

Minutes of the meeting of the Board of Trustees of the Incorporated Village of Hewlett Bay Park held on Monday, August 15, 2022 at 6:00 PM. at Village Hall, 30 Piermont Avenue, Hewlett NY 11557. Members of the public also were permitted to observe and participate.

The public had a right to speak at this meeting.

1. Calling the Meeting to Order:

Mayor Salomon called the meeting to order at 6:04 PM

2. Roll Call:

Present-	Mayor	Alex Salomon
	Deputy Mayor	Antonio Oliviero
	Trustee	Jay Levy- left meeting at 6:15 PM
	Trustee	Renee Zylberberg
	Village Clerk	Michelle Blandino
	Village Attorney	Brian Stolar
	Village Engineer	Jim Antonelli

3. Notice of Meeting – Nassau Herald:

The Clerk reported that notice of the meeting was emailed to the Nassau Herald, posted on the bulletin board outside of Village Hall and in the lobby of Village Hall and posted on the Village website.

4. Minutes July 18, 2022

On motion by Mayor Salomon, seconded by Deputy Mayor Oliviero, and approved unanimously, the Board dispensed with the reading of the July 18, 2022 minutes as the Clerk had previously mailed such minutes and they are hereby approved.

5. Everit Avenue Road Program Bid Results

The Board discussed bid results for the Road Repair & Resurfacing project.

The Board noted that it had received bids from the following entities:

American Paving Inc
United Paving Corp
Stasi Brothers

On motion by Mayor Salomon, seconded by Deputy Mayor Oliviero and unanimously carried, the Board adopted the following resolution:

WHEREAS, the Village advertised for bids for "Road Repair & Resurfacing Various Road", Contract No. 1-2022-HBP to be submitted no later than 12:00pm on August 4, 2022; and

WHEREAS, the Instruction to Bidders specifically and clearly advised that "All blank spaces for bid prices must be filled in, in ink, with the total or gross sum for which the proposal is made. Bids that contain any omissions, erasures, alterations, additions, or items not called for in the itemized proposal or that contain irregularities of any kind may constitute sufficient cause for rejection of the bid. Bid prices must be provided in words and numerals.", and

WHEREAS, American Paving, Inc. ("American") submitted a timely bid, and\

WHEREAS, American failed to include the Completed Price Per Unit, written in words, for two separate items, and

WHEREAS, the Engineer retained by the Village recommended that American's bid should be rejected, and

NOW, THEREFORE, BE IT RESOLVED that the Board finds that American's failure to include the prices per unit, written in words, is a material irregularity and not in compliance with the bidding specification, including the Instructions to Bidders, and it is further

RESOLVED, that such non-compliance may impair the interests of the Village, place American in a position of unfair economic advantage and place other bidders at a competitive disadvantage, and it is further

RESOLVED, that such material non-compliance constitutes sufficient cause for rejection of the American bid, and it is further

RESOLVED, THAT American's incomplete and non-compliant bid is hereby rejected.

The Board discussed the remaining bids. On motion duly made by the Mayor, seconded by Deputy Mayor Oliviero, and adopted unanimously, the Board adopted the following resolution:

RESOLVED, that after 12:00pm, on August 4, 2022, bids for "Road Repair & Resurfacing Various Road", Contract No. 1-2022-HBP were opened publically, and be it further

RESOLVED, that the bid of American Paving, Inc. was formally rejected, and be it further

RESOLVED, that the Engineer retained by the Village recommended that the bid be awarded to United Paving Corp. as the lowest responsible bidder, and be it further

RESOLVED, that the Board determines that United Paving Corp. is the lowest responsible bidder and awards the bid to United based on their proposal, and it is further

RESOLVED, that the Mayor is hereby authorized on behalf of the Village to execute a contract with United for the proposed work pursuant to the terms and conditions set forth in bid specifications and the proposal submitted by United, subject to approval of the Village Attorney as to contract form, and be it further

RESOLVED, that upon contract execution, the Engineer is directed to issue a Notice to Proceed to United.

B. Land Surveying for Concrete curb edge \$5000.00

On motion by Deputy Mayor Oliviero, seconded by Mayor Salomon and unanimously carried, the Board approved the proposal of Russel H. Lewis Company for land surveying services for curb staking on Everit Avenue for an amount not to exceed \$5,000.

Trustee Levy left the meeting.

6. Building Inspector Contract Renewal-

Tabled

7. Salt Building Options

RAC Construction Corp	\$18,500.00
Bilotta Construction	\$33,200.00
Big C Contracting	\$33,749.00

Tabled

8. Village Welcome Signs (5)

Signs by Kristin Curtis	\$5,450.00
GC Signs	\$6,500.00

On motion by Mayor Salomon, seconded by Trustee Zylberberg and unanimously carried, the Board approved the proposal received from Signs by Kristin Curtis, for five (5) new Village entrance signs at a price not to exceed \$5,450.00

9. Village Street Name Signs

Tabled

10. Woodsburgh and Hewlett Neck Lease Agreements

The Board discussed

11. Representation letter received from Satty Levine & Ciacco CPA in connection with audit for year end 2/28/2022.

On motion made by Mayor Salomon, seconded by Deputy Mayor Oliviero, and unanimously approved the Board authorized Mayor Salomon to sign the representation letter submitted by Satty, Levine & Ciacco CPA for the Village 2022 year end audit

12. Reports

A. Public Safety

1. Police Report –July 2022

July	Arrests:	0
	Movers:	5
	Parkers	0
	Crime	0

A. Treasurer's Report –July 2022

Cash Status – July 2022

Bank Balances - Reg., Pay. M.M.,
as of 7/01/2022

733,945.32

Plus – Receipts:

Real Property Tax Items	2,382.19
Non Property Tax Items	12.25
Departmental Income	200.00
Use of Money and Property	145.17
Licenses and Permits	3,620.20
Fines and Forfeitures	2,726.00

9,085.81

743,031.13

Less - Disbursements:

General Gov't Support	20,772.52
Public Safety	5,290.00
Transportation	32,226.71
Culture and Recreation	111.13
Home & Community	1,747.32
Employee Benefits	- 524.00

-59,623.73

718,945.32

NYS Recovery Funds

+21,999.93

705,407.33

Proof – Bank Balances:

Signature Bank – Reg	28,477.09
Signature Bank – Pay	10,300.64
Signature Bank – M.M.	524,129.60
Signature Bank Trust	<u>112,500.00</u>

705,407.33

1. Audit of Claims

The Board discussed the claims. Upon confirmation from the Board that the items in such abstract represented the purchase of goods and services actually received and/or performed and that each item contained in the abstract was for a proper Village purpose, on motion duly made by Mayor Salomon, seconded by Deputy Mayor Oliviero, and adopted unanimously, the Board authorized and directed the Village Treasurer pay the general fund claims in the total sum of \$33,281.22 set forth in abstract #716 (copy of the abstract is on file in the Village office).

13. New Business: None
14. Next Meeting: To be determined
15. Adjournment:
There being no further business the meeting was adjourned at 7:25 PM.

Michelle Blandino
Village Clerk

A handwritten signature in blue ink, appearing to read "Michelle Blandino", is written below the printed name and title.

