

Minutes of the meeting of the Board of Trustees of the Incorporated Village of Hewlett Bay Park held on Monday, July 20, 2026 at 6:30 PM at Village Hall, 30 Piermont Avenue, Hewlett New York 11557.

1. Calling the Meeting to Order:

Mayor Oliviero called the meeting to order at 6:32 PM

A. Mayor Oliviero appointed Renee Zylberberg as Deputy Mayor for one year term

2. Roll Call:

Present-	-	
	Mayor	Antonio Oliviero
	Deputy Mayor	Renee Zylberberg
	Trustee	Michael Davidov
	Village Attorney	Brian Stolar
	Village Clerk	Michelle Blandino
Excused	Trustee	Steven Wilkowski
	Trustee	Josh Blisko

3. Notice of Meeting – Nassau Herald:

The Village Clerk reported that notice of the public meeting was emailed to the Nassau Herald, posted on the bulletin board outside of Village Hall and in the lobby of Village Hall and posted on the Village website.

4. Minutes- Minutes of the Meeting on May 18, 2026

On motion by Mayor Oliviero, seconded by Deputy Mayor Zylberberg, and approved unanimously, the Board dispensed with the reading of the May 18, 2026 minutes as the Clerk had previously mailed such minutes and they are hereby approved.

5. Resolution for the Village to accept credit card payments

On motion by Deputy Mayor Zylberberg, seconded by Mayor Oliviero and unanimously carried, the Board adopted the following resolution:

WHEREAS, pursuant to General Municipal Law §5, the Village is authorized to enter into agreements with one or more financing agencies or card issuers to provide for the acceptance, by such Town and its officers, of credit cards as a means of payment of fines, civil penalties, rent, rates, taxes, fees, charges, revenue, financial obligations or other amounts, including penalties, special assessments and interest, owed to the Village, and

WHEREAS, any such agreement shall govern the terms and conditions upon which a credit card proffered as a means of payment of a fine, civil penalty, rent, rate, tax, fee, charge, revenue, financial obligation or other amount, including penalty, special assessment or interest, shall be accepted or declined and the manner in and conditions upon which the financing agency or card issuer shall

pay to such local government the amount of fines, civil penalties, rent, rates, taxes, fees, charges, revenue, financial obligations or other amounts, including penalty, special assessment or interest, paid by means of a credit card pursuant to such agreement, and

WHEREAS, any such agreement may provide for the payment by the Village to such financing agency or card issuer of fees for the services provided by such financing agency or card issuer pursuant to such agreement, which fees may consist of a discount deducted from or payable in respect of the amount of each such fine, civil penalty, rent, rate, tax, fee, charge, revenue, financial obligation or other amount, including penalty, special assessment or interest, and

WHEREAS, the Village is hereby authorized to accept credit cards as a means of payment of fines, civil penalties, rent, rates, taxes, fees, charges, revenue, financial obligations or other amounts, including penalties, special assessment or interest, as provided in such agreement and may pay such fees as are specified in such agreement to such financing agency or card issuer in consideration of the services rendered by such financing agency or card issuer thereunder, with such fees to be paid by the person offering payment by credit or charge card, and

WHEREAS, contracts entered into pursuant to this resolution between the Village and financing agencies or card issuers shall be awarded in accordance with the Village's procurement policy, as amended from time to time, and

WHEREAS, in accordance with General Municipal Law §5, the underlying debt, lien, obligation, bill, account or other amount owed to the Village for which payment by credit card is accepted shall not be expunged, canceled, released, discharged or satisfied, and any receipt or other evidence of payment shall be deemed conditional, until the Village shall have received final and unconditional payment of the full amount due from the financing agency or card issuer for such credit card transaction,

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board hereby determines that it is in the public interest to provide for the acceptance of real property tax payments and assessments, building department fees, permit fees and all fees provided in Village Code Chapter A149, including any interest and penalties, in the manner described herein and, in order to facilitate such payment, to enter into agreements with one or more financing agencies and/or card issuers or service providers to provide for the acceptance by the officers designated herein of certain credit cards and debit cards as a means of payment of building department fees, permit fees and all fees provided in Village Code Chapter A200, including any interest and penalties.

2. The Board hereby authorizes the Village Treasurer, and any duly appointed deputy thereof, to collect real property tax payments and assessments, building department fees, permit fees and all fees provided in Village Code Chapter A149, and any penalties and interest, via credit cards or debit cards. Such amounts shall also continue to be collected in at least one other manner provided by the Village Treasurer, and as of the date hereof such

3. Payments may be made (a) by delivery at Village Hall or (b) by mail addressed to Village Hall, subject to receipt by the Village Treasurer or the Deputy Treasurer.

4. Fees charged by the financing agency or card issuer shall be borne and paid by the person offering to make payment by credit or debit card and shall be added to the fee, tax, or charge owed to the Village.

5. Subject to compliance with the Village's procurement policy and review and approval as to form of any proposed agreement from a financing company, the Mayor is authorized to enter into agreements with financing companies for the accepting credit and debit card payments.

6. This resolution shall not apply to and does not authorize the payment of fines levied by the Justice Court of the Village for violation(s) of New York State Law.

7. The Village Clerk is authorized and directed to post notice of this resolution on the Village website and the officers of the Village are authorized to take all other actions as may be required by law to implement this resolution.

6. Credit card machine proposal from Flagstar- FISERV

On motion by Mayor Oliviero, seconded by Trustee Davidov and unanimously carried, the Board authorized the Mayor to enter into a contract with FISERV for credit card payments received at a fee of 3% to be paid by the payee on credit card payments and debit cards 1.35% plus 15 cents to be paid by the Village.

7. Appointments

A. Mayor's Appointments for terms indicated subject to Board approval.

Village Clerk	Michelle Blandino	2 years
Deputy Village Clerk	Karen Quintavalle	1 year
Deputy Village Treasurer	Dana Garraputa	1 year
Court Clerk	Karen Quintavalle	1 year
Deputy Court Clerk	Dana Garraputa	1 year
Deputy Registrar	Karen Quintavalle	1 year
Clerk – Board of Appeals	Dana Garraputa	1 year
Clerk Design Review Board	Dana Garraputa	1 year
Chair - Board of Appeals	Leonard Schiffman	1 year
Member – Board of Appeals	Lee Schlusell	5 years
Member- Board of Appeals	David Pilchick	5 years
Alt Member – Board of Appeals	Elizabeth Birnbaum	1 year
Alt Member – Board of Appeals	Meredith King	1 year
Vice Chair/Member- Design Review Board	Karen Katz	3 years

Member - Security Committee	Leonard Schiffman
Member – Security Committee	Richard Grobman
Member – Security Committee	Craig Steinberg
Member – Security Committee	Karen Katz
Member – Security Committee	Stuart Braunstein
Member – Security Committee	Israel Pilchick
Member – Security Committee	Martin Berman

Code Enforcement Officers	Andre Baker	1 year
	Alsaid Elnoor	1 year
	Gary Frame	1 year
	Dan Gonzalez	1 year
	Jose Hernandez	1 year
	Steven Wresch	1 year
	Mohammad Mohsin	1 year
	Anthony Gonzalez	1 year
	Henry Montoya	1 year

On motion by Mayor Oliviero, seconded by Deputy Mayor Zylberberg, the above appointments were unanimously approved.

B. Appointments to serve at the Pleasure of the Mayor

Budget Officer	Antonio Oliviero
Building Inspector/Code Enforcement Officer	Dennis Fromigia
Plumbing Inspector	Dennis Fromigia
Police Liaison	Leonard Schiffman.
Police Liaison	Antonio Oliviero
Public Works Commissioner	Craig Steinberg
Director Social Media	Elizabeth Birnbaum

Associate Village Justice	Michael Farbenblum
Village Prosecutor	Michael Beer

Members Security Committee	Leonard Schiffman
	Richard Grobman
	Craig Steinberg
	Karen Katz
	Stuart Braunstein
	David Pilchick
	Martin Berman

Village Engineer	West Side Engineers, P.C.
	Nelson & Pope Engineers

Electrical Inspectors	Electrical Inspectors Inc.
	Certified Electrical Inspections, Inc.
	Electrical Inspection Service, Inc.
	Alliance Electrical Inspections, Ltd
	Suffolk Bureau of Electrical Inspectors

On motion by Mayor Oliviero, seconded by Deputy Mayor Zylberberg, the above appointments were unanimously approved.

8. Mayor's Appointment to serve at the pleasure of the Mayor:

Law firm: Harris Beach Murtha Cullina PLLC
Brian S. Stolar as Village Attorneys

On motion by Mayor Oliviero and seconded by Deputy Mayor Zylberberg, the Board approved the Mayor's appointment and the following resolution was unanimously approved:

RESOLUTION RETAINING VILLAGE ATTORNEY
AND SPECIAL COUNSEL

RESOLVED, that the Board of Trustees hereby approves the Mayor's appointment of BRIAN S. STOLAR as Village Attorney to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorney and other attorneys associated with their law firm designated by either Village Attorney as Deputy Village Attorneys, for retainer legal services (all legal services required by the Village other than legal services in connection with litigation matters, or Village acquisition or sale of real estate) to be performed by the Village Attorney or under his direction, shall be \$304.75 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly by the Village Attorney or any law firm with which he may be associated, and it is further

RESOLVED, that the Board of Trustees hereby retains Beach Harris PLLC. as special counsel to the Village for non-retainer legal services (including litigation) as may be required, the services of such special counsel to be compensated at the rate of \$330.60 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly, and it is further

RESOLVED, that the Mayor is authorized to execute the retainer agreement providing for such services.

9.

Designations:

On motion by Mayor Oliviero, seconded by Trustee Davidov the Board unanimously approved the following resolution:

"BE IT HEREBY RESOLVED that the following banks be designated as depositories of Village funds, provided that such banks have provided the Village with an approved collateral agreement as required by law:"

A. Bank Depositories

Flag Star Bank- Regular Account
Flag Star Bank- Payroll Account
Flag Star - Money Market
Flag Star Trust Account
Flag Star - Village Justice
Flag Star Bank – Acting Village Justice
Flag Star Bank- Bail Account

B. Signatures on Checks

Payment of Claims Policy

RESOLVED, that two (2) signatures shall be required on all checks. The Mayor, or in the Mayor's absence the Deputy Mayor, and the Treasurer, or in the Treasurer's absence the Deputy Treasurer, shall be the two (2) signatories, and be it further

RESOLVED, that the policy established by this resolution shall be reviewed at each ensuing organizational meeting of the Board of Trustees and shall remain in effect until amended by resolution of the Board of Trustees at any duly convened meeting of the Board of Trustees.

C. Official Newspaper – Nassau Herald

Mayor Oliviero made a motion to designate the Nassau Herald the official newspaper of the Village. The motion was seconded by Deputy Mayor Zylberberg and unanimously approved.

D. Village Auditor- Satty, Levine, Ciacco, CPA

Mayor Oliviero made a motion to designate the firm of Satty, Levine, Ciacco, CPA the official auditors of the Village, and to retain Satty, Levine in accordance with the terms of their written proposal dated May 7, 2026. The motion was seconded by Deputy Mayor Zylberberg and unanimously approved.

E. Annual Policies:

Payment of Claims Policy Adopted 5/16/11
Procurement Policy Revised 1/26/2021
Violence in the Workplace Policy Adopted 10/21/13
Investment Policy
Sexual Harassment Policy Adopted 10/10/18
Disaster Recovery Plan – Adopted 7/26/2021
Fund Balance Policy- Adopted 6/20/2022

Each of the aforesaid policies was readopted, on motion by Mayor Oliviero, seconded by Deputy Mayor Zylberberg and adopted unanimously:

9. Reports:
A Public Safety

1. Police Report –May, June 2026

May	Arrests:	0
	Movers:	4
	Parkers	7
	Crime	0
	Aided Case	2
	Larceny	0
	Burglary	2

June	Arrests:	0
	Movers:	0
	Parkers	1
	Crime	0
	Aided Case	1
	Larceny	2
	Burglary	0

B Treasurer's Report –May, June 2026
Cash Status – May 2026

Bank Balances - Reg., Pay. M.M.,
as of 5/01/2026

863,270.59

Plus – Receipts:

Real Property Tax Item	7,565.99
Non Property Taxes	2,188.07
Use of Money and Property	5,204.68
Licenses and Permits	4,192.00
Fines and Forfeitures	375.00
Sale of Property/other Comp	300.00
Insurance Recoveries	6,500.00

26,325.74

889,596.33

Less - Disbursements:

General Gov't Support	17,674.39
Public Safety	11,277.47
Transportation	132,340.79
Employee Benefits	6,931.94
Home & Community Service	186.30
Culture & Recreation	2,837.24

-171,248.13

718,348.20

Trust Acct- Road Deposit Refunds

-15,000.00

703,348.20

Proof – Bank Balances:

Flag Star Bank – Reg	5,665.11
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Flag Star Bank – Pay	7,027.13
Flag Star Bank – M.M.	500,405.96
Flag Star Bank Trust	<u>190,250.00</u>
	703,348.20

Bank Balances - Reg., Pay. M.M.,
as of 6/01/2026

703,348.20

Plus – Receipts:

Real Property Tax Item	5,322.03
Non Property Taxes	169.02
Use of Money and Property	2,187.24
Departmental Income	700.00
Licenses and Permits	12,303.58
Fines and Forfeitures	1,890.00
Sale of Property/other Comp	200.00
Insurance Recoveries	1,515.00

24,286.87

727,635.07

Less - Disbursements:

General Gov't Support	60,457.48
Public Safety	7,598.02
Transportation	6,929.06
Employee Benefits	-3,766.94
Home & Community Service	952.24
Culture & Recreation	369.80

-72,539.66

655,095.41

Proof – Bank Balances:

Flag Star Bank – Reg	24,801.35
Flag Star Bank – Pay	9,203.83
Flag Star Bank – M.M.	430,840.23
Flag Star Bank Trust	<u>190,250.00</u>
	655,095.41

1. Audit of Claims

The Board discussed the claims. Upon confirmation from the Board that the items in such abstract represented the purchase of goods and services actually received and/or performed and that each item contained in the abstract was for a proper Village purpose, on motion duly made by Deputy Mayor Zylberberg, seconded by Mayor Oliviero, and adopted unanimously, the Board authorized and directed the Village Treasurer pay the general fund claims in the total sum of \$185,725.52 set forth in abstract #762 (copy of the abstract is on file in the Village office).

10. Building Department

A. Permits Issued: May 18, 2026 - July 17, 2026

a. HBP-2026009	1326 Paine Rd	Tree Removal
b. HBP-2026010	Waterfront- Barr Rd	Fence
c. HBP-2026011	101 Cedar Ave	Fence
d. HBP-2026012	101 Cedar Ave	Replace Windows
e. HBP-2026013	1192 Elinor Rd	Interior Alterations

- | | | | |
|----------------------|---------------|------|----------------|
| f. HBP-2026014 | 1335 Paine | Rd | Repair apron & |
| install trench drain | | | |
| g. HBP-2026015 | 100 Cedar Ave | HVAC | |

B. Permits Completed:

- | | | |
|----------------|------------------|----------------------|
| a. 3513 | 131 Piermont Ave | Alterations |
| b. HBP-2024001 | 162 Cedar Ave | Gas |
| c. HBP-2024005 | 29 Piermont Ave | Walkway |
| d. HBP-2024020 | 131 Piermont Ave | Addition Alterations |
| e. HBP-2024037 | 131 Piermont Ave | Plumbing |
| f. HBP-2025016 | 5 Barr Rd | Tree Removal |
| g. HBP-2025027 | 245 Cedar Ave | Fence |
| h. HBP-2025042 | 210 Cedar Ave | Tree Removal |

C. Stop Work Order Issued:

- a. 289 Meadowview Ave – Occupying the dwelling without a certificate of occupancy.

11. New Business/ Public Comment:

None

12. Next Meeting: August 24, 2026 at 6:30 p.m.

13. Adjournment:

There being no further business the meeting was adjourned at 7:20 pm.

Michelle Blandino
Village Clerk