



City of Highland Haven
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MINUTES – PLANNING & ZONING COMMISSION MEETING

DATE: January 22, 2024
TIME: 3:00 PM
PLACE: Highland Haven City Hall

1. Open meeting and Roll Call to Establish Quorum

Marvin Filla	✓Present	□Absent
Linda Enderlin	✓Present	□Absent
Connie Smith	✓Present	□Absent
Jackie Garrow	✓Present	□Absent
Debbie Dahlstrom	✓Present	□Absent

2. Pledge of Allegiance

Marvin Filla led the Pledge of Allegiance.

3. Recognize visitors.

Visitors present were Tod Holland, Lynn Smith, Greg Bauer, & Linda Bauer

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

No Public Comments

ACTION ITEMS

5. Public Hearing - Replat Lot #'s 194 & PT of 193, S ½ of 195, & .42 AC, Sec 3, 103

Bluebird Lane, combining two lots into a single lot 194-A

Public Hearing for Replat Lot #'s 194 & PT of 193, S ½ of 195, & .42 AC, Sec 3, 103 Bluebird Lane, combining two lots into a single lot 194-A was opened at 3:02 pm.

No comments were received during the Public Hearing.

Public Hearing was closed at 3:05 pm.

Discussion with Possible Action – Replat Lot #'s Lots 194 & PT of 193, S ½ of 195, & .42 AC, Sec 3, 103 Bluebird Lane, combining two lots into a single lot 194-A

Motion to recommend approval for the Replat Lot #'s 194 & PT of 193, S ½ of 195, & .42 AC, Sec 3, 103 Bluebird Lane, combining two lots into a single lot 194-A to the Board of Alderman was made by Linda Enderlin, seconded by Connie Smith. Vote 5-0

6. Public Hearing - Replat Lot #'s 133-R & 134-R, 104 E. Pheasant, combining two lots into a single lot 133-R-1

Public Hearing for Replat Lot #'s 133-R & 134-R, 104 E. Pheasant, combining two lots into a single lot 133-R-1 was opened at 3:07 pm.

Mr. Bauer voiced concerns regarding the location of his water well to the property being replated. It was explained to Mr. Bauer that this is a replat of the property only and does not include any permitted building permits that may happen at a later date.

Public Hearing was closed at 3:16 pm.

Discussion with Possible Action – Replat Lot #'s 133-R & 134-R, 104 E. Pheasant, combining two lots into a single lot 133-R-1

Motion to recommend approval for the Replat Lot #'s 133-R & 134-R, 104 E. Pheasant, combining two lots into a single lot 133-R-1 to the Board of Alderman was made by Jackie Garrow, seconded by Connie Smith.

Vote 5-0

INFORMATION ITEMS

7. P&Z Commission Member Comments.
8. Next Regular Meeting date February 8, 2024.
9. Items to be considered for the next agenda must be received by the Chair on or before 12 noon CDT, January 31, 2024.

10. Adjournment.

Motion to adjourn was made by Linda Enderlin, seconded by Connie Smith.

Vote 5-0

Meeting adjourned at 3:23 pm

Marvin Filla

Marvin Filla, Chair

Lezley Baum

Lezley Baum, City Secretary

