



City of Highland Haven
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MINUTES – PLANNING & ZONING COMMISSION MEETING

DATE: February 26, 2024

TIME: 3:00 PM

PLACE: Highland Haven City Hall

1. Open meeting and Roll Call to Establish Quorum

Marvin Filla	✓Present	☐ Absent
Linda Enderlin	✓Present	☐ Absent
Connie Smith	✓Present	☐ Absent
Jackie Garrow	✓Present	☐ Absent
Debbie Dahlstrom	✓Present	☐ Absent

2. Pledge of Allegiance

Marvin Filla led in the Pledge of Allegiance.

3. Recognize visitors.

Visitors present were Mike Curtin and Bruce Robertson

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

5. Public Hearing - Variance request to Ord. # 37, for Lot # 302A, known as 1402 Highland Dr. Requesting a variance to fencing height restrictions from 3' to 6' in front yard and fencing material requirements to use tubular steel and welded-wire fence around the perimeter.

Public Hearing Opened at 3:02 pm

Mr. Curtin explained to the Commission his reasons for wanting a variance to Ordinance # 37. He also showed a sample of the materials he is requesting to use.

Public Hearing Closed at 3:30 pm.

6. Discussion with Possible Action – Variance request to Ord. # 37, for Lot # 302A, known as 1402 Highland Dr. Requesting a variance to fencing height restrictions from 3' to 6' in front yard and fencing material requirements to use tubular steel and welded-wire fence around the perimeter.

Motion to recommend to the Board of Alderman to not approve the variance request was made by Debbie Dahlstrom, seconded by Linda Enderlin.

A record vote was called by the chair.

Jackie Garrow	Yes
Connie Smith	Yes
Linda Enderlin	Yes
Debbie Dahlstrom	Yes
Marvin Filla	Yes
Motion carried 5-0	

INFORMATION ITEMS

7. P&Z Commission Member Comments.
8. Next Regular Meeting date March 14, 2024, 6pm Highland Haven Community Center.
9. Items to be considered for the next agenda must be received by the Chair on or before 12 noon CDT, March 6, 2024.
10. Adjournment.

**Motion to adjourn made by Jackie Garrow, seconded by Connie Smith
Vote 5-0**

Meeting was adjourned at 3:55pm

Marvin Filla
Marvin Filla, Chair

Lezley Baum
Lezley Baum, City Secretary

