



City of Highland Haven
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MINUTES – PLANNING & ZONING COMMISSION MEETING

DATE: May 9, 2024

TIME: 6:00 PM

PLACE: Highland Haven Community Center

1. Open meeting and Roll Call to Establish Quorum

Marvin Filla	✓Present	☐ Absent
Linda Enderlin	✓Present	☐ Absent
Connie Smith	✓Present	☐ Absent
Jackie Garrow	✓Present	☐ Absent
Debbie Dahlstrom	☐ Present	✓Absent

Marvin Filla opened the meeting at 6:00 pm

2. Pledge of Allegiance

Marvin Filla led in the Pledge of Allegiance.

3. Recognize visitors. – **No visitors present**

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

5. Consider Minutes from March 14, 2024, P&Z Meeting.

Motion to approve minutes made by Jackie Garrow, seconded by Linda Enderlin.

Vote 3-0 Connie Smith abstained

6. Consider Minutes from April 11, 2024, P&Z Meeting.

7. **Motion to approve minutes made by Linda Enderlin, seconded by Connie Smith.**

8. **Vote 3-0 Jackie Garrow abstained**

DISCUSSION ITEMS.

9. Discussion – Chart 5 – Commercial Businesses

10. Discussion – Light Industrial - LI

- Smoke and Particulate Matter: Texas Health and Safety Code Ann. Chapter 381 & 382 – Jackie.
- Texas Administrative Code guidelines for " Recommended Allowable Concentration of Toxic Gases" - Debbie.
- Standard Method For Measurement Of Odor In Atmospheres (A.S.T.M.D. 1391-57) – Marvin.
<https://www.bing.com/search?q=american+society+for+measurement+of+odor+in+atmospheres+1391-57&form=ANNH01&refig=4f255a1174874716875e7083be414022&pc=DCTS&sp=1&lq=0&q=HS&sc=10-0&cvid=fb26f4bca39d4ffabddc5351cbbd5443>
- Contractor Yard
<https://www.bing.com/search?q=define+contractor+yard&form=ANNH01&refig=403a391331a34001e710a9369bdaebcf&pc=DCTS&sp=3&lq=0&q=HS&sk=HS2&sc=10-0&cvid=403a391331a34001e710a9369bdaebcf>
- Commercial Laundry
<https://www.bing.com/search?q=define+commerical+laundry&form=ANNH01&refig=65e000a924a64005821c7f8dec57efb2&pc=DCTS&sp=1&lq=0&q=HS&sc=10-0&cvid=d459886e7cda455bb2f093e904948c8b>
- Wholesale Distribution

g. Decibel Band Limit Chart under LI District.

11. Discussion – GUI – Governmental, Utility, and Institutional

12. Discussion - Water Storage Tank updates.

INFORMATION ITEMS

13. P&Z Commission Member Comments.

14. Next Meeting date workshop May 23, 2024, 3pm Highland Haven Community Center.

15. Next Regular Meeting date June 13, 2024, 6pm Highland Haven Community Center.

16. Items to be considered for the next agenda must be received by the Chair on or before May 14, 2024.

17. Adjournment.

Motion to adjourn was made by Linda Enderlin, seconded by Jackie Garrow.

Vote 4-0

Meeting adjourned at 7:01 pm.

Marvin Filla

Marvin Filla, Chair

Lezley Baum

Lezley Baum, City Secretary

