0.00	329,581.70	0.00	329,581.70
300 · CNB- HH Solid Waste	0.00	0.00	75,909.81	75,909.81
Total Checking/Savings	852,213.07	467,571.24	75,909.81	1,395,694.12
Total Current Assets	852,213.07	467,571.24	75,909.81	1,395,694.12
Fixed Assets				
15000 · Fixed Assets				
15100 · City Hall Building	44,338.00	0.00	0.00	44,338.00
15101 · City Hall Land	1,155.00	0.00	0.00	1,155.00
15103 · Street & Drainage Improvements	336,767.00	0.00	0.00	336,767.00
15105 · Furniture & Equipment	16,823.52	0.00	0.00	16,823.52
15200 · Highland Haven Water Sys				
15201 · HHWS - Infrastructure	0.00	992,409.00	0.00	992,409.00
15202 · HHWS - Building & Structures	0.00	45,234.00	0.00	45,234.00
15203 · Equipment	0.00	62,768.00	0.00	62,768.00
15205 · HHWS-Land	0.00	20,000.00	0.00	20,000.00
15209 · Intangible Assets	0.00	170,115.00	0.00	170,115.00
Total 15200 · Highland Haven Water Sys	0.00	1,290,526.00	0.00	1,290,526.00
Total 15000 · Fixed Assets	399,083.52	1,290,526.00	0.00	1,689,609.52
16000 · Accumulated Depreciation	-316,484.93	-512,688.00	0.00	-829,172.93
16001 · Accumulated Amortization	0.00	-118,631.00	0.00	-118,631.00
Total Fixed Assets	82,598.59	659,207.00	0.00	741,805.59
TOTAL ASSETS	**934,811.66**	**1,126,778.24**	**75,909.81**	**2,137,499.71**
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	-1,261.10	0.00	0.00	-1,261.10
Total Accounts Payable	-1,261.10	0.00	0.00	-1,261.10
Other Current Liabilities				
21000 · Const. Deposits/Permits				
21100 · Clean-up Deposits	19,625.00	0.00	0.00	19,625.00
Total 21000 · Const. Deposits/Permits	19,625.00	0.00	0.00	19,625.00
24000 · Payroll Liabilities				
2100 · Withheld taxes payable	1,714.11	0.00	0.00	1,714.11
24100 · 941 Taxes Payable	4,410.94	0.00	0.00	4,410.94

	General Fund	Water Fund	Solid Waste	TOTAL
24200 · TWC - SUI Payable	539.43	0.00	0.00	539.43
Total 24000 · Payroll Liabilities	6,664.48	0.00	0.00	6,664.48
22200 · Bonds Payable - Current	0.00	100,000.00	0.00	100,000.00
22000 · Sales Tax Payable	0.00	0.00	775.49	775.49
Total Other Current Liabilities	26,289.48	100,000.00	775.49	127,064.97
Total Current Liabilities	25,028.38	100,000.00	775.49	125,803.87
Long Term Liabilities				
26000 · Long Term Liabilities				
26200 · 2016 HHWS Bond Payable	0.00	415,000.00	0.00	415,000.00
Total 26000 · Long Term Liabilities	0.00	415,000.00	0.00	415,000.00
Total Long Term Liabilities	0.00	415,000.00	0.00	415,000.00
Total Liabilities	25,028.38	515,000.00	775.49	540,803.87
Equity				
39000 · Retained Earnings	718,904.95	597,685.31	61,718.13	1,378,308.39
Net Income	190,878.33	14,092.93	13,416.19	218,387.45
Total Equity	909,783.28	611,778.24	75,134.32	1,596,695.84
TOTAL LIABILITIES & EQUITY	**934,811.66**	**1,126,778.24**	**75,909.81**	**2,137,499.71**

General Fund
Profit & Loss Budget Performance
October 2023 through February 2024

10:28 AM
03/11/2024
Accrual Basis

	Oct '23 - Feb 24	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
8000 · General Fund Revenue			
8100 · Taxes			
8110 · Property Taxes Collected	284,746.92	223,661.00	293,661.00
8120 · Sales and Use Tax	14,862.35	11,809.00	28,350.00
Total 8100 · Taxes	299,609.27	235,470.00	322,011.00
8200 · Franchise Fees			
8240 · Solid Waste	0.00	2,147.00	5,150.00
8210 · Cable TV	2,561.00	3,624.00	7,250.00
8220 · Electrical	13,699.56	10,000.00	20,000.00
8230 · Telephone	160.98	124.00	250.00
Total 8200 · Franchise Fees	16,421.54	15,895.00	32,650.00
8300 · Building Permits / Inspections			
8310 · Building Permits	8,785.00	12,081.00	29,000.00
8330 · Inspections	7,400.00	4,169.00	10,000.00
8300 · Building Permits / Inspections - Other	750.00		
Total 8300 · Building Permits / Inspections	16,935.00	16,250.00	39,000.00
8400 · Other Income			
8420 · Miscellaneous Income	152.00	0.00	0.00
8410 · ROW - License Agreement	500.00	500.00	500.00
Total 8400 · Other Income	652.00	500.00	500.00
8500 · Charges for Services			
8510 · Lot Mowing Program Fees	0.00	0.00	2,000.00
8520 · Copies, FAX & Phone Usage	0.00	11.00	25.00
8530 · Newsletter Copy Fee	230.86	250.00	250.00
8540 · Newsletter Postage Fee	372.00	350.00	350.00
8550 · Re-Plat & Variances	1,200.00	434.00	1,050.00
Total 8500 · Charges for Services	1,802.86	1,045.00	3,675.00
8600 · Public Safety			
8610 · Child Safety Fund	384.26	0.00	0.00
Total 8600 · Public Safety	384.26	0.00	0.00
8900 · Investment Income			
8910 · Interest Income	12,080.95	1,669.00	4,000.00
Total 8900 · Investment Income	12,080.95	1,669.00	4,000.00
Total 8000 · General Fund Revenue	347,885.88	270,829.00	401,836.00
Total Income	347,885.88	270,829.00	401,836.00
Gross Profit	347,885.88	270,829.00	401,836.00
Expense			
60000 · EXPENSES - GENERAL FUND			
61100 · Personnel Services			

	Oct '23 - Feb 24	YTD Budget	Annual Budget
61101 · Aministrative Services	8,333.35	35,419.00	85,000.00
61102 · Secretary Salary	22,860.00	21,982.00	52,754.00
61103 · Acccounting / Utility Coord.	21,871.25	21,030.00	50,472.00
61104 · Building Permit Officer	6,300.00	6,300.00	15,120.00
61105 · Temporary Employee	0.00	1,196.00	2,862.00
61110 · Payroll Taxes / FICA	4,541.39	6,570.00	15,775.00
61111 · Texas Workforce Commission	23.85	44.00	100.00
61112 · Direct Deposit Fees	60.23	44.00	100.00
61113 · Employee Health Insurance	0.00	5,000.00	12,000.00
61114 · Texas Municipal Retirment Cont.	3,151.89		
Total 61100 · Personnel Services	67,141.96	97,585.00	234,183.00
61200 · Administrative & Office			
61215 · Misc. Expense	200.00		
61201 · Miscellaneous Office Supplies	769.63	1,103.00	2,650.00
61202 · Equipment replacement	7,680.00	2,625.00	6,300.00
61203 · Newsletter Copy Charge	72.80	169.00	400.00
61204 · Newsletter Postage	198.00	272.00	650.00
61205 · Printing, Binding, Reproduction	0.00	441.00	1,050.00
61206 · Software	2,148.31	3,331.00	8,000.00
61207 · Postage	51.04	353.00	850.00
61208 · Public Notice Publication	156.00	875.00	2,100.00
61209 · Variances & Re-plats	195.00	419.00	1,000.00
61210 · Travel Reimbursement	0.00	228.00	550.00
61211 · Schools & Training	295.00	2,706.00	6,500.00
61212 · Recognition & Awards	0.00	103.00	250.00
61213 · Food & Beverage	0.00	103.00	250.00
61214 - Bank Fees	0.00	66.00	150.00
Total 61200 · Administrative & Office	11,765.78	12,794.00	30,700.00
61300 · Street Maintenance & Repair			
61301 · Contract Repair	0.00	2,191.00	5,250.00
61302 · Material & Supplies	0.00	2,625.00	6,300.00
Total 61300 · Street Maintenance & Repair	0.00	4,816.00	11,550.00
61400 · Maintenance & Repair			
61401 · Equipment Repair & Maintenance	390.00	217.00	525.00
61402 · Buildings / Infastructure	0.00	2,842.00	6,825.00
Total 61400 · Maintenance & Repair	390.00	3,059.00	7,350.00
61500 · Professional Services			
61501 · Judge Expenses	500.00	500.00	1,200.00
61502 · Accountants Fees-Audit	1,440.00	2,669.00	6,400.00
61503 · Attorneys Fees	1,140.00	2,191.00	5,250.00
61504 · Ordinance Codification	3,920.00	1,750.00	4,200.00
61505 · Burnet County Tax Appraisal Fee	1,145.54	1,669.00	4,000.00
61506 · I / T Support	2,292.00	1,831.00	4,400.00
61508 · Burnet Co Election Fee	0.00	1,978.00	4,750.00

	Oct '23 - Feb 24	YTD Budget	Annual Budget
61509 · Consultant Fees	0.00	875.00	2,100.00
61510 · Website Hosting	1,248.00	441.00	1,050.00
61511 · Recruitment	0.00	441.00	1,050.00
61520 · Fund Accounting Software	0.00	3,750.00	9,000.00
Total 61500 · Professional Services	11,685.54	18,095.00	43,400.00
61600 · Utilities			
61601 · Electric	393.49	441.00	1,050.00
61605 · Communications	2,417.60	2,625.00	6,300.00
Total 61600 · Utilities	2,811.09	3,066.00	7,350.00
61700 · Services & Charges			
61701 · Janitorial Service	50.00	272.00	650.00
61702 · Inspection Fees	2,010.00	2,191.00	5,250.00
61705 · Contract Mowing	0.00	441.00	1,050.00
61706 · Landscaping	50.00	875.00	2,100.00
61708 · Buoy Maintenance	1,251.40	3,331.00	8,000.00
61709 · Lot Mowing Program Expense	0.00	831.00	2,000.00
61710 · Insurance	4,644.22	4,800.00	4,800.00
61711 · Notary Public Cert.	0.00	375.00	375.00
Total 61700 · Services & Charges	8,005.62	13,116.00	24,225.00
61800 · Membership Fees / Dues			
61804 · CAMPO	0.00	350.00	350.00
61801 · Capcog	50.00	50.00	50.00
61803 · Texas Municipal League	651.00	600.00	600.00
61805 · Texas Municipal Clerks Assoc	175.00	150.00	150.00
Total 61800 · Membership Fees / Dues	876.00	1,150.00	1,150.00
61900 · Public Safety			
61901 · Security Camera	589.99	419.00	1,000.00
61902 · Granite Shoals VFD	42,500.00	43,776.00	87,550.00
61903 · Marble Falls EMS	5,805.50	5,808.00	13,935.00
61904 · Emergency Response Supplies	0.00	206.00	500.00
61905 · Emergency Management Program	0.00	2,088.00	5,000.00
Total 61900 · Public Safety	48,895.49	52,297.00	107,985.00
62900 · Capital Improvement			
62901 · Community Center Technology	5,135.00		
Total 62900 · Capital Improvement	5,135.00		
Total 60000 · EXPENSES - GENERAL FUND	156,706.48	205,978.00	467,893.00
66000 · Payroll Expenses	301.07		
Total Expense	157,007.55	205,978.00	467,893.00
Net Ordinary Income	190,878.33	64,851.00	-66,057.00
Other Income/Expense			
Other Income			
76000 · Interfund Transfers			
76010 · Transfers In			
76010.2 · Transfer In - HHWS Fund	0.00	62,000.00	62,000.00

	Oct '23 - Feb 24	YTD Budget	Annual Budget
76010.3 · Transfer In - HHSW Fund	0.00	15,000.00	15,000.00
Total 76010 · Transfers In	0.00	77,000.00	77,000.00
Total 76000 · Interfund Transfers	0.00	77,000.00	77,000.00
Total Other Income	0.00	77,000.00	77,000.00
Other Expense			
76001 · Interfund Transfers.			
76020.4 · Transfer Out - General Fund CIP	0.00	130,000.00	130,000.00
Total 76001 · Interfund Transfers.	0.00	130,000.00	130,000.00
Total Other Expense	0.00	130,000.00	130,000.00
Net Other Income	0.00	-53,000.00	-53,000.00
Net Income	**190,878.33**	**11,851.00**	**-119,057.00**

Water Fund
Profit & Loss Budget Performance
October 2023 through February 2024

10:35 AM
03/11/2024
Accrual Basis

	Oct '23 - Feb 24	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
9000 · HHWater System Revenue			
9200 · Charges for Services			
9210 · Water Sales	99,970.34	114,581.00	275,000.00
9220 · Tap Fees	4,500.00	3,750.00	9,000.00
Total 9200 · Charges for Services	104,470.34	118,331.00	284,000.00
9230 · HHWS Miscellaneous Income			
9231 · Miscellaneous Income	35.00	81.00	200.00
Total 9230 · HHWS Miscellaneous Income	35.00	81.00	200.00
9250 · Investment Income			
9251 · Interest Income	7,318.29	625.00	1,500.00
Total 9250 · Investment Income	7,318.29	625.00	1,500.00
Total 9000 · HHWater System Revenue	111,823.63	119,037.00	285,700.00
Total Income	111,823.63	119,037.00	285,700.00
Expense			
62000 · EXPENSES-WATER SYSTEM FUND			
62150 · 2016 Bond Series Expenses			
62151 · 2016 Series Bond Interest	4,129.25	4,150.00	8,300.00
62152 · 2016 Bond Series Principal	0.00	0.00	100,000.00
Total 62150 · 2016 Bond Series Expenses	4,129.25	4,150.00	108,300.00
62200 · Administrative / Office			
62211 · Schools & Training	319.00		
62201 · Office Supplies	386.32	1,044.00	2,500.00
62206 · Software	256.55	2,713.00	6,500.00
62207 · Postage	2,521.65	1,669.00	4,000.00
62208 · Public Notice Publication	0.00	81.00	200.00
62210 · Travel Reimbursement	0.00	136.00	325.00
62212 · Bank Fees	5.00	81.00	200.00
62213 · Food & Beverage	0.00	217.00	525.00
Total 62200 · Administrative / Office	3,488.52	5,941.00	14,250.00
62350 · Chemicals			
62351 · Misc. Chemicals	1,658.36	1,081.00	2,600.00
Total 62350 · Chemicals	1,658.36	1,081.00	2,600.00
62400 · Maintenance & Repairs			
62402 · Repairs & Service Work	2,977.50	4,375.00	10,500.00
62403 · Buildings / Infrastructure	303.24	2,081.00	5,000.00
62405 · Material-pipe,pumps,meters	6,930.72	4,816.00	11,550.00
62407 · Generator Maint and Repairs	709.75	3,331.00	8,000.00
Total 62400 · Maintenance & Repairs	10,921.21	14,603.00	35,050.00
62500 · Professional Services			

	Oct '23 - Feb 24	YTD Budget	Annual Budget
62502 · Accounting/Audit Fees	1,860.00	2,191.00	5,250.00
62503 · Attorneys Fees	725.00	441.00	1,050.00
62511 · Engineering Fees	1,662.50	441.00	1,050.00
62512 · Lab Fees	567.00	1,750.00	4,200.00
62513 · Contract Operator	12,500.00	14,585.00	35,000.00
Total 62500 · Professional Services	17,314.50	19,408.00	46,550.00
62600 · Utilities			
62601 · Electric	2,143.26	3,125.00	7,500.00
62604 · Telephone	0.00	419.00	1,000.00
62605 · Answering Service	111.91	0.00	0.00
Total 62600 · Utilities	2,255.17	3,544.00	8,500.00
62700 · Services & Charges			
62705 · Contract Mowing Expense	0.00	669.00	1,600.00
62712 · Tap Installation	1,100.00	1,250.00	3,000.00
62713 · Storage Facilities	0.00	500.00	500.00
62714 · Johnston East Well Water Usage	50.79	250.00	500.00
62715 · TCEQ	960.40	1,050.00	1,050.00
Total 62700 · Services & Charges	2,111.19	3,719.00	6,650.00
62800 · Membership Fees/Dues			
62807 · AWWA Membership	0.00	400.00	400.00
62806 · TRWA Membership	0.00	550.00	550.00
Total 62800 · Membership Fees/Dues	0.00	950.00	950.00
62900 · Capital Projects			
62901 · Water Tank Project	55,852.50		
Total 62900 · Capital Projects	55,852.50		
Total 62000 · EXPENSES-WATER SYSTEM FUND	97,730.70	53,396.00	222,850.00
Total Expense	97,730.70	53,396.00	222,850.00
Net Ordinary Income	14,092.93	65,641.00	62,850.00
Other Income/Expense			
Other Expense			
76001 · Interfund Transfers			
76020 · Transfers Out			
76020.1 · Transfer Out to General Fund	0.00	62,000.00	62,000.00
Total 76020 · Transfers Out	0.00	62,000.00	62,000.00
Total 76001 · Interfund Transfers	0.00	62,000.00	62,000.00
Total Other Expense	0.00	62,000.00	62,000.00
Net Other Income	0.00	-62,000.00	-62,000.00
Net Income	**14,092.93**	**3,641.00**	**850.00**

Solid Waste
Profit & Loss Budget Performance
October 2023 through February 2024

10:37 AM
03/11/2024
Accrual Basis

	Oct '23 - Feb 24	YTD Budget	Annual Budget
Ordinary Income/Expense			
Income			
9500 · Solid Waste Revenue			
9600 · Charges For Services			
9610 · SW Residential Collection	51,945.13	52,081.00	125,000.00
Total 9600 · Charges For Services	51,945.13	52,081.00	125,000.00
9650 · Franchise Fees			
9651 · Waste Services Franchise Fee	2,026.61	0.00	0.00
Total 9650 · Franchise Fees	2,026.61	0.00	0.00
9800 · Investment Income			
9801 · Interest Income	26.79	22.00	50.00
Total 9800 · Investment Income	26.79	22.00	50.00
Total 9500 · Solid Waste Revenue	53,998.53	52,103.00	125,050.00
Total Income	53,998.53	52,103.00	125,050.00
Expense			
63000 · EXPENSES - SOLID WASTE FUND			
63500 · Professional Services			
63513 · Waste Contractor Costs	40,532.34	41,250.00	99,000.00
63514 · Houshold Haz Waste Program	0.00	831.00	2,000.00
63515 · Haz Waste Spill Response Fund	0.00	831.00	2,000.00
63516 · Bulk Trash Pick-UP	0.00	1,044.00	2,500.00
63517 · Document Shredding	50.00	0.00	750.00
Total 63500 · Professional Services	40,582.34	43,956.00	106,250.00
Total 63000 · EXPENSES - SOLID WASTE FUND	40,582.34	43,956.00	106,250.00
Total Expense	40,582.34	43,956.00	106,250.00
Net Ordinary Income	13,416.19	8,147.00	18,800.00
Other Income/Expense			
Other Expense			
76001 · Interfund Transfers			
76020 · Transfers Out			
76020.1 · Transfer Out to General Fund	0.00	15,000.00	15,000.00
Total 76020 · Transfers Out	0.00	15,000.00	15,000.00
Total 76001 · Interfund Transfers	0.00	15,000.00	15,000.00
Total Other Expense	0.00	15,000.00	15,000.00
Net Other Income	0.00	-15,000.00	-15,000.00
Net Income	**13,416.19**	**-6,853.00**	**3,800.00**

City of Highland Haven Utility Report Calendar Year 2024

HOME

Collections:

Total Utility System	# of CC & eCheck	Percent of Payments	CC & eCheck Amt	# of ACH	Percent of Payments	ACH AMT	# of Cash / Check	Percent of Payments	Cash/Ck Amt	# of Payments	Amount Collected
January-24	103	26%	$ 7,792	128	32%	$ 8,813	171	43%	$ 19,262	402	$ 35,866
February-24	95	27%	$ 6,777	129	36%	$ 9,333	132	37%	$ 11,571	356	$ 27,681
March-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
April-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
May-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
June-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
July-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
August-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
September-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
October-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
November-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
December-24		#DIV/0!			#DIV/0!		0	#DIV/0!	$ -		
CAL YR 2024	**198**	**26%**	**14,569**	**257**	**34%**	**18,146**	**303**	**40%**	**$ 30,833**	**758**	**63,547**

Billing:

Total Utility System	# of Water Customers	# of Trash Customers	Total # Billed	# of Electronic Billing	Percent of Electronic Billing	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	409	353	441	81	18%	901,000	$ 18,645	$ 10,597	$ 29,242
February-24	409	351	441	82	19%	1,017,600	$ 19,599	$ 10,547	$ 30,147
March-24					#DIV/0!				$ -
April-24					#DIV/0!				$ -
May-24					#DIV/0!				$ -
June-24					#DIV/0!				$ -
July-24					#DIV/0!				$ -
August-24					#DIV/0!				$ -
September-24					#DIV/0!				$ -
October-24					#DIV/0!				$ -
November-24					#DIV/0!				$ -
December-24					#DIV/0!				$ -
CAL YR 2024	**818**	**704**	**882**	**163**	**18%**	**1,918,600**	**$ 38,244**	**$ 21,145**	**59,389**

TCEQ Permit: 665 water taps

City of Highland Haven Utility Report Calendar Year 2024

HOME

Highland Haven	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	314	277	336	654,900	$ 13,751	$ 8,316	$ 22,067
February-24	314	276	336	657,600	$ 13,764	$ 8,294	$ 22,059
March-24							$ -
April-24							$ -
May-24							$ -
June-24							$ -
July-24							$ -
August-24							$ -
September-24							$ -
October-24							$ -
November-24							$ -
December-24							$ -
CAL YR 2024	**628**	**553**	**672**	**1,312,500**	**$ 27,516**	**$ 16,610**	**$ 44,126**

Shady Acres Rte 3	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	69	59	76	171,500	$ 3,411	$ 1,731	$ 5,142
February-24	69	58	76	226,200	$ 3,840	$ 1,703	$ 5,543
March-24							$ -
April-24							$ -
May-24							$ -
June-24							$ -
July-24							$ -
August-24							$ -
September-24							$ -
October-24							$ -
November-24							$ -
December-24							$ -
CAL YR 2024	**138**	**117**	**152**	**397,700**	**$ 7,251**	**$ 3,434**	**$ 10,685**

Nobles Rte 2	# of Water Custome	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	25	17	28	46,300	$ 1,200	$ 550	$ 1,750
February-24	25	17	28	60,200	$ 1,259	$ 550	$ 1,809
March-24							$ -
April-24							$ -
May-24							$ -
June-24							$ -
July-24							$ -
August-24							$ -
September-24							$ -
October-24							$ -
November-24							$ -
December-24							$ -
CAL YR 2024	**50**	**34**	**56**	**106,500**	**$ 2,459**	**$ 1,100**	**$ 3,559**

Camp Champions Rte 4	# of Water Customers	# of Trash Customers	Total # Billed	# of Gallons Billed	Water Billed	Trash Billed	Total Billing
January-24	1	0	1	28,300	$ 283	$ -	$ 283
February-24	1	0	1	73,600	$ 736	$ -	$ 736
March-24						$ -	$ -
April-24						$ -	$ -
May-24						$ -	$ -
June-24						$ -	$ -
July-24						$ -	$ -
August-24						$ -	$ -
September-24						$ -	$ -
October-24		0				$ -	$ -
November-24		0				$ -	$ -
December-24		0				$ -	$ -
CAL YR 2024	**2**	**0**	**2**	**101,900**	**$ 1,019**	**$ -**	**$ 1,019**

Pumping:

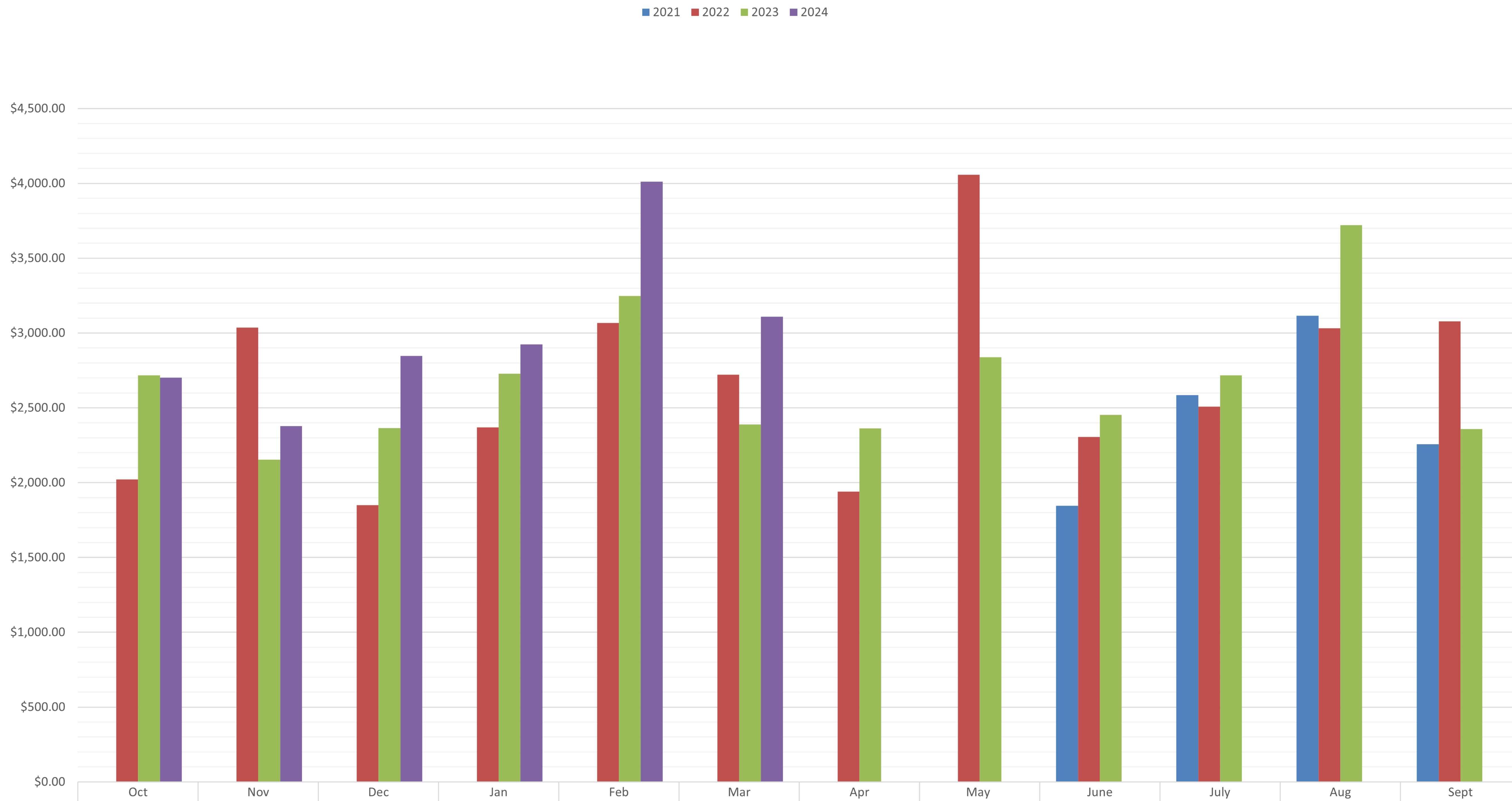
Total Utility System	# of Gallons Billed	Gallons Pumped	# of Gallons Loss	Percent of Water Loss	Number of Acre Feet	Percent of CTGCD Permit	CAL YR 2023	% of Change
January-24	901,000	1,070,100	169,100	15.80%	3.28	4.71%	1,430,600	-25.20%
February-24	1,017,600	1,212,000	194,400	16.04%	3.72	5.34%	1,194,700	1.45%
March-24			-	#DIV/0!	-	0.00%	1,217,600	-100.00%
April-24			-	#DIV/0!	-	0.00%	1,392,700	-100.00%
May-24			-	#DIV/0!	-	0.00%	1,343,700	-100.00%
June-24			-	#DIV/0!	-	0.00%	1,775,900	-100.00%
July-24			-	#DIV/0!	-	0.00%	2,487,700	-100.00%
August-24			-	#DIV/0!	-	0.00%	2,867,900	-100.00%
September-24			-	#DIV/0!	-	0.00%	2,157,400	-100.00%
October-24			-	#DIV/0!	-	0.00%	1,640,100	-100.00%
November-24			-	#DIV/0!	-	0.00%	1,301,200	-100.00%
December-24			-	#DIV/0!	-	0.00%	1,143,600	-100.00%
CAL YR 2024	**1,918,600**	**2,282,100**	**363,500**	**15.93%**	**7.00**	**10.05%**	**19,953,100**	**-88.56%**

Central Texas Groundwater Conservation District Permit: 82 Acre Feet = 26,719,782 gallons./2023 15% Mandatory Reduction - 69.7 Acre Feet = 22,711,814
(One acre-foot equals 325,851 gallons.)

Per CTGWCD - As of January 1, 2023, has imposed a mandatory 15% decrease from the total annual permitted volume.
With this 15% reduction, we have 69.7 Acre feet = 22,711,814 gallons

City of Highland Haven Sales Tax

HOME



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
2021									$1,844.82	$2,584.64	$3,115.81	$2,256.74
2022	$2,020.88	$3,036.41	$1,848.93	$2,369.89	$3,067.90	$2,721.37	$1,939.03	$4,057.71	$2,305.26	$2,508.50	$3,031.97	$3,078.37
2023	$2,715.96	$2,153.70	$2,364.18	$2,728.03	$3,246.73	$2,388.05	$2,361.84	$2,838.98	$2,453.38	$2,716.50	$3,720.53	$2,357.56
2024	$2,701.28	$2,377.70	$2,847.22	$2,924.52	$4,011.63	$3,108.80						

ECLIPSE TIPS
the Highland Lakes

ORGANIZE YOUR ECLIPSE EXPERIENCE WITH US

Need to know:

- BE ALERT! Texas Hill Country roads are curvy, narrow and full of local wildlife!
- Please be aware of NO TRESPASSING signs, Purple fence posts and private property lines.

Preparedness:

- Be sure to have plenty of water, food and first aid gear before heading to your destination.
- Make sure you have all prescription medications needed.
- Viewing the Solar Eclipse safely is TOP priority. Be sure to have specific eclipse viewing glasses.
- Be prepared with a back-up communication plan. Cell and internet service will be limited.
- Travel with a paper map and a full tank of gas!
- First responders are in high demand, please be mindful!

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www.bctxeclipse.com

ECLIPSE TIPS

LOCALS

A LOCALS GUIDE TO PREPARE FOR APRIL 8, 2024

- Expect heavy traffic Thursday 4/4 - Tuesday 4/9. Especially Monday, 4/8.
- Burnet, Lampasas, Lometa, Llano & Marble Falls schools are closed Monday, 4/8.
- Fill up your gas tank the weekend prior to the eclipse.
- Stock up on supplies ahead of time (groceries, water, prescriptions, etc.).
- Be sure to pick up **eclipse glasses** to ensure viewing of the eclipse safely!
- Do not schedule appointments or errands to be run on 4/8.
- Coordinate with your employer the possibility of working from home or have a plan for the additional traffic on your work commute.
- Note that cell and internet service will be overwhelmed with additional crowds. Be sure to have a back-up communication plan.
- Be mindful that all local aid and first responders will be in extreme demand during this event.

BURNET COUNTY ECLIPSE 2024

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ECLIPSE TIPS

Business Edition

BE PREPARED FOR THE APRIL 8, 2024 ECLIPSE

- Anticipate up to 100K extra tourists in the area from 4/4-4/9. Especially on Monday 4/8.
- Cellular and internet services may be limited.
- Restrooms will be in high demand.
- Expect more cash transactions.
- Have a plan for staff and the anticipated traffic surrounding the eclipse.
- Be sure to have enough supplies for the additional crowds, and afterwards for locals & resuming regular business.
- Consider nonessentials working from home, Monday 4/8.
- Do not schedule meetings or appointments for Monday 4/8.
- Evaluate when you receive regular deliveries, and plan accordingly.

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