



City of Highland Haven
510 Highland Drive, Suite A
Highland Haven TX 78654-8269
Phone: 830-265-4366 Fax: 512-366-9721

AGENDA – PLANNING & ZONING COMMISSION MEETING

DATE: January 22, 2024
TIME: 3:00 PM
PLACE: Highland Haven City Hall

1. Open meeting and Roll Call to Establish Quorum

Marvin Filla	☐ Present	☐ Absent
Linda Enderlin	☐ Present	☐ Absent
Connie Smith	☐ Present	☐ Absent
Jackie Garrow	☐ Present	☐ Absent
Debbie Dahlstrom	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize visitors.

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

5. Public Hearing - Replat Lot #'s 194 & PT of 193, S ½ of 195, & .42 AC, Sec 3, 103 Bluebird Lane, combining two lots into a single lot 194-A

Discussion with Possible Action – Replat Lot #'s Lots 194 & PT of 193, S ½ of 195, & .42 AC, Sec 3, 103 Bluebird Lane, combining two lots into a single lot 194-A

6. Public Hearing - Replat Lot #'s 133-R & 134-R, 104 E. Pheasant, combining two lots into a single lot 133-R-1

Discussion with Possible Action – Replat Lot #'s 133-R & 134-R, 104 E. Pheasant, combining two lots into a single lot 133-R-1

INFORMATION ITEMS

7. P&Z Commission Member Comments.
8. Next Regular Meeting date February 8, 2024.
9. Items to be considered for the next agenda must be received by the Chair on or before 12 noon CDT, January 31, 2024.
10. Adjournment.

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX, ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HAL, WHICH ARE CONVENIENTLY ACCESSIBLE TO THE PUBLIC AT ALL TIMES, AND THE CITY WEBSITE AT WWW. HIGHLANDHAVENTX.COM ON THE 18TH DAY OF JANUARY 2024, AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.



Lezley Baum
Lezley Baum, City Secretary



CITY OF HIGHLAND HAVEN
 510-A Highland Drive
 Highland Haven, Texas 78654-8269
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RE-PLAT APPLICATION REQUEST FORM

Property Owner(s) Name: Mark & Cynthia Evans

Billing Address _____

City, State, Zip _____

Phone # _____ Email Address: _____

If certification is to be signed in alternate name or agent other than property owner provide name & explanation.
 Also, complete Certification on next page.

Property Location: Lot# (s) 194, Pt of 195, S 1/2 of 193 HH Street Address: 103 Bluebird Ln.

Describe Purpose for Re-plat:

We are wanting to convert the 3 lots into one
(Attach additional sheets if necessary)
lot in order to meet Highland Haven ordinances.

Anticipated use of Property: We are wanting to build an addition
to our home.

Name of Surveyor / Engineer to be used: Cyplin and Associates Land Surveyors

Address: 1600 Ollie Ln. Marble Falls, TX 78654

Phone # (325) 388-3300

Date Preliminary Survey Received: 11-29-23 Date LCRA Approval Received: 11-28-2023

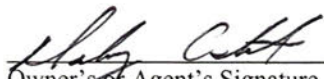
Re-plat Fee: \$1,948.50
\$400.00 Date: 12-1-2023
12/28/23 Ck #: 5356

OWNER RESPONSIBLE FOR ALL COSTS TO INCLUDES PUBLIC NOTICE, FILING FEES, POSTAGE

1. Lots proposed for re-platting must be zoned for Single Family Residence (SFR).
2. Lot may be combined with all or part of an adjacent lot(s) or tract(s) of land so long as all lots are zoned SFR.
3. Texas licensed surveyor must prepare the replat survey documents.
4. SFR zoned lots must be compliant with subdivision regulations in place on time of re-platting:
 - a. Must meet all setback requirements and retain all easements of record.
 - b. Can be no smaller than the minimum size to meet LCRA approval.

CERTIFICATION

I certify that I am the owner or agent of the described property for purposes of this application. I respectfully request the processing and approval of the referenced plat and agree to comply all necessary information concerning this request. I also understand that any substantial modifications or additions to this submittal could mean the requirement of a revised plat. I hereby certify that I have been informed and understand the requirements regarding this process as specified by City Ordinance.


Owner's or Agent's Signature

Marley Colbert
Owner's or Agent's Printed Name

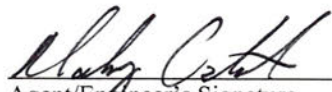
I also hereby authorize the Applicant, Agent and/or Engineer indicated on this application to act on my behalf during the process and presentation of this request. They are to be the principal contact with the City in processing this application.


Owner's Signature

Mark Evans
Owner's Printed Name


Applicant's Signature

Marley Colbert
Applicant's Printed Name


Agent/Engineer's Signature

Marley Colbert
Agent/Engineer's Printed Name



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RE-PLAT APPLICATION REQUEST FORM

Property Owner(s) Name: Anji & Jason Greene, Phil & Bessie Morris

Billing Address: _____

City, State, Zip _____

Phone # _____ Email Address: _____

If certification is to be signed in alternate name or agent other than property owner provide name & explanation.
 Also, complete Certification on next page.

Property Location: Lot# (s) Lots 133-R, 134-R HH Street Address: 104 E Pheasant Road

Describe Purpose for Re-plat:

Ordinance 56, Section IV A3 the property owner must re-plat the lots as one lot prior to the City of Highland Haven issuing a building permit.

(Attach additional sheets if necessary)

Anticipated use of Property: SFR

Name of Surveyor / Engineer to be used: Todd Holland

Address: P.O. Box 1647, Marble Falls, TX 78654

Phone # 830-798-8850

Date Preliminary Survey Received: 12/27/23 Date LCRA Approval Received: 10/27/2023

Re-plat Fee: \$400.⁰⁰ Date: 12/27/23 Ck #: 2345

OWNER RESPONSIBLE FOR ALL COSTS TO INCLUDES PUBLIC NOTICE, FILING FEES, POSTAGE

1. Lots proposed for re-platting must be zoned for Single Family Residence (SFR).
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Owner's or Agent's Signature

Anji Greene

Owner's or Agent's Printed Name

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Owner's Signature

Anji Greene

Owner's Printed Name

Applicant's Signature

Applicant's Printed Name



Agent/Engineer's Signature

TODD HOLLAND

Agent/Engineer's Printed Name