



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, February 20, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	✓Present	☐ Absent
Aldersperson Bruce Robertson	✓Present	☐ Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	✓Present	☐ Absent

Mayor Kelley opened the meeting at 7:00 pm.

2. Pledge of Allegiance & Thought

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors – **Judy Kelley**
4. Announcements, Proclamations or Presentations
5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:
The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.
 - a. Meeting Minutes for February 6, 2024
 - b. January 2024 Financials
 - c. January 2024 Utility Report
 - d. February 2024 Sales Tax Report

Motion to accept consent items made by Lynn Smith, seconded by Don Hagans.

Vote 5-0

7. Discuss with possible action – Change Order # 1 – Water Storage Tank Project

Motion to accept Change Order #1 – Water Storage Tank Project made by Tery Nuss, seconded by Bruce Robertson.

Vote 5-0

8. Discuss with possible action – HHPOA Storage Barn

Motion to rent the HHPOA Storage Barn upon availability made by Lynn Smith, seconded by Bruce Robertson.

Vote 5-0

DISCUSSION / INFORMATION ITEMS

9. Personnel -
 - a. City Administrator
10. Discussion – Joint Primary Election, Tuesday March 5, 2024

- a. Early Voting Locations
- b. Election Day Voting Locations
- 11. Discussion – General Election Saturday, May 4, 2024
 - a. 3 applications for a place on the Ballot have been received by incumbents. Mayor Olan Kelley, Alderman Terry Nuss and Alderman Don Hagans.
- 12. Discussion – Eclipse – April 8, 2024.
- 13. Review Planning and Zoning Commission Recommendations to BOA
- 14. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - i. Commercial Zoning planning
 - b. A Special P&Z meeting is scheduled for February 26, 2024, at 3:00 pm., Roscoe E Holt City Hall.
 - c. The next Regular P&Z meeting is scheduled for March 14, 2024, at 6:00 pm. Community Center.
- 15. Legislative Updates –
- 16. Drainage Issues –
- 17. Codification Project Update -
- 18. Water Storage Tank Project Report-
- 19. Review Water System –
 - a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - b. Maintenance and Operations Issues
 - c. Portable generator connections
 - d. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
 - e. Drought Contingency Plan
 - i. Discuss LCRA January 26 letter re: proposed landscape irrigation reduction.
 - ii. Discuss adopting LCRA watering schedule.
- 20. Review Solid Waste Services –
- 21. Mayor's Reports
- 22. Aldermen Comments

Special Meeting – Tuesday February 28, 2024, at 3:00 p.m., Roscoe E Holt City Hall.
Next regular meeting – Tuesday March 5, 2024, at 7:00 p.m., Roscoe E Holt City Hall.

Adjournment.

Motion to adjourn made by Terry Smith, seconded by Don Hagans

Vote 5-0

The meeting was adjourned at 8:00 pm.

Olan Kelley

Olan Kelley, Mayor

Lezley Baum

Lezley Baum, City Secretary

