



City of Highland Haven
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MINUTES – PLANNING & ZONING COMMISSION MEETING

DATE: June 30, 2025

TIME: 2:30 PM

PLACE: Highland Haven City Hall

1. Open meeting and Roll Call to Establish Quorum – **Lorinda Peters called the meeting to order at 2:43 PM with a quorum present.**

Jackie Garrow, Chair	✓Present	☐ Absent - RECUSED
Lorinda Peters, Vice Chair	✓Present	☐ Absent
Linda Ray, Secretary	☐ Present	✓Absent
Connie Smith	✓Present	☐ Absent
John Novak	✓Present	☐ Absent

2. Pledge of Allegiance – **The pledge was led by Lorinda Peters.**
3. Recognize visitors. – **There were no visitors.**
4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)
There were no public comments.

ACTION ITEMS

5. Public Hearing – Variance request to §4.02.010(i) of the Highland Haven Code of Ordinances to allow a water well to be drilled on Lot 412-B, Section 5, 203 Redbird Street

Discussion with Possible Action – Variance request to §4.02.010(i) of the Highland Haven Code of Ordinances to allow a water well to be drilled on Lot 412-B, Section 5, 203 Redbird Street

Connie Smith made a motion to approve the variance as requested by Jackie Garrow, seconded by John Novak.

Vote: 1-2 (Against)

John Novak: No

Lorinda Peters: No

Connie Smith: Yes

INFORMATION ITEMS

6. P&Z Commission Member Comments.
7. Next Regular Meeting date July 10, 2025.
8. Items to be considered for the next agenda must be received by the Chair on or before 12 noon CDT, July 3, 2025.

**A motion to adjourn was made by Connie Smith, seconded by John Novak.
Vote: 3-0**

9. Adjournment.

The meeting was adjourned at 3:36 PM.

Lorinda Peters
Lorinda Peters, Vice Chair

Sarah Collard
Sarah Collard, City Secretary

