



City of Highland Haven  
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## MINUTES – PLANNING & ZONING COMMISSION MEETING

**DATE:** July 13, 2023

**TIME:** 6:00 PM

**PLACE:** Highland Haven Community Center

1. Open meeting and Roll Call to Establish Quorum

|                          |                                             |                                            |
|--------------------------|---------------------------------------------|--------------------------------------------|
| Chair – Vacant           | <input type="checkbox"/> Present            | <input type="checkbox"/> Absent            |
| Vice-Chair Marvin Filla  | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Secretary Linda Enderlin | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |
| Member Connie Smith      | <input type="checkbox"/> Present            | <input checked="" type="checkbox"/> Absent |
| Member Jackie Garrow     | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent            |

2. Pledge of Allegiance

3. Recognize visitors.

**Visitors Present – Judy Kelley**

4. Public Comment

*(At this time, any person with business before the P&Z Commission not scheduled on the agenda may speak to the Commission. No formal action can be taken on these items at this meeting. No discussion or deliberation can occur. Comments regarding specific agenda items should occur when the item is called.)*

**Mayor Kelley spoke briefly about water conservation and the upcoming Solar Eclipse.**

### ACTION ITEMS

5. Consider Minutes from June 8, 2023, P&Z Meeting.

**Motion to approve Minutes from June 8, 2023, made by Jackie Garrow, seconded by Linda Enderlin.**

**Vote 3-0**

6. Consider Minutes from June 14, 2023, P&Z Meeting.

**Motion to approve Minutes from June 14, 2023 made by Linda Enderlin, seconded by Jackie Garrow**

**Vote 3-0**

### DISCUSSION ITEMS

7. Review and Discuss: 'Topics for Planning & Zoning Commission Review' provided by BOA.

8. Review and Discuss: Recommendations forwarded to Board of Alderman.

9. Review and Discuss: Ordinance #056 Zoning (Commercial Zoning)

10. Review and Discuss: Water System

a. Mandatory Restrictions

b. Cross Connections

11. Review and Discuss: Legislative Updates

### INFORMATION ITEMS

12. P&Z Commission Member Comments.

13. Next Regular Meeting date August 10, 2023.

14. Items to be considered for the next agenda must be received by the Chair on or before 12 noon CDT, August 2, 2023.

15. Adjournment.

**Motion to adjourn made by Jackie Garrow, seconded by Linda Enderlin.  
Vote 3-0**

**Meeting adjourned at 7:05 pm**

*Marvin Filla*

Marvin Filla, Vice-Chair

Seal

*Lezley Baum*

Lezley Baum, City Secretary