



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, January 16, 2024

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	✓Present	☐ Absent
Aldersperson Bruce Robertson	✓Present	☐ Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	✓Present	☐ Absent

Mayor Kelley opened the meeting at 7:00 pm.

2. Pledge of Allegiance & Thought

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present were Susan Patton, Adrienne Field, Marvin Filla & Judy Kelley

4. Announcements, Proclamations or Presentations

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Adrienne Field introduced herself and stated that she is running for Tax Assessor-Collector for Burnet County.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for January 2, 2024
- b. December 2023 Financials
- c. December 2023 Utility Report

Motion to approve consent agenda was made by Terry Nuss, seconded by Lynn Smith.

Vote 5-0

7. Discuss with possible action – LCRA Grant application.

Motion to postpone application to July made by Bruce Robertson, seconded by Terry Nuss.

Vote 5-0

DISCUSSION / INFORMATION ITEMS

8. Personnel -

- a. City Administrator
- b. FMLA

9. Discussion of upcoming May Election deadlines:

- a. Candidate Filing Dates: January 17, 2024, through February 16, 2024
- b. Election Date: May 4, 2024
- c. Positions include Mayor and 2 Alderman positions. Incumbents Mayor Olan Kelley, Alderman Terry Nuss and Don Hagans.

10. Discussion – Joint Primary Election, Tuesday March 5, 2024

- a. Early Voting Locations

- b. Election Day Voting Locations
- 11. Discussion – Eclipse – April 8, 2024.
- 12. Review Planning and Zoning Commission Recommendations to BOA
 - a. Proposed draft of commercial zoning.
- 13. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - i. Commercial Zoning planning
 - b. The next P&Z meeting is scheduled for January 22, 2024, at 3:00pm.
- 14. Legislative Updates –
- 15. Drainage Issues –
- 16. Water Storage Tank Project Report
- 17. Review Water System –
 - a. Lead and Copper Rule Revisions
 - i. Service Line Inventory
 - b. Maintenance and Operations Issues
 - c. Portable generator connections
 - d. Central Texas Groundwater Conservation District
 - i. CTGCD Stakeholder Report – Presentation
 - ii. CTGCD Stakeholder Committee Report 10-30-23
 - iii. Pumping Permit
 - iv. Drought Status – Stage 4
 - v. 15% Mandatory Water Restrictions
 - e. Drought Contingency Plan
- 18. Review Solid Waste Services –
- 19. Mayor's Reports
 - a. Codification Project Update
- 20. Aldermen Comments

Special meeting – Monday January 22, 2024, at 5:00 p.m., City Hall

Next regular meeting – Tuesday February 6, 2024, at 7:00 p.m., Highland Haven Community Center

Motion to adjourn made by Terry Nuss, seconded by Terry Smith

Vote 5-0

Adjournment.

Meeting adjourned at 8:47 pm

Olan Kelley
Olan Kelley, Mayor

Lezley Baum
Lezley Baum, City Secretary

