

**PACKET – BOARD OF ALDERMAN MEETING  
NOVEMBER 7, 2023**

| Agenda Item                                                  | Page |
|--------------------------------------------------------------|------|
| #                                                            | #    |
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## 6 Minutes

### MINUTES – BOARD OF ALDERMAN MEETING

**DATE:** Tuesday, October 17, 2023

**TIME:** 7:00 p.m.

**PLACE:** Highland Haven Community Center

- |                                                       |                                  |                                 |
|-------------------------------------------------------|----------------------------------|---------------------------------|
| 1. Open Meeting and Establish Quorum/Roll Call– Mayor |                                  |                                 |
| Mayor Pro Tem Terry Nuss                              | <input type="checkbox"/> Present | ✓ Absent                        |
| Aldersperson Don Hagans                               | <input type="checkbox"/> Present | ✓ Absent                        |
| Aldersperson Bruce Robertson                          | ✓ Present                        | <input type="checkbox"/> Absent |
| Aldersperson Lynn Smith                               | ✓ Present                        | <input type="checkbox"/> Absent |
| Aldersperson Terry Smith                              | ✓ Present                        | <input type="checkbox"/> Absent |

**Mayor Kelley opened the meeting at 7:00 pm.**

2. Pledge of Allegiance & Thought  
**Mayor Kelley led in the Pledge of Allegiance.**
3. Recognize Visitors  
**Visitors present were Tom Weaver, and Judy Kelley**
4. Public Comment  
*(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*
5. Presentations, Announcements, Recognitions and Proclamations.  
*Informational only; no action to be taken.*

### ACTION ITEMS

6. Consider Consent items:  
*The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.*
  - a. Meeting Minutes for October 3, 2023
  - b. September 2023 Financials
  - c. September 2023 Utility Report
  - d. October 23 Sales Tax Report

**Motion to approve consent items made by Terry Smith, seconded by Lynn Smith**

**Vote 3-0**

7. Public Hearing for Revisions to Ordinance # 20  
**Public Hearing for Revisions to Ordinance # 20 was opened at 7:15 pm, with no public comment the public hearing was closed at 7:16 pm.**
8. Discussion with Possible Action – Adoption of Ordinance # 20  
**Motion to Adopt Ordinance # 20 made by Bruce Robertson, seconded by Terry Smith.**  
**Vote 3-0**
9. Discussion with Possible Action – Resolution # 246 (Official Newspaper for Public Notices)  
**Motion to approve Resolution # 246 made by Lynn Smith, seconded by Bruce Roberson.**  
**Vote 3-0**

### DISCUSSION / INFORMATION ITEMS

10. Personnel-
  - a. TMRS Actuarial
11. Review Planning and Zoning Commission Recommendations to BOA
12. Review assignments for the Planning and Zoning Commission

- a. Review of current Planning and Zoning assignments
  - b. The next P&Z meeting is scheduled for November 9, 2023.
- 13. Legislative Updates –
- 14. Drainage Issues –
- 15. Water Storage Tank Project Report
- 16. Review Water System –
  - a. Maintenance and Operations Issues
  - b. Central Texas Groundwater Conservation District
    - i. Pumping Permit
    - ii. Drought Status – Stage 4
    - iii. 15% Mandatory Pump Restrictions
  - c. Drought Contingency Plan
- 17. Review Solid Waste Services – Kelley
- 18. Discuss Technology/Communications Improvements
  - a. Community Center technology improvements
- 19. Mayor's Reports
  - a. TML Conference
  - b. Codification Project Update
  - c. Accounting Software Conversion Project

20. Aldermen Comments

Next regular meeting – Tuesday November 7, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

**Motion to adjourn made by Terry Smith, seconded by Lynn Smith.**

**Vote 3-0**

**Meeting adjourned at 8:20 pm**

7 Burnet County Appraisal District -Board of Directors

**BURNET CENTRAL APPRAISAL DISTRICT**

**P. O. BOX 908 / 223 SOUTH PIERCE**

**BURNET, TEXAS 78611**

**PHONE (512) 756-8291**

**FAX (512) 756-7873**

*City of Highland Haven*

OCT 30 2023

*Received*

October 25, 2023

Mayor  
City of Highland Haven  
510-A Highland Drive  
Highland Haven TX 78654

Dear Mayor:

The enclosed Official Ballot and Resolution are submitted for the purpose of selecting the Board of Directors for the Burnet Central Appraisal District for 2024 – 2025. The ballot and resolution must be returned to the Appraisal District Office by December 15, 2023.

Should you have any questions regarding this ballot and resolution, or if I may be of any assistance in this process, please let me know.

Sincerely yours,

*Stan Hemphill*

Stan Hemphill  
Chief Appraiser

Enclosure: Official Ballot & Resolution

**City of Highland Haven**  
**RESOLUTION OF VOTES CAST TO ELECT DIRECTORS FOR**  
**THE BURNET CENTRAL APPRAISAL DISTRICT FOR THE YEAR**  
**2024 – 2025**

WHEREAS, SB 621, Section 6.03 (g) requires that each taxing unit entitled to vote, cast their vote by resolution and to submit to the Chief Appraiser of the Burnet Central Appraisal District by December 15, 2023.

THEREFORE, The City of Highland Haven submits the attached Official Ballot,  
as issued by the Chief Appraiser, stating our vote for candidates for election of the Board of Directors for Burnet Central Appraisal District for 2024 –2025.

ACTION TAKEN, \_\_\_\_\_ day of \_\_\_\_\_, 2023 in Open Session of the Board of the above mentioned taxing unit, which is entitled under SB 621 to cast votes to elect the Board of Directors of the Burnet Central Appraisal District of Burnet County.

By : \_\_\_\_\_

\_\_\_\_\_  
TITLE

ATTEST:

By: \_\_\_\_\_

\_\_\_\_\_  
TITLE

# OFFICIAL BALLOT

City of Highland Haven

TO ELECT

BOARD OF DIRECTORS FOR THE BURNET CENTRAL APPRAISAL DISTRICT  
FOR THE YEAR 2024 – 2025

DIRECTIONS: Please enter the number of votes cast in the blank space opposite the name of the candidate. You may cast all of your votes for one candidate, or you may divide your votes among any number of candidates that you desire. **You have 8 total votes you may cast.**

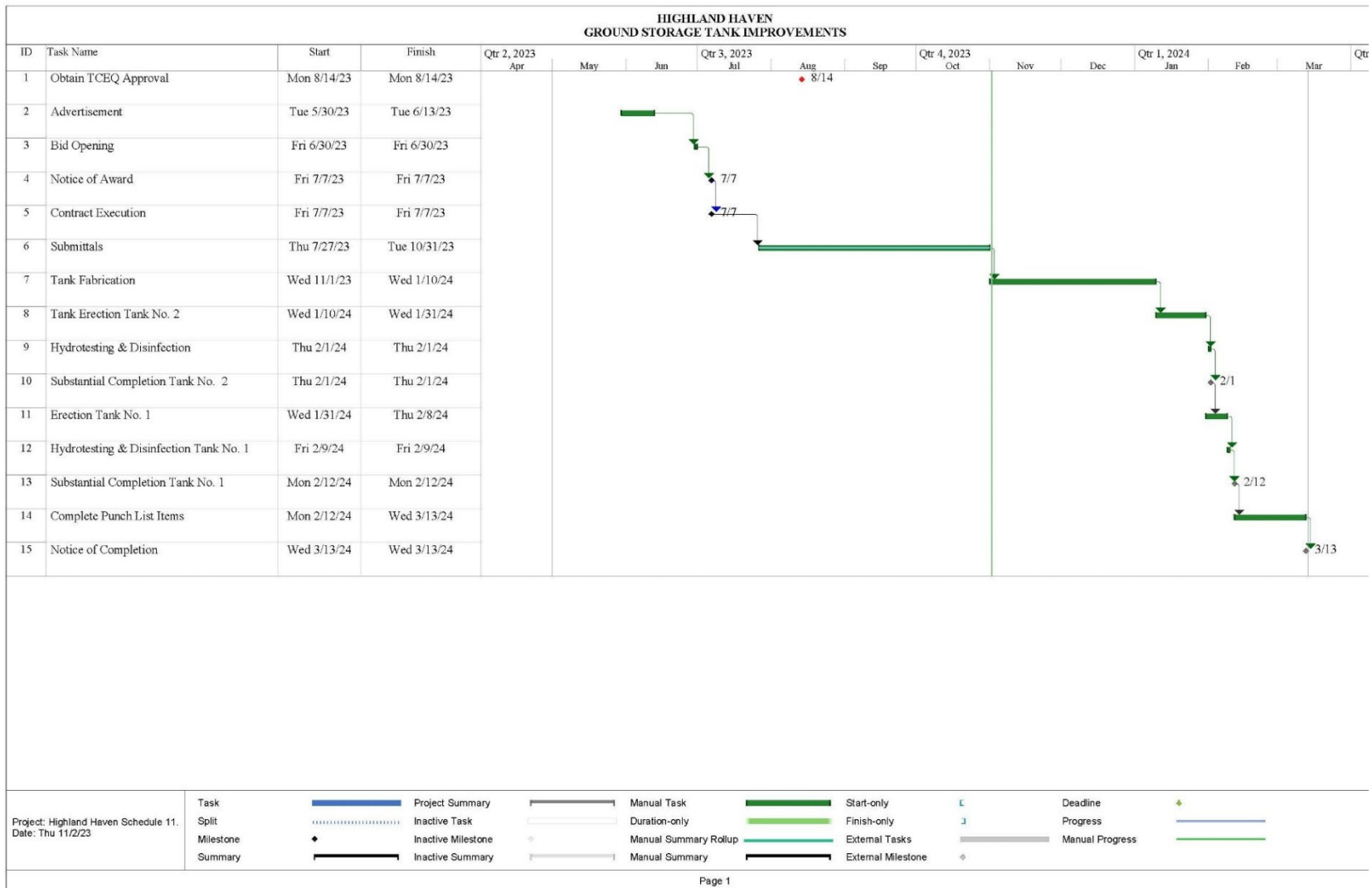
| NAMES OF CANDIDATES  | NUMBER OF VOTES |
|----------------------|-----------------|
| BROADWAY, GENE       |                 |
| JOHNSON, CARY        |                 |
| JONES, BRUCE         |                 |
| NUSS, TERRY          |                 |
| OOSTERMEYER, DARLENE |                 |
| THURMAN, PHILIP      |                 |
|                      |                 |

# 2023-2024

## Board of Alderman & P&Z Meeting Calendar

| Board of Alderman    | Planning & Zoning    | City Holiday         |
|----------------------|----------------------|----------------------|
| October '23          | November '23         | December '23         |
| S M T W T F S        | S M T W T F S        | S M T W T F S        |
| 1 2 3 4 5 6 7        | 1 2 3 4              | 1 2                  |
| 8 9 10 11 12 13 14   | 5 6 7 8 9 10 11      | 3 4 5 6 7 8 9        |
| 15 16 17 18 19 20 21 | 12 13 14 15 16 17 18 | 10 11 12 13 14 15 16 |
| 22 23 24 25 26 27 28 | 19 20 21 22 23 24 25 | 17 18 19 20 21 22 23 |
| 29 30 31             | 26 27 28 29 30       | 24 25 26 27 28 29 30 |
|                      |                      | 31                   |
| January '24          | February '24         | March '24            |
| S M T W T F S        | S M T W T F S        | S M T W T F S        |
| 1 2 3 4 5 6          | 1 2 3                | 1 2                  |
| 7 8 9 10 11 12 13    | 4 5 6 7 8 9 10       | 3 4 5 6 7 8 9        |
| 14 15 16 17 18 19 20 | 11 12 13 14 15 16 17 | 10 11 12 13 14 15 16 |
| 21 22 23 24 25 26 27 | 18 19 20 21 22 23 24 | 17 18 19 20 21 22 23 |
| 28 29 30 31          | 25 26 27 28 29       | 24 25 26 27 28 29 30 |
|                      |                      | 31                   |
| April '24            | May '24              | June '24             |
| S M T W T F S        | S M T W T F S        | S M T W T F S        |
| 1 2 3 4 5 6          | 1 2 3 4              | 1                    |
| 7 8 9 10 11 12 13    | 5 6 7 8 9 10 11      | 2 3 4 5 6 7 8        |
| 14 15 16 17 18 19 20 | 12 13 14 15 16 17 18 | 9 10 11 12 13 14 15  |
| 21 22 23 24 25 26 27 | 19 20 21 22 23 24 25 | 16 17 18 19 20 21 22 |
| 28 29 30             | 26 27 28 29 30 31    | 23 24 25 26 27 28 29 |
|                      |                      | 30                   |
| July '24             | August '24           | September '24        |
| S M T W T F S        | S M T W T F S        | S M T W T F S        |
| 1 2 3 4 5 6          | 1 2 3                | 1 2 3 4 5 6 7        |
| 7 8 9 10 11 12 13    | 4 5 6 7 8 9 10       | 8 9 10 11 12 13 14   |
| 14 15 16 17 18 19 20 | 11 12 13 14 15 16 17 | 15 16 17 18 19 20 21 |
| 21 22 23 24 25 26 27 | 18 19 20 21 22 23 24 | 22 23 24 25 26 27 28 |
| 28 29 30 31          | 25 26 27 28 29 30 31 | 29 30                |

## 16 Storage Tank Project Update



## BOLTED STEEL TANK COATINGS

Superior Tank Co., Inc. applies the final finish to all bolted steel tanks before they leave our factory. Every square inch is prepared for coating using sandblasting per the most stringent standard of Near White SSPC SP10/NACE No.2. All coatings are applied in a special environmentally controlled area to ensure a defect free finish. Coatings are applied in two separate stages allowing for maximum durability of both interior and exterior surfaces. Interior coatings are selected for chemical resistance and hardness and exterior coatings are designed for UV and corrosion protection.

### Our specially designed powder coated finish is distinct in numerous ways:

- Electrostatic application at factory in environmentally controlled conditions for 100% adherence and uniformity
- Heat cured immediately for outstanding bonding
- High impact and abrasion resistant
- Easy to repair in the field, if needed
- Environmentally safe (no site application permits required)
- Flexible with no cracking or sparring associated with other coatings
- Double edge coating (interior and exterior coating) for superior corrosion protection
- Thicker (5 mil) application for greater durability
- NAP-Guard system for outstanding protection against acids, hydrocarbons and inorganic compounds



### Standard Powder Coatings:

**Exterior - TGIC Polyester:** (Shown colors are approximations.)



**Independent laboratory testing of STCI powder coating finish ensures many years of real world durability and longevity:**

- Unsurpassed abrasion resistance even after 1000 abrasion cycles
- Outstanding resistance to a corrosive environment (Salt Spray Testing)
- Even after 1000 hours of extreme condition lab testing, our powder coating showed no signs of deterioration (temperature and humidity testing)

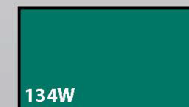


### Interior - Epoxy:



### 3M Scotchkote™ Premium Powder Coating also available!

- Best for storage of corrosive liquids.
- Best chemical resistance (tested with over 1000 chemicals).
- Tested to extreme conditions without blisters or coating loss: 300 degrees @ 3000psi.



### INNOVATIVE SiZr Seal!

- Applied under powder coating finish
- Increases powder coating adhesion
- Minimizes spread of corrosion if finish is damaged
- Prevents undercutting of powder coating
- Laboratory proven results - see website for details!

**Superior Tank, Co. Inc.**  
9500 LUCAS RANCH ROAD  
RANCHO CUCAMONGA, CA 91730  
P: 281-342-0750 | F: 281-342-0751  
[www.superiortank.com](http://www.superiortank.com)

