



City of Highland Haven
510 Highland Drive, Suite A
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AGENDA – PLANNING & ZONING COMMISSION MEETING

DATE: May 8, 2025

TIME: 6:00 PM

PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX 78654

1. Open meeting and Roll Call to Establish Quorum

Linda Enderlin	Chair	☐ Present	☐ Absent
Marvin Filla	Vice-Chair	☐ Present	☐ Absent
Debbie Dahlstrom	Secretary	☐ Present	☐ Absent
Connie Smith	Member	☐ Present	☐ Absent
Jackie Garrow	Member	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize visitors.

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

5. Consider Minutes from April 10, 2025, P&Z Meeting.

DISCUSSION ITEMS.

6. Discussion – Commercial Zoning

a. Updates to commercial zoning

7. Discussion – Comprehensive Plan

a. Town Hall Meeting Topics

b. Town Hall Schedule and Format

INFORMATION ITEMS

8. P&Z Commission Member Comments.

9. Next Regular Meeting: June 12, 2025 at 6:00 PM.

10. Items to be considered for the next agenda must be received by the Chair on or before June 5, 2025.

11. Adjournment.

Agenda posted on May 1, 2025

CERTIFICATION OF POSTING

I, SARAH COLLARD, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX, ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HALL, WHICH ARE CONVENIENTLY ACCESSIBLE TO THE PUBLIC AT ALL TIMES, AND THE CITY WEBSITE AT WWW.HIGHLANDHAVENTX.COM ON THE 1st DAY OF MAY, 2025, AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.

Sarah Collard

Sarah Collard, City Secretary





MINUTES – PLANNING & ZONING COMMISSION MEETING

DATE: April 10, 2025

TIME: 6:00 PM

PLACE: Highland Haven Community Center, 118 Blackbird, Highland Haven, TX 78654

1. Open meeting and Roll Call to Establish Quorum -

Linda Enderlin	Chair	☐ Present	☐ Absent
Marvin Filla	Vice-Chair	☐ Present	☐ Absent
Debbie Dahlstrom	Secretary	☐ Present	☐ Absent
Connie Smith	Member	☐ Present	☐ Absent
Jackie Garrow	Member	☐ Present	☐ Absent

Chair Linda Enderlin called the meeting to order at 6:00 PM.

2. Pledge of Allegiance – **Led by Linda Enderlin**

3. Recognize visitors.

Visitors present: Judy Kelley, Linda Ray, and John Novak

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

There were no Public Comments.

ACTION ITEMS

5. Consider Minutes from March 13, 2025, P&Z Meeting.

A motion to approve the minutes from the March 13, 2025 P&Z Meeting was made by Connie Smith, seconded by Marvin Filla.

Vote 4-0,

Jackie Garrow abstained.

DISCUSSION ITEMS.

6. Roberts Rules Refresher
7. New P&Z Member – Linda Ray
8. Discussion – Commercial Zoning
 - a. Updates to commercial zoning
9. Discussion – Comprehensive Plan
 - a. Town Hall Meeting Topics
 - b. Town Hall Schedule and Format

INFORMATION ITEMS

10. P&Z Commission Member Comments.
11. P&Z Joint Workshop with Board of Aldermen: Tuesday, April 15, 2025 at 5:30 PM.
12. Next Regular Meeting: May 8, 2025 at 6:00 PM.
13. Items to be considered for the next agenda must be received by the Chair on or before May 1, 2025.
14. Adjournment.

**A motion to adjourn was made by Marvin Filla, seconded by Connie Smith.
Vote 5-0.
The meeting was adjourned at 7:10 PM.**

Linda Enderlin, Chair

Sarah Collard, City Secretary

