



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, November 7, 2023

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	✓Present	☐ Absent
Aldersperson Bruce Robertson	✓Present	☐ Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	☐ Present	✓Absent

Mayor Kelley opened the meeting at 7:00 pm.

2. Pledge of Allegiance & Thought

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

No visitors were present.

4. Announcements, Proclamations or Recognition

5. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for October 17, 2023

Motion to approve consent items made by Lynn Smith, seconded by Bruce Robertson

Vote 4-0

7. Discussion with Possible Action – Ballot and Resolution for Board of Directors for the Burnet Central Appraisal District for 2024 – 2025.

Motion to cast all 8 votes for Terry Nuss made by Don Hagans, seconded by Bruce Robertson.

Vote 4-0

8. Discussion with Possible Action – Meeting dates for Board of Alderman for December 2023, and January 2024.

No action taken.

9. Discussion with Possible Action – City Hall Holiday Schedule

Motion to close City Hall on December 27, 28 & 29 2023 and allow flex hours for City Staff made by Lynn Smith, seconded by Terry Nuss.

Vote 4-0

DISCUSSION / INFORMATION ITEMS

10. Personnel -

11. Review Planning and Zoning Commission Recommendations to BOA

12. Review assignments for the Planning and Zoning Commission

- a. Review of current Planning and Zoning assignments

- b. The next P&Z meeting is scheduled for November 9, 2023.

13. Legislative Updates –

14. Drainage Issues –

15. Central Texas Groundwater public hearing, penalties and reporting requirements.

16. Review Water System –

- a. Maintenance and Operations Issues

- b. Portable generator connections

- c. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Storage Tank Project Update
 - iii. Drought Status – Stage 4
 - iv. 15% Mandatory Pump Restrictions
- d. Drought Contingency Plan
- 17. Review Solid Waste Services – Kelley
- 18. Discuss Technology/Communications Improvements -
 - a. Community Center technology improvements
 - b. BOA & P&Z Laptops
- 19. Mayor's Reports
 - a. Codification Project Update
 - b. Accounting Software Conversion Project
- 20. Aldermen Comments

Next regular meeting – Tuesday November 21, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to adjourn made by Terry Nuss, seconded by Lynn Smith.

Vote 4-0

The meeting was adjourned at 8:17pm.

Olan Kelley
Olan Kelley, Mayor

ATTEST

Lezley Baum
Lezley Baum, City Secretary

