



City of Highland Haven
510 Highland Drive, Suite A
Highland Haven TX 78654-8269
Phone: 830-265-4366 Fax: 512-366-9721

MINUTES– PLANNING & ZONING COMMISSION REGULAR MEETING

DATE: August 14, 2025

TIME: 6:00 PM

PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX 78654

1. Open meeting and Roll Call to Establish Quorum – **Lorinda Peters called the meeting to order at 6:00 PM.**

Jackie Garrow	Chair	☐ Present	☒ Absent
Lorinda Peters	Vice Chair	☒ Present	☐ Absent
Linda Ray	Secretary	☒ Present	☐ Absent
Connie Smith	Member	☒ Present	☐ Absent
John Novak	Member	☒ Present	☐ Absent

2. Pledge of Allegiance – **Lorinda Peters led the Pledge of Allegiance.**
3. Recognize visitors. – **There were no visitors.**
4. Presentations/Proclamations – Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no public comments.

ACTION ITEMS

5. Consider Minutes from June 30, 2025 Public Hearing – No action taken.
6. Consider Minutes from July 10, 2025 Regular P&Z Meeting
A motion to accept the minutes from the July 10, 2025 Regular P&Z Meeting was made by Connie Smith, seconded by Linda Ray.
Vote: 4-0
7. Consider Minutes from July 29, 2025 Special P&Z Meeting
A motion to accept the minutes from the July 29, 2025 Special P&Z Meeting was made by Connie Smith, seconded by John Novak.
Vote: 4-0
8. Public Hearing – Commercial Zoning Ordinance
The Public Hearing opened at 6:02 PM.
There were no visitors present.
The Public Hearing closed at 6:02 PM.
9. Discussion/Possible Action – Recommendation to Board of Aldermen Regarding Commercial Zoning Ordinance
A motion was made by Connie Smith to to recommend to the Board of Aldermen acceptance of the Commercial Zoning Ordinance. The motion was seconded by Linda Ray.
Vote: 4-0
10. Consider/Possible Action: Finalize Town Hall #1 Recommendation to Board of Aldermen
 - a. Review Flyer
 - b. Finalize Agenda for Discussion
 - c. Confirm Time and Date
 - i. Date: September 25, 2025

- ii. Start Time & End Time

Linda Ray made a motion to confirm for review the Town Hall #1 Flyer, Agenda, and Date/Time to the Board of Aldermen, seconded by John Novak.

Vote: 4-0

DISCUSSION ITEMS.

- 11. Availability to attend September 2, 2025 Board of Aldermen Meeting
- 12. Topics for Town Hall #2
 - a. Infrastructure (John Novak & Lorinda Peters)
 - i. Review Draft of Flyer
 - b. Services (John Novak & Lorinda Peters)
 - i. Review Draft of Flyer

INFORMATION ITEMS

- 13. P&Z Commission Member Comments.
- 14. Next Special Meeting: Public Hearing on Replat on Monday, August 25, 2025 at 1:00 PM (City Hall)
- 15. Next Regular Meeting: September 11, 2025 at 6:00 PM (Community Center)
- 16. Items to be considered for the next agenda must be received by the Chair on or before September 3, 2025.

A motion to adjourn was made by Linda Ray, seconded by Connie Smith

Vote 4-0

- 17. Adjournment.

The meeting adjourned at 6:41 PM.

Lorinda Peters

Lorinda Peters, Vice Chair

Sarah Collard

Sarah Collard, City Secretary

