

**OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA**

April 8, 2026

Herreid City Hall
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Council President Adrienne Dupper, on the above date at 7:30pm at the Herreid City Hall.

II. Roll Call

The following members were present: Adrienne Dupper, Kim Rossow, Troy Fuehrer, Brady Vander Vorst, Bob Rossow, and Canaan Winthrop. Mayor Gary Weismantel was absent. Also present were Keith Hall, Finance Officer; Alan Allbee, Deputy Finance Officer; Brett Van Vugt, Maintenance; Orland Geigle, Prairie Pioneer; April Buller, IMEG Engineering, Steve & Cindy Ford, residents; and Kevin Kosorok, Metron, via video.

III. Approval of Agenda

Moved by Vander Vorst, seconded by Fuehrer, to approve the agenda. All members voted aye; motion carried.

IV. Approval of March 2 and 16 Meeting Minutes

Moved by Fuehrer, seconded by Winthrop, to approve March 2nd & 16th 2026 meeting minutes. All members voted aye; motion carried.

V. Approval of March Claims

Moved by Fuehrer, seconded by B. Rossow, to approve the normal and unusual claims for March 2026. All members voted aye; motion carried. Winthrop abstained. The unusual claims included Vesperis for \$2,002.17, mosquito chemicals; and Metropolitan Compound for \$702.90, asphalt patch.

MARCH 2026 Claims

| | | |
|--------------------------|------------------------------|------------|
| 24/7 Gas | Fuel | \$280.52 |
| Area IV Senior Nutrition | Annual Donation | \$500.00 |
| Campbell County Bank | Service Charge | \$20.60 |
| Campbell County Sheriff | Police Services | \$3,496.80 |
| CAN Surety | Annual Insurance Bonds | \$601.50 |
| Canaan Winthrop | Reimbursement | \$17.26 |
| City of Herreid | Rubble Site Cash | \$100.00 |
| Curtis Rud Oil | LP Fuel | \$528.65 |
| Ferguson Waterworks | Parts | \$2,749.20 |
| Financial Agent | Payroll Taxes | \$2,739.03 |
| Fresh Start Market | Supplies | \$11.99 |
| H&W Construction | Firehall Window Installation | \$3,021.80 |
| Heartland Waste | Garbage Collection | \$5,670.00 |
| Herreid Civic Club | Annual Library Donation | \$400.00 |
| Herreid Lumber | Supplies | \$629.89 |
| Herreid Super Stop | Fuel | \$190.17 |

| | | |
|-----------------------------|----------------------------------|--------------------|
| Huber & Son | Repairs & Maintenance | \$39.60 |
| Magrum Excavating | Fire Hydrant Services | \$1,925.00 |
| Metropolitan Compounds Inc | Asphalt Patch | \$702.90 |
| MDU | Utilities | \$1,774.52 |
| Ray & Carol Ottenbacher | Community Center Services | \$845.00 |
| Prairie Pioneer | Subscription Renewal | \$115.00 |
| Prairie Pioneer | Publishing | \$153.95 |
| Quill Corp | Supplies | \$138.89 |
| Runnings | Supplies & Materials | \$509.08 |
| SD Dept of Health | Sampling Fees | \$20.00 |
| SD Dept of Revenue | Sales Tax | \$363.44 |
| SD One Call | Locates | \$1.12 |
| SD Retirement System | Retirement Contributions | \$1,280.36 |
| Servall | Linen Services | \$48.41 |
| SRP Supplemental Retirement | Supplemental Retirement | \$150.00 |
| USA Bluebook | Supplies | \$706.82 |
| USDA | Loan Payments for Sewer Projects | \$7,727.00 |
| Valley Telco | Utilities | \$364.75 |
| Veseris | Mosquito Spray | \$2,002.17 |
| Visa | Supplies & Fees | \$2,005.59 |
| Watts of Power | Generator Services | \$824.89 |
| WEB Water | Bulk Water | \$7,316.94 |
| Winthrop Services | Computer Services | \$258.00 |
| Payroll | | |
| Finance Dept | | \$3,746.93 |
| Streets Dept | | \$3,255.05 |
| Water Dept | | \$1,640.84 |
| Sewer Dept | | \$1,640.84 |
| Parks Dept | | \$418.96 |
| Fitness Center | | \$129.29 |
| Total Payroll | | \$10,831.91 |

VI. Public Comments

Heard discussion on several public comments that were brought to attention to various council members. It was noted that with the 125th celebration approaching, the city would like to remind residents to maintain overgrown trees, bushes, and yards this spring & summer.

VII. Residential Complaints

Heard a complaint about dog(s) excrement being left on the clinic property. The animal's owner will be notified and directed to remove the excrement deposited by the animal(s) in the future according to city code 6.12.140 which states: "It is unlawful for any person who possesses, harbors or is responsible for a dog or cat, to fail to immediately remove excrement deposited by the animal upon a common thoroughfare, street, sidewalk, play area, park, or other public property, or upon any private property when permission of the owner or tenant of such property has not been obtained. Violation of this section is declared to be a public nuisance."

VIII. Old Business

a. Water Meter Equipment

Via video call, the council heard from Kevin Kosorok of Metron regarding the company's new water meter reading system. Kevin provided a live demonstration of the software and its features, while outlining the benefits and pricing. The proposed system would deliver 24/7 minute-by-minute water usage readings, accessible through the software at any time. This capability would enable much faster detection of leaks or pipe bursts and trigger immediate notifications when anomalies are detected. It would also allow staff to more precisely identify when and where unusual water usage occurs, helping homeowners address issues proactively rather than reactively — potentially saving them significant money. The system also includes an optional online portal for residents (utility users) to monitor their own water usage and receive alerts for any problems. Each meter reader unit would cost \$315 and come with a 10-year warranty, extendable to 20 years. The city would not be required to purchase all 275–300 units at once; the installation can be phased over time. Kevin noted that the new readers are compatible with the city's existing water meters and take only a couple of minutes each to install. The council thanked Kevin for the presentation and indicated that further discussion would take place before any decisions are made.

b. North Elm St Base Work

The council heard from April Buller of the engineering firm IMEG concerning their evaluation of the North Elm St development. April had met with members of the council and maintenance in March to do a site visit. Based on that visit and information, the following proposal was made. "IMEG will assess drainage patterns throughout the HEDC 2nd Addition Development. Using Light Detection and Ranging (LiDAR) data, IMEG will analyze existing site topography to evaluate current overland flow paths and identify opportunities to improve drainage. This assessment will focus on improvements using overland conveyance measures (e.g., ditches, culverts, valley gutters) or a collection system (e.g., storm sewer and/or detention facilities). IMEG will determine what infrastructure is necessary to adequately manage runoff. This assessment will not include survey, design, or plan preparation. IMEG will then prepare a short report presenting our findings and recommendations and then attend a future city meeting to discuss those findings and recommendations. IMEG will provide the services described above on a time and material basis using our standard hourly billing rates, with a fee not to exceed \$15,000." Buller noted that once the proposal has been signed by the mayor, they can schedule the LiDAR for late May. Following discussions, a motion was made by K. Rossow, seconded by B. Rossow to move forward with the LiDAR analyzation at a maximum cost of \$15,000. All members voted aye; motion carried.

IX. New Business

a. Alcohol License Transfer and New License Hearing (7:45pm)

Held a hearing for the transfer of the alcohol license from Herreid Super Stop owners WD Inc to the new owners of VG Ventures LLC, and for the application from VG Ventures LLC for a new license that will be active starting July 1, 2026. There were no objections and so following a brief discussion, a motion was made by K. Rossow,

seconded by Vander Vorst to approve both the transfer and the application for the new license. All members voted aye; motion carried.

b. Pool Repairs/Season

Heard updates on any pool repair situations as the swimming season approaches.

c. Deibert Park

Discussed maintenance and upkeep needs at Deibert Park. Key items included: Adding more wood chips to the playground area, obtaining pricing for a donor recognition sign to be installed at the pool, and reviewed options to address the pickleball court fence, which was damaged by a resident last winter and has not yet been fully repaired to its original condition. The council agreed to have Dakota Fence provide cost options for repair or replacement which could be charged to the resident.

d. City Cleanup

Following discussion, it was agreed that May will be designated as a City-wide cleanup month in preparation for the 125th celebration in June. During May, the rubble site may have extended hours on select dates (to be announced in advance). Residents are encouraged to take this opportunity to help make the community look its best for the upcoming celebration.

e. City Hall Sign

The council discussed replacement of the sign on the front of City Hall and on the Fitness Center building. It was agreed that Winthrop will obtain pricing options to be discussed at a future meeting.

f. Summer Rec

Heard that Dupper had been approached regarding a possible increase in the annual donation to support the summer recreation program. Dupper reported that after discussions with school leadership, it was mutually agreed that the school would handle mowing at the ball fields, while the City would manage garbage collection and restroom cleaning for the summer. All council members approved of this arrangement.

g. Area V Annual Donation for Senior Meals

Motion was made by K. Rossow, seconded by Fuehrer to approve the donation request from the Area V Senior Nutrition program for \$500. All members voted aye; motion carried. Dupper abstained. It was noted that the \$500 amount was budgeted for the year. Dupper noted that the money goes directly to the Area V program to help provide senior meals for the residents.

h. Records Destruction Approval

Motion was made by B. Rossow, seconded by Fuehrer to approve the destruction of the 2021 financial records, as allowed by state guidelines. All members voted aye; motion carried.

i. 2025 Drinking Water Report

It was noted by Hall that the 2025 Herreid Drinking Water Report is now available at City Hall and on the city's website.

j. Date for Special Meeting

It was agreed that a special meeting will be held on Monday, April 20th at 7:30 p.m. The purpose of the meeting will be to hear from Campbell County Insurance regarding the City's 2026-2027 policy options, discuss code enforcement, and receive an update from

Kevin Wientjes on options for renewing or replacing the City's CDs that are set to mature soon.

XI. Maintenance Report

Heard maintenance updates from Van Vugt.

XII. Finance Report

Reviewed financial reports and noted updates on the number of delinquent utility accounts.

XIII. Executive Session – SDCL 1-25-2 (1) personnel

None

XIV. Executive Session – SDCL 1-25-2 (4) legal

At 9:13pm, the motion was made by Fuehrer, seconded by Vander Vorst to go into Executive Session pursuant to SDCL 1-25-2 (4) legal. At 9:38pm, Council President Dupper declared the council out of Executive Session. No action was taken.

XV. Next Meeting

The next regularly scheduled Council meeting is scheduled for Monday, May 4, 2026 at 7:30pm.

XVI. Adjournment

With no further business, the meeting was adjourned at 9:40pm.

APPROVED:

Adrienne Dupper, Board President

ATTEST:

Keith Hall, Finance Officer

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