



CITY OF HIGHLAND HAVEN
510 Highland Drive, Suite A
Highland Haven, Texas 78654-8278
Telephone: 830-265-4366

MINUTES – BOARD OF ALDERMAN MEETING

DATE: Tuesday, July 18, 2023

TIME: 7:00 p.m.

PLACE: Highland Haven Community Center

1. Open Meeting and Establish Quorum/Roll Call– Mayor

Mayor Pro Tem Terry Nuss	✓Present	☐ Absent
Aldersperson Don Hagans	✓Present	☐ Absent
Aldersperson Bruce Robertson	✓Present	☐ Absent
Aldersperson Lynn Smith	✓Present	☐ Absent
Aldersperson Terry Smith	☐ Present	✓Absent

Mayor Kelley opened the meeting at 7:00pm

2. Pledge of Allegiance & Thought – Mayor
Mayor Kelley led the Pledge of Allegiance
3. Recognize Visitors – Mayor
Visitors present – Brian Shirley, Judy Kelley
4. Announcements, Proclamations or Recognition
5. Public Comment
(At this time, any person with business before the BOA not scheduled on the agenda may speak to the Board. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.) **No Public Comments**

ACTION ITEMS

6. Consider Consent items:
The items listed are considered to be routine and non-controversial by the Board of Aldermen and will be approved by one motion, there will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence of the regular agenda.
 - a. Meeting Minutes for July 5, 2023
 - b. June 2023 Financials

Motion to approve consent agenda made by Don Hagans seconded by Lynn Smith
Vote 4-0

7. Discuss with Possible Action – Nomination to the Board of Directors of the Burnet Central Appraisal District.
Terry Nuss stated that he would like to volunteer to be on the Board of Directors of the Burnet Central Appraisal District

Motion to nominate Terry Nuss to the Board of Directors of the Burnet Central Appraisal District made by Lynn Smith, seconded by Don Hagans.
Vote 4-0

8. Discuss with Possible Action – Resolution #351 appointment of Planning & Zoning commission member.
Motion to approve Resolution #351 appointment of Planning & Zoning commission member made by Terry Nuss seconded by Lynn Smith
Vote 4-0

DISCUSSION / INFORMATION ITEMS

9. Personnel -

- a. Human Resources Policy Manual
- 10. Discuss FY 23-24 Budget Development
- 11. Review Planning and Zoning Commission Recommendations to BOA
- 12. Review assignments for the Planning and Zoning Commission
 - a. Review of current Planning and Zoning assignments
 - b. The next P&Z meeting is scheduled for August 10, 2023.
- 13. Legislative Updates –
- 14. Drainage Issues –
- 15. 3cGEO Interactive Web Map presentation.
Brian Shirley with 3cGEO gave a presentation showing the many features of their GIS mapping system.
- 16. Water Storage Tank Project Report
- 17. Review Water System –
 - a. Maintenance and Operations Issues
 - b. Central Texas Groundwater Conservation District
 - i. Pumping Permit
 - ii. Drought Status – Stage 4
 - iii. 15% Mandatory Pump Restrictions
 - c. Drought Contingency Plan
- 18. Review Solid Waste Services – Kelley
- 19. Discuss Technology/Communications Improvements
 - a. Community Center technology improvements
- 20. Mayor's Reports
 - a. Codification Project Update
 - b. Accounting Software Conversion Project
 - c. Burnet Central Appraisal District Budget Hearing July 20, 2023 12:00 pm.

21. Aldermen Comments

Next regular meeting – Tuesday August 1, 2023, at 7:00 p.m., Highland Haven Community Center

Adjournment.

Motion to adjourn made by Don Hagans seconded by Terry Nuss

Vote 4-0

Meeting was adjourned at 8:40 pm



Olan Kelley, Mayor

ATTEST



Lezley Baum, City Secretary