



City of Highland Haven
510 Highland Drive, Suite A
Highland Haven TX 78654-8269
Phone: 830-265-4366 Fax: 512-366-9721

AGENDA – PLANNING & ZONING COMMISSION MEETING

DATE: December 7, 2023

TIME: 3:00 PM

PLACE: Highland Haven City Hall

1. Open meeting and Roll Call to Establish Quorum

Marvin Filla	☐ Present	☐ Absent
Linda Enderlin	☐ Present	☐ Absent
Connie Smith	☐ Present	☐ Absent
Jackie Garrow	☐ Present	☐ Absent
Debbie Dahlstrom	☐ Present	☐ Absent

2. Pledge of Allegiance

3. Recognize visitors.

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

5. Consider Minutes from November 9, 2023, P&Z Meeting.

DISCUSSION ITEMS

6. Review and Discuss: 'Topics for Planning & Zoning Commission Review' provided by BOA.

7. Review and Discuss: Recommendations forwarded to Board of Alderman.

8. Review and Discuss: Ordinance #056 Zoning (Commercial Zoning)

9. Review and Discuss: Water System

- a. Mandatory Restrictions
- b. Cross Connections

10. Review and Discuss: Legislative Updates

INFORMATION ITEMS

11. P&Z Commission Member Comments.

12. Next Regular Meeting date January 11, 2024.

13. Items to be considered for the next agenda must be received by the Chair on or before January 3, 2024.

Agenda Posted on November 30, 2023.

CERTIFICATION OF POSTING

I, LEZLEY BAUM, CERTIFY THAT THE FOREGOING AGENDA HAS BEEN POSTED AT HIGHLAND HAVEN CITY HALL, 510 HIGHLAND DRIVE, SUITE A; HIGHLAND HAVEN, TX, ON THE INDOOR AND OUTDOOR NOTICE BOARDS OF CITY HAL, WHICH ARE CONVENIENTLY ACCESSIBLE TO THE PUBLIC AT ALL TIMES, AND THE CITY WEBSITE AT [WWW. HIGHLANDHAVENTX.COM](http://WWW.HIGHLANDHAVENTX.COM) ON THE 30TH DAY OF NOVEMBER 2023 AND REMAINED SO POSTED FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.



Lezley Baum
Lezley Baum, City Secretary



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MINUTES – PLANNING & ZONING COMMISSION MEETING

DATE: November 9, 2023

TIME: 6:00 PM

PLACE: Highland Haven Community Center

1. Open meeting and Roll Call to Establish Quorum

Marvin Filla	✓Present	☐ Absent
Linda Enderlin	✓Present	☐ Absent
Connie Smith	☐ Present	✓Absent
Jackie Garrow	✓Present	☐ Absent
Debbie Dahlstrom	✓Present	☐ Absent

2. Pledge of Allegiance

Marvin Filla led in the pledge of Allegiance.

3. Recognize visitors.

There were no visitors present.

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

ACTION ITEMS

5. Consider Minutes from October 12, 2023, P&Z Meeting.

Motion to approve minutes from October 12, 2023, P&Z Meeting was made by Linda Enderlin, seconded by Debbie Dahlstrom.

Vote 4-0

6. Discussion with Possible Action – December 2023 P&Z meeting.

Motion to move the December P&Z meeting to December 7, 2023 at 3:00pm at City Hall made by Jackie Garrow, seconded by Linda Enderlin.

Vote 4-0

DISCUSSION ITEMS

7. Review and Discuss: 'Topics for Planning & Zoning Commission Review' provided by BOA.

8. Review and Discuss: Recommendations forwarded to Board of Alderman.

Ordinance #'s 20, was all approved by the Board of Alderman at the October 17, 2023, meeting.

9. Review and Discuss: Ordinance #056 Zoning (Commercial Zoning)

a. Review submitted draft format.

10. Review and Discuss: Water System

a. Mandatory Restrictions

b. Cross Connections

11. Review and Discuss: Legislative Updates

INFORMATION ITEMS

12. P&Z Commission Member Comments.

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13. Next Regular Meeting date **To be determined.**

14. Items to be considered for the next agenda must be received by the Chair on or before **To be Determined.**

15. Adjournment.

Motion to adjourn was made by Jackie Garrow, seconded by Linda Enderlin.

Vote 4-0

Meeting was adjourned at 8:05 pm.

Marvin Filla, Chair

Seal

Lezley Baum, City Secretary