

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
August 3, 2026
Herreid City Hall
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Mayor Canaan Winthrop on the above date at 7:30 p.m. at Herreid City Hall.

II. Roll Call

The following Council members were present: Adrienne Dupper, Kim Rossow, Troy Fuehrer, Andy Maes, Brady Vander Vorst, and Cris Allbee. Also present were Keith Hall, Finance Officer; Alan Allbee, Deputy Finance Officer; Orland Geigle, Prairie Pioneer; Karen Speidel, Selby Record; April Buller, IMEG Engineering; and Jeff Symens, Valley Fiber Com.

III. Approval of Agenda

Moved by Vander Vorst, seconded by Fuehrer, to approve the agenda. All members voted aye; motion carried.

IV. Approval of July Meeting Minutes

Moved by Dupper, seconded by Rossow, to approve the July 6 and July 20, 2026, meeting minutes. All members voted aye; motion carried.

V. Approval of July Claims

Moved by Dupper, seconded by Vander Vorst, to approve the normal and additional claims for July 2026. All members voted aye; motion carried. Additional claims included: International Code Council (ICC) – annual membership for \$170; American Association of Code Enforcement (AACE) - annual membership for \$100; Midwest Assistance Program – annual GIS (Geographic Information System) mapping services for \$525; IMEG Engineering – engineering report on Elm St development for \$5,217.50; and Herreid Concrete – gravel for \$564.45.

JULY 2026 Claims

24/7 Gas	Fuel	\$339.57
Agtegra Cooperative	Chemical Supplies	\$247.50
Associated Supply	Pool Supplies & Equipment	\$5,992.00
C&R Fire Suppression	Fire Extinguisher Inspections	\$319.40
Cahill Bauer & Associates	Auditing Services	\$6,663.00
Campbell County Bank	Service Charge	\$20.60
Campbell County Sheriff	Law Enforcement Services	\$3,496.00
Curtis Rud Oil	Propane Fuel	\$1,431.90
D&B Engraving & Tees	Service Plaque	\$12.74
Ellen Weisbeck	Baking Services	\$25.00
Emergency Communication System	North Siren Installation	\$15,975.00
Federal Signal Corp	South Siren Installation	\$8,115.27
Ferguson Waterworks	Parts	\$261.24
Financial Agent	Payroll Taxes	\$3,069.73
Fresh Start Market	Supplies	\$174.92
Heartland Waste	Garbage Collection	\$5,670.00
Herreid Lumber	Supplies	\$371.32

Herreid Parks & Rec	Annual Donation	\$2,000.00
Herreid Super Stop	Fuel	\$206.10
Huber & Son	Supplies	\$25.00
IMEG Engineering	Engineering Services	\$5,313.50
InfoTech Solutions	Cybersecurity Services	\$30.00
Koltan Krumm	Lifeguard Help for Quasi	\$84.00
MDU	Utilities	\$2,064.83
Nodak Hardware	Pool Parts	\$20.95
Ray & Carol Ottenbacher	Reimbursement for CC Supplies	\$14.04
Ray & Carol Ottenbacher	Community Center Services	\$320.00
Prairie Pioneer	Publishing	\$440.74
Quill Corp	Supplies	\$88.49
Rieker Electric	Electrical Parts	\$203.91
Runnings	Supplies & Materials	\$47.99
Schaeffbauer Electric	Electrical Services	\$102.25
SD Dept of Health	Sampling Fees	\$20.00
SD Dept of Revenue	Sales Tax	\$799.34
SD One Call	Locates	\$19.04
SD Reemployment Assistance	2Q Unemployment Taxes	\$28.17
SD Retirement System	Retirement Contributions	\$1,327.94
SRP Supplemental Retirement	Supplemental Retirement	\$150.00
Servall	Linen Services	\$48.41
US Bank & Trust	Quarterly Loan Payment - Sewer Project	\$9,079.38
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Fibercom	Utilities	\$396.13
Visa	Supplies & Fees	\$1,183.01
Watts of Power	Generator Services	\$1,400.00
WEB Water	Bulk Water	\$10,513.04
Winthrop Services	Commemorative Gift Services	\$48.00

Payroll

Finance Dept	\$4,293.87
Streets Dept	\$3,069.75
Water Dept	\$1,724.50
Sewer Dept	\$1,724.50
Parks Dept	\$1,236.36
Cemetery Dept	\$310.07
Rubble Site	\$534.68
Pool	\$8,458.71
Fitness Center	\$166.23
Council / Mayor	\$2,724.32

Total Payroll \$24,242.99

VI. Public Comments

The Council discussed concerns regarding motorists crossing the double yellow line on Main Street to park on the opposite side of the street or to travel in the opposite direction after backing from a parking space. Mayor Winthrop stated he would notify law enforcement of the reported increase in these incidents and the associated safety concerns.

VII. Building Permits

The Council reviewed one building permit submitted by Jack Volk for constructing a 14' x 24' storage shed at an approx. cost of \$20,000. Motion by Dupper, second by Rossow to approve the permit. All members voted aye. Motion carried.

VIII. Old Business

a. North Elm St Development Update - IMEG

April Buller of IMEG Engineering met with the City Council to discuss potential funding opportunities for drainage improvements associated with the new lots on North Elm Street. Earlier this year, IMEG conducted a preliminary survey that identified several potential solutions to address the drainage issues in conjunction with the planned roadway improvements.

Buller reviewed several possible funding and grant programs, emphasizing that the options presented were examples only and that each program has specific eligibility requirements that must be met. She explained that the funding process may require a public hearing to allow residents an opportunity to ask questions and provide input. In addition, certain funding programs would require preliminary studies to be completed before an application could be submitted.

The Council discussed several alternative drainage concepts with Buller that could potentially reduce overall project costs. Before proceeding with additional work, the Council requested that Buller provide estimated engineering costs for developing a design plan so they can better evaluate the next steps before committing additional funds.

b. 2026 AED Ordinance (2nd Reading)

Motion by Dupper, second by Fuehrer to approve the second and final reading of the 2026-02 AED Ordinance as read. A roll call vote resulted in all ayes; motion carried. The purpose of this ordinance is to increase public access to life saving equipment in the event of sudden cardiac arrest by requiring the installation and maintenance of Automated External Defibrillators (AED's), in designated public buildings. This action supports the community's efforts to become a South Dakota Cardiac Ready Community.

b. 2026-01 Ordinance Amending Chapter 2.20 Adding an Investment Policy (2nd Reading)

Motion by Rossow, second by Vander Vorst to approve the second and final reading of the 2026-01 Ordinance Amending Chapter 2.20 Adding an Investment Policy as read. A roll call vote resulted in all ayes; motion carried.

IX. New Business

a. Valley Fiber Com Update

CEO & General Manager Jeff Symens of Valley FiberCom, met with the Council to provide an update on proposed improvements to the Valley FiberCom office building. No action was taken.

b. GIS Mapping Annual Agreement

Motion by Dupper, second by Fuehrer to approve the annual agreement with Midwest Assistance Program (MAP) which provides web hosting and managing the community's infrastructure mapping and associated applications at a cost of \$525. All members voted aye; motion carried.

c. 2026-04 Ordinance to Amend 2.08.070 Committees (1st Reading)

Motion by Dupper, second by Fuehrer to approve the first reading of the 2026-04 Ordinance to Amend 2.08.070 Committees as read. All members voted aye; motion carried. The ordinance would amend the committee categories and number of members for each committee category.

d. Rubble Site – Tree Waste

Following discussion regarding whether tree waste should be exempt from disposal charges, the Council reached a consensus to make no changes to the City's current policy.

X. Maintenance Report

Discussed a few maintenance issues and updates. Maintenance Supervisor Van Vugt was absent.

XI. Finance Report

Reviewed financial reports and the number of delinquent utility accounts.

XII. Executive Session – SDCL 1-25-2 (1) personnel

At 8:48 p.m., motion made by Dupper, seconded by Fuehrer to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members voted aye; motion carried. At 9:48 p.m., Mayor Winthrop declared the Council out of Executive Session. Upon coming out of executive session, no action was taken.

XIII. Executive Session – SDCL 1-25-2 (4) legal

No executive session was held.

XIV. Next Meeting

Due to the Labor Day holiday, the next regular scheduled Council meeting is scheduled for Tuesday, September 8, 2026 at 7:30 p.m.

XV. Adjournment

With no further business, the meeting was adjourned at 9:49 p.m.

APPROVED:

Mayor, Canaan Winthrop

ATTEST:

Keith Hall, Finance Officer

This institution is an equal opportunity provider.

**CITY OF HERREID, SOUTH DAKOTA
ORDINANCE NO. 2026-01**

**AN ORDINANCE AMENDING CHAPTER 2.20 OF THE HERREID CITY CODE BY ADDING A
NEW SECTION 2.20.080 ESTABLISHING AN INVESTMENT POLICY**

BE IT ORDAINED by the City Council of the City of Herreid, South Dakota:

Section 1. Chapter 2.20 of the Herreid City Code is hereby amended by adding a new section to be numbered 2.20.080, which shall read as follows:

2.20.080 Investment Policy.

The City of Herreid hereby adopts the Investment Policy attached hereto as **Exhibit A** and incorporated as part of the City Code. All investments of idle and surplus public funds shall be made in accordance with said Investment Policy and all applicable provisions of South Dakota law, particularly SDCL Chapter 4-5. The City Council may amend the Investment Policy from time to time by resolution.

Section 2. All provisions of the Herreid City Code not inconsistent with this ordinance shall remain in full force and effect.

Section 3. This ordinance shall be in full force and effect from and after its passage and publication according to law.

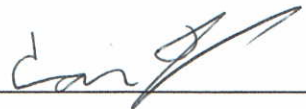
Passed and approved this 3rd day of August, 2026.

First Reading: July 20, 2026

Second Reading: August 3, 2026

Passage Votes: 6-0

Published: August 12, 2026



Mayor, Canaan Winthrop

ATTEST:



Finance Officer, Keith Hall

CITY OF HERREID, SOUTH DAKOTA

ORDINANCE NO. 2026-02

AN ORDINANCE ESTABLISHING REQUIREMENTS FOR THE INSTALLATION, MAINTENANCE, AND ADMINISTRATION OF AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs) IN DESIGNATED PUBLIC FACILITIES TO PROMOTE PUBLIC HEALTH, SAFETY, AND EMERGENCY CARDIAC RESPONSE.

BE IT ORDAINED be it ordained by the City Council of the City of Herreid, in the State of South Dakota, as follows:

Section 1: Purpose and Intent

The purpose of this ordinance is to increase public access to life saving equipment in the event of sudden cardiac arrest by requiring the installation and maintenance of Automated External Defibrillators (AED's), in designated public buildings. This action supports the community's efforts to become a South Dakota Cardiac Ready Community.

Section 2: Definitions

AED (Automated External Defibrillator): A portable device that automatically diagnoses life-threatening cardiac arrhythmias and is able to treat them through defibrillation.

Public Facility: A facility owned, leased, or operated by a government entity, including but not limited to city halls, community centers, libraries, recreation centers, and sports facilities.

Section 3: Requirements for AED Placement

1. At least one AED shall be installed in each of the following:
 - a. Public School
 - b. Community Centers
 - c. Public Libraries
 - d. Indoor Sports or Recreation facilities
2. The AED must be:
 - a. Easily accessible to staff and the public
 - b. Clearly marked with appropriate signage

Section 4: Maintenance and Oversight

1. AED's must be maintained according to the manufacturer's specifications.
2. A designated staff member or building manager shall:
 - a. Conduct monthly visual inspections
 - b. Ensure batteries and pads are current and functional
 - c. Record inspections and maintenance in a written or digital log

Section 5: Training and Public Education

1. Staff at designated facilities shall receive CPR and AED training at least once every two years.
2. Communities are encouraged to offer public CPR/AED training sessions at least annually.

Section 6: Compliance

Adoption of this ordinance supports the goals of the South Dakota Cardiac Ready Community (CRC) program by promoting:

1. Public AED availability
2. Community Readiness
3. Policy-Level support for cardiovascular emergency response

Section 7: Liability Protection

Nothing in this ordinance shall be construed to limit, expand, or otherwise affect any immunity from civil liability or other legal protections afforded under the laws of the State of South Dakota to any person or entity who acquires, maintains, or uses an Automated External Defibrillator (AED) or who renders emergency care in good faith.

Section 8: Effective Date

This ordinance shall become effective twenty (20) days after its passage, approval, and publication according to law.

Adopted by the City Council of the City of Herreid, in the State of South this 3rd day of August, 2026

First Reading: July 20, 2026

Second Reading: August 3, 2026

Passage Votes: 6-0

Published: August 12, 2026



Mayor, Canaan Winthrop

ATTEST:



Finance Officer, Keith Hall