



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

AGENDA – BOARD OF ALDERMAN MEETING

DATE: Tuesday, December 5, 2023

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☐ Absent
Aldersperson Don Hagans	☐ Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	☐ Absent
Aldersperson Lynn Smith	☐ Present	☐ Absent
Aldersperson Terry Smith	☐ Present	☐ Absent

2. Pledge of Allegiance & Thought

3. Recognize Visitors

4. Announcements, Proclamations or Presentations

Fire Chief Tim Campbell - Granite Shoals Fire Department – Eclipse Planning

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

a. Meeting Minutes for November 21, 2023

7. Discussion with Possible Action – Audit Engagement Letter with Neffendorf & Blocker, P.C.

DISCUSSION / INFORMATION ITEMS

8. Personnel -

a. City Administrator

9. Discussion of upcoming May Election deadlines:

a. Candidate Filing Dates: January 17, 2024, through February 16, 2024

b. Election Date: May 4, 2024

c. Positions include Mayor and 2 Alderman positions. Incumbents Mayor Olan Kelley, Alderman Terry Nuss and Don Hagans.

10. Review Planning and Zoning Commission Recommendations to BOA

11. Review assignments for the Planning and Zoning Commission

a. Review of current Planning and Zoning assignments

i. Commercial Zoning planning

b. The next P&Z meeting is scheduled for December 7, 2023, 3pm at City Hall.

12. Legislative Updates –

13. Drainage Issues –

14. Water Storage Tank Project Report

15. Review Water System –

a. Maintenance and Operations Issues

i. Electrical upgrades.

b. Portable generator connections

c. Central Texas Groundwater Conservation District

i. Pumping Permit

ii. Drought Status – Stage 4

iii. 15% Mandatory Water Restrictions

d. Drought Contingency Plan

16. Review Solid Waste Services –

17. Mayor's Reports

a. HHPOA Storage

b. Codification Project Update

18. Aldermen Comments

Next regular meeting – Tuesday December 19, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Posted: November 30, 2023

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL WHICH ARE ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON THURSDAY, NOVEMBER 30, 2023, BY 5:00 PM AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Lezley Baum

Lezley Baum, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071 (Advice of Counsel), 551.072 (Real Property), 551.073 (Gifts or Donations), 551.074 (Personnel), 551.076 (Security), 551.087 (Economic Development) and/or 418.183 (Homeland Security).