

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
July 6, 2026
Herreid City Hall
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:30 p.m. at Herreid City Hall.

II. Roll Call

The following members were present: Adrienne Dupper, Kim Rossow, Troy Fuehrer, Canaan Winthrop, and Brady Vander Vorst. Member Bob Rossow was absent. Also present were Keith Hall, Finance Officer; Alan Allbee, Deputy Finance Officer; Mark Kroontje, City Attorney; Karen Speidel, Selby Record; Dick Werner, Robert Weisbeck, Nicole Meier, Deb Schuetzle, and Carina Flemmer, HAHD; Andrew Erickson, resident; Sandy and Tate Weismantel, residents; and Steve Deibert, resident.

III. Approval of Agenda

Moved by Dupper, seconded by Winthrop, to approve the agenda. All members present voted aye; motion carried.

IV. Approval of June Meeting Minutes

Moved by Vander Vorst, seconded by Fuehrer, to approve the June 3 and June 23, 2026, meeting minutes. All members present voted aye; motion carried.

V. Approval of June Claims

Moved by Winthrop, seconded by K. Rossow, to approve the normal and additional claims for June 2026. All members present voted aye; motion carried. Additional claims included Associated Supply Co. – Pool Supplies for \$5,826; Watts of Power – Generator Inspections for \$1,400; IMEG Engineering – initial engineering study of Elm St development for \$5,313.50; Federal Signal Corp – installation of south siren for \$8,115.27; and ECS – installation of north siren for \$15,975; Cahill Bauer & Associates – 2025 annual audit for \$6,663; and C&R Fire Suppression – annual fire extinguisher inspections for \$319.40.

JUNE 2026 Claims

24/7 Gas	Fuel	\$325.46
Alan Allbee	Travel Reimbursement	\$263.80
Black Knight Pool, Spas, Games	Pool Parts	\$201.62
Campbell County Bank	Service Charge	\$20.60
Campbell County Sheriff	Law Enforcement Services	\$3,496.80
Canaan Winthrop	Mileage Reimbursement - Pool Parts	\$120.52
Cedar Shore Resort	Room for FO School	\$243.14
City of Herreid	Donation	\$100.00
City of Herreid	Petty Cash Reimbursement	\$12.90
City of Herreid	Pool Cash for Quasi	\$200.00
Curtis Rud Oil	Propane Fuel	\$232.20
DANR	Permit Fees	\$180.00
Financial Agent	Payroll Taxes	\$3,107.66
Fresh Start Market	Supplies	\$42.71
Hase Plumbing, Heating & AC	Pool Repairs	\$334.69
Heartland Waste	Garbage Collection	\$5,670.00

HEDC	Annual Donation	\$20,000.00
Herreid Lumber	Supplies	\$177.89
Herreid Super Stop	Fuel	\$313.08
Huber & Son	Supplies	\$338.96
Keith Hall	Travel Reimbursement	\$194.32
Louise Quaschnick	Community Center Landscaping Supplies	\$147.91
Breanna Jochim	Swimsuit Reimbursement	\$100.00
MARC	Chemical Supplies	\$199.93
Pausha Meidinger	Swimsuit Reimbursement	\$275.00
MDU	Utilities	\$1,607.88
Metron Farnier LLC	Water Meter Equipment	\$1,304.96
Nodak True Value	Supplies	\$15.96
Ray & Carol Ottenbacher	Community Center Services	\$490.00
Prairie Pioneer	Publishing	\$219.99
Quality Quick Print	Signs for City Buildings	\$434.50
Quill Corp	Supplies	\$269.23
Runnings	Supplies & Materials	\$225.96
Schaeffbauer Electric	Electrical Services	\$2,948.77
Schilling Excavating	Labor & Equipment	\$705.33
SD Dept of Health	Sampling Fees	\$20.00
SD Dept of Revenue	Sales Tax	\$374.33
SD One Call	Locates	\$4.48
SD Retirement System	Retirement Contributions	\$1,311.38
Servall	Linen Services	\$48.41
Sherwin Williams	Park Supplies	\$50.35
SRP Supplemental Retirement	Supplemental Retirement	\$150.00
T-P Excavating (Tim Pudwill)	Services	\$115.00
Uline	Picnic Tables (for Herreid Community Foundation)	\$9,796.06
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$457.73
Visa	Supplies & Fees	\$1,434.50
WEB Water	Bulk Water	\$10,003.75
Payroll		
Finance Dept		\$4,024.41
Streets Dept		\$2,985.25
Water Dept		\$1,651.53
Sewer Dept		\$1,651.53
Parks Dept		\$1,180.36
Cemetery Dept		\$257.08
Rubble Site		\$483.66
Fitness Center		\$129.29
Total Payroll		\$12,363.11

VI. Public Comments

The council heard one public comment concerning excessive dog barking.

VII. Old Business

a. North Elm St Development Update

The council reviewed the initial engineering survey by IMEG for drainage along the northern undeveloped portion of Elm St. They also heard and addressed concerns from the Erickson family brought by Andrew Erickson. The council is requesting further details and discussion with IMEG at the August meeting.

b. Property Update for 223 Main St S - HAHD

The council heard from Dick Werner and other representatives of the Herreid Area Housing Development (HAHD). Werner explained that several banks and other organizations held liens against the property totaling more than \$30,000, and that all lienholders had agreed to forgive their claims in order to expedite HAHD's efforts to obtain clear title to the property.

The property currently has approximately \$6,000 in outstanding fees owed to the City. HAHD requested that the City likewise forgive the outstanding debt so the property could be cleared of all liens and sold without encumbrances, allowing the property to be sold more quickly when the opportunity arises.

Council member Winthrop repeatedly asked Werner whether HAHD could provide a clear plan for the property's future once title was obtained and the liens were cleared. Werner responded that HAHD did not yet have a definitive plan but stated that the organization was not interested in long-term ownership of the property.

Following further discussion among HAHD representatives, the council, and City Attorney Kroontje, Dupper moved to forgive the outstanding debt, with Vander Vorst seconding the motion. A roll call vote was requested. Voting in favor were Dupper, Vander Vorst, and Fuehrer. Voting against were Winthrop and K. Rossow. Because the motion required four affirmative votes to pass and only three members voted in favor, with B. Rossow absent, the motion failed. HAHD indicated that, because the City's debt would not be forgiven at this time, it would discontinue pursuing acquisition of the property. As a result, the property will instead proceed through probate, a process that may take several years to complete.

VIII. New Business

a. Vacancies and Oaths of Office

Elected Officials - Kim Rossow (Ward 2) and Troy Fuehrer (Ward 1) were each elected unopposed to two-year terms on the City Council. The oaths of office were administered to Rossow and Fuehrer by Finance Officer Hall.

Mayor - Canaan Winthrop was elected unopposed to a two-year term as Mayor. The oath of office was administered to Winthrop by Finance Officer Hall. Upon taking the oath of office, Mayor Canaan Winthrop assumed the duties of presiding officer and conducted the remainder of the meeting.

Council Vacancies - No petition was filed for Bob Rossow's Ward 3 council seat, resulting in a vacancy. In addition, Winthrop's election as Mayor created a vacancy in his Ward 1 council seat. No petition was filed for the Ward 1 seat. Both vacancies will be filled at a later date in accordance with state law.

b. Board President and Vice President

Nominations were opened for Board President. K. Rossow nominated Dupper. Hearing no further nominations, nominations were declared closed. Motion by K. Rossow, seconded by Fuehrer, to appoint Dupper as Board President. All members present voted aye. Motion carried.

Nominations were opened for Board Vice President. Vander Vorst nominated K. Rossow. Hearing no further nominations, nominations were declared closed. Motion by Vander Vorst, seconded by Fuehrer, to appoint K. Rossow as Board Vice President. All members present voted aye. Motion carried.

c. Committee Appointments & Code 2.08.070

Tabled

d. Signature Authorization Changes

Motion by Dupper, seconded by Fuehrer, to remove Gary Weismantel as an authorized signer on the City's bank accounts and to add Canaan Winthrop as an authorized signer. All members present voted aye; motion carried.

e. Annual Review of SD Open Meeting Laws

The council conducted its annual review of the South Dakota Attorney General's Open Meetings Law materials, including the Open Meetings Law brochure as required by SDCL 1-25-13.

f. WEB Water Rate Increases

Finance Officer Hall noted that the city has received its annual water rate increase letter from WEB Water. The new rates and any needed increases by the city will be discussed at the budget meeting.

g. Herreid Parks & Rec Annual Donation Request

Motion by Dupper, seconded by Vander Vorst to approve the Herreid Parks & Recreation Committee's request for its annual \$2,000 contribution. All members present voted aye; motion carried.

h. Public Comments Form

Mayor Winthrop introduced a new Public Comment Request Form to be used by residents who wish to address the council during the public comment portion of a meeting. The form will be available at City Hall during regular business hours. Residents wishing to speak before the council must complete and submit the form to the Finance Office by 5:00 p.m. on the Thursday preceding a scheduled council meeting.

i. AED Ordinance

Council members were provided with a draft of a proposed Automated External Defibrillator (AED) ordinance for review. Adoption of the ordinance is required for Herreid to be officially recognized as a South Dakota Cardiac Ready Community (CRC). The Cardiac Ready Community initiative, administered by the South Dakota Department of Health in partnership with the Cardiovascular Collaborative, is designed to educate, equip, and empower community members to respond effectively to cardiac emergencies before emergency medical services arrive. The proposed ordinance will be presented for consideration at a future meeting.

j. Community Center Office Lights

Following discussion, the council agreed on the need to replace the lights in the Community Center Office with LED lights. FO Hall will obtain pricing information for future approval.

k. Rubble Site Fencing

Held a brief discussion concerning actions needed to replace the fencing on the south side of the rubble site.

l. Purchasing & Spending Policy

Council members were provided with a draft of a proposed Purchasing & Spending Policy designed to prevent unauthorized expenditures through the implementation of appropriate checks and balances. Once the final draft is approved, the policy will be established through an amendment to the Municipal Code.

m. 2027 Budget Planning Meeting

The 2027 budget planning meeting was set for July 20th at 8:00 p.m.

n. Pool Shade Donation

The council expressed their gratitude for the generous donation of \$750 made by the local VBS kids for the purchase of a shade structure at the city pool. The funds were collected during the city-wide VBS.

IX. Maintenance Report

Discussed a few maintenance issues and updates. Maintenance Supervisor Van Vugt was absent.

X. Finance Report

Reviewed financial reports and the number of delinquent utility accounts. The council also discussed the funds available for cemetery improvements through the South Dakota Community Foundation Perpetual Fund. The council also agreed to close out the city's Certificate of Deposit box at the bank since it will no longer be of use to the city.

XI. Executive Session – SDCL 1-25-2 (1) personnel

None

XII. Executive Session – SDCL 1-25-2 (4) legal

At 8:10 p.m., motion made by Dupper, seconded by Fuehrer to go into Executive Session pursuant to SDCL 1-25-2 (4) legal. All members present voted aye; motion carried. At 8:20pm, Mayor Winthrop declared the council out of Executive Session. Upon coming out of executive session, no action was taken.

XIII. Next Meeting

The next regular scheduled Council meeting is scheduled for Monday, Aug. 3, 2026 at 7:30 p.m.

XIV. Adjournment

With no further business, the meeting was adjourned at 9:27 p.m.

APPROVED:

Mayor, Canaan Winthrop

ATTEST:

Keith Hall, Finance Officer

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