



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, March 19, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☒ Absent
Aldersperson Don Hagans	☒ Present	☐ Absent
Aldersperson Bruce Robertson	☒ Present	☐ Absent
Aldersperson Lynn Smith	☒ Present	☐ Absent
Aldersperson Terry Smith	☒ Present	☐ Absent

2. Pledge of Allegiance & Thought

3. Recognize Visitors

Visitors present were Troy Coppenger, Jackie Garrow and Keith Neffendorf.

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- Meeting Minutes for March 5, 2024
- February 2024 Financials
- February 2024 Utility Report
- March 2024 Sales Tax Report

Motion to approve consent agenda made by Terry Smith, seconded by Lynn Smith.

Vote 4-0

7. Discuss with possible action – Review and/or approval of FY 2023 city audit – Neffendorf & Blocker, P.C

Motion to approve the FY 2023-year audit as presented made by Lynn Smith, seconded by Bruce Robertson.

Vote 4-0

DISCUSSION / INFORMATION ITEMS

8. Personnel -

- City Administrator

9. Discussion – Budget FY 2025

10. Discussion - Eclipse – April 8, 2024.

11. Review Planning and Zoning Commission Recommendations to BOA

12. Review assignments for the Planning and Zoning Commission

- a. Review of current Planning and Zoning assignments
 - i. Commercial Zoning planning
- b. A Special P&Z meeting is scheduled for March 25, 2024, at 3:00 pm., Roscoe E Holt City Hall.
- c. The next Regular P&Z meeting is scheduled for April 11, 2024, at 6:00 pm. Highland Haven Community Center.

13. Legislative Updates –

14. Drainage Issues –

15. Codification Project Update -

16. Water Storage Tank Project Report-

17. Review Water System –

- a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
- b. Maintenance and Operations Issues
- c. Portable generator connections
- d. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
- e. Drought Contingency Plan
 - i. Discuss adopting LCRA watering schedule.

18. Review Solid Waste Services –

19. Mayor's Reports

20. Aldermen Comments

Special Meeting – Wednesday March 27, 2024 at 3:00 p.m., Roscoe E Holt City Hall.

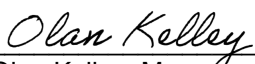
Next regular meeting – Tuesday April 2, 2024, at 7:00 p.m., Highland Haven Community Center.

Adjournment.

Motion to adjourn was made by Terry Smith, seconded by Bruce Robertson.

Vote 4-0

The meeting was adjourned at 8:30 pm.



Olan Kelley, Mayor



Lezley Baum, City Secretary

