



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, August 15, 2023

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	☐ Present	☒ Absent
Aldersperson Don Hagans	☒ Present	☐ Absent
Aldersperson Bruce Robertson	☐ Present	☒ Absent
Aldersperson Lynn Smith	☒ Present	☐ Absent
Aldersperson Terry Smith	☒ Present	☐ Absent

Mayor Kelley opened the meeting at 7:00pm

2. Pledge of Allegiance & Thought – Mayor
Mayor Kelley led the Pledge of Allegiance
3. Recognize Visitors – Mayor
Visitors present – Judy Kelley
4. Announcements, Proclamations or Recognition
5. Public Comment
(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.) **No Public Comments**

ACTION ITEMS

6. Consider Consent items:
The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.
 - a. Meeting Minutes for August 1, 2023
 - b. July 2023 Financials
 - c. July 2023 Utility Report

Motion to approve consent agenda items made by Don Hagans, seconded by Terry Smith.

Vote 3-0

7. Discuss with Possible Action – Response to Show Cause Hearing for Central Texas Groundwater Conservation District.
No action taken; the board agreed with the letter that Mayor Kelley had drafted as a response to our show cause hearing scheduled for August 21, 2023.
8. Discuss with Possible Action – Appointment of Marvin Filla as P&Z Chair.
Motion to appoint Marvin Filla as Planning and Zoning chair made by Don Hagans, seconded by Lynn Smith.
Vote 3-0

DISCUSSION / INFORMATION ITEMS

9. Personnel -
 - a. Human Resources Policy Manual
10. Review Planning and Zoning Commission Recommendations to BOA
11. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - b. The next P&Z meeting is scheduled for August 10, 2023.
12. Legislative Updates –
13. Drainage Issues –

14. Water Storage Tank Project Report
15. Review Water System –
 - a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Pump Restrictions
 - c. Drought Contingency Plan
16. Review Solid Waste Services – Kelley
17. Discuss Technology/Communications Improvements
 - a. Community Center technology improvements
18. Mayor's Reports
 - a. TML Annual Conference October 4 – October 6, 2023
 - b. Codification Project Update
 - c. Accounting Software Conversion Project

19. Aldermen Comments

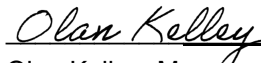
Next regular meeting – Tuesday September 5, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to adjourn made by Don Hagans, seconded by Terry Smith.

Vote 3-0

Meeting adjourned at 7:57 pm



Olan Kelley, Mayor

ATTEST



Lezley Baum, City Secretary