



City of Highland Haven
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MINUTES – PLANNING & ZONING COMMISSION REGULAR MEETING

DATE: November 13, 2025

TIME: 6:00 PM

PLACE: Highland Haven Community Center, Highland Haven, TX 78654

1. Open meeting and Roll Call to Establish Quorum – **Jackie Garrow, Chair, called the meeting to order at 6:00 PM.**

Jackie Garrow	Chair	✓Present	☐ Absent
Lorinda Peters	Vice Chair	✓Present	☐ Absent
Linda Ray	Secretary	✓Present	☐ Absent
Connie Smith	Member	✓Present	☐ Absent
John Novak	Member	✓Present	☐ Absent

2. Pledge of Allegiance – **Jackie Garrow led the Pledge of Allegiance.**
3. Recognize Visitors – **Mary Chase, William Fowler, Judy Kelley, Nancy Crumley.**
4. Presentations/Proclamations – Public Comment
(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

5. **Consider/Possible Action:** Minutes from October 17, 2025 Regular P&Z Meeting
Linda Ray made a motion to accept the minutes from the October 17, 2026 meeting, seconded by Lorinda Peters.
Vote: 5-0

6. **Consider/Possible Action:** Finalize Comprehensive Plan Town Hall #4 (January 22, 2026)
 - a. Summary of Documents
 - b. Outline of Discussion/Agenda/Handout
7. **Consider/Possible Action:** Town Hall #3 – Ideas for more involvement
 - a. Discuss Ideas for More Engagement from Audience
 - b. Aquatic Vegetation
 - c. Parks
 - d. Mini Survey on Aquatic Vegetation and Parks
 - e. Other Ideas

Connie Smith made a motion to conduct a mini-survey on Aquatic Vegetation and Parks, seconded by Linda Ray.
Vote: 5-0

DISCUSSION ITEMS.

8. Discussion – Review Ordinance #053 (Jackie)

9. Discussion – Comprehensive Plan 2026
 - a. Timeline for Plan Implementation
10. Discussion – Other Items for Ordinance Review
 - a. Signs (John Novak)
 - b. Water Wells (Jackie Garrow)
 - c. Storage Tanks (Linda Ray)
 - d. Other
11. Discussion – Water Bond Election Results

INFORMATION ITEMS

12. P&Z Commission Member Comments.
13. Comprehensive Town Hall Meeting #3: Thursday, November 20, 2025 Time 6:00-7:30 PM (Community Center)
14. Next Regular Meeting: December 11, 2025 at 6:00 PM (Community Center)
15. Items to be considered for the next agenda must be received by the Chair on or before December 3, 2025.

A motion to adjourn was made by Lorinda Peters, seconded by Connie Smith.

Vote: 5-0

16. Adjournment.

The meeting adjourned at 7:17 PM.



Jackie Garrow, Chair



Sarah Collard, City Secretary

