

**OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA**

May 4, 2026

Herreid City Hall
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Mayor Gary Weismantel, on the above date at 7:30pm at the Herreid City Hall.

II. Roll Call

The following members were present: Adrienne Dupper, Kim Rossow, Troy Fuehrer, Brady Vander Vorst, Bob Rossow and Canaan Winthrop. Also present were Keith Hall, Finance Officer; Alan Allbee, Deputy Finance Officer; Brett Van Vugt, Maintenance; Orland Geigle, Prairie Pioneer; Kent Mauck, Heartland Waste; Aubriauna Wiest, Herreid Community Foundation; Paula Fjeldheim, resident; and Beth Fjeldheim, resident.

III. Approval of Agenda

Moved by Vander Vorst, seconded by Winthrop, to approve the agenda. All members voted aye; motion carried.

IV. Approval of April Meeting Minutes

Moved by Winthrop, seconded by B. Rossow, to approve April 2026 meeting minutes. All members voted aye; motion carried.

V. Approval of April Claims

Moved by Winthrop, seconded by K. Rossow, to approve the normal and additional claims for April 2026. All members voted aye; motion carried. Additional claims included Emergency Communication Systems for \$15,975.00, emergency siren installation; and Campbell County Insurance for \$67,536.00, insurance policy renewal.

APRIL 2026 Claims

24/7 Gas	Fuel	\$154.21
Campbell County Bank	Service Charge	\$20.60
Campbell County Sheriff	Police Services	\$3,496.80
City of Herreid	Rubble Site Cash	\$150.00
Curtis Rud Oil	LP Fuel	\$1,149.95
Federal Signal Corp	Emergency Siren	\$19,587.06
Ferguson Waterworks	Neptune Software Annual Fee	\$1,296.75
Ferguson Waterworks	Parts	\$1,371.80
Financial Agent	Payroll Taxes	\$2,751.96
Fresh Start Market	Supplies	\$262.51
Heartland Waste	Garbage Collection	\$5,670.00
Herreid Super Stop	Fuel	\$265.06
Huber & Son	Repairs & Maintenance	\$49.40
MDU	Utilities	\$1,908.46
Ray & Carol Ottenbacher	Community Center Services	\$825.00
Prairie Pioneer	Publishing	\$815.31
Quality Quick Print	Maintenance Shop Sign	\$60.50
Quill Corp	Supplies	\$37.24
SD Dept of Health	Sampling Fees	\$20.00
SD Dept of Revenue	Licensing Fee	\$150.00

SD Dept of Revenue	Sales Tax	\$449.09
SD One Call	Locates	\$1.12
SD Reemployment Assistance	3 rd Qtr Unemployment Taxes	\$87.62
SD Retirement System	Retirement Contributions	\$1,379.83
Servall	Linen Services	\$48.41
SRP Supplemental Retirement	Supplemental Retirement	\$150.00
US Bank & Trust	Quarterly Loan Payment - Sewer Proj	\$9,079.38
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$366.48
Visa	Supplies & Fees	\$338.84
WEB Water	Bulk Water	\$7,863.38

Payroll

Finance Dept		\$4,196.84
Streets Dept		\$3,850.86
Water Dept		\$1,725.50
Sewer Dept		\$1,725.50
Parks Dept		\$413.09
Fitness Center		\$129.29
Council / Mayor		<u>\$2,354.92</u>

Total Payroll \$14,396.00

VI. Public Comments

Held a brief discussion concerning the condition and need for attention on several alleys in town. Heard from Paula & Beth Fjeldheim concerning a recent fertilizer spill at the Agtegra plant that affected their property. The concern was that the chemicals had burned up their grass and that Agtegra management needs to properly address the issue. Although the council agrees that it's an Agtegra matter, members of the council will contact regional Agtegra management to help resolve things. The council was thanked for getting involved to help reach a solution.

VII. Building Permits

Moved by Dupper seconded by K. Rossow to approve a building permit application submitted by Chris Huber to replace some concrete behind the building at 114 Main St. at an approx. cost of \$1,000. All members voted aye; motion carried.

VIII. Old Business

a. North Elm St Development Update

Tabled; waiting on results from the recent engineering survey.

b. New Emergency Siren

Hall provided an update based on conversations with the President of Emergency Communications Systems and Fire Chief Mark Bates. The city has three options for integrating the new siren with the existing one: **Option 1:** Complete installation of the new siren and continue using the existing siren as-is, with plans to replace it in a future year. This would require the Fire Department to manually activate both sirens separately during an emergency, which Bates did not recommend. **Option 2:** Purchase and install a control board for the existing siren (\$23,800+) to retrofit it, allowing both sirens to be activated simultaneously through 911 dispatch. This option upgrades only the control panels and does not replace the speakers. **Option 3:** Purchase a completely new siren to replace the existing one (\$23,691 including installation). This would allow both sirens to be fully synchronized, with both functioning as actual sirens rather than the existing speaker-type system which has proven to be inadequate. Following discussion, a motion was made by K. Rossow and seconded by Winthrop to approve the \$23,691 quote for a completely new siren. All members voted aye; motion carried. Once

the second new siren is ordered and received, both sirens will be installed simultaneously tentatively within the next 5-6 weeks.

c. Swimming Pool

Discussed the timing and preparations needed to open the pool for the 2026 season. It was agreed that, as weather permits, work will begin on cleaning and filling the pool, along with performing leak detection. The target opening date is during the first week of June.

d. Water Meter Equipment

Following discussion, motion was made by B. Rossow, seconded by K. Rossow to have FO Hall purchase 2-4 meter reading devices from Metron (as discussed at April meetings) at the approx. cost of \$395 each. All members voted aye; motion carried. The purpose would be to conduct a several-month trial of the new equipment to test compatibility with our current software and to determine whether a full citywide replacement of readers would be beneficial and worthwhile investment. If successful, the issue will be revisited for possible inclusion in the 2027 budget.

e. Code Enforcement

Heard that an updated version of the notice letters that will be sent to those with code violation is currently being reviewed by the city attorney. Once approved, the first round of notice letters will be mailed out.

IX. New Business

a. Community Improvement Updates – Aubriauna Wiest

Heard from Aubriauna Wiest representing the Herreid Community Foundation (HCF). She discussed options for new picnic tables at the Memorial Park that the HCF would like to purchase. She also discussed their intentions and plan to take part in the South Dakota Cardiac Ready Community (CRC) Designation Program. This initiative, administered by the SD Department of Health in partnership with the Cardiovascular Collaborative, educates, equips, and empowers community members to respond effectively to cardiac events before EMS arrives. It promotes bystander CPR and AED use, emergency planning, and the American Heart Association's Chain of Survival to increase survival rates from sudden cardiac arrest. She noted that any South Dakota community is eligible to apply and that there is no cost to the city. The council thanked Wiest for presenting the information to them and were excited that Herreid will be listed as Cardiac Ready Community once things are implemented.

b. Quasi Celebration

The council met with Kent Mauck of Heartland Waste Management concerning extra dumpsters needed and their placement during the Quasi celebration in June. Mauck informed the city that they will be donating the use of the large rollback dumpsters for the event since the city had contracted with Heartland Waste for so many years. The council thanked him for his concern and collaboration.

c. Cement at Community Center

Briefly discussed potential concrete work and landscaping needed at the Community Center.

d. City-wide Cleanup

Following a brief discussion, it was agreed that during the week of May 18th – May 23rd there will be no dumping fees charged at the rubble site as part of the city-wide cleanup month. They also agreed to extend the hours to 12-4 on that Saturday the 23rd while keeping the normal hours on the 18th, 20th, and 22nd.

e. Railway Ave Dust

Briefly discussed treatment options for Railway Ave to help cut down on the amount of dust and dirt in the air around the Agtegra plant during the dry and busy months.

f. Investment Policy

The council learned that the city’s code of ordinances did not include the required investment policy. Under South Dakota Codified Law, an investment policy establishes the types of investments that are permitted and prohibited when handling public funds.

Hall presented the council with a standard policy that complies with state law. After discussion and review, Mayor Weismantel read the Resolution 2026-02 needed to adopt the policy. A motion was then made by K. Rossow to approve the resolution as read and the attached policy, with Fuehrer seconding the motion. All members voted aye, and the motion carried.

g. Finance Officer School & Budget Training

Dupper moved, and Vander Vorst seconded, a motion to approve both finance officers—Hall and Allbee—to attend the 2026 SDML Finance Officer School in Oacoma, SD, June 9–13. The motion also included approval for Hall to attend the SDML Budget Training class held in Rapid City on June 18.

X. Maintenance Report

Heard maintenance updates from Van Vugt.

XI. Finance Report

Reviewed financial reports

XII. Executive Session – SDCL 1-25-2 (1) personnel

At 8:50pm, the motion was made by Fuehrer, seconded by Vander Vorst to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members voted aye; motion carried. At 8:17pm, Mayor Weismantel declared the council out of Executive Session. Upon coming out of executive session, the motion was made by Dupper, seconded by K. Rossow to approve the hiring of the following individuals as pool staff for the 2026 season: Jordyn Rossow, Breanna Jochim, Stephanie Allbee, Katie Allbee, Noah Schuetzle, Rylee Hanson, Gavin Meidinger, Heidi Meidinger, and Pausha Meidinger as lifeguards and Janelle Rossow as pool manager. Also approved in the motion were the hourly wages as follows: lifeguards 1st year, \$12.00/hr; 2nd year, \$12.50/hr; 3rd year, \$13.00/hr; 4 plus years, \$13.50/hr; and manager, \$22.00/hr. All members voted aye, and the motion carried.

XIII. Executive Session – SDCL 1-25-2 (4) legal

None

XIV. Next Meeting

The next regular scheduled Council meeting is scheduled for Monday, June 1, 2026 at 7:30pm.

XV. Adjournment

With no further business, the meeting was adjourned at 9:15pm.

APPROVED:

Mayor, Gary Weismantel

ATTEST:

Keith Hall, Finance Officer

**CITY OF HERREID, SOUTH DAKOTA
RESOLUTION
NO. 2026-02**

A RESOLUTION ADOPTING AN INVESTMENT POLICY FOR THE CITY OF HERREID

WHEREAS, pursuant to **SDCL 4-5-8**, the governing board of each municipality is required to adopt by resolution the investment policies to be followed by the treasurer; and

WHEREAS, the City Council of the City of Herreid desires to establish clear guidelines for the prudent investment of idle public funds with the primary objectives, in priority order, being (a) Safety of principal, (b) Liquidity to meet operating needs, and (c) Return on investment; and

WHEREAS, a comprehensive **Investment Policy** has been prepared that fully complies with SDCL 4-5-5 through 4-5-11 and all other applicable South Dakota statutes; and

WHEREAS, the City Council has reviewed the proposed Investment Policy attached hereto as **Exhibit A**;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Herreid, South Dakota, that the **Investment Policy** attached as **Exhibit A** is hereby approved and adopted in its entirety.

BE IT FURTHER RESOLVED that the City Finance Officer is authorized and directed to implement the policy, manage the City's investments in accordance with it, and provide the required monthly investment reports to the City Council.

Approved this 4th day of May, 2026.

**CITY OF HERREID, SOUTH DAKOTA
INVESTMENT POLICY**

1. POLICY Pursuant to **SDCL 4-5-8**, it is the policy of the City of Herreid, South Dakota, to invest idle public funds in a manner that meets the daily cash flow demands of the City. The primary objectives, in priority order, are:

- a) **Safety** of principal
- b) **Liquidity** to meet operating needs
- c) **Return** (yield) on investment

All investments shall comply with the limitations set forth in **SDCL 4-5-5 through 4-5-11** and any other applicable South Dakota statutes.

2. DELEGATION OF AUTHORITY Authority to manage the investment program is granted to the **City Finance Officer** who shall refrain from personal business activity that could impair their ability to make impartial decisions. The Finance Officer, acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and liquidity and sales of securities are carried out in accordance with the terms of this policy. In case of extended leave of absence, the Governing Board shall appoint a replacement Officer.

3. AUTHORIZED FINANCIAL DEALER AND INSTITUTION The City Council authorizes the placement of cash resources in the Designated Depositories approved annually.

4. AUTHORIZED AND SUITABLE INVESTMENTS The City is empowered by statute to invest in the following types of securities (not to exceed 18-month maturities for most funds, per **SDCL 4-5-6**):

- Interest-bearing checking and savings accounts
- United States Treasury bills, bonds, and notes
- United States Government Agencies
- Certificates of Deposit (CDs)
- Certificates of Deposit (CDs) purchased through **CDARS / ICS** (Certificate of Deposit Account Registry Service / IntraFi Cash Service)
- Money Market Mutual Funds – open-end, no-load (registered under federal law)
- Repurchase agreements fully collateralized by allowable securities
- **South Dakota Public Funds Investment Trust (SD FIT)** – including the Government Cash Reserve (liquid pool) and Fixed Rate Investment options (Local Government Investment Pool)

When investing in Certificates of Deposit (CDs), public funds will be invested at the highest rate of interest possible after attempting to secure competitive quotes.

5. COLLATERALIZATION In accordance with **SDCL 4-6A, 51A-10-9 and 52-5-20**, qualified public depositories will furnish collateral in the sum equal to one hundred percent (100%) of the public deposit accounts that exceed deposit insurance.

6. REPORTING The Finance Officer shall prepare an monthly investment report that provides a clear picture of the status of the current investments.

7. INTEREST EARNED The interest earned from investments shall be credited to the respective funds or the general fund (**SDCL 4-5-9**).

8. DIVERSIFICATION It is the policy of the City to reduce overall risks while attaining average market rates of return by diversifying its investments.

9. CUSTODY AND SAFEKEEPING All investments shall be held in the physical custody of the City or deposited in a safekeeping account with a designated bank or trust company acting as fiscal agent. Investments in SD FIT are held by the Trust in accordance with its governing documents.

Adopted this 4th day of May, 2026.