



City of Highland Haven
510 Highland Drive, Suite A
Highland Haven TX 78654-8269
Phone: 830-265-4366 Fax: 512-366-9721

MINUTES – PLANNING & ZONING COMMISSION MEETING

DATE: February 8, 2024

TIME: 6:00 PM

PLACE: Highland Haven Community Center

1. Open meeting and Roll Call to Establish Quorum

Marvin Filla	✓Present	☐ Absent
Linda Enderlin	✓Present	☐ Absent
Connie Smith	✓Present	☐ Absent
Jackie Garrow	✓Present	☐ Absent
Debbie Dahlstrom	✓Present	☐ Absent

Marvin Filla called the meeting to order at 6pm.

2. Pledge of Allegiance

Marvin Filla led in the Pledge of Allegiance.

3. Recognize visitors.

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

Mayor Kelley stated that the Board of Alderman approved the mayor to enter into negotiations with a prospective City Administrator.

ACTION ITEMS

5. Consider Minutes from December 7, 2023, P&Z Meeting.

Motion to approve minutes for December 7, 2023, made by Linda Enderlin, seconded by Connie Smith.

Vote 4-0 Debbie Dahlstrom abstained.

6. Consider Minutes from January 2, 2024, P&Z Meeting.

Motion to approve minutes for January 2, 2024, made by Debbie Dahlstrom, seconded by Linda Enderlin.

Vote 3-0 Connies Smith and Jackie Garrow abstained.

7. Consider Minutes from January 22, 2024, P&Z Meeting.

Motion to approve the minutes for January 22, 2024, made by Jackie Garrow, seconded by Connie Smith.

Vote 5-0

DISCUSSION ITEMS

8. Discussion – Commercial Zoning Ordinance Recommendations from Board of Alderman.

- TBD items on page 7 of draft.
- Research other areas for more information to add to the existing draft.
- Focus more on types of businesses to be prohibited rather than allowed.
- Leave home base businesses as is in original zoning ordinance.

9. Discussion – Consider a joint work session with P&Z and Board of Alderman for Commercial Zoning.

10. Discussion – Eclipse – April 8, 2024.

11. Discussion – Water Storage Tank updates.

INFORMATION ITEMS

12. P&Z Commission Member Comments.

13. Next Special Meeting February 26, 2024, 3 pm Roscoe Holt City Hall.

14. Next Regular Meeting date March 14, 2024, 6pm Highland Haven Community Center.
15. Items to be considered for the next agenda must be received by the Chair on or before March 6, 2024.
16. Adjournment.

Motion to adjourn made by Jackie Garrow, seconded by Debbie Dahlstrom.

Vote 5-0

Meeting adjourned at 7:30 pm

Marvin Filla
Marvin Filla, Chair

Lezley Baum
Lezley Baum, City Secretary

