



City of Highland Haven
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MINUTES – PLANNING & ZONING COMMISSION MEETING

DATE: September 14, 2023

TIME: 6:00 PM

PLACE: Highland Haven Community Center

1. Open meeting and Roll Call to Establish Quorum

Marvin Filla	✓Present	□Absent
Linda Enderlin	✓Present	□Absent
Connie Smith	✓Present	□Absent
Jackie Garrow	✓Present	□Absent
Debbie Dahlstrom	✓Present	□Absent

Marvin Filla opened the meeting at 6:00 pm

2. Pledge of Allegiance

The Pledge of Allegiance was led by Marvin Filla

3. Recognize visitors.

Visitors present were Judy Kelley, Bruce Robertson, Tom Weaver, Suzanne Weaver

4. Public Comment

(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)

No public comment

ACTION ITEMS

5. Consider Minutes from August 10, 2023, P&Z Meeting.

**Motion to approve minutes made by Linda Enderlin, seconded by Debbie Dahlstrom.
Vote 5-0**

6. Consider Minutes from August 31, 2023, P&Z Meeting.

**Motion to approve minutes made by Linda Enderlin, seconded by Connie Smith.
Vote 4-0 Marvin Filla abstained.**

7. Discussion with Possible Action – Revisions to Ordinance # 20

**Motion to recommend approval of Ordinance #20 to the BOA made by Connie Smith,
seconded by Debbie Dahlstrom.
Vote 5-0**

8. Discussion with Possible Action – Revisions to Ordinance # 56

**Motion to recommend approval of Ordinance #56 to the BOA made by Debbie
Dahlstrom, seconded by Linda Enderlin.
Vote 5-0**

9. Discussion with Possible Action – Revisions to Ordinance # 74

Motion to recommend approval of Ordinance #74 to the BOA made by Debbie Dahlstrom, seconded by Connie Smith.
Vote 5-0

10. Discussion with Possible Action – Revisions to Ordinance # 99
Motion to recommend approval of Ordinance #99 to the BOA made by Linda Enderlin, seconded by Debbie Dahlstrom.
Vote 5-0

DISCUSSION ITEMS

- 11. Review and Discuss: 'Topics for Planning & Zoning Commission Review' provided by BOA.
- 12. Review and Discuss: Recommendations forwarded to Board of Alderman.
- 13. Review and Discuss: Ordinance #056 Zoning (Commercial Zoning)
- 14. Review and Discuss: Water System
 - a. Mandatory Restrictions
 - b. Cross Connections
- 15. Review and Discuss: Legislative Updates

INFORMATION ITEMS

- 16. P&Z Commission Member Comments.
- 17. Next Regular Meeting date October 12, 2023.
- 18. Items to be considered for the next agenda must be received by the Chair on or before 12 noon CDT, October 4, 2023.
- 19. Adjournment.
Motion to adjourn made by Jackie Garrow, seconded by Debbie Dahlstrom.
Vote 5-0

Meeting adjourned at 7:38pm.

Marvin Filla
Marvin Filla, Chair

Seal

Lezley Baum
Lezley Baum, City Secretary