



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, October 17, 2023

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☒ Absent
Alderman Don Hagans	☐ Present	☒ Absent
Alderman Bruce Robertson	☒ Present	☐ Absent
Alderman Lynn Smith	☒ Present	☐ Absent
Alderman Terry Smith	☒ Present	☐ Absent

Mayor Kelley opened the meeting at 7:00 pm.

2. Pledge of Allegiance & Thought

Mayor Kelley led in the Pledge of Allegiance.

3. Recognize Visitors

Visitors present were Tom Weaver, and Judy Kelley

4. Public Comment

(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

5. Presentations, Announcements, Recognitions and Proclamations.

Informational only; no action to be taken.

ACTION ITEMS

6. Consider Consent items:

The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.

- a. Meeting Minutes for October 3, 2023
- b. September 2023 Financials
- c. September 2023 Utility Report
- d. October 23 Sales Tax Report

Motion to approve consent items made by Terry Smith, seconded by Lynn Smith

Vote 3-0

7. Public Hearing for Revisions to Ordinance # 20

Public Hearing for Revisions to Ordinance # 20 was opened at 7:15 pm, with no public comment the public hearing was closed at 7:16 pm.

8. Discussion with Possible Action – Adoption of Ordinance # 20

Motion to Adopt Ordinance # 20 made by Bruce Robertson, seconded by Terry Smith.

Vote 3-0

9. Discussion with Possible Action – Resolution # 246 (Official Newspaper for Public Notices)

Motion to approve Resolution # 246 made by Lynn Smith, seconded by Bruce Roberson.

Vote 3-0

DISCUSSION / INFORMATION ITEMS

10. Personnel-

- a. TMRS Actuarial

11. Review Planning and Zoning Commission Recommendations to BOA

12. Review assignments for the Planning and Zoning Commission

- a. Review of current Planning and Zoning assignments
- b. The next P&Z meeting is scheduled for November 9, 2023.

13. Legislative Updates –
14. Drainage Issues –
15. Water Storage Tank Project Report
16. Review Water System –
 - a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Pump Restrictions
 - c. Drought Contingency Plan
17. Review Solid Waste Services – Kelley
18. Discuss Technology/Communications Improvements
 - a. Community Center technology improvements
19. Mayor's Reports
 - a. TML Conference
 - b. Codification Project Update
 - c. Accounting Software Conversion Project

20. Aldermen Comments

Next regular meeting – Tuesday November 7, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

**Motion to adjourn made by Terry Smith, seconded by Lynn Smith.
Vote 3-0**

Meeting adjourned at 8:20 pm



Olan Kelley, Mayor

ATTEST



Lezley Baum, City Secretary