



City of Highland Haven
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MINUTES – PLANNING & ZONING COMMISSION REGULAR MEETING

DATE: December 11, 2025

TIME: 6:00 PM

PLACE: Highland Haven Community Center, Highland Haven, TX 78654

1. Open meeting and Roll Call to Establish Quorum – **Meeting was called to order by Jackie Garrow at 6:00 PM.**

Jackie Garrow	Chair	✓Present	☐ Absent
Lorinda Peters	Vice Chair	✓Present	☐ Absent
Linda Ray	Secretary	✓Present	☐ Absent
Connie Smith	Member	✓Present	☐ Absent
John Novak	Member	✓Present	☐ Absent

2. Pledge of Allegiance – **Led by Jackie Garrow.**
3. Recognize Visitors – **There were no visitors.**
4. Presentations/Proclamations – Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

5. **Consider Consent items:**

The items listed are considered to be routine and non-controversial by the Planning & Zoning Commission and will be approved by one motion. There will be no separate discussion of these items unless a Commission member so requests, in which case the item will be removed from the Consent Agenda prior to a motion and vote. The item will be considered in its normal sequence on the regular agenda.

- a. Meeting Minutes for Regular P&Z – November 13, 2025

A motion to accept the Consent Items was made by Connie Smith, seconded by Lorinda Peters.

Vote: 5-0

6. **Consider/Possible Action:** Finalize Comprehensive Plan Town Hall #4 (January 22, 2026)
 - a. Format
 - b. Mini-Survey to Prioritize Topics
 - i. Solid Waste & Water Infrastructure
 - ii. Roads
 - iii. Stormwater/Drainage
 - iv. Parks
 - v. Aquatic Vegetation
 - c. Outline of Discussion/Agenda/Handout

A motion to move forward with the mini-survey was made by Lorinda Peters, seconded by Linda Ray. After discussion, the motion was amended to include an additional portion of the survey for willingness to volunteer, seconded by Linda Ray.

Vote: 5-0

7. **Consider/Possible Action:** Comprehensive Plan Workshop
 - a. After January 22nd Town Hall

DISCUSSION ITEMS

8. Discussion – Comprehensive Plan 2026
 - a. Timeline for Plan Implementation
 - b. Comments on Format Sample and Documents Distributed at 11/13/25 meeting
9. Discussion – Other Items for Ordinance Review
 - a. Signs (John Novak)
 - b. Water Wells (Lorinda Peters)
 - c. Storage Tanks (Linda Ray)

INFORMATION ITEMS

10. P&Z Commission Member Comments.
11. Next Regular Meeting: January 8, 2026 at 6:00 PM (Community Center)
12. Comprehensive Town Hall Meeting #4: Thursday, January 20, 2026 Time 6:00-7:30 PM (Community Center)
13. Items to be considered for the next agenda must be received by the Chair on or before December 29, 2025.

A motion to adjourn was made by Lorinda Peters, seconded by Linda Ray.

Vote: 5-0

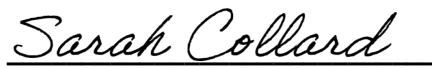
14. Adjournment.

The meeting was adjourned at 7:58 PM.



Jackie Garrow, Chair

Attest:



Sarah Collard, City Secretary

