



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, December 5, 2023

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓ Present	☐ Absent
Aldersperson Don Hagans	✓ Present	☐ Absent
Aldersperson Bruce Robertson	✓ Present	☐ Absent
Aldersperson Lynn Smith	☐ Present	✓ Absent
Aldersperson Terry Smith	✓ Present	☐ Absent

Mayor Kelley opened the meeting at 7:00 pm.

2. Pledge of Allegiance & Thought

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present were Fire Chief Tim Campbell, Sherry Moore & Judy Kelley.

4. Announcements, Proclamations or Presentations

Fire Chief Tim Campbell - Granite Shoals Fire Department – Eclipse Planning

Chief Campbell gave an overview of the current Emergency Services plans for handling the expected influx of visitors for the April 8th 2024 eclipse.

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

No public comments.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for November 21, 2023

Motion to approve consent items made by Terry Nuss, seconded by Don Hagans.

Vote 4-0

7. Discussion with Possible Action – Audit Engagement Letter with Neffendorf & Blocker, P.C.

Motion to authorize the Mayor to sign Audit Engagement Letter with Neffendorf & Blocker, P.C made by Don Hagans, seconded by Bruce Roberson.

Vote 4-0

DISCUSSION / INFORMATION ITEMS

8. Personnel -

- a. City Administrator

9. Discussion of upcoming May Election deadlines:

- a. Candidate Filing Dates: January 17, 2024, through February 16, 2024
b. Election Date: May 4, 2024
c. Positions include Mayor and 2 Alderman positions. Incumbents Mayor Olan Kelley,

Alderman Terry Nuss and Don Hagans.

10. Review Planning and Zoning Commission Recommendations to BOA
11. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - i. Commercial Zoning planning
 - b. The next P&Z meeting is scheduled for December 7, 2023, 3pm at City Hall.
12. Legislative Updates –
13. Drainage Issues –
14. Water Storage Tank Project Report
15. Review Water System –
 - a. Maintenance and Operations Issues
 - i. Electrical upgrades.
 - b. Portable generator connections
 - c. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Water Restrictions
 - d. Drought Contingency Plan
16. Review Solid Waste Services –
17. Mayor's Reports
 - a. HHPOA Storage
 - b. Codification Project Update
18. Aldermen Comments

Next regular meeting – Tuesday December 19, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to Adjourn made by Terry Smith, seconded by Bruce Robertson.

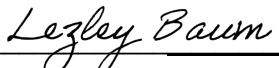
Vote 4-0

The meeting adjourned at 8:10 pm.



Olan Kelley, Mayor

ATTEST



Lezley Baum, City Secretary