



City of Highland Haven  
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**MINUTES – PLANNING & ZONING COMMISSION SPECIAL MEETING**

**DATE:** August 25, 2025

**TIME:** 1:00 PM

**PLACE:** Highland Haven City Hall, 510 Highland Drive, Suite A, Highland Haven, TX

1. Open meeting and Roll Call to Establish Quorum – **Jackie Garrow called the meeting to order at 1:00 PM.**

|                            |          |                                 |
|----------------------------|----------|---------------------------------|
| Jackie Garrow, Chair       | ✓Present | <input type="checkbox"/> Absent |
| Lorinda Peters, Vice Chair | ✓Present | <input type="checkbox"/> Absent |
| Linda Ray, Secretary       | ✓Present | <input type="checkbox"/> Absent |
| Connie Smith               | ✓Present | <input type="checkbox"/> Absent |
| John Novak                 | ✓Present | <input type="checkbox"/> Absent |

2. Pledge of Allegiance – **Jackie Garrow led the Pledge of Allegiance**

3. Recognize visitors – **Todd Holland and Christina Holland**

4. Public Comment

*(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**There were no public comments.**

**ACTION ITEMS**

5. Public Hearing – Replat request to replat all of Lot 262 and portions of Lots 261 and 263, combining into a single Lot 261-R-1.

**The public hearing opened at 1:02 PM.**

**Todd Holland presented the replat request to the Planning and Zoning Commission.**

**The public hearing closed at 1:20 PM.**

6. Discussion with Possible Action – Recommend to Board of Aldermen to approve or deny the request to replat all of Lot 262 and portions of Lots 261 and 263, combining into a single Lot 261-R-1.

**Lorinda Peters made a motion to accept the replat request, seconded by Linda Ray.**

**Vote: 5-0**

**INFORMATION ITEMS**

7. P&Z Commission Member Comments.  
8. Next Regular Meeting date September 11, 2025.  
9. Items to be considered for the next agenda must be received by the Chair on or before 12 noon CDT, September 3, 2025.

**Motion to adjourn made by Connie Smith, seconded by John Novak.**

**Vote: 5-0**

10. Adjournment.

**The meeting adjourned at 1:22 PM.**

  
Jackie Garrow, Chair

  
Sarah Collard, City Secretary

