

**OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA**

February 2, 2026

Herreid City Hall
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Council President Adrienne Dupper, on the above date at 7:30pm at the Herreid City Hall.

II. Roll Call

The following members were present: Adrienne Dupper, Kim Rossow, Troy Fuehrer, Brady Vander Vorst, and Canaan Winthrop. Absent were Mayor Gary Weismantel and council member Bob Rossow. Also present were Keith Hall, Finance Officer; Alan Allbee, Deputy Finance Officer; Brett Van Vugt, Maintenance; Karen Speidel, Selby Record; Orland Geigle, Prairie Pioneer; Jeff Symens, Valley Telco; and Dick Werner and several members of the HAHD committee.

III. Approval of Agenda

Moved by Winthrop, seconded by Vander Vorst, to approve the agenda. All members present voted aye; motion carried.

IV. Approval of January Meeting Minutes

Moved by K. Rossow, seconded by Fuehrer, to approve January 5, 2026 meeting minutes. All members present voted aye; motion carried.

V. Approval of January Claims

Moved by Vander Vorst, seconded by Winthrop, to approve the normal and additional claims for January 2026. All members present voted aye; motion carried. No additional claims.

JANUARY 2026 Claims

24/7 Gas	Fuel	\$352.80
Campbell County Bank	Service Charge	\$20.60
Campbell County Bank	Security Box Fee	\$30.00
Campbell County Sheriff	Services	\$3,496.80
C&R Fire Suppression	Fire Extinguisher Inspections/Repairs	\$380.85
Curtis Rud Oil	LP Fuel	\$2,249.76
DANR	Permit Dues	\$550.00
Ferguson Waterworks	Parts	\$351.42
Financial Agent	Payroll Taxes	\$2,525.86
Fresh Start Market	Supplies	\$120.73
Heartland Waste	Garbage Collection	\$5,670.00
Herreid Super Stop	Fuel	\$493.47
MDU	Utilities	\$1,977.20
NECOG	Annual Membership Dues	\$1,806.63
Prairie Pioneer	Publishing	\$405.03
Prairie Pioneer	Special Catalog Page	\$1,200.00
Quill Corp	Supplies	\$427.42
Ray & Carol Ottenbacher	Reimbursement for supplies	\$158.29
Ray & Carol Ottenbacher	Community Center Services	\$940.00
Runnings	Supplies & Materials	\$35.99

Schaeffbauer Electric	Services	\$538.45
SD Dept of Health	Sampling Fees	\$20.00
SD Dept of Revenue	Sales Tax	\$405.35
SD One Call	Locates	\$1.12
SD Reemployment Assistance	3Q Unemployment Taxes	\$11.31
SD Retirement	Retirement Contributions	\$1,290.80
SRP Supplemental Retirement	Retirement Contributions	\$150.00
Servall	Linen Services	\$48.41
US Bank & Trust	Quarterly Loan Payment - Sewer Proj	\$9,079.38
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$361.85
Visa	Supplies & Fees	\$2,200.94
WEB Water	Bulk Water	\$7,545.52
Payroll		
Finance Dept		\$4,010.80
Streets Dept		\$2,509.03
Water Dept		\$1,659.16
Sewer Dept		\$1,659.16
Parks Dept		\$909.62
Fitness Center		\$110.82
Council / Mayor		\$1,819.29
Total Payroll		\$12,677.88

VI. Public Comments

None

VII. Building Permits

Tabled until after the variance hearing. Following the hearing, a motion was made by Winthrop, seconded by Vander Vorst to approve the building permit for (HAHD) Herreid Area Housing Development. The application was for building a triplex apartment on Main St in the vacant lots north of the Pebble Drive In. It includes lots 2,3,4, & the N1/2 of lot 5, Block 4, Highland Addition. The estimated cost is \$545,420. All members present voted aye; motion carried.

VIII. Variance Hearing (7:45pm)

At 7:46pm, motion by K. Rossow, seconded by Winthrop, to adjourn as the Herreid City Council and convene as the Zoning Board of Adjustment for the purpose of conducting a public hearing on a variance request. All members present voted aye; motion carried. The variance request was from the Herreid Area Housing Development (HAHD) for a side lot setback variance. The request is to allow a 6-foot side lot setback (a reduction of 2 feet from the required 8-foot setback per City zoning codes) on both sides of the property legally described as: Lots 2, 3, 4 and the N1/2 of Lot 5, Block 4, Highland Addition to the City of Herreid, South Dakota.

No additional public comments were received. After discussion, motion by Vander Vorst, seconded by Fuehrer, to approve the variance as requested. A roll call vote resulted in all ayes. Motion carried.

The Board approved the following resolution:

VARIANCE REQUEST RESOLUTION

The City of Herreid hereby resolves that a variance request to allow a 6-foot side lot setback on both sides of the property described below:

LOTS 2, 3, 4 & N1/2 OF LOT 5--BLK 4--HIGHLAND ADDITION-- HERREID.

is hereby Approved this 2nd day of February 2026.

At 7:51pm, motion made by Vander Vorst, seconded by Fuehrer, to adjourn as the Zoning Board of Adjustment and reconvene as the Herreid City Council. All members present voted aye; motion carried.

IX. Old Business

a. City Hall Sidewalk Proposal

Following the discussion of a proposal received from Blackburn Foundation Repair to level the sidewalks around a portion of City Hall, the council agreed to hold off and obtain quotes to completely replace the damaged sections rather than just level it. The council instructed Hall to gather quotes for future discussions.

X. New Business

a. Valley Telco Project – Jeff Symens

Heard from Jeff Symens of Valley Telco concerning a remodel project on the Valley Telco building they are planning for this year. The project would also include paving the alley behind the building. Jeff met with the council to inform the city of their plans and discuss a few preliminary concerns that may involve the city. No action was needed or taken.

b. New Emergency Siren Update

Heard that an updated quote had been received from ECS (Emergency Communication Systems) for a total of \$35,562 to purchase and install a 2nd emergency siren. Learned that different grant possibilities are being looked at, but that it's very likely that there would be no grants available for the project. Following discussions, it was agreed that the location for the siren would be near the highway just north of the vacant lots north of WD Trucking. The council agreed that, regardless of whether a grant application succeeds or not, there is strong urgency to have the siren operational as close as possible to the start of the 2026 summer storm season. It was noted that this expense was budgeted for 2026 in case there were no grant funds available. Following discussions, motion was made by K. Rossow, seconded by Winthrop, to approve the quote of \$35,562 and move forward with the project. All members present voted aye; motion carried.

c. March Board of Equalization Meeting Date

The Board of Equalization meeting for 2026 has been set for Tuesday, March 17th at 7:00pm.

d. District 7 Annual Meeting

Heard from Hall that registration is now open for any city staff or board members to attend the 2026 District 7 Annual Meeting.

e. Rubble Site staff and hours

Discussion was held concerning staffing and hours at the rubble site for the 2026 season. It was agreed to first advertise for staff hiring.

f. Railway Ave Grant Update

Heard that the Community Access Grant application for Railway Ave improvements was unsuccessful.

g. Quasi Skating

Discussed the possibility of a free skating timeframe during the 125th celebration weekend.

h. Community Center Items

Heard that several kitchen items such as water pitchers, utensils, and similar essentials at the Community Center are missing or significantly worn out. Community members and local organizations have expressed willingness to help by donating suitable replacements.

i. SDML Code Enforcement Training Class

Motion made by Winthrop, seconded by Vander Vorst to approve Allbee to attend the 2026 SD Municipal League Code Enforcement Training Class in May which will be held in Pierre, SD. All members present voted aye; motion carried.

XI. Maintenance Report

Heard maintenance updates from Van Vugt. One update was that repair services on the generator at the Community Center were tentatively scheduled within the next couple weeks.

XII. Finance Report

Reviewed financial reports and noted updates on the number of delinquent utility accounts.

XIII. Executive Session – SDCL 1-25-2 (1) personnel

At 8:35pm, the motion was made by K. Rossow, seconded by Fuehrer to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. At 9:10pm, Council President Dupper declared the council out of Executive Session. All members present voted aye; motion carried. Upon coming out of Executive Session, Winthrop moved, Fuehrer seconded to approve raising the Fitness Center cleaning rate from \$120 to \$140 per month for Katelyn Hall. All members present voted aye; motion carried.

XIV. Executive Session – SDCL 1-25-2 (4) legal

None

XV. Next Meeting

The next regularly scheduled Council meeting is scheduled for Monday, March 2, 2026 at 7:30pm.

XVI. Adjournment

With no further business, the meeting was adjourned at 9:12pm.

APPROVED:

Adrienne Dupper, Board President

ATTEST:

Keith Hall, Finance Officer

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